



Parks and Recreation - Lynnhaven Municipal Marina Transient Dockage Agreement

Transient Guidelines

1. Contact staff at 757-460-7590 to reserve your dates. Reservations must be made no less than 5 days in advance of arrival. Reservations and payments can be made by phone or in person upon submission of all necessary documentation.
2. **Transient Dockage Fee:** \$30/day for the first three days, then \$15/day each additional day up to 7 days.
3. Slips are rented on a first come basis, subject to availability and payment.
4. All boats seeking to use transient dockage must be smaller than 36ft. in length.
5. Mooring lines are not provided, boaters must supply their own lines.
6. **All fees and Insurance requirements are due no later than 5 days in advance of arrival.**
7. **Check in on arrival day by calling staff at 757-460-7590.**
8. All refund requests must be submitted in writing to marina staff and will be processed within 7–10 business days upon approval.
9. Parking permits are issued to vehicles registered to the vessel owner and their immediate family only. Boater Permits are NON-TRANSFERABLE. Any vehicle NOT displaying a CURRENT permit may be ticketed and/or towed at the Owner's sole risk and expense. The Marina DOES NOT warrant the availability of parking. Overnight parking at the owner's risk.

* Check-in & Check-out times are flexible and based on availability and prior authorization from the Marina. *

Guest Responsibilities

1. All guests must abide by the Dock Regulations and are responsible for their visitors.
2. Marina facilities shall not be used for solicitation, advertising or any other business purposes, either from the vessel or from ashore.
3. In the event of inclement weather guests shall take whatever emergency measures are necessary to ensure the safety of their vessel, other yachts, the rental slip and docks in the event of an emergency. The guest shall immediately remove his vessel from the dock upon the issuance of a named storm warning to the local area by NOAA.
4. If guests' boat sinks or is disabled while at LM docks, the guest will have the boat repaired, refloated or towed.

Insurance Requirements

A current copy of the Declaration of Insurance Form from boat owner's insurance agent that documents valid marine insurance for boat owner's craft during the term of this permit agreement including protection and indemnity coverage at a minimum limit of three hundred thousand dollars (\$300,000.00). **Please note that the City of Virginia Beach must be named as Additional Insured on your Certificate of Insurance.**

Applicant Contact



Name:		
Address:		
City, State, Zip:		
Cell Phone:		
Email:		
Boat Information (Guest warrants that they are the owner/authorized agent of the vessel described below.)		
Boat Name:		
Boat length: (ft)	Width: (ft)	Draft: (ft)
Boat Type (check one) <input type="checkbox"/> POWER <input type="checkbox"/> SAIL		
Boat Category: (check one) <input type="checkbox"/> RECREATIONAL <input type="checkbox"/> COMMERCIAL		
State Boat Registration Number:		
Arrival / Departure Dates		
Arrival Date:		
Departure Date:		



I agree to waive, release and forever discharge any and all claims, rights and causes of action against the City of Virginia Beach and its respective officers, officials, employees, and agents for injury or damage caused or alleged to be caused as a result of my use of a City of Virginia Beach-owned boat slip for transient dockage at the Lynnhaven Municipal Marina ("Boat Slip"). I agree to this waiver and release for myself and for my heirs, personal representatives, next of kin, and assigns. My signature below certifies that I understand and voluntarily assume all risks associated with use of the Boat Slip, including the possibility of accidental or other physical injury or death. This waiver and release of all claims and assumption of risk is intended to be as broad and inclusive as permitted by the laws of the Commonwealth of Virginia. If any portion of this document is held invalid, the remainder shall continue in full force and effect.

In addition to the foregoing, I agree to be financially responsible to the City of Virginia Beach for damage caused to the Boat Slip or to City-owned equipment as a result of my negligence or intentional misconduct.

I have carefully read and fully understand the meaning of this document. I agree to all the terms set forth herein, and I have voluntarily signed below.

Printed Name Boat Owner

Date

Signature

Witnessed by

Date

Staff Use Only:

Payment Received: ☐ YES ☐ NO Date Received:

Insurance Received: ☐ YES ☐ NO Date Received:

Staff Name:



CREDIT CARD PAYMENT AUTHORIZATION

Billing Information	
Address	
City, State, Zip	
Phone Number	Email

Credit Card Information	
Cardholder Name	
Card Number	
Exp Date	Security Code