



MEETING MINUTES

DATE October 28, 2024, at 3:00 pm
LOCATION Parks and Recreation Administration Building
2154 Landstown Road, Virginia Beach, Virginia 23456

1. WELCOME & ATTENDANCE ROLL CALL

Chair Bernick called the meeting to order at 3:10pm. Recorder Trina Harrell called the role. Chair Bernick asked staff and guests to introduce themselves.

Name	Role or Association	Attend
Clay Bernick	Chair	√
Jarrod L. Katzer	Vice Chair	Ab
Richard "Tuck" Bowie	Committee Member	√
Vincent Bowhers	Committee Member	√
Francis Drumm	Committee Member	√
William W. Fleming	Committee Member	√
Maury Hill	Committee Member	Ab
Dianna McDowell	Committee Member	√
John Olivieri	Committee Member	√
Jenny Perry	Committee Member	√
Stephen Rockefeller	Committee Member	Ab
Gavin Wehr	Student Member	Ab
Cooper Stuart	Student Member	√
Liaisons		
Barbara Henley	City Council Member	√
Chris Taylor	City Council Member	
City Staff		
Ken Chandler	City Manager's Office	√
Chad Morris	Parks and Recreation	√
Corinna Green	Parks and Recreation	√
Trina Harrell	Parks and Recreation	√
Lucia Whitlow	City Attorney's Office	√
Tim Copeland	Public Works - Real Estate	√
Guests		
Walter Camp	ATAC	√

2. APPROVAL OF MINUTES:

August 26, 2024

A motion made by Francis Drumm and seconded by William Fleming to approve the August 26, 2024, minutes, passed unanimously.

3. NEW BUSINESS

- a. Draft Endorsement Letter – ITA Plan – John Olivieri made the motion and William Fleming seconded. All present approved to submit the draft endorsement letter provided by Chair Bernick.
- b. Seatack Park funding update – Chad Morris reviewed the funding strategy for Seatack Park and advised the next steps would include public input.

4. OLD BUSINESS

- a. Letter on Budget Recommendations – Chair Bernick recapped the letter submitted and topics.
- b. Annual Report – Chair Bernick submitted the Annual Report to the City Clerk's Office prior to the August 31st deadline.

5. REPORTS

- a. City Council Liaisons – Councilmember Henley thanked the committee for drafting the letter of endorsement for the P&R ITA Master Plan.
- b. Student Members – Discussed the ITA Plan, has suggestions and questions for staff
- c. Parks and Recreation Commission – no report
- d. Virginia Beach Parks and Recreation Foundation (VBPRF) – no report
- e. Green Ribbon Committee –
 - i. Voted to Support the ITA and send the letter.
- f. LRNOW – Vincent Bowhers
 - Scarborough Square Cleanup was September 8th.
 - 8,470 lbs. (3 truck loads) of debris removed, 114 volunteer hours
 - Potters Road Cleanup was October 12th
 - 1,008 lbs. of debris removed, 65 volunteer hours
 - Record Year so far - December – July: 61 cleanups, 2,630 volunteer hours, and 12,795 lbs. of debris removed.
 - Next Cleanup at Mt Trashmore/Windsor Lake on November 16th.
 - Planted 226 trees in Back Bay
 - Holiday Market – November 10th at new Realm 12pm – 4pm
- g. Active Transportation Advisory Committee – Walter Camp
 1. Upcoming dates
 - a. Holiday Lights Bike Night at the Oceanfront, November 14th, 5:30pm – 8:00pm
 - b. ATAC meeting, November 18th, 3:30pm, Crash Statistics Report - Traffic Engineering
 - c. FoxFire Trail Dedication Ceremony (tentative), November 21st 3:30pm
 - d. Three Oaks Path Dedication Ceremony, early December, TBD
 - e. VB Trail Phase 1 walk, Newtown Rd to Town Center (3 miles), December 9th, 1:00pm
 2. Advisory Letters ATAC voted to send to City Council
 - a. Appreciation for approving VB Trail Phase II grant application with \$10M local match
 - b. Input to the City's 2025 Legislative Agenda
 - c. Support for the ITA Master Plan Update
 - d. Risk for future TAP Grant Eligibility if Violet Bank Sidewalk is delayed or cancelled
- h. Workgroups – no report

6. CITIZEN COMMENTS

No comments.

7. CLOSED/OPEN SESSION

Closed Session
Chair Bernick called for motion to convene a closed session at 3:40pm to discuss properties in Voting Districts 2, 3, and 9. Motion made by Richard Tuck Bowie, seconded by John Olivieri, and unanimously approved to convene into closed session.
Open Session
Chair Bernick reconvened the open meeting and called for a motion to certify the closed meeting at 4:25pm. Motion made by Richard “Tuck” Bowie, seconded by Dianna McDowell, and unanimously approved to certify the closed meeting.

8. ADJOURN AND UPCOMING MEETINGS & EVENTS

- a. A notice was received regarding the City vacating the water tank near 5/31 memorial site property which stated the site would become open space.
- b. Next Open Space Advisory Committee Meeting December 2, 2024

There being no further business, the Chair entertained a motion to adjourn the meeting. A motion was made by John Olivieri and seconded by Dianna McDowell to adjourn the meeting at 4:30pm.

Clay Bernick, Chair

Trina Harrell, Recorder

Distribution:

- Mayor and City Council
- Patrick Duhaney, City Manager
- Parks and Recreation Commission
- Open Space Advisory Committee
- Kenneth Chandler, Deputy City Manager
- Lucia Whitlow, City Attorney's Office
- Kaitlyn James, Budget and Management Services
- Kathy Warren, Planning Director
- Emily Archer, Planning/SGA Office
- David Trimmer, Agriculture Director
- L.J. Hansen, Public Works Director
- Kristal Johnson, Public Works/Real Estate
- Michael Kirschman, Parks and Recreation Director
- Frank Fentress, Parks and Recreation, Landscape Services
- Parks and Recreation staff present

MEETING DATE: October 28, 2024

MOTION: Richard "Tuck" Bowie

SECOND: Dianne McDowell

CERTIFICATE OF CLOSED MEETING

WHEREAS, The Parks and Recreation Open Space Advisory Committee of the City of Virginia Beach has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Virginia Code 2.2-3712 requires a certification that such closed meeting was conducted in conformity with Virginia law.

NOW THEREFORE, BE IT RESOLVED that the Parks and Recreation Open Space Advisory Committee of the City of Virginia Beach, Virginia, hereby certifies that to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements by Virginia Code 2.2-3711(A) to which this certification applies; and (ii) only such public business matters as were identified in the Motion by which the closed meeting was convened were heard, discussed or considered by the Parks and Recreation Open Space Advisory Committee.

VOTE: 8-0

AYE (list by last name): Bernick, Bowhens, Bowie, Drumm, Fleming, McDowell, Olivieri, and Perry

NAY (list by last name): N/A

ABSENT DURING VOTE: Hill, Katzer, and Rockefeller

ABSENT DURING MEETING: Hill, Katzer, and Rockefeller

STATEMENT OF MEMBER INDICATING SUBSTANCE OF DEPARTURE: N/A

Trina M. Harrell

Administrative Specialist II

Parks and Recreation Open Space Advisory Committee