

Summer Camp Online Registration Guide

<https://apm.activecommunities.com/vbparksrec>



CITY OF VIRGINIA BEACH

**Parks &
Recreation**

Table of Contents

- General Information
- Signing In/Creating Account
- Searching/Filtering Activities
- Registering
- Checking Out and Paying
- Wishlist Feature
- Adding Activities to Wishlist
- Putting Activities into Cart from
Wishlist

Virginia Beach Parks & Rec Summer Camp Registration 2023

- **Child Care Camps are registered per week by child** – to register for all 10 weeks of summer, select and add weeks 1 – 10 to your cart for each child being registered – ex. for 2 children there would be 20 total camp sessions for your household
- **Priority Registration** is available online only for participants currently enrolled in a School Year program or that were enrolled in and attended a camp during the previous Summer season
- Standard registration begins once Priority Registration has ended
- Once online registration has ended, please contact Registration Management for further assistance
- Required registration forms & documents - ePACT has replaced paper registration forms, consents & waivers
 - new customers receive an ePACT invite upon registering (overnight)
 - existing customers receive an email requesting they review and reconfirm existing information (prior to the start of camp)

Priority Registration Note: Please login with the current e-mail address for the account where the participant is currently enrolled in a School Year program or where they were enrolled in and attended a camp during the previous Summer season as this is how eligibility for Priority Registration will be verified. Parents that are unable to access their account (have never logged in or forgotten password) should utilize the [Forgot your password?](#) link from the login screen to retrieve a temporary password via e-mail.

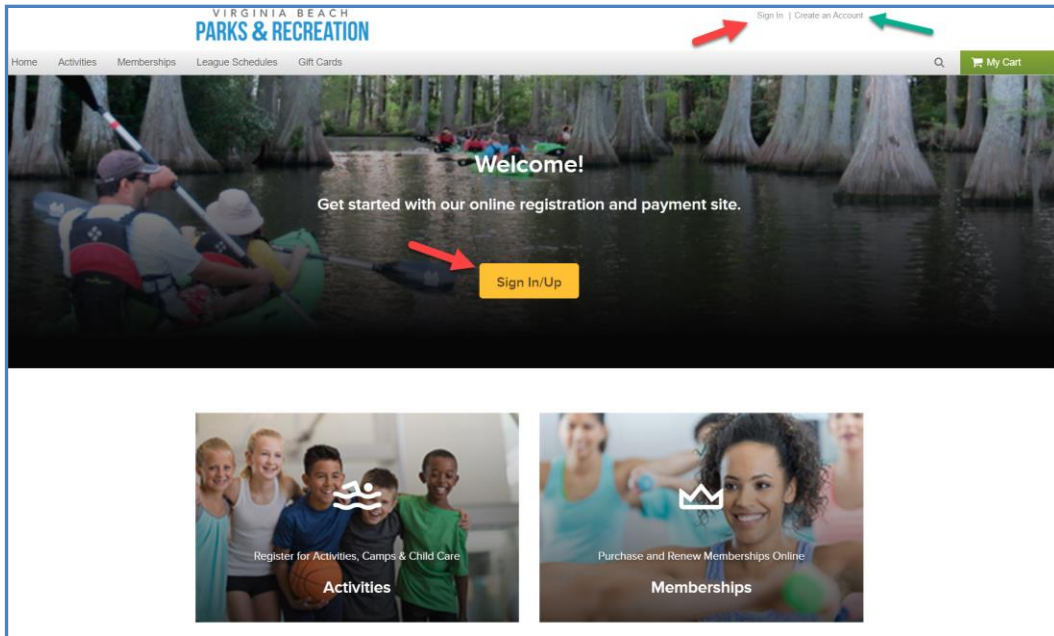
Online Registration Note: Participants registering online who do not meet the age requirements at the time of registration will need to contact Registration Management.

Please do not create a new account: *New accounts will not be able to access Priority Registration* and will need to contact Registration Management for further assistance.

