

City of Virginia Beach



Consolidated **A**nnual **P**erformance & **E**valuation **R**eport

For the Period July 1, 2021 through June 30, 2022

F Y 2021 / 2022

Prepared by:

Department of Housing and Neighborhood Preservation

Executive Summary – City of Virginia Beach

CAPER FY 21/22

The following are key points about the City of Virginia Beach's use of Federal HOME, CDBG, ESG, and HOPWA funds including CARES Funding for CDBG, ESG, and HOPWA during FY 2021/2022, as reported in detail within this report:

The city expended \$4,324,303 in FY 2019/2020 as follows:

Funds	Planned	Actual
CDBG Funds	\$4,832,919	\$1,942,623
CDBG-CARES	1,700,946	980,309
HOME Funds	4,481,721	1,285,424
HOPWA Funds	4,511,307	1,302,342
HOPWA-CARES	20,790	20,790
ESG Funds	204,536	170,671
ESG-CARES	886,549	697,614
Total	\$16,638,767	\$6,417,772

1) **Relationship of Expenditures to Priority Goals:** The majority of funds were expended on the following activities:

- 61% of funds were expended on Homelessness and Rental Housing
- 7% was expended on Owner Housing
- 20% was expended on HIV/AIDS programs

- 2) **Expenditure Rate:** Thirty-nine percent (39%) of available funds were expended.

We have several projects that are taking a little longer than expected but should soon be underway. These projects are outlined in more detail in sections below.

- 3) **Highlights of our Accomplishments:**

Number	Item
6,675	Persons were assisted through various public services activities to assist the homeless including overnight shelter and rapid rehousing
203	Households assisted with housing assistance through TBRA, Security Deposit Program, Optional Relocation and HOPWA Programs
9	Homeowner Households were rehabilitated
9,473	Code Violations cited within the CDBG Code Enforcement Enhancement Area

A large portion of our funds that are carrying forward into the new are for activities that we anticipated would cross fiscal years. Funding for projects that were not progressing as desired/expected has been reviewed and measures have been taken in the FY 22/23 Annual Plan to address these.

The chart below shows the status activities that experienced some delays or have significant balances:

Item	Approximate Balance	Explanation
Housing Opportunity Funds-CDBG & HOME	\$1,546,613	Plans are in place for awarding these funds for affordable housing projects.
HOPWA Program (LGBT Life Center)	\$2,112,332	We are working on a HOPWA development project that will utilize these funds.
Tenant Based Rental Assistance & Sec Dep Programs	\$805,118	Program is progressing, funding is intended to cover multiple year needs.
HRC-ADA Elevator/Generator for Homeless Shelter	1,267,510	Project is still in development/design stage.
JCOC-New Construction for Affordable Housing	500,000	This project is still in development stage.
Tranquility-Acquisition/Rehab for Rental Housing	\$1,243,130	Environmental Review/Assessments are nearing completion for this project to proceed to contract.
CHDO Funds -CAMG Scattered Site Rehab	\$122,004	Contract is currently being executed. Work should begin shortly.
VBCDC-Rental Rehab	\$200,000	Contract is currently being executed. Work should begin shortly.
ForKids – Shelter Development	\$250,000	Project began in early FY 21/22

The chart on the following page provides a summary by priority of our activities, expenditures, and accomplishments.

Summary of Planned and Actual Expenditures and Accomplishments for FY 21/22

Priority	Program	Funds	Planned Expenditure	Actual Expenditure	Balance Balance	Planned #	Actual #
Local Priority 1 Homelessness	Homeless Hotline & Central Intake	CDBG	108,284.00	108,284.00	-	9,000	P 5,349
	Optional Relocation Program	CDBG	27,750.56	8,298.04	19,452.52	10	HH 5
	Samaritan House: Shelter Ops	HESG	44,938.00	44,938.00	-	275	P 287
	JCOC: Emerg Shelter Ops	HESG	37,253.00	37,253.00	-	400	P 226
	Seton House: Emerg Shelter Ops	CDBG	10,000.00	10,000.00	-	10	P 65
	ESG FUNDS	HESG	28,972.87	0.00	28,972.87		
	4Kids: Shelter Ops	HESG	5,349.28	5,349.28	-	10	P 7
	Homeless Hoteling-COVID (HNP)	CDBG	40,099.53	40,099.53	-	55	P 17
	Homeless Hoteling-COVID (HNP)	HESG-CV	466,818.59	414,857.24	51,961.35	600	P 130
	Homeless Rapid Rehouse-COVID	HESG-CV	178,341.48	147,274.97	31,066.51	60	HH 57
	Homeless Hoteling-COVID	CDBG-CV	745,876.88	705,153.88	40,723.00	200	P 118
	Shelter Purification System	CDBG-CV	0.00	0.00	-		F -
	ForKids Development	CDBG-CV	250,000.00	0.00	250,000.00	1	F -
	Samaritan House: Rapid Rehouse	HESG	32,323.00	32,323.00	-	10	P 122
	PIN-Winter Shelter Program	CDBG	138,506.47	138,506.47	-	288	P 84
	PIN-Shelter & Support Services	CDBG-CV	160,743.07	160,743.07	-	200	P 146
	LL Mitigation	HESG-CV	0.00	-	-	-	-
	HRC Elevator ADA Project	CDBG	1,267,510.00	-	1,267,510.00	1	PF -
	LGBT Life- Rapid Rehouse	CDBG	19,479.00	19,479.00	-	6	P 13
	LGBT Life- Rapid Rehouse	HESG	36,081.00	36,081.00	-	10	P 13
Total Local Priority 1			3,598,326.73	1,908,640.48	1,689,686.25	11,136	6,639
Local Priority 2 Rental Housing	Rental Security Deposit Program	HOME	129,624.55	31,187.00	98,437.55	20	HH 17
	TBRA: Tenant Based Rent Assist	HOME	926,964.70	220,284.00	706,680.70	23	HH 21
	Code Enforcement	CDBG	766,641.08	715,352.97	51,288.11	13,000	HH 9,473
	Eviction Prevention-COVID	CDBG	0.00	-	-	-	HH -
	Eviction Prevention-COVID	CDBG-CV	117,310.29	26,903.43	90,406.86	50	HH 12
	Homeless Prevention - COVID	HESG-CV	228,584.18	122,677.53	105,906.65	75	HH 29
	VBCDC-Rental Rehab	HOME	200,000.00	106,440.72	93,559.28	8	HU -
	VBCDC- CW Rental Rehab	HOME	200,000.00	-	200,000.00	5	- -
	Recovery 4 Life - KY Ave (CHDO)	HOME	21,000.00	21,000.00	-	8	HU 8
	VBCDC- Beach Park Rehab	HOME	0.00	-	-	9	HU 9
	JCOC- New Construction	HOME	500,000.00	-	500,000.00	38	HU -
	FJG-925 Apt- Acq/Rehab	HOME	752,021.00	752,021.00	-	26	HU -
	Hsg Opportunity Funds - CDBG	CDBG	1,346,613.22	-	1,346,613.22	2	HU -
	Hsg Opportunity Funds - HOME	HOME	200,000.00	-	200,000.00	1	HU -
	Tranquility II-Acq/Rehab (CHDO)	HOME	1,250,000.00	6,869.80	1,243,130.20	6	HU -
	CAMG - Rehab (CHDO: 17/18)	HOME	122,004.00	-	122,004.00	7	HU -
Total Local Priority 2			6,760,763.02	2,002,736.45	4,758,026.57	13,278	9,569
Local Priority 3 Owner Housing	Owner Occupied Rehab Program	CDBG	397,739.11	212,433.00	185,306.11	45	HU 9
	Foreclosure Prevention Program	CDBG-CV	0.00	-	-	-	HU -
	DHNP Rehab Implementation	CDBG	274,308.00	254,766.13	19,541.87	-	-
Total Local Priority 3			672,047.11	467,199.13	204,847.98	45	9
Local Priority 4 HIV/AIDS	DHNP: Resource Identification	HOPWA	-	-	-	-	-
	LGBT Life: HOPWA -TBRA	HOPWA	960,688.54	777,589.32	183,099.22	80	HH 81
	LGBT Life: HOPWA-STRMU	HOPWA	109,765.86	53,990.58	55,775.28	50	HH 27
	LGBT Life: HOPWA-Perm Hsg	HOPWA	109,991.02	83,215.51	26,775.51	60	HH 37
	LGBT Life: HOPWA -Supp Srvs	HOPWA	728,298.91	231,376.21	496,922.70	200	HH 140
	LGBT Life: Fac Leasing	HOPWA	44,567.46	25,808.71	18,758.75	12	HH 17
	LGBT Life: Resource Identification	HOPWA	196,310.82	75,312.66	120,998.16		
	LGBT Life- HOPWA CARES	HOP-CV	20,789.77	20,789.77	-	-	HH 10
	LGBT Life: HOPWA	HOPWA	2,112,332.00	-	2,112,332.00		
	LGBT Life: HOPWA- PS Admin	HOPWA	123,073.00	21,323.32	101,749.68	(202)	(162)
Total Local Priority 4			4,405,817.38	1,289,406.08	3,116,411.30	200	150
Grants Management	General Management & Oversight	CDBG	435,988.00	435,403.43	584.57		
		CDBG-CV	427,015.77	87,508.25	339,507.52		
		HESG	19,618.91	14,726.70	4,892.21		
		HESG-CV	12,804.48	12,804.48	-		
		HOPWA	126,279.53	51,725.47	74,554.06		
	Project Reserves	CDBG	0.00	-	-		
	DHNP HOME Administration	HOME	180,106.54	147,621.60	32,484.94		
Total Grants Management			1,201,813.23	749,789.93	452,023.30	-	-
Total All Categories			16,638,767.47	6,417,772.07	10,220,995.40	24,659	16,367

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The City of Virginia Beach strives to ensure that we are appropriately utilizing our entitlement and CARES funds to meet the needs of our citizens. We are seeing somewhat of a return to a more normalized work environment now that it appears the worst of COVID-19 is behind us. We have adapted to a hybrid work environment that includes working several days at home and several days in the office.

We are still seeing impacts of COVID-19 through increased rental costs, supply chain issues, and increased incidents of homelessness. We continue to seek to explore options and opportunities we have to better serve our customers.

