



DRAFT MEETING MINUTES

DATE October 13, 2025, at 9:00 am
LOCATION Parks and Recreation Administration Building
2154 Landstown Road, Virginia Beach, Virginia 23456

Members Present: Bryan Hickman (Chair), Ali Allred, Walter Camp, Ed Hazelwood, Rob Lindauer, Sally McMahon, Mike Nerino, Catherine Peluso, Melissa Chang (Student Member), and Collin Knightes (Student Member).

Members Absent: None

Liaisons Present: Dan Edwards (P&R Commission)

City Staff Present: Kenneth Chandler (P/V), Michael Kirschman, Chad Morris, Steve Lambert, Trina Harrell, and Jamik Alexander (P/V)

Guests Present: Ron Kaufman (VBPRF), Dustin Wallace (P/V), Don Krudop

1. WELCOME & ATTENDANCE ROLL CALL

Chair Bryan Hickman called the meeting to order at 3:30pm and welcomed all present. Recorder Trina Harrell called the roll.

2. APPROVAL OF MINUTES: SEPTEMBER 8, 2025

- ✓ September 8, 2025. Upon motion by Ali Allred, seconded by Rob Lindauer, the minutes of the September 8, 2025, meeting were unanimously approved.

3. PRESENTATION:

- a. Review ATAC Comp Plan Sub-Committee Recommendation – Steve Lambert
Mrs. Catherine Peluso gave a brief overview of the draft 2040 Comprehensive Plan and the sub-committee discussion last Friday, noting the importance of integrating existing lower plans for effective implementation of city goals and projects. The Comprehensive Plan is designed to guide and manage Virginia Beach's future physical growth but a component of the Comprehensive Plan, the Master Transportation Plan (MTP), currently lacks actionable strategies that align with the Comprehensive Plan. Key transportation modes such as linear parks, rail, and micromobility are missing from the current MTP. Having a vision to transform Virginia Beach Boulevard, which is a spine to connect multimodal hubs throughout the City would be beneficial. Even though it is mentioned in the Comprehensive Plan, it is not a part of the Master Transportation Plan. If an actionable strategy is detailed in the Active Transportation Plan, then it should align with a goal in the Master Transportation Plan. These three plans, and others throughout the City, should have a linear relationship to support City goals and strategies and, therefore be used to support and secure funding to accomplish long term goals and projects.

City Council will receive a general information briefing for both the draft Comprehensive Plan and the Master Transportation Plan on Tuesday, October 14th. The public comment period is through October 30th, which includes ATAC comments, but have been advised by staff to provide comments quickly to allow time for vetting. Revisions are anticipated during November and will be presented to the Planning Commission in December and City Council in January.

After further discussion, Ms. Peluso suggested sending one letter combining comments/suggestions for both the draft Comprehensive Plan and the Master Transportation Plan. Ms. Allred made a motion for ATAC to submit one letter, seconded by Mike Nerino, and was unanimously approved, with Mr. Walter Camp abstaining.

4. OLD BUSINESS:

- a. E-Bike Solution and Safety Working Group. Mr. Steve Lambert advised based on direction by City Council, a Task Force is being formed so the existing working group has paused their current meetings. Steve shared the brochure developed by the working group which will be used as an educational tool. Mr. Lambert thanked the student members for reviewing and providing comments on the public service announcements (PSAs). The first of three PSAs will be aired soon. The brochure was shared with bicycle shops, schools, and several other departments. The brochure information is also available on the [Hot Topics](#) webpage on www.vbgov.com. Recently, Mr. Camp discussed the upcoming Task Force with Vice Mayor Wilson and requested a member of the Mayor's Committee on Persons with Disabilities be included on the Task Force to ensure all stakeholder input is incorporated.

