



**CITY OF VIRGINIA BEACH
OLD BEACH DESIGN
REVIEW COMMITTEE
MEETING AGENDA**

Thursday, April 9, 2026
4:00 P.M.
Sandbridge Conference Room
600 22nd Street

1. Review of Meeting Minutes from March 12, 2026
2. Old Business
 - Civic League meeting update
3. New Business
 - Remote participation policy renewal and attendance policy amendment
4. Adjournment



**CITY OF VIRGINIA BEACH
OLD BEACH DESIGN REVIEW
COMMITTEE DRAFT
MEETING MINUTES**

Thursday, March 12, 2026
4:00 P.M.
Sandbridge Conference Room
600 22nd Street

Members Present

Billy Almond, Chair
Nancy Parker
Ruth Barnhardt
Rebecca Whalen

Members Absent

Jeremy Maloney

City Council Liaison

Worth Remick (Absent)

City Staff Liaison Present

Laine Harrington

City Staff Present

Diamond Royster
Brandon Hackney

Public Present

Robert Fatovic

The meeting was called to order at 4:00 p.m. by Billy Almond.

Minutes

Billy Almond asked the members to vote on the minutes from the February 12, 2026 meeting. Ruth Barnhardt made a motion to approve the minutes, with a second from Nancy Parker. The minutes were approved by a vote of 3 in favor, 0 against.

Staff Update

There was no staff update.

Old Business

Nancy Parker recounted her meeting with Bishard Homes and discussed the physical demonstrations of the semidetached house options. The topic has been brought to the Civic League, and they are interested in seeing how the application of the alternative layouts would work in real life. Green space is a large concern of the group, including the civic league, and pushing the two units together could still create large concrete parking areas in the front yard. The alternative layouts would allow for more lot coverage and less landscaped garden area.

Billy Almond recapped his experience in the North End and how the North End Civic League created their overlay design initiatives. To influence more green space, the North End Civic League pushed through an impervious cover maximum text amendment. The clarification was made that a Councilperson is the one that needs to officially initiate any action for ordinance changes. The North End Civic League's initiatives involved continuous community engagement and presentations. They pursued text amendments with dedicated staff after the Civic League's concerns were brought to a Councilperson, who initiated an official text amendment.

Brandon Hackney explained it's important to identify the concerns and problems with the community now, then allow for collaboration to come up with solutions.

Nancy Parker mentioned the walkability of the Old Beach, and how it is unique in comparison to other beach neighborhoods. Short term rentals were discussed, and if they are affecting home prices in Old Beach. It was clarified that short-term rentals are prohibited in Old Beach unless grandfathered.

New Business

The meeting was adjourned at 5:02 p.m.



CITY OF VIRGINIA BEACH AGENDA ITEM

ITEM: An Ordinance to Amend City Code Section 2-3.1 Pertaining to Boards and Commissions Generally

MEETING DATE: March 3, 2026

■ **Background:** City Code § 2-3.1 sets forth the attendance policy for members of City Council-appointed boards and commissions. Currently, the section provides that a member may not accumulate more than three unexcused absences in a calendar year. Absences are excused for personal illness, the illness or death of a relative, "or other circumstances beyond the member's control."

■ **Considerations:** This ordinance simplifies the attendance policy by removing the distinction between excused and unexcused absences and instead provides that a member shall not be absent from more than half of the total number of meetings held by the board or commission within a calendar year.

■ **Public Information:** Public information will be provided through the normal Council agenda process.

■ **Attachment:** Ordinance.

Requested by the City Council

REQUESTED BY THE CITY COUNCIL

1 AN ORDINANCE TO AMEND CITY CODE SECTION
2 2-3.1 PERTAINING TO BOARDS AND
3 COMMISSIONS GENERALLY
4

5 SECTION AMENDED: § 2-3.1

6 BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF VIRGINIA BEACH,
7 VIRGINIA:

8 That Section 2-3.1 of the Code of the City of Virginia Beach, Virginia, is hereby
9 amended and reordained to read as follows:

10 **Sec. 2-3.1. Boards and commissions generally.**

11 (a) Except as otherwise provided by law, attendance records shall be kept at each
12 meeting of every board and commission of the city, or other council-appointed
13 agency, which records shall be provided to the city council through the city clerk's
14 office at least forty-five (45) days prior to the scheduled term expiration date for the
15 members of each such board, commission or agency. No member of any such board,
16 commission or agency shall ~~accumulate an annual total of more than three (3)~~
17 ~~absences, or, for boards that meet more than four time per calendar year, be absent~~
18 ~~from more than half one-fourth of the total number of meetings held by such board,~~
19 ~~commission or agency within a given calendar year, for reasons other than personal~~
20 ~~illness, the illness or death of a relative, or other circumstances beyond the member's~~
21 ~~control.~~ If this limitation is exceeded, the chairperson of such board, commission or
22 agency shall forthwith report to the city clerk the name of the member whose
23 ~~unexcused~~ absences exceed the number allowed herein. The city clerk shall then
24 notify such member in writing, with a copy of such notification to the members of the
25 city council, that due to ~~unexcused~~ absences in excess of the number allowed herein,
26 his or her term of membership on the board, commission or agency has terminated.