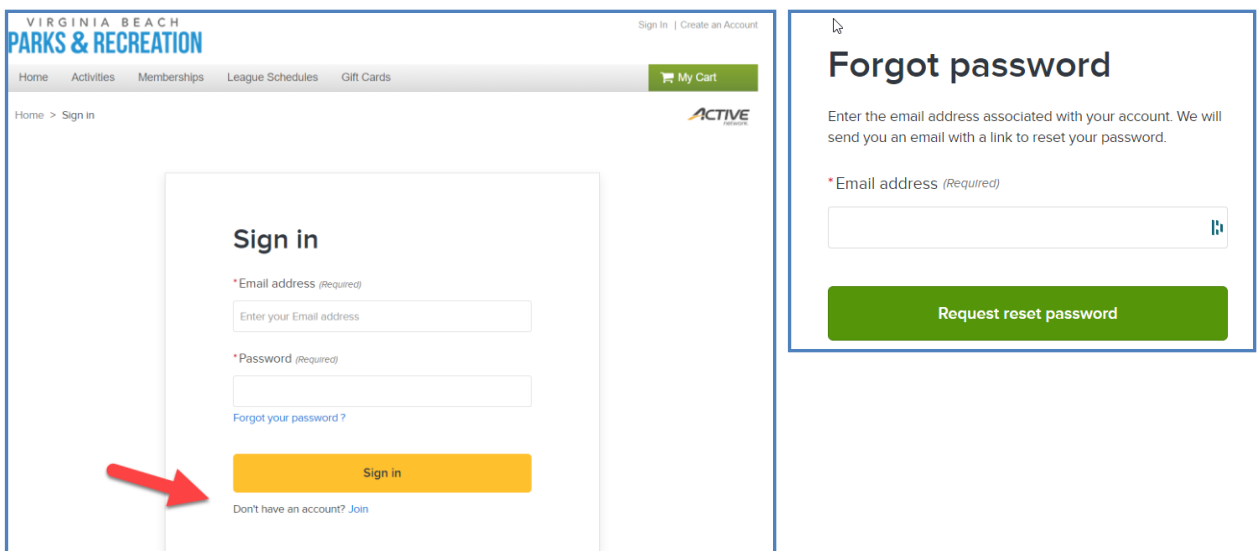
Sign In to (or Create) your account at:

<https://apm.activecommunities.com/vbparksrec>

Reminder: ***New accounts will not be able to access Priority Registration***



To reset your password via email, please go the Sign in screen, click 'Forgot Your Password' and enter the email address on file in your account



- Click on the Activities Tab from the My Account page
- Use the Filters on the next page to narrow your search


VIRGINIA BEACH
PARKS & RECREATION

Welcome, Parent/Guardian1
My Account | My Wish List | Sign Out

Home
Activities
Memberships
League Schedules
Gift Cards
My Cart

Home > My Account

Account Options for Parent/Guardian1 Recreation



Parent/Guardian1 Recreation
Edit

Birth date: Jan 1, 1980
123 Recreation Ave Virginia Beach, VA 23456

Password And Security Info

Payment and Order Management

Change Auto-Charge Payments

Saved Credit Cards

Transaction and Payment History

Account Payment Details

Account Deposits List
Tax Receipt

Other Service

Manage Wish List

Balance

| | |
|-------------------------------------|--------|
| Credit on account | \$0.00 |
| View credit details | |
| Current balance | \$0.00 |
| Due now | \$0.00 |

Pay On Account

Recreation's family

- Child1 Recreation**
Birth date: Jan 1, 2011
Role: Child
- Child2 Recreation**
Birth date: Jan 1, 2016
Role: Child
- Parent/Guardian1 Recreation**
Head of Household
Birth date: Jan 1, 1980
Role: Adult
- Parent/Guardian2 Recreation**
Birth date: Jan 2, 1980
Role: Adult
[Manage Family Member](#)
[View Family Members Schedule](#)

Virginia Beach Parks & Recreation
Methods of Payment
Have Questions?
Stay Connected

1. Set the Activity Category filter to 'Summer Camps – Child Care' and/or 'Summer Camps – Specialty & Sports' depending on the type of camp you are interested in
2. Use the Location filter to select the site(s) where the camp(s) will be held

