



MEETING MINUTES

DATE August 11, 2025, at 3:30pm
LOCATION Parks and Recreation Administration Forum
2154 Landstown Road, Virginia Beach, Virginia 23456

Members Present: Bryan Hickman (Chair), Ali Allred, Walter Camp, Ed Hazelwood, Rob Lindauer, Sally McMahon, Mike Nerino, Cathie Seebauer, Chris Williams (P/V), Melissa Chang (Student Member), and Collin Knightes (Student Member).

Liaisons Present: Dan Edwards (Parks and Recreation Commission)

City Staff Present: Kenneth Chandler, Michael Kirschman, Chad Morris, Steve Lambert, Trina Harrell, Taryn Buckley-Theil, Kara Shoup, Bill Kelly, Denis Ozowara, Eric Severn, and Jamik Alexander

Guests Present: Don Krudop, Nina Long (P/V), and Dustin Wallace (P/V)

1. WELCOME & ATTENDANCE ROLL CALL

Chair Bryan Hickman called the meeting to order at 3:30pm and welcomed all present. Recorder Trina Harrell called the roll. Chair Hickman reviewed the agenda, introduced the ATAC students, Collin Knightes, and Melissa Chang, and introduced the newest member, Sally McMahon. Mr. Chris Williams participated remotely from his office in Chesapeake, Virginia.

2. APPROVAL OF MINUTES: JUNE 9, 2025 AND JULY 14, 2025

- ✓ June 9, 2025. Upon motion by Ali Allred, seconded by Mike Nerino, the minutes of the June 9, 2025, meeting were unanimously approved, noting one minor correction.
- ✓ July 14, 2025. Upon motion by Ali Allred, seconded by Mike Nerino, the minutes of the July 14, 2025, meeting were unanimously approved.

3. OLD BUSINESS:

- a. July Bow Creek Stormwater Park Site Tour. Mr. Steve Lambert thanked everyone who attended and thanked Jeff VanFossen (PW), Alec Jensen (PW), and Rob MacPherson (P&R) for narrating the tour. Additional information is available at [Bow Creek Stormwater Park](#).
- b. E-Bike Solution and Safety Working Group. Since e-bikes are not in a class that is regulated, a new workgroup has been formed that includes members from the Resort Advisory Committee, Public Schools, Public Works, Planning, Police Department, Central Communications and Parks and Recreation to analyze the existing conditions of e-bikes, review current policies, and create safe solutions. Focusing on educating the public first, a brochure has been designed that will include where e-bikes are allowed to ride, parkfinder trails map, etiquette rules of the road, and how to file a complaint. Upon review and approval by the City Attorney's Office, the brochure will be printed and posted online. ATAC and bike shops can help spread the word by sharing the brochure once available. Eventually, changes to State codes might be needed as there are many conflict points throughout the City. Trail etiquette signs are planned to help educate the public. To show a collaborative vision, Mr.

Walter Camp also encourages other committees to show their support as well. City Council will submit their Legislative Agenda in the fall for the spring session. Mr. Camp motioned that ATAC recommend an item to be included in the City's legislative agenda adding a bullet point under transportation that states "The City of Virginia Beach supports efforts to promote micromobility options while also improving safety and user education related to e-bike". Mr. Ed Hazelwood seconded, and a discussion followed. Ms. Ali Allred moved to add the phrase "and other electric micromobility vehicles". Chair Hickman called for the vote, which was unanimously approved.

