



## MEETING MINUTES

**DATE** August 26, 2024, at 3:00 pm  
**LOCATION** Parks and Recreation Administration Building  
2154 Landstown Road, Virginia Beach, Virginia 23456

### 1. WELCOME & ATTENDANCE ROLL CALL

Chair Bernick called the meeting to order at 3:00pm. Recorder Trina Harrell called the role. Chair Bernick asked staff and guests to introduce themselves.

Name	Role or Association	Attend
Clay Bernick	Chair	√
Jarrold L. Katzer	Vice Chair	√
Richard "Tuck" Bowie	Committee Member	√
Vincent Bowhers	Committee Member	√
Francis Drumm	Committee Member	√
William W. Fleming	Committee Member	√
Maury Hill	Committee Member	√
Phillip Hines	Committee Member	Ab
Dianna McDowell	Committee Member	√
John Olivieri	Committee Member	Ab
Gavin Wehr	Student Member	√
Cooper Stuart	Student Member	√
<b>Liaisons</b>		
Barbara Henley	City Council Member	
Chris Taylor	City Council Member	
<b>City Staff</b>		
Michael Kirschman	Parks and Recreation	√
Chad Morris	Parks and Recreation	√
Corinna Green	Parks and Recreation	√
Trina Harrell	Parks and Recreation	√
Steve Lambert	Parks and Recreation	√
Lucia Whitlow	City Attorney's Office	√
Tim Copeland	Public Works - Real Estate	√
<b>Guests</b>		
David Gressens	Baseball 757	√

**2. APPROVAL OF MINUTES:** July 22, 2024

A motion made by Francis Drumm and seconded by Jarrod Katzer to approve the July 22, 2024, minutes, passed unanimously.

**3. NEW BUSINESS**

- a. November/December meeting – The committee members in attendance agreed to cancel the November meeting and meet the first Monday in December, which is December 2<sup>nd</sup>.
- b. CVOW Trail Presentation – Chad Morris  
In reference to questions raised during the previous meeting about the City's portion of the right of way for the Coastal Virginia Offshore Wind (CVOW) transmission line corridor and its impact, Mr. Morris, Planning, Design & Development Administrator, reviewed the path of the CVOW Trail Concept Plan. He focused on several high traffic areas and provided photos of existing CVOW easements. A copy of the presentation is attached.

**4. OLD BUSINESS**

- a. Vacancy – Chair Bernick recently reviewed the applications for a potential member to fill the existing member vacancy and provided a recommendation to Council.
- b. ITA Plan update – Staff are in the final stages of creating the master plan and currently working on cost estimates. Mr. Morris expects to meet with the City Manager in early September and then present to City Council by October 15<sup>th</sup>.
- c. Annual Report – Chair Bernick asked for comments on the Annual Report sent by email on Friday, August 23<sup>rd</sup>. Since there weren't any changes suggested, Chair Bernick will submit the final report before the August 31<sup>st</sup> deadline to the City Clerk's Office.
- d. Letter for Va Outdoors Plan Update – After discussion, the committee decided a letter is not necessary.
- e. Funding recommendations for undeveloped/underdeveloped properties – The workgroup met by Zoom last week and divided the options into two categories, Plans A & B, which are listed below.
  - i. Plan A – recommend pursuing bonding for \$30M to develop the top 3 of the undeveloped and underdeveloped properties previously discussed.
  - ii. Plan B – do not recommend bonding.After several questions and discussion to clarify the bonding process, Vice Chair Katzer made a motion to recommend Plan A, seconded by William Fleming and approved by those present.
- f. Virginia Land Conservation Foundation (VLCF) Grant application  
Ms. Green is almost finished preparing a grant application for a potential acquisition, with an application deadline of August 28<sup>th</sup>. She requested a letter of support from OSAC. Chair Bernick provided a draft for review. Once agreed, he will send the form letter to several other organizations for their support.

**5. REPORTS**

- a. City Council Liaisons - no report
- b. Student Members – no report
- c. Parks and Recreation Commission – no report
- d. Virginia Beach Parks and Recreation Foundation (VBPRF) – no report
- e. Green Ribbon Committee –
  - i. City Council will discuss the ITA Plan on October 15<sup>th</sup>.
  - ii. Mitigation Bank usage was discussed.
  - iii. Southern Watershed Symposium will be on April 11<sup>th</sup>.
  - iv. Marsh Terrace project and SAV in Back Bay – behind schedule approx. a year.
- f. LRNOW – Vincent Bowhers
  - Beach Garden Park Cleanup was August 10<sup>th</sup>.
    - 514 lbs., 117 volunteer hours, and debris removed included abandoned clothing, a tent, and a bike.