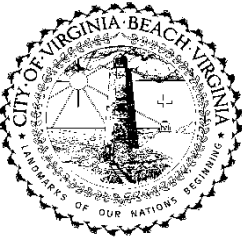
27 (b) Notwithstanding the provisions of subsection (a), and except as otherwise provided
28 by law, all members of boards and commissions of the city, and other council-
29 appointed agencies, shall serve at the pleasure of the city council.

Adopted by the Council of the City of Virginia Beach, Virginia, on the 3rd day
of March, 2026.

APPROVED AS TO LEGAL SUFFICIENCY:



City Attorney's Office



Old Beach Design Review Committee Meeting Remote Participation Policy

Title: Old Beach Design Review Committee Remote Participation Policy		
Date of Adoption: April 10, 2025	Dates of Revision(s):	Page 1 of 2

1.0 Purpose and Need

The purpose of this policy is to enable members of the Old Beach Design Review Committee to participate in Committee meetings remotely, by electronic communication means, in accordance with the Virginia Freedom of Information Act.

2.0 Policy

It is the policy of the Old Beach Design Review Committee that individual members of the Committee may participate in Committee meetings by electronic means as permitted by Virginia Code § 2.2-3708.3 or its successor provision. This policy shall apply to the entire membership and without regard to the identity of the member requesting remote participation or the matters that will be considered or voted on at the meeting. This policy applies to the Committee and to any committees that may be appointed by the Committee.

2.1 The Request and Eligibility Criteria

Whenever an individual member wishes to participate from a remote location, the member shall notify the Chair and the appropriate City staff member on or preferably before the day of the meeting that (1) the member is unable to attend the meeting due to a temporary or permanent disability or other medical condition that prevents the member's physical attendance or due to a family member's medical condition that requires the member to provide care for such family member, thereby preventing the member's physical attendance ("medical reason"); (2) the member is a "caregiver," which means as an adult who provides care for a person with a disability as defined in Virginia Code § 51.5-40.1 and is related by blood, marriage, or adoption to, or the legally appointed guardian of, the person with a disability for whom the member is caring, and the member must provide care for the person with a disability at the time the public meeting is being held thereby preventing the member's physical attendance; or (3) the member is unable to attend due to a personal matter and the member identifies with specificity the nature of the personal matter ("personal reason"). Participation for a personal reason is limited to two meetings per calendar year or 25% of the meetings held per calendar year, rounded up to the next whole number, whichever is greater. For purposes of determining whether a quorum is physically assembled, an individual member of a public body who is a person with a disability as defined in Virginia Code § 51.5-40.1 or a caregiver as defined above and uses remote participation counts toward the quorum as if the individual was physically present. When audio-visual technology is available, a member of a public body shall, for purposes of a quorum, be considered absent from any portion of the meeting during which visual communication with the member is voluntarily disconnected or otherwise fails or during which audio communication involuntarily fails.

2.2 Quorum and Minutes Requirements

A quorum of the Committee must be physically assembled at the primary meeting location to enable remote participation by a member, and arrangements must be made for the voice of the remote participant to be heard by all persons at the primary meeting location.

The reason that the member is unable to attend the meeting and the remote location from which the member participates shall be recorded in the meeting minutes. If the reason for the remote participation is for a medical reason, the minutes shall include a statement that a temporary or

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permanent disability or other medical condition prevented the member's physical appearance at the primary meeting location. The minutes do not need to include the specific disability or medical condition or, if applicable, the identity of the family member. If instead the member is unable to attend due to a personal reason, the minutes must include the specific nature of the personal matter.

2.3 Challenges

If a member's proposed participation from a remote location is challenged by another member as being inconsistent with this policy, then the Committee shall vote on whether to allow such participation. If the Committee votes to disapprove the member's remote participation because such participation would violate this policy, such disapproval shall be recorded in the minutes with specificity.

2.4 Annual Readoption

This policy must be adopted or readopted at least once annually.