4. REPORTS

- ✓ Virginia Beach Trail, Other New Greenways, & Maintenance CIP Updates
 - Virginia Beach Trail
 - Phase I (Newtown Rd to Town Center to S. Plaza Trail). Staff reviewed and provided comments on 60% design. Contract agreement is pending approval by the USDOT contract office. Economic Feasibility Study should be available for review at the September meeting. The City will be applying for a TAP Grant for Phase I. The public hearing for all TAP Grants will be during the Aug 19th City Council meeting. Approval to submit is expected in September. Chair Hickman motioned to support the Virginia Beach Trail Phase I be included in the upcoming list of TAP Grant applications. Ms. Ali Allred seconded, and the motion passed unanimously.
 - The City received a Department of Energy grant to fund a micromobility study and includes the installation of at least twelve bike racks and bike repair stations. Mr. Lambert will be meeting with the consultants the end of the week regarding the micromobility study. A working group will be formed to assist.
 - Phase II – Anticipate a status update soon for the SS4A grant submitted a month ago.
 - Phase IV (London Bridge to Birdneck Rd). The final funding plan was adopted at the June Commonwealth Transportation Board meeting and design is expected to start in 2027. Construction is expected 2031-2032.
 - Other Greenways in Design or Construction
 - Mr. Lambert advised maintenance projects at Buckner Boulevard, Dam Neck Road (two phases), and Twin Mills Road (near the Amazon Fulfillment Center) are complete. Twin Mills Road provides 1.3 new miles to the inventory.
 - Harris Road – Repair work is expected this fall/winter.
 - Thalia Creek Greenway Phase III. Completion is expected late fall.
 - Violet Bank – 100% design approved and expecting the project to bid this fall/early winter.
 - Eco-Counters have been installed on the Cape Henry and FoxFire Trails to track usage, and show significant pedestrian and cyclist activity, especially on the weekends. The counters will be relocated to different locations throughout the city to obtain much needed data. Mr. Lambert reviewed the software and its capabilities, noting how artificial intelligence identifies pedestrians, bicyclists, and vehicles thereby validating the data. Additional counters will be purchased soon and will be utilized on the VB Trail. Other nearby cities use counters as well and the data will be shared with VDOT.
- ✓ ITA Master Plan Update
 - Mr. Chad Morris stated the ITA Master Plan has been discussed at several recent meetings, including Council Member Henley's District 2 Town Hall meeting. City Council will discuss potential ITA land use items during their retreat on August 26th and 27th and staff hope to receive direction following that meeting. Mr. Walter Camp advised ATAC is on record supporting the draft ITA Master Plan update that Mr. Morris presented to City Council October 2024. Additional information will be shared as it's provided.
- ✓ Liaisons
 - City Council – Staff will present Rudee Park to City Council tomorrow, August 12th.
 - Planning Commission – The Planning Commission held a special meeting workshop on July 29th and reviewed over 30 items to be updated in the draft Comprehensive Plan. Currently waiting on the updated version, which will be posted on the website once available. The Master Transportation Plan is included but isn't expected to change. Mr.

Camp encouraged each member to review and provide comments to him or Ms. Kathryn Byler. He also asked each member to participate in the upcoming open houses scheduled for September 17th and 18th when Comprehensive Planning staff and the consultant will share the draft and answer questions. Active transportation issues are on the forefront of many plans under review. Mr. Chad Morris will be presenting the Parks Needs Assessment to the Planning Commission on Wednesday, August 13th.

- Parks & Recreation Commission – Anticipating the resolution regarding e-bikes and the ITA Plan.
- ✓ ATAC Students
 - Ms. Melissa Chang attended the June 10th City Council meeting recognizing the efforts of students on boards and commissions.
 - Mr. Collin Knightes is excited to be a member and his focus is waterways.
 - In June, former student member, Ms. Ysabel Wells, cleaned, inventoried, and created a list of repair parts for more than 30 bicycles located in a storage room near the municipal center. Mr. Lambert shared before and after pictures of the storage room. He will share her presentation with the committee, which documents the conditions of each bicycle and details the parts needed. Members and bike shops could potentially donate the parts needed to restore the bikes to working condition. Ms. Wells plans to use her winter break restoring the bicycles and will work with Mr. Lambert to develop a strategy for their use. Ms. Ali Allred motioned to send a thank you letter to Ms. Ysabel Wells for her Bike Restoration Initiative, which was seconded by Mr. Walter Camp and passed unanimously.
- ✓ Bayfront Advisory Commission (BAC)
 - Ms. Andrea Lindemann is the new chair.
- ✓ Resort Advisory Commission Transportation Parking Ped Committee (TPPC)
 - The City ordered double decker bike racks for Atlantic Park area due to the volume of patrons arriving by bicycle. Hampton Roads Transit (HRT) presented the HRT VB Wave marketing campaign including the routes, webpage information, press coverage, anniversary celebration, public outreach, and ridership results. The 17th Street/Virginia Beach Boulevard Improvement project will improve connectivity and rehabilitate the streetscape. Improvements include water/sewer/stormwater/power line improvements, adding trees, new traffic and pedestrian signals, LED streetlights, widening sidewalks, adding bike lanes, improving the crosswalk, and adding police cameras. Anticipated completion of the final phase is March 2029. Traffic calming has been installed on Mediterranean Avenue. The Winston Salem/Mediterranean Avenue intersection is almost complete. The number of required parking spaces for short term rentals continues to be an issue. A small working group is being assembled to make recommendations. The Atlantic Avenue Task Force began in July. The Resort Advisory Commission is sending a letter of support for sports tourism in the ITA.
- ✓ ATAC Member Reports
 - i. Purchase of Property on Buzzard Neck Road – Mr. Walter Camp drafted a letter of support for the acquisition of the property on Buzzard Neck Road and made a motion to send to City Council. Mr. Ed Hazelwood seconded. Mr. Camp advised the purchase would be funded through a grant already awarded to the City and the Open Space Acquisition Capital Improvement Project. Chair Hickman called for the vote, which passed unanimously.
 - ii. Virginia Beach Trail
 - 1. Mr. Camp gave a presentation on June 18th to the Princess Anne Historical Society regarding the Virginia Beach Trail. There is a historic parcel on Phase IV of the trail (near Potters Road) and they are excited the project is moving forward.
 - 2. Mr. Camp gave a presentation on July 10th to the Clean Community Commission (CCC) thanking them for all the cleanup efforts on the Virginia Beach Trail. Mr. Camp was just informed there are 75 high school students available for the next cleanup of the Virginia Beach Trail.
 - 3. Mr. Camp recently met with Virginia Beach Sheriff Rocky Holcomb and his leadership team to discuss future ongoing efforts by the Sheriff's Workforce to help clean up the trail.