This report summarizes our achievements in FY 21/22.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal I	Category	Source / Amount	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete
Provide Service to Homeless	Homeless	CDBG/CDBG-CV; HESG/HESG-CV	Persons	43,058	14,175	33%
Create/Preserve Affordable Rental Housing	Affordable Housing	CDBG/CDBG-CV; HOME; HESG-CV	Households	653	140	21%
Create/Preserve Housing for Special Needs	Affordable Housing	HOME	Housing Units	18	0	0%
Provide Housing & Support ofr HIV/AIDS	Non-Homeless Special Needs	HOPWA	Persons	1,000	367	37%
Preserve & Enhance Neighborhoods	Other	CDBG	Housing Units	65,000	19,526	30%
Preserve Low/Moderate Homeowner Housing	Affordable Housing	CDBG	Housing Units	105	25	24%
Create Public Facilities for Special Needs	Homeless	CDBG/CDBG-CV	Public Facilities	2	0	0%

Table 1 - Accomplishments –Strategic Plan to Date



Goal	Category	Source / Amount	Unit of Measure	Expected – Program Year	Actual – Program Year	Percent Complete
Provide Service to Homeless	Homeless	CDBG/CDBG-CV; HESG/HESG-CV	Persons	11,124	6,634	60%
Provide Service to Homeless	Affordable Housing Homeless	CDBG/CDBG-CV; HOME; HESG-CV	Households	245	93	38%
Provide Service to Homeless	Affordable Housing Homeless	HOME	Housing Units	0	0	0%
Provide Service to Homeless	Affordable Housing Homeless	HOPWA	Persons	200	150	75%
Preserve & Enhance Neighborhoods	Other	CDBG	Housing Units	13,000	9,473	73%
Preserve Low/Moderate Homeowner Housing	Affordable Housing	CDBG	Housing Units	0	9	9000%
Create Public Facilities for Special Needs	Homeless	CDBG/CDBG-CV	Public Facilities	1	0	0%

Table 2 - Accomplishments –Program Year

Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

Our executive summary provides an overview of the funds and projects planned and expended in FY 21/22. Our highest priorities are homelessness and rental housing, 61% of our funds expended were for programs that address these priorities. A majority of the COVID CARES funding we received is going toward our top priority, Homelessness. We utilized our CDBG Public Services funds for homeless programs, including :

- Homeless Crisis Hotline operated by ForKids Inc- 5,349 persons served
- Homeless Winter Shelter Program operated by PIN Ministries – 84 persons served
- Seton House Youth Shelter – 65 persons served
- LGBT Life Center Rapid Rehousing Program – 13 persons served
- Homeless Hoteling Program – 17 persons served

COVID CARES Funds supported the following programs and outcomes:

- Homeless Hoteling Programs funded with both CDBG-CV and ESG-CV funds served 394 people combined including shelter and supportive services
- Homeless Prevention and Rapid Rehousing Programs funded with CDBG-CV, ESG-CV, and HOPWA-CV served 108 persons

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

Table 1 – Table of assistance to racial and ethnic populations by source of funds

FY 21/22 Race/Ethnicity Chart

Race/Ethnicity	CDBG	CDBG-CV	HOME	ESG	ESG-CV	HOPWA	HOP-CV	Annual Total	% Served
All Programs								Total	
White	1,748	83	20	223	71	18	9	2,172	31.51%
Black/African American	3,245	184	27	344	126	116	1	4,043	58.65%
Asian	63	-	-	6	2	1	-	72	1.04%
American Indian/Alaskan Native	45	-	1	4	5	1	-	56	0.81%
Native Hawaiian/Other Pacific Islander	22	2	-	1	1	-	-	26	0.38%
American Indian/Alaskan & White	17	1	-	-	3	-	-	21	0.30%
Asian & White	7	-	-	-	1	-	-	8	0.12%
Black/Af. American & White	112	-	6	54	3	2	-	177	2.57%
Am. Indian/Alaskan & Black/Af. Am.	36	-	-	-	2	1	-	39	0.57%
Other Multi-Racial	247	6	1	23	2	1	-	280	4.06%
Total	5,542	276	55	655	216	140	10	6,894	
Hispanic	382	19	7	63	5	7	-	483	7.01%
Not Hispanic	5,160	257	48	592	211	133	10	6,411	92.99%

Narrative

We served a diverse group of people in FY 21/22. We served a total of 6,903 Households/People of that total 7% were hispanic. The majority served, almost 59%, were Black/African American, followed by 32% white, the remaining 10% spanned across the remaining categories.

The attached chart provides additional details into the population we served.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	4,832,919	1,942,623
HOME	public - federal	4,481,721	1,285,424
HOPWA	public - federal	4,511,307	1,320,342
ESG	public - federal	204,536	170,671

Table 2 - Resources Made Available

Narrative

The City expended a total of \$6,417,772 in FY 21/22. Seventy-four percent of total funds or, \$4,719,059 expended from entitlement CDBG, HOME, ESG, and HOPWA funds, with the remaining twenty-six percent expended from COVID CARES Funds.

- 30% of funds expended on CDBG activities (41% of Entitlement funds)
- 20% of funds expended on HOME activities (27% of Entitlement funds)
- 21% of funds expended on HOPWA activities (28% of Entitlement funds)
- 3% of funds expended on HESG activities (4% of Entitlement funds)
- 26% of funds expended on CARES (CDBG-CARES 15%; ESG-CARES 11%; HOPWA-CARES 0.3%)

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
City Wide - City of Virginia Beach	72	68	Majority of our programs are offered Citywide
Code Enforcement Enhancement Area (CEEA)	18	11	Program designed to deter/address deteriorated area
HOPWA EMSA	10	21	Geographical Area included in HOPWA program for the EMSA

Table 3 – Identify the geographic distribution and location of investments

Narrative

Majority of our programs are offered City Wide. We offer a variety of programs and services, including services for homeless, Low/Mod Homeowners, and Renters through Rehab programs, rental assistance programs, and services. We work with community developers with a goal of creating and/or preserving affordable rental housing and housing for the homeless.

The Code Enforcement Enhancement area works to address deteriorating area by providing special attention the identified area through enhanced patrols, inspections, and following up on complaints.

The HOPWA program is a regional program we have contracted with LGBT Life Center to manage the program for the HOPWA EMSA. Our HOPWA CAPER Attached to this report provides details of the program accomplishments.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

Non-profits obtain private funds to assist with the development of affordable housing projects. During this period our partner CHDO, Recovery for Life LLC, was successful in obtaining funds through private foundation fundraising with additional mortgage assistance from a local bank. Non-profits have also utilized low-income housing tax credits, federal home loan bank affordable housing funds, and other private funding to leverage CDBG and HOME funds.

An additional non-profit, VBCDC, leveraged HOME funding they received by also securing discounted sub-contractor construction/rehabilitation assistance for additional cost savings. Also, city funds and city held land has also been provided on certain projects to leverage federal funds in the past.

Emergency Shelter Grant Funds: The requirements for matching funds were met by the non-profit agencies who are the recipients of the funding in addition to local city funding. Matching funds consist of City, State, and private dollars.

HOME Funds: This year the requirements for matching funds for the HOME Program have been met through excess match contributed in prior years as well as additional new match for this year.

HOME MBE/WBE Report: Of the total of 12 second tier sub-contracts (contracts made to firms by our two HOME contract recipients) we had this year at a value of \$760,212.00 – 9 second tier sub-contractors were minority owned Business Enterprises. 4 were Black/Non-Hispanic owned firms for a value of \$317,207.00 and 5 were Hispanic owned firms for a value of \$143,910.00. Their sub-contracts amounted to 59.99% of the total dollar value of all the tier II sub-contracts. We had 0 reported Women Business Enterprises this period of HOME activity.

Fiscal Year Summary – HOME Match	
1. Excess match from prior Federal fiscal year	19,719,393
2. Match contributed during current Federal fiscal year	408,968
3. Total match available for current Federal fiscal year (Line 1 plus Line 2)	20,128,361
4. Match liability for current Federal fiscal year	123,382
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	20,004,979

Table 4 – Fiscal Year Summary - HOME Match Report

Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated labor	Bond Financing	Total Match
Recovery 4Life	09/30/2021	407,500	0	0	0	0	0	407,500
VBCDC-Beach Park	06/30/2021	1,468	0	0	0	0	0	1,468

Table 5 – Match Contribution for the Federal Fiscal Year

HOME MBE/WBE report

Program Income – Enter the program amounts for the reporting period				
Balance on hand at begin-ning of reporting period \$	Amount received during reporting period \$	Total amount expended during reporting period \$	Amount expended for TBRA \$	Balance on hand at end of reporting period \$
0	133,190	133,190	0	0

Table 6 – Program Income

Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period						
	Total	Minority Business Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Contracts						
Dollar Amount	581,000	0	0	0	0	581,000
Number	2	0	0	0	0	2
Sub-Contracts						
Number	12	0	0	4	5	3
Dollar Amount	640,329	0	0	317,207	143,910	179,212
	Total	Women Business Enterprises	Male			
Contracts						
Dollar Amount	0	0	0			
Number	0	0	0			
Sub-Contracts						
Number	0	0	0			
Dollar Amount	0	0	0			

Table 7 - Minority Business and Women Business Enterprises

Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted						
	Total	Minority Property Owners				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0

Table 8 – Minority Owners of Rental Property

Relocation and Real Property Acquisition – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition						
Parcels Acquired		0		0		
Businesses Displaced		0		0		
Nonprofit Organizations Displaced		0		0		
Households Temporarily Relocated, not Displaced		0		0		
Households Displaced	Total	Minority Property Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Cost	0	0	0	0	0	0

Table 9 – Relocation and Real Property Acquisition

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	86	205
Number of Non-Homeless households to be provided affordable housing units	309	93
Number of Special-Needs households to be provided affordable housing units	224	167
Total	619	465

Table 10 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	464	439
Number of households supported through The Production of New Units	70	0
Number of households supported through Rehab of Existing Units	74	18
Number of households supported through Acquisition of Existing Units	11	8
Total	619	465

Table 11 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

Table 11 outlines:

- Homeless Housing out performed our expectations. This was due to increase in Rapid Rehousing Programs.
- Non-Homeless programs served 30% of goal. We have several development projects in underway that are included in the goal but will not be completed until a future next FY.
- Special Needs programs served 75% of the goal. These programs include the HOPWA programs.

Table 12 outlines:

- Rental Assistance - served 95% of goal, again the need was lessened due to other federal and state funds made available for homeless prevention programs.
- Production of New Units – we are still in the development phase for these units.
- Rehab of Existing Units - 24% of goal met, delays due to COVID and construction supplies impacted these types of programs.
- Acquisition of Existing Units - 73% of goal met - projects are still under development.

Discuss how these outcomes will impact future annual action plans.

COVID has impacted how we operate our programs, and we have seen delays in construction type activities. As stated above, we have adapted some of our work practices to enable us to continue to serve and meet the needs of the community.

