



City of Virginia Beach  
 Office of Real Estate Assessor  
 2424 Courthouse Drive  
 Virginia Beach, Virginia 23456-9054 Telephone  
 (757) 385-4601 Fax (757) 385-5727  
 assessor.virginiabeach.gov

**REQUEST FOR COMMERCIAL REAPPRAISAL**

Owner: \_\_\_\_\_  
 Property Address: \_\_\_\_\_  
 GPIN(s): \_\_\_\_\_  
 Location: \_\_\_\_\_ Zoning: \_\_\_\_\_  
 District: \_\_\_\_\_ Class Code: \_\_\_\_\_

*Appeals should be based on uniformity and/or market value.  
 The amount of change from the previous year's assessment is not a legal basis for appeal.*

**REASON FOR APPEAL**

Assessed more than market value.  Inequitably assessed regarding comparable properties.  
 Is a recent appraisal being submitted? Yes  No

**PROPERTY TYPE** (select all that apply)

Self-Storage  Shopping Center\*  Office\*  
 Owner Occupied  Industrial\*  Hotel/Motel\*  
 Vacant Land  Apartment\*  Other Commercial\*

*\*If recent Income and Expense statements have not been submitted, please forward with this form.  
 Also, include rent rolls if applicable.*

**Note:** If you are not the property owner, you must file a current **Original Letter of Authorization** signed by the owner with the specific tax year stated. Signatures must be notarized and appear on the property owner's letterhead.

An adjustment of this assessment should be made because (be specific):

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

In your opinion, what is the **current market value** of this property:

	Land	_____
	Structures	_____
	Total	_____

**\*\*Please note that an interior/exterior inspection of the property may be necessary.**

Signature of Owner: \_\_\_\_\_  
 Printed Signature of Owner: \_\_\_\_\_  
 Printed Mailing Address: \_\_\_\_\_  
 Telephone: Home \_\_\_\_\_ Work \_\_\_\_\_ Cell \_\_\_\_\_

*You will be provided with a written notification of the results of this review. The property owner has the right to appeal the decision of the Assessor to the Board of Equalization. The B.O.E. is appointed by the Circuit Court to hear assessment appeals. If the property owner wishes to appeal to the B.O.E. after the decision of this office, then a separate application must be filed with that office before August 30<sup>th</sup>.*