Please note: not all locations offer Summer Camps

VIRGINIA BEACH
PARKS & RECREATION

Welcome, [User] My Account | My Wish List | Sign Out

Home Activities Memberships League Schedules Gift Cards My Cart

Home > Activity Search

ACTIVE network

Activity Search

Search by keyword OR by number

Search

When Where Who Activities

Future

Found 436 matching results

Activity Category

☐ Aquatics ☐ Archery

☐ Arts & Crafts ☐ Dance & Performing Arts

[View more](#)

Activity Secondary Category

☐ All Ages ☐ OST Early Childhood Camps

☐ OST KidzQuest Camps ☐ OST KinderQuest Camps

[View more](#)

Cancel Apply

Activity Category

☐ Aquatics ☐ Archery

☐ Arts & Crafts ☐ Dance & Performing Arts

☐ Fitness & Wellness ☐ Forever Young Senior Programs

☐ Martial Arts ☐ Museums ONLY

☐ Outdoor Recreation ☐ Recreation Center Athletics

☐ Recreation Center Events ☐ School Year Camps

☐ School Year Camps - Break Camps ☐ School Year Camps - Reg Fees

☐ Sports Leagues ☒ Summer Camps - Child Care

☒ Summer Camps - Specialty & Sports ☐ Therapeutic Recreation

☐ Winter Wildlife Festival ☐ Youth Development Programs

☐ zzOnline Rec Center

Cancel Apply

Location (Center)

☐ Alanton Elem School ☐ Arrowhead Elem School

☐ Bayside Elem School ☒ Bayside Recreation Center

☐ Birdneck Elem School ☐ Bow Creek Recreation Center

☐ Brandon Middle School ☐ Brookwood Elem School

☐ Centerville Middle School ☐ Creeds Elem School

☐ College Park Elem School ☐ Diamond Spring School

☐ Corporate Landing Elem School ☐ Green Run Elem School

☐ Diamond Spring School ☐ Indian Lakes Elem School

☐ Green Run Elem School ☐ Kempsville Elem School

☐ Holland Elem School ☐ Kempsville Meadows Elem School

☐ John B Dey Elem School ☐ Kingston Elem School

☐ Kempsville Meadows Elem School ☐ Larkspur Middle School

☐ Kings Grant Elem School ☐ Luxford Elem School

☐ Landstown Elem School ☐ Kempsville Recreation Center

☐ Linkhorn Park Elem School ☐ Linnhaven Elem School

☐ Linnhaven Elem School ☐ Linnhaven House - Museums

☐ Malibu Elem School ☐ New Castle Elem School

☐ Newtown Elem School ☐ North Landing Elem School

☐ Ocean Lakes Elem School ☐ Old Donation School

☐ Parkway Elem School ☐ Pembroke Elem School

☐ Pembroke Meadows Elem School ☐ Point O View Elem School

☐ Princess Anne Elem School ☐ Princess Anne Recreation Center

☐ Providence Elem School ☐ Red Mill Elem School

☐ Red Wing Park ☐ Rosemont Elem School

☐ Rosemont Forest Elem School ☐ Salem Elem School

☐ Seatack Elem School ☐ Seatack Recreation Center

☐ Shelton Park Elem School ☐ Strawbridge Elem School

☐ Stumpy Lake Natural Area ☐ Tallwood Elem School

☐ Thalia Elem School ☐ Thoroughgood Elem School

☐ Thoroughgood House - Museums ☐ Three Oaks Elem School

☐ Trantwood Elem School ☐ White Oaks Elem School

☐ Williams Elem School ☐ Williams Farm Park

☐ Williams Farm Recreation Center ☐ Windsor Oaks Elem School

☐ Windsor Woods Elem School ☐ Woodstock Elem School

[View less](#)

Cancel Apply

- Enroll Now buttons will show next to each week once registration opens
- Click the Enroll Now button next to the first week of camp needed

Activity search

Search by keyword OR by number Search

When Where Who Activities Reset all

Future **OBT Rec Center Camps** **Bayside Recreation Center** From Jun 18, 2023 Age 8 - 8