Homeless and Rental Assistance activities have been in higher demand due to COVID. The continued use of the CARES funds, our entitlement funds, and the state funds have allowed us to continue meet these demands. There is concern for future demands as the state funding for rental assistance and mortgage assistance ends.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Table 12 – Number of Households Served

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	6	39
Low-income	2	11
Moderate-income	6	5
Total	14	55

Table 13 – Number of Households Served



CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City of Virginia Beach has a contract with ForKids, Inc. to operate the city's housing crisis hotline system. Individuals and families experiencing a housing crisis access homeless services by calling one number to get quickly connected to the housing process. The Hotline conducts an initial triage screening to determine whether the person(s) could be assisted with homeless prevention or homeless assistance programs. For those who have lost their housing, diversion is the first step in the rehousing process by providing an opportunity to identify alternative housing through robust problem solving. If the household is unable to be diverted, they are referred to the Coordinated Assessment Team and are administered an assessment tool - SPDAT (Service Prioritization Decision Assessment Tool) designed to determine the most appropriate housing intervention. The results of the assessment also aid in determining priority for housing and shelter placement. Based on the assessment score and housing vacancies households are referred to an available housing program aligned with adopted community priorities. Nonprofit service providers receiving federal and state funding participate in this process by reporting their housing vacancies daily and receive referrals through coordinated assessment to fill housing/shelter vacancies. This streamlined and integrated approach to effectively address the needs of those experiencing homelessness has yielded a significant reduction in the amount of time households who are most vulnerable experience street homelessness prior to receiving shelter and housing placement.

The Department's Homeless Outreach program in collaboration with the Department of Human Services PATH Outreach Unit daily engage homeless person/families to connect them to supportive services and/or housing. The Department's Homeless Outreach Program has 4 outreach staff and a Team Lead. This team enables the City to increase its capacity to street outreach to a much larger geographical area, administer assessments, assist in the collection of ID required documents for housing placement and provide housing support to those who are on the streets in an effort to quickly end their episode of homelessness.

The City's Housing Resource Center has enhanced our homeless response system by functioning as a 1 stop shop where households, families, and individuals experiencing homelessness (unsheltered and sheltered) can work to end their episode of homelessness by connecting to homeless services and support. In addition, they can access key community support to help achieve housing stability. The Housing Resource Center has a Day Support program that provides the opportunity to the single homeless population and provide quality of life assistance (showers, restroom facilities, laundry facilities and other activities for life essential supports) as well as connections to other supportive services and

employment opportunities. We also have an integrative model approach by incorporating multiple providers such as the Department of Human Services to provide quick access to mainstream benefits, employment services, mental health treatment and substance abuse treatment programs. A health center is on site that provides medical services at no cost to homeless and uninsured. All providers in the Housing Resource Center utilize the same assessment tool and enter client information into HMIS to reduce redundancy of households having to share information multiple times and ensure a continuum of care without duplication of services.

Addressing the emergency shelter and transitional housing needs of homeless persons

Our community currently has 173 emergency shelter and transitional housing beds to address those who are unsheltered homeless: 55 emergency shelter beds target single men and women (as previously mentioned), 41 emergency shelter beds targets victims of domestic violence, 40 emergency shelter beds target non-domestic violence families with minor children, 16 transitional beds for veterans and 21 beds for children 9-17 who have been disconnected from their families. The primary goal of these shelter programs continues to be to shorten the length of time households remain in shelter by connecting them to permanent housing solutions, increase connections to community resources and income sources to help address barriers to obtaining and sustaining housing in the shortest amount of time possible.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

We have several programs involved in our Homeless Service System that provides prevention funds to assist eligible individuals to remain housed by offering financial assistance and case management. We work with public institutions and other systems of care to identify those being discharged from mental and health care facilities and are homeless to connect to the homeless service system to receive housing and supportive services.

We collaborate with the local Re-entry Council for returning citizens to maximize the effective use of resources to assist returning offenders in their transition from incarceration back into society as part of the Virginia Re-entry Initiative (VARI). The VARI is a comprehensive strategic plan that describes steps necessary to successfully re-integrate offenders into the community.

Several organizations in Virginia Beach help address the issue of youth homelessness. Seton House, a shelter for runaway and homeless youth operates a shelter program and conducts extensive street outreach and referral; Together We Can assists youth aging out of foster care with various services (such

as employment services) to help them establish themselves independently; and Stand Up for Kids, is an outreach and engagement program that seeks to connect youth to services and/or prevent homelessness. In addition, a “disconnected youth” committee of the Beach Partnership Continuum of Care has been established to develop strategies to address issues associated with identifying youth who are homeless and ways to quickly connect them to stable housing. The Department of Human Services has several programs dedicated to youth in foster care or who have been discharged from foster care. These programs provide both housing and support services.

The City’s Department of Human Services is co-located inside the Housing Resource Center and coordinates their intake and benefit assessment services with the intake activities of the homeless service system so that people with housing crises can be assessed for benefits eligibility, and people eligible for benefits can be assisted with housing needs at the time they access the system.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The City of Virginia Beach Homeless Service System provides housing support through our efforts to sustain existing housing stock and look for new opportunities to increase our permanent housing inventory to continuously meet the needs of households presenting for shelter. In 2020, we received 78 Mainstream Vouchers to target literally homeless households as well as households who are permanent supportive housing programs and no longer need the intensive supportive services. In 2021, we received 35 Emergency Housing Vouchers through the American Rescue Plan Act, in addition we were able to increase affordable housing opportunities through increasing the capacity of our Tenant Base Rental Assistance Program to serve an additional 75 households. In 2022, we were able to increase the Emergency Housing Vouchers with another 65 vouchers through the City’s American Rescue Plan Act. Housing placement takes place through a prioritization process incorporated through our coordinated entry process. Households with the longest history of homelessness and greatest service needs are prioritized for permanent housing placement based on a Housing First philosophy. By incorporating the housing first model households are not required to meet certain prerequisites such as service connections and income prior to being housed. Adopting this philosophy has resulted in households with the most intensive service needs to be placed in housing at a much faster rate. Currently the median length of time for households to be connected to housing is 90 days. To further shorten the amount time households experience homelessness our homeless service system has adopted performance standards for permanent housing projects which includes 30 days or less time period for Rapid Rehousing participants to identify and obtain housing after the household has entered their housing program. After households are connected to permanent housing programs, they are provided individualized supportive

services in an effort to help them sustain housing.

Households at-risk of homelessness and possess characteristics that would indicate a high probability they would become homeless (i.e. history of homelessness, head household is disabled, significant loss of income) in lieu of receiving assistance are connected to available prevention resources. In response to the pandemic, we significantly increase the system's capacity to prevention services. Prevention resources includes providing security deposit assistance, landlord search assistance to identify safe and decent housing, referrals to community resources such as mainstream benefits and/or employment services and if needed limited rental assistance and rent arrears.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

While the City does not offer public housing, the Department of Housing and Neighborhood Preservation provides rental housing assistance for families in need by administering the housing choice voucher program. Citizens with needs for housing crisis related assistance and other resources are directed to a regionalized Housing Crisis Hotline which services the City of Virginia Beach and the Greater Hampton Roads area. In addition, through leveraging of project-based vouchers, we are able to increase the available stock of affordable housing in our city. Through an established link with various organizations such as the Mental Health Substance Abuse, Community Service Boards, Virginia Beach Community Development Corporation, Samaritan House and Virginia Supportive Housing, our citizens have access to supportive services. We have recently added the Foster Youth to Independence program, which provides vouchers to young adults who have aged out of foster care. Additionally, we have partnered with the Department of Behavioral Health and Developmental Services to provide housing assistance for individuals with developmental disabilities.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

The Department of Housing and Neighborhood Preservation (DHNP) believes that home ownership is an important element to neighborhood preservation, and long-term sustainability. Our Housing Choice Voucher recipients have access to resources in the Hampton Roads Area due to our regional effort to connect to other local cities and through our Family Self Sufficiency program which assists in placing many involved on the path to home ownership. Our recipients are encouraged to participate in our resident advisory board (RAB) where they have input into the development of our agency and administrative plan. We have also begun to conduct RAB meetings virtually, which has very dramatically increased participation.

Actions taken to provide assistance to troubled PHAs

If needed, we welcome the opportunity to provide supportive services to our neighboring housing authorities.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

The city has taken multiple types of actions over many years to support the development of affordable housing. Since 1995, over 4,435 affordable units have been built or rehabilitated In Virginia Beach. The City has used financing, land sale, infrastructure investments, declarations of revitalization areas, and other tools.

The creation and continuation of the Strategic Growth areas in 2003, where higher density development is encouraged, lays the groundwork and expectations for the development of multifamily housing.

The institution of form-based code at the resort area in 2012 has allowed the development of affordable housing projects without the need for governing body action. In 2019 Lawson Companies opened Seaside Harbor apartments, with 76 affordable units including 19 for people with disabilities, without having had to obtain a rezoning for the development. The City has also invested significantly in infrastructure to support new affordable housing development. In 2017 and 2018, the city invested over \$2 million in infrastructure improvements as part of a cost-participation agreement with the Franklin-Johnston Group, allowing them to construct 264 units of affordable housing, including 36 reserved for people with disabilities.

In 2018, the city sold city-owned land to the Franklin-Johnston Group, and approved the construction of Renaissance Apartments. This project was completed in 2020, providing 240 affordable housing units, including some set-aside for people with disabilities, as part of a mixed-income development.

The city recently updated with 2020 data the 2017 Housing Needs Assessment and Market Analysis; this study identified threats to the future of housing and analyzed various aspects of affordability. The city will re-engage community stakeholders and council members in the process of developing a Housing and Neighborhood Strategy in 2023, which is intended to address the future of housing, including affordability on a comprehensive basis.

In 2019-2020 The Franklin Johnston Group with HOME assisted funds and Project Based vouchers from the city, opened the Renaissance Apartments. A combination of 96 affordable housing units in Phase I.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

In 2019 the City conducted an extensive housing survey study with over 1,600 respondents requesting the community's participation in understanding housing needs, as it created it's 5 Year Consolidated

Strategic Plan. The largest under-served need in the city is the need for more affordable rental housing opportunities. Approximately 55,000 households are considered rent burdened. The following actions are being taken to address this need:

1. Offering capital funding and project-based vouchers competitively for the development of new rental housing. over 400 new affordable housing units opened in Virginia Beach between 2018 and 2020 with support from the city using these two tools. Affordable units are located at at 200 West; Renaissance Apartments and at the Housing Resource Center.
2. Continuing to fund Code enforcement to ensure that all housing is maintained in decent and safe conditions. This helps prevent the victimization of renters in a tight market.
3. Ensuring that we fully utilize our Housing Choice Voucher funding to maximize the number of subsidies available.
4. Funding a Tenant-Based Rental Assistance and a Rental security deposit program to add to the availability of rental subsidies for households needing short term assistance.
5. Utilizing city and charitable funds for a prevention and diversion program, to keep people out of homelessness.
6. Funding a central intake system to reduce the burden on homeless persons seeking affordable rental housing. This system helps connect the most vulnerable homeless persons to the limited supply of appropriate and affordable rental housing.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

We continue to follow our policy and procedures as shown in our Annual Action Plan to ensure that households where federal funding is used are in full compliance with the Lead-Based Paint requirements.

Code Enforcement and Construction Specialists receive lead-based awareness training and certifications on a recurring basis.

