



City of Virginia Beach Board of Building Code Appeals 2023-2024 Annual Report to City Council

Chair: Emery A. Chickey

Date: September 27, 2024

Executive Summary

During the fiscal year covering the period of July 1, 2023 – June 30, 2024, the Board of Building Code Appeals volunteers, and liaisons:

- Met at the regularly scheduled intervals as outlined in Section 8-72, Code of the City of Virginia Beach.

The Board has voted and approved the annual report. Steps will be taken next year, and in future years, to ensure the Board votes on the Annual Report prior to its submittal.

Our most significant accomplishments are detailed below.

Mission Statement

As stated in Section 8-69, Code of the City of Virginia Beach.

The board of building code appeals shall be a singular body of citizens selected by city council on the basis of their ability to render fair and competent decisions regarding the application of the Virginia Uniform Statewide Building Code, and shall to the extent possible, represent different occupations or professional fields relating to the construction industry.

Accomplishment of Goals and Objectives

Over the past fiscal year the agency, through its appointed volunteers and its liaisons, worked on the following key matters in furtherance of its mission:

1. Meeting, September 27, 2023
 - a. Updated contact information
2. Meeting, January 20, 2024
 - a. Selection of Chair and Vice Chair
 - b. 2021 Uniform Statewide Building Code change discussion
3. Meeting, April 30, 2024
 - a. 2021 Uniform Statewide Building Code change discussion.
 - i. Highlights of significant A117.1-2017 changes

Membership and Attendance 2023

Membership and Attendance Report:

Name	Term Expires On:	April 20 th	September 27 th	Total Present
David M. Anderson	5/31/2025	P	P	1/2
Richard L. Bowie	5/31/2025	P	P	1/2
James P. Brewer	Resigned	R	R	0/2
Emery A Chickey (Vice-Chair)	5/31/2025	P	P	2/2
Trisha L. McIntosh	5/31/2025	P	P	2/2
Thomas E Sherwin	Resigned	P	P	1/2
Robert D. Stern (Chair)	5/31/2025	P	P	1/2
Steve M. Sonkin	6/30/2025	P	P	2/2
Jonathan L. Speight	5/31/2025	P	P	2/2
This row indicates if there was a quorum; total number of members in person/total number of appointed members		8/9	4/7	2/2
City Council Liaisons/Department Staff Liaisons				
Amelia Ross-Hammond				0/2
Scott M. Steen		P	P	2/2
Melissa Dugan		P	P	2/2

Membership and Attendance 2024

Membership and Attendance Report:

Name	Term Expires On:	January 30 th	April 30 th	Total Present
David M. Anderson	5/31/2025	E	P	1/2
Richard L. Bowie	5/31/2025	P	P	2/2
Emery A Chickey (Chair)	5/31/2025	P	E	2/2
John A. David	9/30/2025	E	P	1/2
Dalton C. Davidson	9/30/2028	P	E	1/2
Trisha L. McIntosh	5/31/2025	P	P	2/2
Jeffrey D Scott	5/31/2025	P	E	1/2
Robert D. Stern	5/31/2025	P	P	2/2
Steve M. Sonkin (Vice-Chair)	6/30/2025	P	P	2/2
This row indicates if there was a quorum; total number of members in person/total number of appointed members		8/10	7/10	2/2
City Council Liaisons/Department Staff Liaisons				
Amelia Ross-Hammond				0/2
Scott M. Steen		P	P	2/2
Melissa Dugan		P	P	2/2

Key:

Present (P)

Present/Virtually (P/V)

Absent (A)

Resigned (R)

Excused Absence (E)

Cancelled (C)

City Council and Staff Liaisons should be marked either P or P/V, if not in attendance, the block should be blank.

If Commissioners participate P/V, it must be annotated in the Minutes where they remotely participated from and the reason – does not apply to City Council or Staff Liaisons.

Meetings lacking a quorum of Members attending in-person should be designated with an asterisk (*).

Volunteer Hours Report 2023:

Name	April	September	Total Time (hours)
David M. Anderson	1		1
Richard L. Bowie	1		1
James P. Brewer			0
Emery A Chickey (Vice-Chair)	1	.5	1.5
Trisha L. McIntosh	1	.5	1.5
Thomas E. Sherwin	1		1
Robert D. Stern (Chair)	1		1
Steve M. Sonkin	1	.5	1.5
Jonathan L. Speight	1	.5	1.5
Cumulative Total for Board of Building Code Appeals			10

Volunteer Hours Report 2024:

Name	April	September	Total Time (hours)
David M. Anderson		1	1
Richard L. Bowie	1	1	2
Emery A Chickey (Chair)	1		1
John A, David		1	1
Dalton C. Davidson	1		1
Trisha L. McIntosh	1	1	2
Jeffrey D. Scott	1		1
Robert D. Stern	1	1	2
Steve M. Sonkin	1	1	2
Jonathan L. Speight	1	1	2
Cumulative Total for Board of Building Code Appeals			15

Goals and Objectives for the Coming Year

- Continue to meet at the regularly scheduled intervals as outlined in Section 8-72, Code of the City of Virginia Beach.
- Work with DHCD staff to obtain additional training on the Building Code appeals process.

Closing

Should you have any questions or require a formal City Council briefing on the work of this team, please feel free to reach out to Emery Chickey, Board of Building Code Appeals Chair (emerychickey@gmail.com) or Scott Steen (ssteen@vbgov.com) City Staff Liaison.