Found 10 matching result(s) Sort by: **Date Range** Map view

1st or 2nd Grade - Bayside Rec - Week 01 View fee details

#115774 / Category Summer Camps - Child Care / Age At least 7 but less than 9

Bayside Rec Ctr

June 20, 2023 to June 23, 2023 Tue,Wed,Thu,Fri 6:30 AM - 6:00 PM Enroll Now

1st or 2nd Grade - Bayside Rec - Week 02 View fee details

#115790 / Category Summer Camps - Child Care / Age At least 7 but less than 9

Bayside Rec Ctr

June 26, 2023 to June 30, 2023 Mon,Tue,Wed,Thu,Fri 6:30 AM - 6:00 PM Enroll Now

1st or 2nd Grade - Bayside Rec - Week 03 View fee details

#115792 / Category Summer Camps - Child Care / Age At least 7 but less than 9

Bayside Rec Ctr

July 3, 2023 to July 7, 2023 Mon,Wed,Thu,Fri 6:30 AM - 6:00 PM Enroll Now

1st or 2nd Grade - Bayside Rec - Week 04 View fee details

Select the participant to register for this week and click Add to cart

Note: If participant does not meet age requirement this will be indicated by “Does not meet age qualification.” in the Participant list.

Home > Activity search > Enroll Activity Form ACTIVE NETWORKS

Enroll in 1st or 2nd Grade - Bayside Rec - Week 01

Required fields are marked *

Who are you enrolling? ^

Participant * **Child2 Recreation** Add to cart

Register another participant

Fee summary
[View details](#)

| | |
|--------------|-----------------|
| Subtotal | \$183.00 |
| Taxes | \$0.00 |
| Total | \$183.00 |

Pro Tip: If registering more than one participant for the same week of camp click the ‘Register another participant’ link and select the next participant BEFORE clicking ‘Add to cart’ – once all participants have been selected then click ‘Add to cart’

Home > Activity search > Enroll Activity Form ACTIVE NETWORKS

Enroll in 1st or 2nd Grade - Bayside Rec - Week 01

Required fields are marked *

Who are you enrolling? ^

Participant * **Child2 Recreation** Add to cart

Register another participant

Fee summary
[View details](#)

| | |
|--------------|-----------------|
| Subtotal | \$183.00 |
| Taxes | \$0.00 |
| Total | \$183.00 |

- Once the activity has been added to the Shopping Cart, use the Activities tab to locate and select additional weeks of camp(s)
- Repeat Enrollment steps as needed for all participants and weeks
- **Pro Tip:** Select all weeks of camp for all participants prior to reviewing payment plan details and checking required waivers

VIRGINIA BEACH
PARKS & RECREATION

Welcome, Parent/Guardian1 | My Account | My Wish List | Sign Out

Home Activities Memberships League Schedules Gift Cards **My Cart(1)**

Home > Shopping Cart

Shopping Cart

Child2 Recreation **CR** 1 Item, \$183.00 in total.

1st or 2nd Grade - Bayside Rec - Week 01 - 115774 \$183.00 ▼

ACTIVITY

☒ Use Payment Plan Week 01 ▼

Weekly payment plan

| Due date | Amount due |
|----------------|------------|
| JUN 5, 2023 | \$148.00 |
| Total \$148.00 | |

Order Summary

Subtotal \$183.00

Deferred to Payment Plan -\$148.00

Due Now \$35.00

Enter coupon code

Please Note: If the selected participant is not eligible to access Priority Registration they will not be available to select and a message will be displayed

Home > Activity search > Enroll Activity Form

ACTIVE network

✖ Priority Registration is available on-line only for school year 2022/23 and summer 2022 participants. Standard Registration begins at 9am on March 25.

Enroll in 1st or 2nd Grade - Bayside Rec - Week 01

Required fields are marked *

Who are you enrolling? ^

Participant * Child2 Recreation ▼

Enrollment Details ▼

Fee summary

Subtotal \$0.00

Taxes \$0.00

Total \$0.00

[Register another participant](#)

Once all weeks of camp have been selected for all participants, verify that all weeks for all participants are showing in your cart and then review:

- A :‘Use Payment Plan’ option is selected by default – only the Registration Fee & Deposit will be due at registration with the Remaining Balance due on the listed Due date
- B: Total Balance Due today will show as ‘Due Now’ in Order Summary
- C: Due Dates and Amounts Due will show under the Weekly payment plan for each week of camp
- Option: To pay in full at registration uncheck ‘Use Payment Plan’ for each week of camp
- To proceed to Payment and Check Out:
 - check the (D) Waiver box
 - then click (E) Check Out

Shopping Cart

Child1 Recreation

CR

1 item, \$183.00 in total.