In 2020 Code Enforcement successfully used several new HUD on-line tools to address lead paint inspections and compliance

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

The Department of Human Services is the lead agency for the City in this category.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The City coordinates the BEACH Community Partnership, a coalition of faith-based organizations, homeless services providers and providers of affordable housing. BEACH serves as the umbrella organization to guide the city's efforts to address homelessness. In addition, the department cooperates with local, regional and State agencies on an ongoing basis in order to facilitate the implementation of its strategy. This cooperation includes active participation by staff in the following: the regional Hampton Roads Housing Consortium, the regional fair housing organization (TCHRB) and the South Hampton Roads Regional Task Force to End Homelessness. Staff testify at public hearings held by State agencies on housing issues and participate in State-wide housing organizations.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

Please see, "Actions taken to develop institutional structure" above, our response covers both points. Additionally, with the creation of the Housing Resource Center the city now has co-location of staff from both Housing and Human Services and has a coordinated entry system for services.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

The City's overall guide for land use, the Comprehensive Plan, states that "equal opportunity" and "diversity and choice" are guiding principles for housing and neighborhood planning. With that overall guidance for all city actions, the following actions have been taken or are continuing to be taken to overcome impediments to fair housing choice:

1. Education of Housing Industry Workers: DHNP partners with regional cities through the Hampton Roads Community Housing Resource Board and the Hampton Roads Realtors Association to annually provide fair housing education to hundreds of workers in real estate and property management throughout the region.
2. Education of Department Staff: DHNP ensures that staff receives a fair housing course or refresher on fair housing every year.
3. Incentivizing the development of new affordable housing: At least four times in the last five years, the department has issued "requests for proposals" that provide funding and/or project-based Housing Choice Vouchers to developers who propose new affordable housing. These incentives have resulted in a pipeline of several hundred new affordable housing units that are approved and in process. In many cases the units receiving vouchers are reserved for people with disabilities.
4. Tax exemptions for housing: Exemption from local property taxes is routinely provided to non-profit

sponsors of affordable housing, thus reducing their costs.

5. Partnering with the state to address housing needs of people with disabilities: Our department administers a state program – State Rental Assistance Program – that provides affordable housing through vouchers to people with disabilities

6. Partnering with the Dept. of Human Services – our department administers a program with funds from the VB Dept. of Human Services which provides affordable housing through vouchers to people with serious mental illness.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

We monitor our programs in adherence to the regulatory requirements of 24 CFR PARTS 91, 92, 570, 574, 576, and 58 for basic program compliance. We utilize specific HUD Monitoring Exhibits for on-site and desk monitoring and ensure that our internal federally funded program monitoring is done on a continual basis. We develop and deliver our sub-recipient monitoring in accordance with HUD requirements and the related CFRs. We manage the process as a mirrored “flow down” of our own program monitoring by HUD, and we accomplish this on an annual basis with each sub-recipient. Our sub-recipient contractual agreements include the qualified language to ensure compliance and expectations of program monitoring. Our City Attorney reviews each agreement for legal sufficiency to ensure appropriate Federal regulations are accurately cited and acknowledgements are made in accordance with federal requirements. Our agreements are also reviewed by the City’s Risk Manager with DHNP to provide analysis of program scope to ability to ensure appropriate delivery and financial capability. All sub-recipients must have a risk rating of low. The agreements are then executed by the City Manager or his designee. We review the program descriptions and budgets of each sub-recipient for compliance with eligible activities as well as reasonableness. We require and receive quarterly performance reports which include measuring timeliness and accuracy with HMIS reports, if applicable. We evaluate the timeliness and accuracy of the reimbursement submissions. If we note continual minor problems or discover a major problem(s), we immediately provide DHNP internal Technical Assistance to point out discrepancies and practices and create a corrective action plan. We schedule additional monitoring visits as appropriate for organizations with the higher risk factors and utilize the HUD CPD Monitoring Handbook as our guide. We actively engage the organization in the requirements of the Section 3 program. Each sub-recipient’s affirmative marketing plan must be a dynamic document with measurable metrics, to ensure full access and participation for minority businesses. We maintain additional SWAM resource directories that are accessible to all sub-recipients. We also engage the BEACH Partnership Committee and civic organizations to assist in the development of our Comprehensive Plan.

Citizen Participation Plan 91.105(d); 91.115(d)**Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.**

The Department of Housing and Neighborhood Preservation utilizes multiple arrangements to engage citizens throughout the entire year. In addition to the mandatory civic hearings required for needs assessment and the annual action plan, we hold additional meetings with citizen organizations and the BEACH Partnership to keep them abreast of our plans, activities and funding recommendations. This year we held four virtual and one in person, public hearings to set the stage for citizens to comment on DHNP's undertakings. We made presentations at the BEACH Partnership meetings which is a public organization comprised of the City, Community, Non-Profits and Faith Based Organizations. All meetings held contributed to the development of our 5 Year Comprehensive Strategic Plan and Annual Action Plan. Citizens had several opportunities to comment on DHNP's specific initiatives and priorities moving forward. We did receive comments and did incorporate those into our Plan and into our 5 Year CSP. We also prepared and implemented the CSP Participation Survey that was attached to our 5 Year CSP, in January of 2020. At each phase of these comment opportunities, all citizens' inquiries were responded to and marked for consideration. Lastly, the city provided for a 15-day comment period for the FY 21/22 CAPER from September 12 through September 26, 2022. No comments were received.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

Due to the COVID-19 pandemic that began in March, 2020, we added a new program objective that can be considered "housing stability" – that is, helping to ensure that people can avoid losing their current housing situations due to financial and job losses caused by the pandemic. To address this objective we took three specific actions:

1. Created and implemented the "Eviction Prevention Assistance Program" in May and June of 2020, to help current renters avoid eviction, this program continued through 2021. Additionally, we utilized all of the HUD provided waivers.
2. We designated ForKids, Inc. as the organization to administer state-provided CARES funding for the State Rental and Mortgage Relief program, which began on June 29. However, the state chose to move the funding to a program administered by the Commonwealth of VA Department of Housing and Community Development.
3. We began work on a short-term mortgage assistance program during the program year, which had begun as a design in August of 2020. In addition, we changed our approach to addressing street homelessness by beginning to provide non-congregate shelter to provide enhanced safety for both those experiencing homelessness and the population at large. We also continued our existing programs to meet our ongoing objectives of addressing the needs of the homeless, the creation of rental housing and providing opportunities for affordable rental housing, which remain our top priorities. We strive to accomplish these priorities through our support of a variety of programs and activities. We recognize the importance of leveraging our federal dollars with other sources to maximize these efforts.
4. We utilized CDBG CARES funding for the development of a homeless youth shelter and also for hoteling, as needed. We provided additional funding to service providers for sheltering during their unique program year.

In our decision process regarding our programs, not only do we review and learn from our past successes and failures but we also value input received from our citizens and stakeholders as well as the guidance provided from our City Council. During the spring of 2020 we conducted an online survey of citizens' needs as a result of the pandemic; and briefed City Council on our plans and received feedback at least twice.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

CR-50 - HOME 91.520(d)

Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations

Please list those projects that should have been inspected on-site this program year based upon the schedule in §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

Housing units enrolled in programs where a tenant receives one-time, move-in assistance from the DHNP (i.e. Rental Security Deposit, TBRA) are required to have an inspection prior to occupancy. If the unit does not pass inspection the client cannot receive assistance through our program. The units inspected are provided in the attached table, all passed inspection prior to the tenant moving in.

On an annual basis, the DHNP conducts interior and exterior inspections of a representative sample of HOME funded units of each organization that has developed rental housing. These inspections are carried out by Code Enforcement for compliance with the state uniform building code for existing structures. Any violations are noted and required to be corrected. Re inspections are conducted within 30 days of the original inspection to ensure compliance with the locally adopted building codes.

To date, we have completed inspections on all properties in need of their annual inspections in accordance with HUD requirements and our internal approved inspection policy and procedures. All HOME units on newly constructed properties have also been inspected. There were no deficiencies on any properties.

Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 92.351(b)

All non-profits that are building more than 5 units, or a multifamily housing project have submitted, and we have included in their written agreement, their DHNP approved Affirmative Marketing Plan for HOME units. We include Affirmatively Furthering Fair Housing clauses in each contract. This clause requires each organization to have an "Approved Affirmative Marketing Plan" before any contracts can be executed. DHNP has made this an essential step in the contract prerequisite phase. It is a requirement for all contracts seeking HOME funding. This forms a basis for our monitoring of their actions. No discrepancies or complaints regarding accessibility for Fair Housing has occurred this year.

Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics

We earn HOME program income from a variety of programs that we have operated, such as Homeowner Rehab/Repair programs where owners are provided deferred loans; reconstruction programs where amortized loans have been provided; and Homebuyer programs where funds are provided to help purchase a home. In FY 21/22 we received \$133,190 in program income from these types of sources.

We used the program income to further meet our goals and serve our clients, the funds were utilized for the following activities:

- VBCDC – Beach Park – Affordable Rental Housing Rehab – funds contributed to 9 affordable rental housing units that served 18 persons in FY 21/22. Of the 18 served, 17 were Extremely Low Income while 1 was between 30-50%. 9 were Black/African Americans and 9 were white.
- 925 Apartments – Acquisition/New Construction for Affordable Rental Housing – This activity is still underway
- HOME Admin

Describe other actions taken to foster and maintain affordable housing. 91.220(k) (STATES ONLY: Including the coordination of LIHTC with the development of affordable housing). 91.320(j)

DHNP takes an active leadership role to incentivize, coordinate the review and approval of, provide funding to, and remove barriers for, the development of affordable housing in the community and affordable housing in the region that will serve residents of Virginia Beach. Multiple actions throughout the year are taken wherever there is an opportunity to help expand affordable housing opportunities. This includes issuing RFPs to solicit proposals for affordable housing; partnering with regional localities and private developers to support proposed developments; and working with developers to assist in the presentation and review of proposed developments through city processes. DHNP actively advocates for new affordable housing projects and assists organizations, both private and non-profit in the development of their packages to include setting meetings with Civic Leagues, Councilpersons, and other community and state sponsors.

CR-55 - HOPWA 91.520(e)

Identify the number of individuals assisted and the types of assistance provided

Table for report on the one-year goals for the number of households provided housing through the use of HOPWA activities for: short-term rent, mortgage, and utility assistance payments to prevent homelessness of the individual or family; tenant-based rental assistance; and units provided in housing facilities developed, leased, or operated with HOPWA funds.

Number of Households Served Through:	One-year Goal	Actual
Short-term rent, mortgage, and utility assistance to prevent homelessness of the individual or family	50	28
Tenant-based rental assistance	70	81
Units provided in permanent housing facilities developed, leased, or operated with HOPWA funds	60	0
Units provided in transitional short-term housing facilities developed, leased, or operated with HOPWA funds	10	26

Table 13 – HOPWA Number of Households Served

Narrative

Through our project sponsor, LGBT Life Center, we were able to serve a total of 150 households with consisting of a total of 225 persons through a multitude of programs including: Tenant Based Rental Assistance, Short Term Rent, Mortgage and Utility Assistance, Short-Term/Transitional Facilities, Permanent Housing Placement, and Supportive Services.

