



DRAFT MEETING MINUTES

DATE January 12, 2026, at 3:00 pm

LOCATION Parks and Recreation Administration Building
2154 Landstown Road, Virginia Beach, Virginia 23456

Members Present: Bryan Hickman (Chair, P/V), Ali Allred, Walter Camp, Ed Hazelwood, Don Krudop, Rob Lindauer, Sally McMahon, Mike Nerino, Catherine Peluso, Melissa Chang (Student Member), and Collin Knights (Student Member).

Liaisons Present: Kathryn Byler (Planning Commission) and Dan Edwards (P&R Commission)

City Staff Present: Michael Kirschman, Chad Morris (P/V), Steve Lambert, Trina Harrell, Dita Beard, and Officer P. Anoia

Guests Present: Ron Kaufman (VBPRF), Shawn Tasch (HRT GoCommute), Dustin Wallace (P/V)

1. WELCOME & ATTENDANCE ROLL CALL

Chair Bryan Hickman participated remotely from home in Virginia Beach due to family medical reasons. Mr. Walter Camp called the meeting to order at 3:30pm and welcomed all present. Recorder Trina Harrell called the roll.

2. APPROVAL OF MINUTES: NOVEMBER 17, 2025

- ✓ November 17, 2025. Upon motion by Donald Krudop, seconded by Ali Allred, the minutes of the November 17, 2025, meeting were unanimously approved.

3. PRESENTATION:

a. TPO Scoring for the VB Trail – Steve Lambert

Every five years, the Hampton Roads Transportation Planning Organization (HRTPO) updates the Long-Range Transportation Plan (LRTP) that identifies current and future transportation issues, evaluates potential solutions, and prioritizes affordable investments. The current 2045 LRTP was adopted in June 2021 and the 2050 LRTP, a major update focusing on future conditions and needs, is scheduled for adoption later in 2026. The LRTP covers all travel modes, including roads, transit, bicycle, and pedestrian facilities, uses a project prioritization tool to rank potential projects, and actively seeks public feedback. There are three different scoring criteria in the project prioritization tool: Project Utility, Economic Vitality, and Project Viability and HRTPO has shared the draft 2050 LRTP Project Prioritization Scores with the localities. Projects are classified as roadway, interchange, bridge/tunnel, intermodal/freight, transit, and active transportation. Ten Virginia Beach active transportation projects, mainly different phases of the Virginia Beach Trail, were scored within the top 14 projects of the entire region. Other Virginia Beach active transportation projects included in the top 14 are the Chesapeake Bay Southside Loop, Thalia Creek Greenway Phase V, Northampton Blvd Shared Use Path, and Greenwich Road Shared Use Path. The South Hampton Roads Trail and the Virginia Beach Trail ranked the highest among all classifications, not just active transportation. These prioritization scores substantiate the backing and significance of these projects when

applying for federal and state grants. The 2050 LRTP is expected to be adopted this spring by HRTPO.

4. OLD BUSINESS:

- a. Mayor's E-bike Task Force. Mr. Steve Lambert advised the new Mayor's Appointed E-bike Task Force first met on Wednesday, November 19th and the second meeting was last week. Chair Hickman and member Mr. Mike Nerino were appointed by City Council to be members of the Task Force. Mr. Steve Lambert and several other City departments support the Task Force as well. The Task Force's vision is "Forward thinking planning that addresses the needs now and evolving needs in the future" focusing on improving safety, shared responsibilities for proper use, a clear understanding for various users, and improving awareness across the City for E-bikes. In November, they developed their objective, discussed issues in the community, and the City's progress to date. In January, they focused on communication/education, speed signs on trails, battery safety issues, a mandatory helmet law, and signage in the resort area. On January 9th, [HB269](#) was pre-filed in the Virginia State Legislature which establishes a new class of vehicle, the motorized mobility vehicle, and establishes requirements for the sale, operation, registration, and titling of such vehicles. This bill would reclassify motorized bicycles in Virginia into various classes based on speed. Many concerns were shared, including how effective enforcement could be accomplished. Members were directed to send specific comments to Chair Hickman and Mr. Mike Nerino as members of the Task Force.
- b. Bike Parking Working Group. The joint working group includes members from the Resort Advisory Commission/Transportation, Parking Pedestrian Committee (RAC/TPPC), ATAC, and City staff, and has been investigating persistent bike parking issues in the resort area but could be adapted for other areas of the City. Their deliverables include recommendations for TPPC review, who would present to RAC, and who in turn would eventually submit to City Council. Any code updates would require vetting by the City Attorney and other City departments. Guiding principles focus on accessibility, convenience, safety, and security and any requirements established would be identified as residential or commercial and applied to both new construction and existing infrastructure. Standards would adhere to both the Resort Area Mobility Plan (RAMP) and the Active Transportation Plan. Temporary facilities, such as portable bicycle racks, could be used during demand surges such as festivals or concerts. Mr. Steve Lambert will be presenting this update to the TPPC on January 22nd and a decision on the next steps is forthcoming. There is a potential for ATAC to provide a letter of support if this is presented to City Council.