1st or 2nd Grade - Bayside Rec - Week 01 - 115774

\$183.00

ACTIVITY

☒ Use Payment Plan

Week 01

Weekly payment plan

| Due date | Amount due |
|-------------|------------|
| JUN 5, 2023 | \$148.00 |

Total \$148.00

Order Summary

| | |
|--------------------------|----------------|
| Subtotal | \$183.00 |
| Deferred to Payment Plan | -\$148.00 |
| Due Now | \$35.00 |

Waiver

Required fields are marked *

Please read the following waivers and agreements carefully. They include releases of liability and waiver of legal rights, and deprive you of the ability to sue certain parties. By agreeing electronically, you acknowledge that you have both read and understood all text presented to you as part of the checkout process.

☒ * I have read and agree to Waiver.

Pro Tip: To have future payments automatically charged to your selected card on the due date check 'Pre-authorize your selected credit card' for each camp week

- Select the correct Payer under the Billing Address section
- Select a Saved card and enter the CVV/CVC code

Or

- Add a new credit card
- Click Pay to submit payment and complete your registration

Check Out


Payment Information


Payment Method

Required fields are marked *

ACT* VBParksRec or Active Network will show up on your credit card statement for this payment.

Please choose a credit card.

 **VISA** **** 1111 04/2026

CVV/CVC * 

☐ Add a new credit card

[Saving Credit Card Security Guarantee](#) 

Billing Address

Parent/Guardian1 Recreation 

Mailing Name No mailing name

Address 123 Recreation Ave, Virginia Beach, VA, 23456

 [Update billing address](#)

Required fields are marked *

Future Charges

Payment Plan for 1st or 2nd Grade - Bayside Rec - Week 01 (Child1 Recreation)

Next Due Jun 5, 2023 Last Due Jun 5, 2023

☒ Pre-authorize your selected credit card

Order Summary

Subtotal \$183.00

Deferred to Payment Plan -\$148.00

Due Now \$35.00

[Apply](#)




- A receipt will be emailed to the email address in your account
- Click on 'View Printable Receipt' to view/print the receipt
- Please print your receipt for confirmation purposes
- **Pro Tip:** Receipts are available to reprint as needed from your account

Confirmation

Your receipt #1246137.001 has been completed!

You will receive a confirmation email shortly. [View printable receipt](#) 

Share to  

Receipt Summary



Child1
Recreation

1st or 2nd Grade - Bayside Rec - Week 01 - 115774

ACTIVITY

PAYMENT PLAN

\$183.00

| | |
|--------------------------|----------------|
| Subtotal | \$183.00 |
| Deferred to Payment Plan | -\$148.00 |
| Total | \$35.00 |