We served 75% of our goal of 200 households.

We expended a total of \$1,341,132 in combined HOPWA and HOPWA CARES funds. \$1,320,342 in HOPWA funds (98%) and \$20,790 in HOPWA CARES funds (2%).

Of the 217 served, 67% or 146 Households were served under HOPWA and 33% or 71 Households were served under the HOPWA CARES Programs.

The HOPWA CAPER is in the attachments section and provides additional details about the programs and who we served.

Identify the number of individuals assisted and the types of assistance provided

Total Labor Hours	CDBG	HOME	ESG	HOPWA	HTF
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Table 14 – Total Labor Hours

Qualitative Efforts - Number of Activities by Program	CDBG	HOME	ESG	HOPWA	HTF
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Table 15 – Qualitative Efforts - Number of Activities by Program

Narrative

CR-60 - ESG 91.520(g) (ESG Recipients only)

ESG Supplement to the CAPER in *e-snaps*

For Paperwork Reduction Act

1. Recipient Information—All Recipients Complete

Basic Grant Information

Recipient Name	VIRGINIA BEACH
Organizational DUNS Number	074736299
UEI	
EIN/TIN Number	540722061
Identify the Field Office	RICHMOND
Identify CoC(s) in which the recipient or subrecipient(s) will provide ESG assistance	Virginia Beach CoC

ESG Contact Name

Prefix	Ms
First Name	Ruth
Middle Name	D
Last Name	Hill
Suffix	
Title	Director, Department of Housing and Neighborhood Preservation

ESG Contact Address

Street Address 1	2424 Courthouse Drive
Street Address 2	Building 18A
City	Virginia Beach
State	VA
ZIP Code	-
Phone Number	7573855752
Extension	
Fax Number	7573851874
Email Address	RDHill@vbgov.com

ESG Secondary Contact

Prefix	Ms
First Name	Pam
Last Name	Shine
Suffix	
Title	Housing Programs Coordinator
Phone Number	7573855761
Extension	
Email Address	pshine@vbgov.com

2. Reporting Period—All Recipients Complete

Program Year Start Date 07/01/2021
Program Year End Date 06/30/2022

3a. Subrecipient Form – Complete one form for each subrecipient

Subrecipient or Contractor Name: FORKIDS, INC.

City: Norfolk

State: VA

Zip Code: 23508, 0044

DUNS Number: 019787092

UEI:

Is subrecipient a victim services provider: N

Subrecipient Organization Type: Other Non-Profit Organization

ESG Subgrant or Contract Award Amount: 5349.28

Subrecipient or Contractor Name: Judeo-Christian Outreach Center

City: Virginia Beach

State: VA

Zip Code: 23451, 5641

DUNS Number: 809291883

UEI:

Is subrecipient a victim services provider: N

Subrecipient Organization Type: Other Non-Profit Organization

ESG Subgrant or Contract Award Amount: 37253

Subrecipient or Contractor Name: Samaritan House, Inc.

City: Virginia Beach

State: VA

Zip Code: 23452, 7414

DUNS Number: 861096600

UEI:

Is subrecipient a victim services provider: Y

Subrecipient Organization Type: Other Non-Profit Organization

ESG Subgrant or Contract Award Amount: 77261

Subrecipient or Contractor Name: LGBT Life Center (VA Beach)

City: Norfolk

State: VA

Zip Code: 23517, 1304

DUNS Number: 809285851

UEI:

Is subrecipient a victim services provider: N

Subrecipient Organization Type: Other Non-Profit Organization

ESG Subgrant or Contract Award Amount: 36081

CR-65 - Persons Assisted

SEE ATTACHED ESG- SAGE CAPER REPORT FOR FY 21/22

CR-70 – ESG 91.520(g) - Assistance Provided and Outcomes

10. Shelter Utilization

Number of New Units - Rehabbed	0
Number of New Units - Conversion	0
Total Number of bed-nights available	20,079
Total Number of bed-nights provided	19,216
Capacity Utilization	95.70%

Table 24 – Shelter Capacity

11. Project Outcomes Data measured under the performance standards developed in consultation with the CoC(s)

The CoC has adopted the following performance measure for Emergency Shelter projects

- Overall length of stay in shelter is 90 days or less
- 75% of those who exit shelter will exit to a permanent housing destination
- 100% of shelter participants will establish a workable realistic housing plan 48 hours after entering shelter
- 90% of participants will be connected to community resource(s) to help address barriers to housing
- 85% will obtain or maintain mainstream benefits.

CR-75 – Expenditures

11. Expenditures

11a. ESG Expenditures for Homelessness Prevention

	Dollar Amount of Expenditures in Program Year		
	2019	2020	2021
Expenditures for Rental Assistance	0	0	0
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	0	0	0
Expenditures for Housing Relocation & Stabilization Services - Services	0	0	0
Expenditures for Homeless Prevention under Emergency Shelter Grants Program	0	0	0
Subtotal Homelessness Prevention	0	0	0

Table 25 – ESG Expenditures for Homelessness Prevention

11b. ESG Expenditures for Rapid Re-Housing

	Dollar Amount of Expenditures in Program Year		
	2019	2020	2021
Expenditures for Rental Assistance	11,243	25,527	18,589
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	3,302	1,846	1,885
Expenditures for Housing Relocation & Stabilization Services - Services	39,101	32,323	47,930
Expenditures for Homeless Assistance under Emergency Shelter Grants Program	0	0	0
Subtotal Rapid Re-Housing	53,646	59,696	68,404

Table 26 – ESG Expenditures for Rapid Re-Housing

11c. ESG Expenditures for Emergency Shelter

	Dollar Amount of Expenditures in Program Year		
	2019	2020	2021
Essential Services	94,731	88,842	87,540
Operations	0	0	0
Renovation	0	0	0
Major Rehab	0	0	0
Conversion	0	0	0
Subtotal	94,731	88,842	87,540

Table 27 – ESG Expenditures for Emergency Shelter

11d. Other Grant Expenditures

	Dollar Amount of Expenditures in Program Year		
	2019	2020	2021
Street Outreach	0	0	0
HMIS	0	0	0
Administration	17,693	7,516	14,727

Table 28 - Other Grant Expenditures

11e. Total ESG Grant Funds

Total ESG Funds Expended	2019	2020	2021
	166,070	156,054	170,671

Table 29 - Total ESG Funds Expended

11f. Match Source

	2019	2020	2021
Other Non-ESG HUD Funds	0	681,071	544,482
Other Federal Funds	0	262,579	353,571
State Government	121,425	335,868	494,667
Local Government	356,310	297,623	297,623
Private Funds	45,000	265,475	206,789
Other	43,903	62,988	27,949
Fees	0	0	0
Program Income	0	0	0
Total Match Amount	566,638	1,905,604	1,925,081

Table 30 - Other Funds Expended on Eligible ESG Activities

11g. Total

Total Amount of Funds Expended on ESG Activities	2019	2020	2021
	732,708	2,061,658	2,095,752

Table 31 - Total Amount of Funds Expended on ESG Activities

Agency/Program	Funds	Planned	Expended	Balance
Samaritan House: Shelter Ops	HESG	44,938.00	44,938.00	-
JCOC: Emerg Shelter Ops	HESG	37,253.00	37,253.00	-
ESG FUNDS	HESG	28,972.87	0.00	28,972.87
4Kids: Shelter Ops	HESG	5,349.28	5,349.28	-
Samaritan House: Rapid Rehouse	HESG	32,323.00	32,323.00	-
LGBT Life- Rapid Rehouse	HESG	36,081.00	36,081.00	-
General Mgmt & Oversight	HESG	19,618.91	14,726.70	4,892.21
TOTAL ESG		204,536.06	170,670.98	33,865.08

Agency/Program	Funds	Planned	Expended	Balance
HNP-Homeless Hoteling - ESA	ESG-CV	146,721.84	146,721.84	-
HNP-Homeless Hoteling - Galaxy	ESG-CV	247,905.40	247,905.40	-
HNP-Homeless Hoteling - Sandpiper	ESG-CV	72,191.35	20,230.00	51,961.35
Samaritan House: ESG-CV RR	ESG-CV	50,741.48	50,741.48	-
JCOC- ESG-CV RR	ESG-CV	127,600.00	96,533.49	31,066.51
HNP- Homeless Prevention	ESG-CV	228,584.18	122,677.53	105,906.65
HNP Admin	ESG-CV	12,804.48	12,804.48	-
TOTAL ESG-CARES		886,548.73	697,614.22	188,934.51
Total ESG & ESG-CARES		1,091,084.79	868,285.20	222,799.59

ESG - ESG-CV EXP SUMMARY FY 21/22

Attachment

FY 21/22 Executive Summary

Executive Summary – City of Virginia Beach

CAPER FY 21/22

The following are key points about the City of Virginia Beach's use of Federal HOME, CDBG, ESG, and HOPWA funds including CARES Funding for CDBG, ESG, and HOPWA during FY 2021/2022, as reported in detail within this report:

The city expended \$4,324,303 in FY 2019/2020 as follows:

Funds	Planned	Actual
CDBG Funds	\$4,832,919	\$1,942,623
CDBG-CARES	1,700,946	980,309
HOME Funds	4,481,721	1,285,424
HOPWA Funds	4,511,307	1,302,342
HOPWA-CARES	20,790	20,790
ESG Funds	204,536	170,671
ESG-CARES	886,549	697,614
Total	\$16,638,767	\$6,417,772

2) **Relationship of Expenditures to Priority Goals:** The majority of funds were expended on the following activities:

- 61% of funds were expended on Homelessness and Rental Housing
- 7% was expended on Owner Housing
- 20% was expended on HIV/AIDS programs

2) **Expenditure Rate:** Thirty-nine percent (39%) of available funds were expended.

We have several projects that are taking a little longer than expected but should soon be underway. These projects are outlined in more detail in sections below.

3) **Highlights of our Accomplishments:**

Number	Item
6,675	Persons were assisted through various public services activities to assist the homeless including overnight shelter and rapid rehousing
203	Households assisted with housing assistance through TBRA, Security Deposit Program, Optional Relocation and HOPWA Programs
9	Homeowner Households were rehabilitated
9,473	Code Violations cited within the CDBG Code Enforcement Enhancement Area

A large portion of our funds that are carrying forward into the new are for activities that we anticipated would cross fiscal years. Funding for projects that were not progressing as desired/expected has been reviewed and measures have been taken in the FY 22/23 Annual Plan to address these.

