



CITY OF
**VIRGINIA
BEACH**

DEPARTMENT OF HUMAN SERVICES
Eligibility Benefits Program Division
3432 Virginia Beach Blvd.
Virginia Beach, VA 23452
(757) 385-6700 | TTY: 711

WATER ASSISTANCE PROGRAM

Acknowledgement Form

By signing this form, I acknowledge that the maximum Water Assistance benefit I can receive (if approved) will not exceed \$350.00 and can only be received once per fiscal year.

I am also aware that any payments I make towards my City Services bill or Return Check Fees must be paid in person at one of the City of Virginia Beach Treasurer's Offices listed below:

- 2401 Courthouse Drive
- 420 Birdneck Circle
- 2875 Sabre Street, Suite 500
- 1830 Kempsville Road, Suite 107
- 4001 Virginia Beach Blvd, Unit 112

Accepted forms of payment are CASH, CASHIERS CHECK, OR MONEY ORDER ONLY. Please advise the City Treasurer's Office cashier what you are specifically there to pay.

Any other forms of payment may result in delayed application processing, disconnection of water service, or delayed water service restoration.

By signing and dating below, you are acknowledging that you understand and agree to the instructions and terms above.

Client's Signature: _____ Date: _____

Eligibility Worker's Signature: _____ Date: _____