



**CITY OF VIRGINIA BEACH
HISTORICAL REVIEW BOARD
MEETING MINUTES**

Wednesday, January 21, 2026
4:00 P.M.
Planning and Community Development
Building 3, 2403 Courthouse Drive, Conference Room 134

Approved February 18, 2026

Members Present

Steve McNaughton, Chair; Richard Poole, Vice Chair
Jeff Coleman, Leanna Humphrey, Jeff Pierce (4:20 PM), Jim Vachon

Members Absent

Hayden DuBay, Bernice Pope

City Staff Liaison Present

Ellie Dauernheim

City Staff Present

Mark Reed

Applicants/Applicant Representatives Attending

Lori Herrick Borden (#26-01)
Donnie Cross (#26-02)

Public Present

Beverly Sawyer

The meeting was called to order at 4:01 p.m. by the chair, Steve McNaughton. Mr. McNaughton said that Jeff Pierce was running late and the Election of Officers would be moved to before Old Business on the agenda.

Minutes

Mr. McNaughton asked the members to review the minutes from the November 19, 2025 meeting. Jeff Coleman made a motion to approve the minutes as presented. Richard Poole seconded the motion. The minutes were approved by a vote of 5-0.

- Certificate of Appropriateness Application #26-01 – City of Virginia Beach Public Works Department – Request to install Electric Vehicle Chargers; 2509 Princess Anne Road, GPIN 14948266580000 – Courthouse Historic and Cultural District

Ellie Dauernheim introduced COA application #26-01. She said the application was for the installation of 4 dual electric vehicle chargers and associated equipment in the east parking lot of Building 33 at the Municipal Center.

Ms. Dauernheim said the EV chargers and equipment will be installed on a concrete slab and screened with landscaping in the east parking lot of Building 33.

She said the applicant is proposing to install 4 dual electric vehicle (EV) charging pedestals for a total of 8 chargers and parking spaces for use by City vehicles. She said chargers would be mounted to a charging pedestal with two chargers per pedestal and would be made out of metal and be black in color. She said the pedestal will be 75.5 or 98.5 inches in height by 11.5 inches and 3.375 inches in width.

Ms. Dauernheim said there would be one electronic controller unit (ECU) at the site. It will be black to match the charging pedestal and be 54 inches in height by 15 inches in width.

She said the applicant is proposing to install curb stops at the existing parking spaces and are proposing minimal pavement painting at the existing spaces which will be in green. She said there would be standard signage indicating that parking is for electric vehicles only.

Ms. Dauernheim showed an example of an existing charger at the schools building off of Admiral Degrasse Way.

She said that in Staff's opinion, this request to install electric vehicle chargers and associated equipment is acceptable. She said the applicant, Lori Herrick Borden, was present to answer any questions.

Mark Reed discussed the site visit that was held on Thursday the 15th. Mr. McNaughton and Mr. Poole from the HRB were present, and Ms. Borden from Public Works was present. At the site visit, there was discussion about the location of the mechanical equipment, lighting, landscaping, signage, bollards, and a possible phase 2 of the project.

Mr. Poole said he appreciated the yellow bollards not being present in the application.

Mr. Poole made a motion to approve the COA subject to the conditions listed in the Staff Report. Mr. Coleman seconded the motion. The motion was approved by a vote of 5 to 0.

- Certificate of Appropriateness Application #26-02 – Ashdon Builders 1, LLC – Request for new construction of the Tidewater Model on Lot 7 of North Landing Estates; 2501 Peaceful Lane, GPIN 14948038920000 – Courthouse Historic and Cultural District

Ms. Dauernheim introduced COA application #26-02. She said the application was for new construction of the Tidewater model on Lot 7 of North Landing Estates.

Ms. Dauernheim provided a background on the application. She said the Historical Review Board issued a COA (#24-09) July 17, 2024, to Ashdon Builders 1 LLC for the construction of seven (7) single-family residential units at North Landing Road. She said the COA provided approval of the layout of models, design characteristics, and materials for a 7-unit single-family residential development. The proposed Grand Aruba design for Lot 7 did not fit on the lot and was moved to Lot 4. She stated that the applicant is seeking approval of a different design for Lot 7 using the color scheme of the previously approved Lot 4 St. George design.