Wishlist Feature

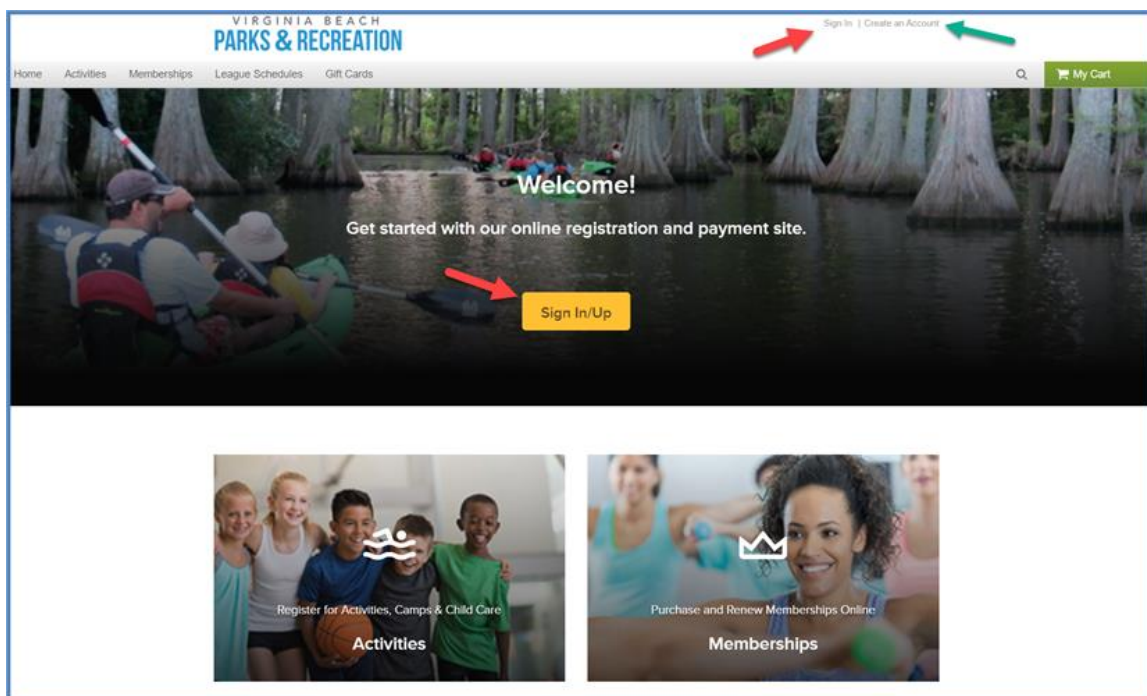
The Wishlist feature allows customers to save specific weeks of camp to their Wishlist before registration opens. Once registration opens, customers can simply open their Wishlist and put those weeks into their cart for checkout. The Wishlist does not automatically enroll participants but makes it easier on registration day because customers will have already identified the weeks of camp which work for their household members.

Sign In to (or Create) your account at:

<https://apm.activecommunities.com/vbparksrec>

Search for and locate the week(s) of the camp(s) you are interested in

Tip: See pages 4-6 of this guide for detailed information on logging in and searching for Summer Camp weeks



- Click on the Activities Tab at the top of the page
- Use the Filters on the next page to narrow your search

Caution - the Wishlist does not hold spots or automatically enroll participants - you will need to return to your Wishlist and register by moving each week of camp to your cart once registration opens

- Click the Heart Icon on the Activity Search screen or Activity Detail screen to add the desired activity to your Wishlist
- Repeat for each week of camp you are interested in


Found 10 matching result(s) Sort by: [Date Range](#) Map view

3rd, 4th or 5th Grade - Bayside Rec - Week 01 [View fee details](#)

#115841 / Category Summer Camps - Child Care / Age At least 9 but less than 12

[Bayside Rec Ctr](#)

[June 20, 2023 to June 23, 2023](#) [Tue,Wed,Thu,Fri 6:30 AM - 6:00 PM](#)




3rd, 4th or 5th Grade - Bayside Rec - Week 02 [View fee details](#)

#115842 / Category Summer Camps - Child Care / Age At least 9 but less than 12

[Bayside Rec Ctr](#)

[June 26, 2023 to June 30, 2023](#) [Mon,Tue,Wed,Thu,Fri 6:30 AM - 6:00 PM](#)




Home > Activity search > Activity detail

3rd, 4th or 5th Grade - Bayside Rec - Week 01

OST - Child Care Summer Rec Center Camps 2023 | #115841

[Jun 20, 2023 - Jun 23, 2023](#) [BSRC - Meeting Room 7](#)

- A message displays when the activity has been added to your Wishlist
- The Heart Icon turns red once the activity has been added to your Wishlist

00 PM 

Successfully added to your Wish List!