5. REPORTS

- ✓ Virginia Beach Trail, Other New Greenways, & Maintenance CIP Updates
 - a. Virginia Beach Trail
 - Phase I (Newtown Rd to Town Center to S. Plaza Trail). Still at 60% design but will be slightly delayed since this will now be a progressive design/build contract. Delays could be approximately four to six months. This phase will potentially be split into two parts (1a & 1b) so construction of the trail can start while the bridge over Independence Blvd is still being designed.
 - Phase II – Still anticipating a status update late fall/winter for the SS4A grant submitted a few months ago.
 - Phase III – No change. Potentially included in the SmartScale request in 2027.
 - Phase IV (London Bridge to Birdneck Rd). No change. Design will start in 2027, and construction is expected 2031-2032.
 - Economic Impact Study – The report and findings should be shared soon with the committee.
 - b. Other Greenways in Design or Construction
 - Harris Road – Repair work is expected this fall/winter.
 - Thalia Creek Greenway Phase III. Completion is expected by the end of the year.
 - Violet Bank – Bids closed on September 30th and should be awarded by the end of the year, with construction potentially starting early in 2026.
 - Department of Energy Bikeshare Feasibility Study Grant – Working group will review locations where bikeshare is feasible and the infrastructure needed to promote or recommend bikeshare in certain areas or throughout the City. The grant also includes bike racks and repair stations and Mr. Lambert is developing a list of potential locations. He asked the members for any suggestions of locations, preferably on existing City property. The first bike racks are planned to be installed at Seatack and Williams Farm Recreation Centers.
 - Maintenance and Repair Program – The trail at Pecan Gardens Park will be included in the list of FY2027 renovation projects (start in July 2026) for the members to review. It is in a high-needs area and is in very poor condition. The trail renovation, supported by Councilmember Berlucchi, would include milling and repaving.

- Bike Parking Working Group – Mr. Lambert advised the group is reviewing ways to improve non-vehicular parking in the oceanfront area and will present its findings to both the Resort Advisory Committee (RAC) and ATAC. Both committees will also be asked to write a letter of support to City Council.
- October is Walk to School month – Two schools will be hosting events; one was October 8th, and Arrowhead Elementary School will be hosting an event on October 16th. Mr. Lambert will provide information to the members.
- ✓ Liaisons
 - City Council – In Councilmember Rouse’s absence, Mr. Walter Camp provided the following update. City Council will be briefed tomorrow, Tuesday, October 14th, on the draft Comprehensive Plan. Mr. Brent McKenzie, Legislative Affairs Director, will present the 2026 Draft Legislative Agenda and request guidance from City Council. These are items the City will request the State Legislature review, which could be existing laws or components of the state budget. Mr. Camp reminded the members every item ATAC recommended for the legislative agenda in the Annual Report were included and will be discussed on Tuesday. He thanked the members for their support. Mr. Camp made a motion for the chair to send a thank you email this evening to City Council expressing his appreciation for including all the recommendations put forward by ATAC for the City’s Legislative Agenda. Mr. Ed Hazelwood seconded, and the motion passed unanimously. The P&R Parks Needs Assessment and Development Strategy was unanimously approved by the Planning Commission and recommended for adoption in the Comprehensive Plan by City Council.
 - Planning Commission – Final recommendations by the Planning Commission included all three of ATAC’s recommendations during recent meetings. First, Acoustical Sheet Metal agreed to fund the section of the trail located at 2008 Hudome Way that was originally proposed to remove the right of way (ROW) reserved for the former Southeastern Parkway and Greenbelt (SEPG). Second, the property that will be constructed near Greenwich Trail agreed to include sidewalks connecting their facility to the VB Trail. Third, the developer of Commonwealth Brewing on Pleasure House Road agreed to install a full width shared use path on his property.
 - Economic Development – A request for proposals (RFP) was advertised last week for an action sports center near the Convention Center that potentially includes skate sports and BMX. Economic Development is also seeking a new operator of VB National Golf Course.
 - Parks & Recreation Commission – Lynnhaven River Now gave a presentation on the importance of eliminating plastic bags.
- ✓ ATAC Students
 - Both Ms. Melissa Chang and Mr. Collin Knightes stated they would share additional PSA/video with coworkers and classmates as needed. Ms. Chang feels the brochure will be an effective tool for teenagers. Mr. Knightes attended the recent draft Comprehensive Plan meeting and appreciated listening to the presentation from the City’s point of view.
- ✓ Bayfront Advisory Commission (BAC)
 - No update.
- ✓ Resort Advisory Commission Transportation Parking Ped Committee (TPPC)
 - Mr. Ed Hazelwood advised 18th Street/Arctic Avenue was paved, striped, and is now open. The double-decker bike racks for Atlantic Park should be delivered in a few weeks. 17th Street at Pacific Avenue will be closed soon for construction. Hampton Roads Transit (HRT) has an app to track when your bus arrives at the stop.
- c. ATAC Member Reports
 - i. Bike Norfolk – Mr. Ed Hazelwood shared the brochure with Liz Shleeper, director of Bike Norfolk, at a recent event, which was supported by many children on bicycles. Mr. Lambert reminded members that Bike Norfolk donated 20 bicycle helmets to Cooke Elementary and others for several of the VB Bike to School Events.
 - ii. Elizabeth River Trail (ERT) Foundation – no update.
 - iii. Chair Hickman, Mr. Walter Camp, and Mr. Steve Lambert will speak to the Kings Grant Civic League on October 16th at 7pm regarding the VB Trail and bikeways and trails in