The chart below shows the status activities that experienced some delays or have significant balances:

Item	Approximate Balance	Explanation
Housing Opportunity Funds-CDBG & HOME	\$1,546,613	Plans are in place for awarding these funds for affordable housing projects.
HOPWA Program (LGBT Life Center)	\$2,112,332	We are working on a HOPWA development project that will utilize these funds.
Tenant Based Rental Assistance & Sec Dep Programs	\$805,118	Program is progressing, funding is intended to cover multiple year needs.
HRC-ADA Elevator/Generator for Homeless Shelter	1,267,510	Project is still in development/design stage.
JCOC-New Construction for Affordable Housing	500,000	This project is still in development stage.
Tranquility-Acquisition/Rehab for Rental Housing	\$1,243,130	Environmental Review/Assessments are nearing completion for this project to proceed to contract.
CHDO Funds -CAMG Scattered Site Rehab	\$122,004	Contract is currently being executed. Work should begin shortly.
VBCDC-Rental Rehab	\$200,000	Contract is currently being executed. Work should begin shortly.
ForKids – Shelter Development	\$250,000	Project began in early FY 21/22

The chart on the following page provides a summary by priority of our activities, expenditures, and accomplishments.

Summary of Planned and Actual Expenditures and Accomplishments for FY 21/22

Priority	Program	Funds	Planned Expenditure	Actual Expenditure	Balance	Planned #	Actual #
Local Priority 1 Homelessness	Homeless Hotline & Central Intake	CDBG	108,284.00	108,284.00	-	9,000	P 5,349
	Optional Relocation Program	CDBG	27,750.56	8,298.04	19,452.52	10	HH 5
	Samaritan House: Shelter Ops	HESG	44,938.00	44,938.00	-	275	P 287
	JCOC: Emerg Shelter Ops	HESG	37,253.00	37,253.00	-	400	P 226
	Seton House: Emerg Shelter Ops	CDBG	10,000.00	10,000.00	-	10	P 65
	ESG FUNDS	HESG	28,972.87	0.00	28,972.87		
	4Kids: Shelter Ops	HESG	5,349.28	5,349.28	-	10	P 7
	Homeless Hoteling-COVID (HNP)	CDBG	40,099.53	40,099.53	-	55	P 17
	Homeless Hoteling-COVID (HNP)	HESG-CV	466,818.59	414,857.24	51,961.35	600	P 130
	Homeless Rapid Rehouse-COVID	HESG-CV	178,341.48	147,274.97	31,066.51	60	HH 57
	Homeless Hoteling-COVID	CDBG-CV	745,876.88	705,153.88	40,723.00	200	P 118
	Shelter Purification System	CDBG-CV	0.00	0.00	-		F -
	ForKids Development	CDBG-CV	250,000.00	0.00	250,000.00	1	F -
	Samaritan House: Rapid Rehouse	HESG	32,323.00	32,323.00	-	10	P 122
	PIN-Winter Shelter Program	CDBG	138,506.47	138,506.47	-	288	P 84
	PIN-Shelter & Support Services	CDBG-CV	160,743.07	160,743.07	-	200	P 146
	LL Mitigation	HESG-CV	0.00	-	-	-	-
	HRC Elevator ADA Project	CDBG	1,267,510.00	-	1,267,510.00	1	PF -
	LGBT Life- Rapid Rehouse	CDBG	19,479.00	19,479.00	-	6	P 13
	LGBT Life- Rapid Rehouse	HESG	36,081.00	36,081.00	-	10	P 13
Total Local Priority 1			3,598,326.73	1,908,640.48	1,689,686.25	11,136	6,639
Local Priority 2 Rental Housing	Rental Security Deposit Program	HOME	129,624.55	31,187.00	98,437.55	20	HH 17
	TBRA: Tenant Based Rent Assist	HOME	926,964.70	220,284.00	706,680.70	23	HH 21
	Code Enforcement	CDBG	766,641.08	715,352.97	51,288.11	13,000	HH 9,473
	Eviction Prevention-COVID	CDBG	0.00	-	-	-	HH -
	Eviction Prevention-COVID	CDBG-CV	117,310.29	26,903.43	90,406.86	50	HH 12
	Homeless Prevention - COVID	HESG-CV	228,584.18	122,677.53	105,906.65	75	HH 29
	VBCDC-Rental Rehab	HOME	200,000.00	106,440.72	93,559.28	8	HU -
	VBCDC- CW Rental Rehab	HOME	200,000.00	-	200,000.00	5	- -
	Recovery 4 Life - KY Ave (CHDO)	HOME	21,000.00	21,000.00	-	8	HU 8
	VBCDC- Beach Park Rehab	HOME	0.00	-	-	9	HU 9
	JCOC- New Construction	HOME	500,000.00	-	500,000.00	38	HU -
	FJG-925 Apt- Acq/Rehab	HOME	752,021.00	752,021.00	-	26	HU -
	Hsg Opportunity Funds - CDBG	CDBG	1,346,613.22	-	1,346,613.22	2	HU -
	Hsg Opportunity Funds - HOME	HOME	200,000.00	-	200,000.00	1	HU -
	Tranquility II-Acq/Rehab (CHDO)	HOME	1,250,000.00	6,869.80	1,243,130.20	6	HU -
	CAMG - Rehab (CHDO: 17/18)	HOME	122,004.00	-	122,004.00	7	HU -
Total Local Priority 2			6,760,763.02	2,002,736.45	4,758,026.57	13,278	9,569
Local Priority 3 Owner Housing	Owner Occupied Rehab Program	CDBG	397,739.11	212,433.00	185,306.11	45	HU 9
	Foreclosure Prevention Program	CDBG-CV	0.00	-	-	-	HU -
	DHNP Rehab Implementation	CDBG	274,308.00	254,766.13	19,541.87	-	-
Total Local Priority 3			672,047.11	467,199.13	204,847.98	45	9
Local Priority 4 HIV/AIDS	DHNP: Resource Identification	HOPWA	-	-	-	-	-
	LGBT Life: HOPWA -TBRA	HOPWA	960,688.54	777,589.32	183,099.22	80	HH 81
	LGBT Life: HOPWA-STRMU	HOPWA	109,765.86	53,990.58	55,775.28	50	HH 27
	LGBT Life: HOPWA-Perm Hsg	HOPWA	109,991.02	83,215.51	26,775.51	60	HH 37
	LGBT Life: HOPWA -Supp Srvs	HOPWA	728,298.91	231,376.21	496,922.70	200	HH 140
	LGBT Life: Fac Leasing	HOPWA	44,567.46	25,808.71	18,758.75	12	HH 17
	LGBT Life: Resource Identification	HOPWA	196,310.82	75,312.66	120,998.16		
	LGBT Life- HOPWA CARES	HOP-CV	20,789.77	20,789.77	-	-	HH 10
	LGBT Life: HOPWA	HOPWA	2,112,332.00	-	2,112,332.00		
	LGBT Life: HOPWA- PS Admin	HOPWA	123,073.00	21,323.32	101,749.68	(202)	(162)
Total Local Priority 4			4,405,817.38	1,289,406.08	3,116,411.30	200	150
Grants Management	General Management & Oversight	CDBG	435,988.00	435,403.43	584.57		
		CDBG-CV	427,015.77	87,508.25	339,507.52		
		HESG	19,618.91	14,726.70	4,892.21		
		HESG-CV	12,804.48	12,804.48	-		
		HOPWA	126,279.53	51,725.47	74,554.06		
	Project Reserves	CDBG	0.00	-	-		
	DHNP HOME Administration	HOME	180,106.54	147,621.60	32,484.94		
Total Grants Management			1,201,813.23	749,789.93	452,023.30	-	-
Total All Categories			16,638,767.47	6,417,772.07	10,220,995.40	24,659	16,367

FY 21/22-PR26-CDBG



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PR25 - CDBG Financial Summary Report
Program Year 2021
VIRGINIA BEACH, VA

DATE: 11-01-22
TIME: 10:48
PAGE: 1

PART I: SUMMARY OF CDBG RESOURCES

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	2,797,502.10
02 ENTITLEMENT GRANT	2,040,441.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	136,913.11
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	4,974,856.21

PART II: SUMMARY OF CDBG EXPENDITURES

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	1,552,598.92
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	(48,371.78)
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	1,507,219.14
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	435,403.43
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	1,042,622.57
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	3,032,233.64

PART III: LOW/MOD BENEFIT THIS REPORTING PERIOD

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	1,031,721.97
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	475,497.17
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	1,507,219.14
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	100.00%

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: PY:
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	0.00
25 CUMULATIVE EXPENDITURES BENEFITTING LOW/MOD PERSONS	0.00
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	0.00%

PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	316,369.00
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	316,369.00
32 ENTITLEMENT GRANT	2,040,441.00
33 PRIOR YEAR PROGRAM INCOME	68,693.50
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	2,109,134.50
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	15.00%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	435,403.43
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 + LINE 40)	435,403.43
42 ENTITLEMENT GRANT	2,040,441.00
43 CURRENT YEAR PROGRAM INCOME	136,913.11
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	2,177,354.11
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	20.00%



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Integrated Disbursement and Information System
PR26 - CDBG Financial Summary Report
Program Year 2021
VIRGINIA BEACH, VA

DATE: 11-01-22
TIME: 10:48
PAGE: 2

LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17
Report returned no data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18
Report returned no data.

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2021	2	3995	6626713	PIN-Winter Shelter 21-22	03T	LHC	\$138,506.47
2021	2	4001	6626713	HNP-Winter Shelter-Hotels	03T	LHC	\$40,099.53
2021	3	3983	6626713	ForKids Homeless Hotline FY 21/22	03T	LHC	\$68,056.31
2021	3	3983	6652390	ForKids Homeless Hotline FY 21/22	03T	LHC	\$20,227.69
2021	10	3996	6652390	LGBT-RR 21-22	03T	LHC	\$13,119.23
2021	10	3996	6688748	LGBT-RR 21-22	03T	LHC	\$6,359.77
					03T	Matrix Code	\$306,369.00
2021	6	3986	6626713	Seton House-Shelter Ops-2021/2022	05D	LHC	\$6,912.46
2021	6	3986	6652390	Seton House-Shelter Ops-2021/2022	05D	LHC	\$3,087.54
					05D	Matrix Code	\$10,000.00
2021	5	3985	6591174	DHNP - Code Enforcement FY 21-22	15	LHA	\$348,627.01
2021	5	3985	6615261	DHNP - Code Enforcement FY 21-22	15	LHA	\$286,469.51
2021	5	3985	6626713	DHNP - Code Enforcement FY 21-22	15	LHA	\$49,803.07
2021	5	3985	6652390	DHNP - Code Enforcement FY 21-22	15	LHA	\$104,731.36
2021	5	3985	6688748	DHNP - Code Enforcement FY 21-22	15	LHA	\$25,722.02
					15	Matrix Code	\$715,352.97
Total							\$1,031,721.97