[View Wish List](#)


Found 10 matching result(s) Sort by: [Date Range](#) Map view

3rd, 4th or 5th Grade - Bayside Rec - Week 01 [View fee details](#)

#115841 / Category Summer Camps - Child Care / Age At least 9 but less than 12

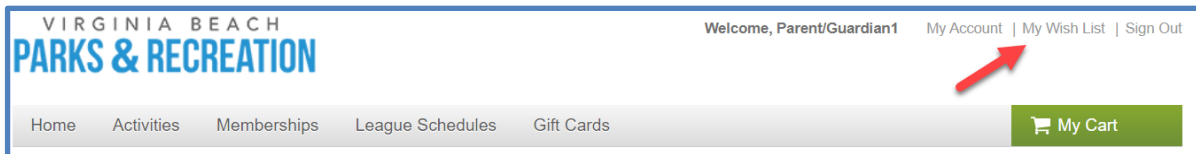
[Bayside Rec Ctr](#)

[June 20, 2023 to June 23, 2023](#) [Tue,Wed,Thu,Fri 6:30 AM - 6:00 PM](#)



Caution - the Wishlist does not hold spots or automatically enroll participants - you will need to return to your Wishlist and register by moving each week of camp to your cart once registration opens

Once all weeks of camp have been added to your Wishlist, click the 'My Wishlist' link to View and Manage your Wishlist



- On the start day for registration, sign-in to your account and go to your Wishlist by clicking on the 'My Wishlist' link
- A countdown will show as registration start time approaches
- Enroll Now buttons will show for each week once registration opens
- Click the Enroll Now button next to the first week of camp needed

Wish List for Parent/Guardian1

Your Wish List contains 3 items

1st or 2nd Grade - Bayside Rec - Week 03 ⓘ

#115792 / At least 7 but less than 9

📍 Bayside Rec Ctr

📅 July 3, 2023 to July 7, 2023

🕒 Mon,Wed,Thu,Fri 6:30 AM - 6:00 PM 11 hours 30 mins

[View fee details](#)

Starts in 09:19

1st or 2nd Grade - Bayside Rec - Week 02 ⓘ

#115790 / At least 7 but less than 9

📍 Bayside Rec Ctr

📅 June 26, 2023 to June 30, 2023

🕒 Mon,Tue,Wed,Thu,Fri 6:30 AM - 6:00 PM 11 hours 30 mins

[View fee details](#)

Starts in 09:19

Wish List for Parent/Guardian1

Your Wish List contains 3 items

1st or 2nd Grade - Bayside Rec - Week 03 ⓘ

#115792 / At least 7 but less than 9

📍 Bayside Rec Ctr

📅 July 3, 2023 to July 7, 2023

🕒 Mon,Wed,Thu,Fri 6:30 AM - 6:00 PM 11 hours 30 mins

[View fee details](#)

Enroll Now

1st or 2nd Grade - Bayside Rec - Week 02 ⓘ

#115790 / At least 7 but less than 9

📍 Bayside Rec Ctr

📅 June 26, 2023 to June 30, 2023

🕒 Mon,Tue,Wed,Thu,Fri 6:30 AM - 6:00 PM 11 hours 30 mins

[View fee details](#)

Enroll Now

Caution - the Wishlist does not hold spots or automatically enroll participants - you will need to return to your Wishlist and register by moving each week of camp to your cart once registration opens

Select the participant to register for this week and click Add to cart
Note: If participant does not meet age requirement this will be indicated by “Does not meet age qualification.” in the Participant list.

Home > Activity search > Enroll Activity Form

Enroll in 1st or 2nd Grade - Bayside Rec - Week 01

Required fields are marked *

Who are you enrolling? ^

Participant * Child2 Recreation

Add to cart

Register another participant

Fee summary
[View details](#)

| | |
|--------------|-----------------|
| Subtotal | \$183.00 |
| Taxes | \$0.00 |
| Total | \$183.00 |

Pro Tip: If registering more than one participant for the same week of camp click the ‘Register another participant’ link and select the next participant BEFORE clicking ‘Add to cart’ – once all participants have been selected then click ‘Add to cart’

Home > Activity search > Enroll Activity Form

Enroll in 1st or 2nd Grade - Bayside Rec - Week 01

Required fields are marked *

Who are you enrolling? ^

Participant * Child2 Recreation

Add to cart

Register another participant

Fee summary
[View details](#)

| | |
|--------------|-----------------|
| Subtotal | \$183.00 |
| Taxes | \$0.00 |
| Total | \$183.00 |