5. REPORTS

- ✓ Virginia Beach Trail, Other New Greenways, & Maintenance CIP Updates
 - a. Virginia Beach Trail
 - Phase I. As previously announced on December 30th by Chair Hickman, Mr. Lambert reminded ATAC members the City was not selected to receive an award for the most recent Safe Streets 4 All (SS4A) Grant application submitted for the VB Trail Phase I. In approximately three weeks, the City expects to receive an update on the recent TAP Grant submitted for VB Trail Phase I.
 - Phases II & III. The City is considering applying for the upcoming Better Utilizing Investments to Leverage Development (BUILD) Grant that is due February 24, 2026.
 - Violet Bank Trail – Project has been awarded and a notice to proceed will be given construction is moving forward.
 - Thalia Creek Ph III – Anticipate completion by the end of February.
 - Greenwich East Greenway – A Preliminary Engineering Report (PER) cost estimate will be completed this spring. The roadbed still exists so most of the work would consist of mill and overlay, creating significant cost and time savings.
 - Harris Road – Construction has not started yet.
 - b. Other Greenways in Design or Construction – no report
- ✓ Liaisons
 - a. City Council – Mr. Walter Camp advised City Council will hold a Budget Retreat on January 26th & 27th at the Virginia Beach Convention Center and will be broadcast live on VBTV. Discussions will include a range of topics such as the ITA, roadways, trails, and schools, which will provide guidance to the City Manager when developing the upcoming budget.

- b. Planning Commission – Ms. Kathryn Byler advised the final Comprehensive Plan workshop will be held on Wednesday, January 14, 2026, starting at 2:00pm following the formal session of the Planning Commission. She briefly discussed the application to operate an indoor recreation facility at the former movie theater site on Laskin Road. If members have any comments for any applications submitted, please contact Ms. Byler directly. Based on the subcommittee's comments on the draft Comprehensive Plan and the Master Transportation Plan, Mr. Walter Camp drafted and sent a 14-page letter to the planning staff in December that included scores of recommendations. The Comprehensive Plan and the Master Transportation Plan should be unified and interrelated but appear to be stand alone and independent of one another. After Mr. Camp and Ms. Byler met with staff regarding the recommendations, staff agreed to modify the draft Comprehensive Plan. To keep the Comprehensive Plan on schedule for approval, staff proposed a two-step process - approve the Master Transportation Plan then modify as needed.
- c. Parks & Recreation Commission – Nothing relevant to report.
- ✓ ATAC Students – REI Co-op provided all the parts needed and Mr. Collin Knights and Ms. Ysabel Wells, former student member, have refurbished 25 of the 30 bikes located in a storage room near the municipal center.
- ✓ Bayfront Advisory Commission (BAC) – no report
- ✓ Resort Advisory Commission Transportation Parking Ped Committee (TPPC) – Included in the Mayor's E-bike Task Force discussion.
- c. ATAC Member Reports
 - i. Shore Drive bike path – Ms. Sally McMahon has been advised some citizens do not feel comfortable riding on Shore Drive and requested signage to alert drivers of potential bicyclists. The City is aware of the repeated requests for signage but based on the Manual on Uniform Traffic Control Devices (MUTCD), which "defines the standards used to install and maintain traffic control devices on all streets, highways, pedestrian and bicycle facilities, and site roadways open to public travel" restricts the location and types of signs permitted. Mr. Steve Lambert will discuss it further with her. Shore Drive is a high priority to the City and staff does plan to improve the bike lane in the future.
 - ii. The promotional material for Virginia Crossing Guard Appreciation Day is no longer available on the VDOT website, but Mr. Walter Camp has a collection of electronic material that he will provide to Mr. Steve Lambert. Chair Hickman and Mr. Steve Lambert are available to assist if a member takes the initiative to lead Virginia Crossing Guard Appreciation Day events. Mr. Walter Camp is disappointed the School Board is no longer supporting proclamations but hopes City Council will recognize School Crossing Guards and the important work they do every day to keep children safe.
 - iii. Elizabeth River Trail (ERT) Foundation – They are in the final preparation stages of opening a new headquarters located at 715 Orapax Street in Norfolk, Virginia in early 2026. With concurrence of Norfolk Southern, ERT plans to build bridges over the railroad tracks and will seek grants for funding.
- d. Staff & Other Liaisons
 - i. Mr. Steve Lambert advised volunteers are needed for Bike Month activities.
 - ii. Shawn Tasch, HRT/goCommute – goCommute supports many Bike Month activities in Hampton Roads, such as the Bike Expo in Norfolk, which was expanded to Hampton last year. Ms. Tasch looks forward to working with ERTF and expects to hold the Bike Expo at their new headquarters. Bike shops and other businesses host pit stops along the ERT during the Bike Expo. Since their focus includes those using bikes to commute to and from work, especially in the resort area, they work closely with the Hotel/Motel Association as well. Currently, plans are to launch Bike Month activities at the end of April, overlapping with Earth Month, and will last through May.
 - iii. Virginia Beach Parks & Recreation Foundation – Recent turnover has created opportunities for new members to join.
 - iv. MPO P. Anoia – Officer Anoia will relay support from ATAC and ensure the School Crossing Guards are recognized during February.