- Water was too shallow to launch boats.
- December – July: 50 cleanups, 1,979 volunteer hours, and 11,077 lbs. of debris removed.
- Next Cleanup (International Coastal Cleanup) – Scarborough Square (West Neck Creek) will be on September 8<sup>th</sup>.
- g. Active Transportation Advisory Committee – Maury Hill
  - Chad Morris reviewed the ITA plan. Activities concentrated in the north with trails and boardwalks in the south. The current tree canopy is at 91% and plans are to add 25 acres, with additional mitigations. One recommendation includes a shared park for potential cross-country venue and baseball complex.
  - Council members have approached ATAC Chair Camp in search of parking areas along the future VB Trail. P&R Director Kirschman indicated that despite best efforts, parking along the Cross Charlotte Trail remains an issue due to the trail's overwhelming popularity.
  - Clean Community Commission - Zero Waste Awareness Week is the first week in September, and Mr. Hill will be presenting to Council, focusing on improvements everyone can do. Also included will be tips on recycling correctly, increased public education, and avoiding single use plastics.
- h. Workgroups
  - Handbook workgroup – Vice Chair Katzer distributed and reviewed a draft outline of the member guidebook.
  - ITA workgroup – Scheduled to meet Wednesday and will review recommendations.

## 6. CITIZEN COMMENTS

Mr. David Gressens, representing Baseball 757, has an interest in the ITA Plan, specifically in the design of the potential baseball fields.

## 7. CLOSED/OPEN SESSION

<b>Closed Session</b>
Chair Bernick called for motion to convene a closed session at 4:30pm to discuss properties in Voting Districts 2, 3, 4, and 10. Motion made by Jarrod Katzer, seconded by Dianna McDowell, and unanimously approved to convene into closed session.
<b>Open Session</b>
Chair Bernick reconvened the open meeting and called for a motion to certify the closed meeting at 5:10pm. Motion made by Vice Chair Katzer, seconded by Francis Drumm, and unanimously approved to certify the closed meeting.

Richard "Tuck" Bowie made a motion to support acquiring the Midway Manor property from the Navy. William Fleming seconded the motion and all in attendance agreed.

## 8. ADJOURN AND UPCOMING MEETINGS & EVENTS

- a. Next Open Space Advisory Committee Meeting September 23, 2024

There being no further business, the Chair entertained a motion to adjourn the meeting. A motion was made by Maury Hill and seconded by Tuck Bowie to adjourn the meeting at 5:15pm.

H.C. Bernick, III

Trina M. Harrell

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Clay Bernick, Chair

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Trina Harrell, Recorder

### Distribution:

Mayor and City Council  
Patrick Duhaney, City Manager  
Parks and Recreation Commission  
Open Space Advisory Committee

Kenneth Chandler, Deputy City Manager  
Lucia Whitlow, City Attorney's Office  
Kaitlyn James, Budget and Management Services  
Kathy Warren, Planning Director  
Emily Archer, Planning/SGA Office  
David Trimmer, Agriculture Director  
L.J. Hansen, Public Works Director  
Kristal Johnson, Public Works/Real Estate  
Michael Kirschman, Parks and Recreation Director  
Frank Fentress, Parks and Recreation, Landscape Services  
Parks and Recreation staff present

**MEETING DATE:** August 26, 2024

**MOTION:** Jarrod Katzer

**SECOND:** Francis Drumm

**CERTIFICATE OF CLOSED MEETING**

**WHEREAS**, The Parks and Recreation Open Space Advisory Committee of the City of Virginia Beach has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

**WHEREAS**, Virginia Code 2.2-3712 requires a certification that such closed meeting was conducted in conformity with Virginia law.

**NOW THEREFORE, BE IT RESOLVED** that the Parks and Recreation Open Space Advisory Committee of the City of Virginia Beach, Virginia, hereby certifies that to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements by Virginia Code 2.2-3711(A) to which this certification applies; and (ii) only such public business matters as were identified in the Motion by which the closed meeting was convened were heard, discussed or considered by the Parks and Recreation Open Space Advisory Committee.

**VOTE:** 8-0

**AYE (list by last name):** Bernick, Bowhers, Bowie, Drumm, Fleming, Hill, Katzer, and McDowell

**NAY (list by last name):** N/A

**ABSENT DURING VOTE:** Hines and Olivieri

**ABSENT DURING MEETING:** Hines and Olivieri

**STATEMENT OF MEMBER INDICATING SUBSTANCE OF DEPARTURE:** N/A

**Trina M. Harrell**

Administrative Specialist II

Parks and Recreation Open Space Advisory Committee