- Once the activity has been added to the Shopping Cart, click on the ‘My Wishlist’ link to return to your Wishlist and select additional weeks of camp(s)
- Repeat Enrollment steps as needed for all participants and weeks
- **Pro Tip:** Select all weeks of camp for all participants prior to reviewing pay plan details and checking required waivers

VIRGINIA BEACH
PARKS & RECREATION

Home Activities Memberships League Schedules Gift Cards

Welcome, Parent/Guardian1 My Account My Wish List Sign Out

My Cart

Caution - the Wishlist does not hold spots or automatically enroll participants - you will need to return to your Wishlist and register by moving each week of camp to your cart once registration opens

Once all weeks of camp have been selected for all participants, verify that all weeks for all participants are showing in your cart and then review:

- A :‘Use Payment Plan’ option is selected by default – only the Registration Fee & Deposit will be due at registration with the Remaining Balance due on the listed Due date
- B: Total Balance Due today will show as ‘Due Now’ in Order Summary
- C: Due Dates and Amounts Due will show under the Weekly payment plan for each week of camp
- Option: To pay in full at registration uncheck ‘Use Payment Plan’ for each week of camp
- To proceed to Payment and Check Out:
 - check the (D) Waiver box
 - then click (E) Check Out

Shopping Cart

Child1 Recreation

CR

1 item, \$183.00 in total.

1st or 2nd Grade - Bayside Rec - Week 01 - 115774

ACTIVITY

☒ Use Payment Plan

Week 01

Weekly payment plan

| Due date | Amount due |
|-------------|------------|
| JUN 5, 2023 | \$148.00 |

Total \$148.00

\$183.00

Order Summary

Subtotal

\$183.00

Deferred to Payment Plan

-\$148.00

Due Now

\$35.00

Enter coupon code

Apply

Check out

Waiver

Required fields are marked *

Please read the following waivers and agreements carefully. They include releases of liability and waiver of legal rights, and deprive you of the ability to sue certain parties. By agreeing electronically, you acknowledge that you have both read and understood all text presented to you as part of the checkout process.

☒ * I have read and agree to [Waiver](#).

Pro Tip: To have future payments automatically charged to your selected card on the due date check 'Pre-authorize your selected credit card' for each camp week

- Select the correct Payer under the Billing Address section
- Select a Saved card and enter the CVV/CVC code

Or

- Add a new credit card
- Click Pay to submit payment and complete your registration

Check Out


Payment Information

Payment Method


Required fields are marked *

ACT* VB ParksRec or Active Network will show up on your credit card statement for this payment.

Please choose a credit card.

 **VISA** **** 1111 04/2026

CVV/CVC *



☐ Add a new credit card

[Saving Credit Card Security Guarantee](#) ▼

Billing Address

Parent/Guardian1 Recreation

Mailing Name No mailing name

Address 123 Recreation Ave, Virginia Beach, VA, 23456

[Update billing address](#)

Required fields are marked *

Future Charges

Payment Plan for 1st or 2nd Grade - Bayside Rec - Week 01 (Child1 Recreation)

Next Due Jun 5, 2023 Last Due Jun 5, 2023

☒ Pre-authorize your selected credit card

Order Summary

Subtotal \$183.00

Deferred to Payment Plan -\$148.00

Due Now \$35.00

Gift Card


[Apply](#)


Pay

- A receipt will be emailed to the email address in your account
- Click on 'View Printable Receipt' to view/print the receipt
- Please print your receipt for confirmation purposes
- **Pro Tip:** Receipts are available to reprint as needed from your account

Confirmation

Your receipt #1246137.001 has been completed!

You will receive a confirmation email shortly. [View printable receipt](#) 

Share to  

Receipt Summary



Child1
Recreation

1st or 2nd Grade - Bayside Rec - Week 01 - 115774

ACTIVITY

PAYMENT PLAN

\$183.00

| | |
|--------------------------|----------------|
| Subtotal | \$183.00 |
| Deferred to Payment Plan | -\$148.00 |
| Total | \$35.00 |