6. NEW BUSINESS

- a. ATAC 2026 Calendar Review - ATAC usually meets on the second Monday of each month, with May being an exception due to several Bike Month activities. Recorder Ms. Trina Harrell

read the list of proposed dates for the 2026 calendar year: January 12th, February 9th, March 9th, April 13th, June 8th, July 13th, August 10th, September 14th, October 5^{th*}, November 9th, and December 7^{th*}, noting two exceptions (October and December) adjusted due to holiday conflicts. Upon motion by Ms. Sally McMahon, seconded by Ms. Ali Allred, the 2026 meeting dates listed above were unanimously approved. Considering work schedules and the weather, members agreed in addition to the monthly meetings, adding a tour in May would be feasible.

- b. ATAC Project Alignment – Chair Hickman referenced his December 30th email realigning the Reports section of the agenda to 2026 Goals. This realignment will assist the Committee in measuring progress and realizing accomplishments of each goal. Members are assigned as leads but can also volunteer to support additional goals as desired. Members were asked to review the email, specifically their assignment, and provide feedback. Chair Hickman ranked Bike Month activities as a top priority and advised a lead is still needed. This will be discussed further at the February meeting.
- c. Bike Month Pre-Kickoff/Team Creation – Mr. Steve Lambert will be scheduling a call in the next thirty days to coordinate preliminary work for Bike/Ride/Roll to School Events.

7. CLOSING COMMENTS FROM THE COMMITTEE

- a. None.

8. NOTE UPCOMING MEETINGS & EVENTS, ADJOURN

- ✓ 2/9/2026 – ATAC Monthly Meeting
- ✓ 2/11/2026 – Virginia Crossing Guard Appreciation Day
- ✓ 3/9/2026 – ATAC Monthly Meeting
- ✓ 4/13/2026 – ATAC Monthly Meeting

There being no further business, the meeting was adjourned at 5:07pm.

Bryan Hickman, Chair

Trina Harrell, Recorder

Distribution:

- Mayor and City Council
- Patrick Duhaney, City Manager
- Kenneth Chandler, Deputy City Manager
- Amanda Jarratt, Deputy City Manager
- Active Transportation Advisory Committee
- Parks and Recreation Commission
- Open Space Advisory Committee
- Resort Advisory Commission, TPPC
- Transition Area/Interfacility Traffic Area Citizens Advisory Committee
- Michael Kirschman, Parks and Recreation Director
- Shirley Deibler, Parks and Recreation Deputy Director
- L.J. Hansen, Public Works Director
- Toni Utterback, Public Works, City Engineer
- David Jarman, Public Works
- William Morgan, Public Works
- Ric Lowman, Public Works
- Mike Shahsiah, Public Works
- Kathy Warren, Planning Director
- Carrie Bookholt, Planning Deputy Director
- Hank Morrison, Planning
- Lt. Bill Chisholm, Virginia Beach Police Department
- Lei Dunn, Virginia Beach City Public Schools
- Parks & Recreation Dept. – Planning, Design and Development
- Virginia Beach Parks and Recreation Foundation