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity to prevent, prepare for, and respond to Coronavirus	Activity Name	Grant Number	Fund Type	Matrix Code	National Objective	Drawn Amount
2021	2	3995	6626713	No	PIN-Winter Shelter 21-22	B21MCS10021	EN	03T	LHC	\$138,506.47
2021	2	4001	6626713	Yes	HNP-Winter Shelter-Hotels	B21MCS10021	EN	03T	LHC	\$40,099.53
2021	3	3983	6626713	No	ForKids Homeless Hotline FY 21/22	B21MCS10021	EN	03T	LHC	\$68,056.31
2021	3	3983	6652390	No	ForKids Homeless Hotline FY 21/22	B21MCS10021	EN	03T	LHC	\$20,227.69
2021	10	3996	6652390	No	LGBT-RR 21-22	B21MCS10021	EN	03T	LHC	\$13,119.23
2021	10	3996	6688748	No	LGBT-RR 21-22	B21MCS10021	EN	03T	LHC	\$6,023.81
2021	10	3996	6688748	No	LGBT-RR 21-22	B21MCS10021	PI	03T	LHC	\$335.96
								03T	Matrix Code	\$306,369.00
2021	6	3986	6626713	No	Seton House-Shelter Ops-2021/2022	B21MCS10021	EN	05D	LHC	\$6,912.46
2021	6	3986	6652390	No	Seton House-Shelter Ops-2021/2022	B21MCS10021	EN	05D	LHC	\$3,087.54
								05D	Matrix Code	\$10,000.00
				No	Activity to prevent, prepare for, and respond to Coronavirus					\$276,269.47
				Yes	Activity to prevent, prepare for, and respond to Coronavirus					\$40,099.53
Total										\$316,369.00

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2021	1	3981	6591174	DHNP-CDBG Admin 21-22	21A		\$191,852.29
2021	1	3981	6615261	DHNP-CDBG Admin 21-22	21A		\$69,853.84
2021	1	3981	6626713	DHNP-CDBG Admin 21-22	21A		\$144,556.38
2021	1	3981	6652390	DHNP-CDBG Admin 21-22	21A		\$9,327.82
					21A	Matrix Code	\$435,403.43
Total							\$435,403.43

FY 21/22-PR26-CDBG-CV



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PR26 - CDBG-CV Financial Summary Report
VIRGINIA BEACH, VA

DATE: 11-01-12
TIME: 19:37
PAGE: 1

PART I: SUMMARY OF CDBG-CV RESOURCES

01 CDBG-CV GRANT	3,279,354.00
02 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
03 FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
04 TOTAL AVAILABLE (SUM. LINES 01-03)	3,279,354.00

PART II: SUMMARY OF CDBG-CV EXPENDITURES

05 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	2,326,323.14
06 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	232,393.48
07 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
08 TOTAL EXPENDITURES (SUM. LINES 05 - 07)	2,558,716.62
09 UNEXPENDED BALANCE (LINE 04 - LINE 8)	720,637.38

PART III: LOW/MOD BENEFIT FOR THE CDBG-CV GRANT

10 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
11 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
12 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	548,378.69
13 TOTAL LOW/MOD CREDIT (SUM. LINES 10 - 12)	548,378.69
14 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 05)	2,326,323.14
15 PERCENT LOW/MOD CREDIT (LINE 13/LINE 14)	23.57%

PART IV: PUBLIC SERVICE (PS) CALCULATIONS

16 DISBURSED IN IDIS FOR PUBLIC SERVICES	2,326,323.14
17 CDBG-CV GRANT	3,279,354.00
18 PERCENT OF FUNDS DISBURSED FOR PS ACTIVITIES (LINE 16/LINE 17)	70.94%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

19 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	232,393.48
20 CDBG-CV GRANT	3,279,354.00
21 PERCENT OF FUNDS DISBURSED FOR PA ACTIVITIES (LINE 19/LINE 20)	7.09%

LINE 10 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 10

Report returned no data.

LINE 11 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 11

Report returned no data.

LINE 12 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 12

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2019	27	3071	6552022	PIN- CDBG-CV-Supportive Service & Winter Shelter 20-21	03T	LMC	\$345,911.47
			6515599	PIN- CDBG-CV-Supportive Service & Winter Shelter 20-21	03T	LMC	\$160,743.07
	28	3069	6552022	EPA-CD-CV	05Q	LMC	\$0,153.64
			6515599	EPA-CD-CV	05Q	LMC	\$16,751.25
			6552429	EPA-CD-CV	05Q	LMC	\$10,152.18
	29	3070	6552022	ST-MAP 20-21	05Q	LMC	\$5,667.08
Total							\$548,378.69

LINE 16 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 16

[illegible]

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

[illegible]

FY 21/22 HOPWA CAPER



**Housing Opportunities for Persons With AIDS (HOPWA)
Program**

**Consolidated Annual Performance and
Evaluation Report (CAPER)
Measuring Performance Outcomes**

July 1, 2021 to June 30, 2022

OMB Number 2506-0133 (Expiration Date: 11/30/2023)

Overview. The Consolidated Annual Performance and Evaluation Report (CAPER) provides annual performance reporting on client outputs and outcomes that enables an assessment of grantee performance in achieving the housing stability outcome measure. The CAPER fulfills statutory and regulatory program reporting requirements and provides the grantee and HUD with the necessary information to assess the overall program performance and accomplishments against planned goals and objectives.

HOPWA formula grantees are required to submit a CAPER demonstrating coordination with other Consolidated Plan resources. HUD uses the CAPER data to obtain essential information on grant activities, project sponsors, housing sites, units and households, and beneficiaries (which includes racial and ethnic data on program participants). The Consolidated Plan Management Process tool (CPMP) provides an optional tool to integrate the reporting of HOPWA specific activities with other planning and reporting on Consolidated Plan activities.

Table of Contents

PART 1: Grantee Executive Summary

1. Grantee Information
2. Project Sponsor Information
5. Grantee Narrative and Performance Assessment
 - a. Grantee and Community Overview
 - b. Annual Performance under the Action Plan
 - c. Barriers or Trends Overview

PART 2: Sources of Leveraging and Program Income

1. Sources of Leveraging
2. Program Income and Resident Rent Payments

PART 3: Accomplishment Data: Planned Goals and Actual Outputs

PART 4: Summary of Performance Outcomes

1. Housing Stability: Permanent Housing and Related Facilities
2. Prevention of Homelessness: Short-Term Housing Payments
3. Access to Care and Support: Housing Subsidy Assistance with Supportive Services

PART 5: Worksheet - Determining Housing Stability Outcomes

PART 6: Annual Report of Continued Use for HOPWA Facility-Based Stewardship Units (Only)

PART 7: Summary Overview of Grant Activities

- A. Information on Individuals, Beneficiaries and Households Receiving HOPWA Housing Subsidy Assistance (TBRA, STRMU, PHP, Facility Based Units, Master Leased Units ONLY)
- B. Facility-Based Housing Assistance

Continued Use Periods. Grantees that used HOPWA funding for new construction, acquisition, or substantial rehabilitation of a building or structure are required to operate the building or structure for HOPWA-eligible beneficiaries for a ten (10) years period. If no further HOPWA funds are used to support the facility, in place of completing Section 7B of the CAPER, the grantee must submit an Annual Report of Continued Project Operation throughout the required use periods. This report is included in Part 6 in CAPER. The required use period is three (3) years if the rehabilitation is non-substantial.

Record Keeping. Names and other individual information must be kept confidential, as required by 24 CFR 574.440. However, HUD reserves the right to review the information used to complete this report for grants management oversight purposes, except for recording any names and other identifying information. **In the case that HUD must review client-level**

data, no client names or identifying information will be retained or recorded. Information is reported in aggregate to HUD without personal identification. Do not submit client or personal information in data systems to HUD.

In connection with the development of the Department's standards for Homeless Management Information Systems (HMIS), universal data elements are being collected for clients of HOPWA-funded homeless assistance projects. These project sponsor records would include: Name, Social Security Number, Date of Birth, Ethnicity and Race, Gender, Veteran Status, Disabling Conditions, Residence Prior to Program Entry, Zip Code of Last Permanent Address, Housing Status, Program Entry Date, Program Exit Date, Personal Identification Number, and Household Identification Number. These are intended to match the elements under HMIS. The HOPWA program-level data elements include: Income and Sources, Non-Cash Benefits, HIV/AIDS Status, Services Provided, Housing Status or Destination at the end of the operating year, Physical Disability, Developmental Disability, Chronic Health Condition, Mental Health, Substance Abuse, Domestic Violence, Medical Assistance, and T-cell Count. Other HOPWA projects sponsors may also benefit from collecting these data elements. HMIS local data systems must maintain client confidentiality by using a closed system in which medical information and HIV status are only shared with providers that have a direct involvement in the client's case management, treatment and care, in line with the signed release of information from the client.

Operating Year. HOPWA formula grants are annually awarded for a three-year period of performance with three operating years. The information contained in this CAPER must represent a one-year period of HOPWA program operation that coincides with the grantee's program year; this is the operating year. More than one HOPWA formula grant awarded to the same grantee may be used during an operating year and the CAPER must capture all formula grant funding used during the operating year. Project sponsor accomplishment information must also coincide with the operating year this CAPER covers. Any change to the period of performance requires the approval of HUD by amendment, such as an extension for an additional operating year.

Final Assembly of Report. After the entire report is assembled, number each page sequentially.

Filing Requirements. Within 90 days of the completion of each program year, grantees must submit their completed CAPER to the CPD Director in the grantee's State or Local HUD Field Office, and to the HOPWA Program Office: at HOPWA@hud.gov. Electronic submission to HOPWA Program office is preferred; however, if electronic submission is not possible, hard copies can be mailed to: Office of HIV/AIDS Housing, Room 7248, U.S. Department of Housing and Urban Development, 451 Seventh Street, SW, Washington, D.C., 20410.

Definitions

Adjustment for Duplication: Enables the calculation of unduplicated output totals by accounting for the total number of households or units that received more than one type of HOPWA assistance in a given service category such as HOPWA Subsidy Assistance or Supportive Services. For example, if a client household received both TBRA and STRMU during the operating year, report that household in the category of HOPWA Housing Subsidy Assistance in Part 3, Chart 1, Column [1b] in the following manner:

HOPWA Housing Subsidy Assistance		[1] Outputs: Number of Households
1.	Tenant-Based Rental Assistance	1
2a.	Permanent Housing Facilities: Received Operating Subsidies/Leased units	
2b.	Transitional/Short-term Facilities: Received Operating Subsidies	

Administrative Costs: Costs for general management, oversight, coordination, evaluation, and reporting. By statute, grantee administrative costs are limited to 3% of total grant award, to be expended over the life of the grant. Project sponsor administrative costs are limited to 7% of the portion of the grant amount they receive.

Beneficiary(ies): All members of a household who received HOPWA assistance during the operating year including the one individual who qualified the household for HOPWA assistance as well as any other members of the household (with or without HIV) who benefitted from the assistance.