general. There is a request to speak to the US Naval Academy Alumni Association Meeting in January. The Committee receives multiple requests from civic leagues or other organizations to provide an update on ATAC or the VB Trail. Previously, since Mr. Walter Camp was the chair, he was the primary presenter but asked the members to volunteer to be a presenter. Mr. Lambert will provide the presentation template used previously and advised moving forward that Mr. Lambert will be the contact person for presentations.

d. **Staff & Other Liaisons**

- i. During her fall break, Ms. Ysabel Wells, former student member, cleaned more bikes located in a storage room near the municipal center. Mr. Lambert advised REI Co-op will provide all the parts needed to make the 30+ bikes functional and Freedom Bike Works will provide bike helmets. Mr. Lambert asked members to assist Ms. Wells in developing a plan to best utilize bicycles once refurbished. Mr. Camp made a motion for the committee to provide thank you letters to REI Co-op, Freedom Bike Works, and Ms. Ysabel Wells for their participation in refurbishing over 30 bicycles and provide corresponding helmets. Mr. Ed Hazelwood seconded, and the motion passed unanimously.
- ii. Traffic Calming – Traffic Engineering, Mr. Lambert, and the principal at Cooke Elementary School met to discuss the modified MS1 medians used as a traffic calming measure on Mediterranean Avenue in front of the school. Art students will design and paint the five modified concrete medians but need volunteers and paint donations to assist. Mr. Lambert will send the email providing all the information.

6. NEW BUSINESS

- a. Site Tour – December 8, 2025 – Potential sites could include Greenwich East Greenway, VB Trail Phase IV, or Violet Bank. Additional information forthcoming.

7. CLOSING COMMENTS FROM THE COMMITTEE

- a. Chair Hickman reviewed the list of upcoming meetings below and asked members to attend on behalf of ATAC.

8. NOTE UPCOMING MEETINGS & EVENTS, ADJOURN

- ✓ 10/20/2025 Central Library, 5:30pm – 7:30pm, Councilmember Cummings (District 8) meeting on e-bikes and voting system referendum
- ✓ 10/23/2025 Bldg 19, 5:15pm – 7:00pm, Councilmember Henley (District 2) meeting on ITA
- ✓ 10/25/2025 Level Green Park dedication 11am
- ✓ 11/6/2025 Independence Blvd and I264 interchange VDOT presenting \$1.3B Preferred Alternative Public Comment meeting at Thalia Elementary.
- ✓ 11/12/2025 VB Middle School, 6:30pm – 8:00pm, Councilmember Remick (District 6) meeting on VB Trail, 17th Street, e-bikes, and HAWK signals
- ✓ 11/17/2025 ATAC Monthly Meeting
- ✓ 12/8/2025 Site Tour

There being no further business, the meeting was adjourned at 4:53pm.

Bryan Hickman, Chair

Trina Harrell, Recorder

Distribution:

- Mayor and City Council
- Patrick Duhaney, City Manager
- Kenneth Chandler, Deputy City Manager
- Amanda Jarratt, Deputy City Manager
- Active Transportation Advisory Committee
- Parks and Recreation Commission

- Open Space Advisory Committee
- Resort Advisory Commission, TPPC
- Transition Area/Interfacility Traffic Area Citizens Advisory Committee
- Michael Kirschman, Parks and Recreation Director
- Shirley Deibler, Parks and Recreation Deputy Director
- L.J. Hansen, Public Works Director
- Toni Utterback, Public Works, City Engineer
- David Jarman, Public Works
- William Morgan, Public Works
- Ric Lowman, Public Works
- Mike Shahsiah, Public Works
- Kathy Warren, Planning Director
- Carrie Bookholt, Planning Deputy Director
- Hank Morrison, Planning
- Lt. Bill Chisholm, Virginia Beach Police Department
- Lei Dunn, Virginia Beach City Public Schools
- Parks & Recreation Dept. – Planning, Design and Development
- Virginia Beach Parks and Recreation Foundation