Ms. Dauernheim said the proposed materials included brick (siding and foundation skirt), concrete slab (foundation), James Hardie plank (siding, trim), asphalt and metal (roof), metal and James Hardie plank (trim), James Hardie board & batten (upper gable siding) glass/fiberglass (front doors) and vinyl (windows) which are generally acceptable materials according to the Design Guidelines.

Ms. Dauernheim said the exterior selections and colors were provided on the elevation drawings dated 2025 Nov. She said the proposed design utilizes a similar design and color scheme to the previously approved Lot 4 St. George model.

She said in Staff's opinion, this request for new construction of the Tidewater model in Lot 7 of North Landing Estates is acceptable. She said the applicant, Donnie Cross, was present to answer any questions.

Mr. Pierce arrived during the discussion.

Mr. Reed asked if any members of the Board had visited the site.

Mr. Cross, applicant, said they had completed one of the houses and 2 others were close to completion. He said they were using the original colors proposed for Lot 7.

Mr. Vachon asked about the door from the garage to the yard. Mr. Cross said it was not going to be present. He said the lot grading was weird, so they were trying to steer clear from ditches and property lines and didn't want an aggressive slope on the back right rear corner.

Mr. McNaughton asked about the fencing. Mr. Cross said they submitted an application for the following month's meeting. Leanna Humprey said the application for this lot had a white vinyl fence. Mr. Cross clarified that the vinyl fence was for the rear yard line.

Mr. Reed discussed changes to the lap siding and brick face on garage.

Mr. Poole asked if they could have a small deck off the back of the garage. Mr. Cross said it would be at grade and difficult to get around. Mr. Poole asked if there could be concrete landing with steps. Mr. Cross discussed the grading issues that were present at the site. He said if they were to have steps that the steps would step down into a ditch.

Mr. Vachon made a motion to approve the COA subject to the conditions listed in the Staff Report. Mr. Coleman seconded the motion. The motion was approved by a vote of 6 to 0.

Election of Officers

The nominations from December were voted on as a slate with Mr. McNaughton being nominated for Chair and Mr. Pierce being nominated for Vice Chair. The vote passed 6-0.

Old Business

Nomination Updates – December 11, 2025 DHR Meeting

Mr. Reed provided an update on the National Register of Historic Places Nomination Updates. He said the Virginia Board of Historic Resources approved them on December 11, and the State Review Board approved forwarding them to NPS. He reminded the HRB that they wrote a letter supporting the nominations and thanked the Board for their support.

Building 11/33 Renovations

Mr. Reed said the renovations on Building 33 looked to be complete. He showed images of the previous conditions, the elevations that had been submitted and approved by the board, and images of the current conditions.

Discussion was had on the south elevation including the equipment screening and landscaping.

Nimmo Church Historic and Cultural District

Mr. Reed provided an overview of the Planning Commission meetings. He said they had deferred their vote on December 10 for 30 days and then deferred again on January 14 until March 11. He reminded the Board that they wrote a letter to the Planning Commission, as did the Historic Preservation Commission. Mr. Reed said that one of the Planning Commissioners implied that they would like a member of the Board to attend the meeting and speak. Mr. McNaughton indicated that he would be open to it but would be out of the country. There was brief discussion on whether any of the other members would be interested in speaking.

Mr. Reed said the former staff liaison to the HRB visited the church and discussed the repairs needed with them. He said that a staff exception was given to Nimmo Church for their roof. Mr. Reed said that he and Ms. Dauernheim were planning to visit the site to take a look at the materials on the historic section. He said a site visit for the HRB could be helpful.

There was discussion on the materials on the historic section including the beaded siding and wood windows.

There was discussion on the contributing versus non-contributing sections of the building and the role of the HRB. The Board indicated that they would be open to a site visit.

New Business

There was no new business.

Staff Update

Ms. Dauernheim said there were a few upcoming training and webinar opportunities.

Adjournment

Mr. McNaughton noted that the next meeting would be on February 18, 2026 at 4:00 p.m.

Mr. Coleman made a motion to adjourn. Mr. Poole seconded. The motion carried and the meeting was adjourned at 5:18 p.m.