- iii. Lynnhaven Parkway Groundbreaking – Mr. Camp was unable to attend the ceremony. This Economic and Tourism Development project spans Lynnhaven Parkway from I-264 to Holland Road. The safety and connectivity improvements include an 8-foot-wide path with pedestrian lights and bus waiting areas on the west side of Lynnhaven Parkway. The east side includes a 5-foot-wide sidewalk and bus waiting areas. Landscaping, crosswalks, and gateway signage are also planned.
- iv. ERT – Ms. Ali Allred participated in the recent community engagement event in the St. Paul's community (Norfolk), where patrons were excited to have access to amenities with a view. Future events will be planned as well.
- v. Mr. Mike Nerino mentioned the Mind Over Miles walking club that meets the first Tuesday of every month for patrons to connect with others and the environment while walking through Virginia Beach's parks and natural areas.
- ✓ Staff & Other Liaisons
 - i. Potential Grant Opportunity - Mr. Steve Lambert discussed with Ms. Barbara Duke, chair of the Virginia Beach Parks and Recreation Foundation, potentially applying for a small grant (up to \$15K) from Dominion Energy to purchase bike helmets, bike lights, and signage for FoxFire Trail. The Foundation will discuss at their next meeting and Mr. Lambert will report back.

5. NEW BUSINESS

- ✓ Annual Report – Accomplishments and FY26 Goals. Chair Hickman reviewed the updated FY26 Goals to be included in the annual report. Mr. Hickman made a motion to approve the updated goals and the annual report. Ms. Ali Allred seconded, and it was unanimously approved. The final report will be sent to all members.
- ✓ FY26 ATAC Schedule of Events and Volunteer Opportunities – Mr. Hickman reviewed the calendar of events/connections ATAC members participate in every month. If any information was omitted, members were asked to send to Mr. Hickman or Mr. Steve Lambert. The chair will send to all committee members and encouraged them to add to their calendars as desired.

6. CLOSING COMMENTS FROM THE COMMITTEE

- ✓ Public Meeting on Sept 11th, 5:00pm – 7:00pm at John B. Dey Elementary School for the planned HAWK signal at the Cape Henry Trail/Great Neck Road area.
- ✓ Mr. Camp thanked Mr. Morris and his staff who have been diligently working on a grant application to the Virginia Land Conservation Fund for a parcel in the Stumpy Lake area.

7. NOTE UPCOMING MEETINGS & EVENTS, ADJOURN

- 8/31/2025 – ATAC Annual Report Due
- 9/8/2025 – ATAC Monthly Meeting
- 10/8/2025 – Virginia Bike-Walk-Roll to School Day
- 10/13/2025 – ATAC Monthly Meeting
- 11/17/2025 – ATAC Monthly Meeting
- 12/8/2025 – ATAC Monthly Meeting

There being no further business, the meeting was adjourned at 5:05pm.

Bryan Hickman, Chair

Trina Harrell, Recorder

Distribution:

- Mayor and City Council
- Patrick Duhaney, City Manager
- Kenneth Chandler, Deputy City Manager
- Amanda Jarratt, Deputy City Manager
- Active Transportation Advisory Committee
- Parks and Recreation Commission
- Open Space Advisory Committee
- Resort Advisory Commission, TPPC
- Transition Area/Interfacility Traffic Area Citizens Advisory Committee
- Michael Kirschman, Parks and Recreation Director
- Shirley Deibler, Parks and Recreation Deputy Director
- L.J. Hansen, Public Works Director
- Toni Utterback, Public Works, City Engineer
- David Jarman, Public Works
- William Morgan, Public Works
- Ric Lowman, Public Works
- Mike Shawsiah, Public Works
- Kathy Warren, Planning Director
- Carrie Bookholt, Planning Deputy Director
- Hank Morrison, Planning
- Lt. Bill Chisholm, Virginia Beach Police Department
- Lei Dunn, Virginia Beach City Public Schools
- Parks & Recreation Dept. – Planning, Design and Development
- Virginia Beach Parks and Recreation Foundation