Chronically Homeless Person: An individual or family who : (i) is homeless and lives or resides individual or family who: (i) Is homeless and lives or resides in a place not meant for human habitation, a safe haven, or in an emergency shelter; (ii) has been homeless and living or residing in a place not meant for human habitation, a safe haven, or in an emergency shelter continuously for at least 1 year or on at least 4 separate occasions in the last 3 years; and (iii) has an adult head of household (or a minor head of household if no adult is present in the household) with a diagnosable substance use disorder, serious mental illness, developmental disability (as defined in section 102 of the Developmental Disabilities Assistance and Bill of Rights Act of 2000 (42 U.S.C. 15002)), post traumatic stress disorder, cognitive impairments resulting from a brain injury, or chronic physical illness or disability, including the co-occurrence of 2 or more of those conditions. Additionally, the statutory definition includes as chronically homeless a person who currently lives or resides in an institutional care facility, including a jail, substance abuse or mental health treatment facility, hospital or other similar facility, and has resided there for fewer than 90 days if such person met the other criteria for homeless prior to entering that facility. (See 42 U.S.C. 11360(2)) This does not include doubled-up or overcrowding situations.

Disabling Condition: Evidencing a diagnosable substance use disorder, serious mental illness, developmental disability, chronic physical illness, or disability, including the co-occurrence of two or more of these

3a.	Permanent Housing Facilities: Capital Development Projects placed in service during the operating year	
3b.	Transitional/Short-term Facilities: Capital Development Projects placed in service during the operating year	
4.	Short-term Rent, Mortgage, and Utility Assistance	1
5.	Adjustment for duplication (subtract)	1
6.	TOTAL Housing Subsidy Assistance (Sum of Rows 1-4 minus Row 5)	1

conditions. In addition, a disabling condition may limit an individual's ability to work or perform one or more activities of daily living. An HIV/AIDS diagnosis is considered a disabling condition.

Facility-Based Housing Assistance: All eligible HOPWA Housing expenditures for or associated with supporting facilities including community residences, SRO dwellings, short-term facilities, project-based rental units, master leased units, and other housing facilities approved by HUD.

Faith-Based Organization: Religious organizations of three types: (1) congregations; (2) national networks, which include national denominations, their social service arms (for example, Catholic Charities, Lutheran Social Services), and networks of related organizations (such as YMCA and YWCA); and (3) freestanding religious organizations, which are incorporated separately from congregations and national networks.

Grassroots Organization: An organization headquartered in the local community where it provides services; has a social services budget of \$300,000 or less annually, and six or fewer full-time equivalent employees. Local affiliates of national organizations are not considered "grassroots."

HOPWA Eligible Individual: The one (1) low-income person with HIV/AIDS who qualifies a household for HOPWA assistance. This person may be considered "Head of Household." When the CAPER asks for information on eligible individuals, report on this individual person only. Where there is more than one person with HIV/AIDS in the household, the additional PWH/A(s), would be considered a beneficiary(s).

HOPWA Housing Information Services: Services dedicated to helping persons living with HIV/AIDS and their families to identify, locate, and acquire housing. This may also include fair housing counseling for eligible

persons who may encounter discrimination based on race, color, religion, sex, age, national origin, familial status, or handicap/disability.

HOPWA Housing Subsidy Assistance Total: The unduplicated number of households receiving housing subsidies (TBRA, STRMU, Permanent Housing Placement services and Master Leasing) and/or residing in units of facilities dedicated to persons living with HIV/AIDS and their families and supported with HOPWA funds during the operating year.

Household: A single individual or a family composed of two or more persons for which household incomes are used to determine eligibility and for calculation of the resident rent payment. The term is used for collecting data on changes in income, changes in access to services, receipt of housing information services, and outcomes on achieving housing stability. Live-In Aides (see definition for Live-In Aide) and non-beneficiaries (e.g. a shared housing arrangement with a roommate) who resided in the unit are not reported on in the CAPER.

Housing Stability: The degree to which the HOPWA project assisted beneficiaries to remain in stable housing during the operating year. See *Part 5: Determining Housing Stability Outcomes* for definitions of stable and unstable housing situations.

In-kind Leveraged Resources: These are additional types of support provided to assist HOPWA beneficiaries such as volunteer services, materials, use of equipment and building space. The actual value of the support can be the contribution of professional services, based on customary rates for this specialized support, or actual costs contributed from other leveraged resources. In determining a rate for the contribution of volunteer time and services, use the criteria described in 2 CFR 200. The value of any donated material, equipment, building, or lease should be based on the fair market value at time of donation. Related documentation can be from recent bills of sales, advertised prices, appraisals, or other information for comparable property similarly situated.

Leveraged Funds: The amount of funds expended during the operating year from non-HOPWA federal, state, local, and private sources by grantees or sponsors in dedicating assistance to this client population. Leveraged funds or other assistance are used directly in or in support of HOPWA program delivery.

Live-In Aide: A person who resides with the HOPWA Eligible Individual and who meets the following criteria: (1) is essential to the care and well-being of the person; (2) is not obligated for the support of the person; and (3) would not be living in the unit except to provide the necessary supportive services. See *24 CFR 5.403 and the HOPWA Grantee Oversight Resource Guide* for additional reference.

Master Leasing: Applies to a nonprofit or public agency that leases units of housing (scattered-sites or entire buildings) from a landlord, and subleases the units to homeless or low-income tenants. By assuming the tenancy burden, the agency facilitates housing of clients who may not be able to maintain a lease on their own due to poor credit, evictions, or lack

of sufficient income.

Operating Costs: Applies to facility-based housing only, for facilities that are currently open. Operating costs can include day-to-day housing function and operation costs like utilities, maintenance, equipment, insurance, security, furnishings, supplies and salary for staff costs directly related to the housing project but not staff costs for delivering services.

Outcome: The degree to which the HOPWA assisted household has been enabled to establish or maintain a stable living environment in housing that is safe, decent, and sanitary, (per the regulations at 24 CFR 574.310(b)) and to reduce the risks of homelessness, and improve access to HIV treatment and other health care and support.

Output: The number of units of housing or households that receive HOPWA assistance during the operating year.

Permanent Housing Placement: A supportive housing service that helps establish the household in the housing unit, including but not limited to reasonable costs for security deposits not to exceed two months of rent costs.

Program Income: Gross income directly generated from the use of HOPWA funds, including repayments. See grant administration requirements on program income at 2 CFR 200.307.

Project-Based Rental Assistance (PBRA): A rental subsidy program that is tied to specific facilities or units owned or controlled by a project sponsor. Assistance is tied directly to the properties and is not portable or transferable.

Project Sponsor Organizations: Per HOPWA regulations at 24 CFR 574.3, any nonprofit organization or governmental housing agency that receives funds under a contract with the grantee to provide eligible housing and other support services or administrative services as defined in 24 CFR 574.300. Project Sponsor organizations are required to provide performance data on households served and funds expended.

SAM: All organizations applying for a Federal award must have a valid registration active at sam.gov. SAM (System for Award Management) registration includes maintaining current information and providing a valid DUNS number.

Short-Term Rent, Mortgage, and Utility (STRMU) Assistance: A time-limited, housing subsidy assistance designed to prevent homelessness and increase housing stability. Grantees may provide assistance for up to 21 weeks in any 52-week period. The amount of assistance varies per client depending on funds available, tenant need and program guidelines.

Stewardship Units: Units developed with HOPWA, where HOPWA funds were used for acquisition, new construction and rehabilitation that no longer receive operating subsidies from HOPWA. Report information for the units is subject to the three-year use agreement if rehabilitation is non-substantial and to the ten-year use agreement if rehabilitation is substantial.

Tenant-Based Rental Assistance (TBRA): TBRA is a rental subsidy program similar to the Housing Choice Voucher program that grantees

can provide to help low-income households access affordable housing. The TBRA voucher is not tied to a specific unit, so tenants may move to a different unit without losing their assistance, subject to individual program rules. The subsidy amount is determined in part based on household income and rental costs associated with the tenant's lease.

Transgender: Transgender is defined as a person who identifies with, or presents as, a gender that is different from the person's gender assigned at birth.

Veteran: A veteran is someone who has served on active duty in the Armed Forces of the United States. This does not include inactive military reserves or the National Guard unless the person was called up to active duty.

Part 1: Grantee Executive Summary

As applicable, complete the charts below to provide more detailed information about the agencies and organizations responsible for the administration and implementation of the HOPWA program. Chart 1 requests general Grantee Information and Chart 2 is to be completed for each organization selected or designated as a project sponsor, as defined by 24 CFR 574.3.

Note: If any information does not apply to your organization, please enter N/A. Do not leave any section blank.

1. Grantee Information

HUD Grant Number VAH19F002 VAH20F002 VAH20FHW002		Operating Year for this report From (mm/dd/yy) 07/01/2021 To (mm/dd/yy) 06/30/2022		
Grantee Name City of Virginia Beach – Department of Housing & Neighborhood Preservation				
Business Address		2424 Courthouse Drive Municipal Center, Bldg 18-A		
City, County, State, Zip		Virginia Beach	Virginia	23456 9083
Employer Identification Number (EIN) or Tax Identification Number (TIN)		54-0722061		

DUN & Bradstreet Number (DUNs):	074736299	System for Award Management (SAM):: Is the grantee's SAM status currently active? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, provide SAM Number:
Congressional District of Grantee's Business Address	N/A	
*Congressional District of Primary Service Area(s)	N/A	
*City(ies) <u>and</u> County(ies) of Primary Service Area(s)	Cities: Norfolk, Virginia Beach, Portsmouth, Hampton, Newport News, Chesapeake, Suffolk, Eastern Shore, Williamsburg, Currituck, VB EMA	Counties: Greater James City County Currituck North Carolina
Organization's Website Address www.vbgov.com./dept/housing	Is there a waiting list(s) for HOPWA Housing Subsidy Assistance Services in the Grantee Service Area? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, explain in the narrative section what services maintain a waiting list and how this list is administered.	

* Service delivery area information only needed for program activities being directly carried out by the grantee.

2. Project Sponsor Information

Please complete Chart 2 for each organization designated or selected to serve as a project sponsor, as defined by 24 CFR 574.3. Use this section to report on organizations involved in the direct delivery of services for client households.

Note: If any information does not apply to your organization, please enter N/A.

Project Sponsor Agency Name		Parent Company Name, if applicable		
LGBT Life Center				
Name and Title of Contact at Project Sponsor Agency	Stacie Walls, CEO			
Email Address	stacie@lgbtlifecener.org			
Business Address	222 West 21 st Street, F-308			
City, County, State, Zip,	Norfolk, VA 23517			
Phone Number (with area code)	757-640-0929			
Employer Identification Number (EIN) or Tax Identification Number (TIN)	54-1545157		Fax Number (with area code) 757-612-8557	
DUN & Bradstreet Number (DUNS):	809285851			
Congressional District of Project Sponsor's Business Address	3-VA			
Congressional District(s) of Primary Service Area(s)	3-VA 1-VA 2-VA 4-VA			
City(ies) and County(ies) of Primary Service Area(s)	Cities: Norfolk Virginia Beach Portsmouth Hampton Newport News Chesapeake Suffolk Eastern Shore Williamsburg and those areas of the VB EMA		Counties: Greater James City County Currituck NC	

Total HOPWA contract amount for this Organization for the operating year	1,881,259	
Organization's Website Address	www.lgbtlifecenter.org	
<p> Is the sponsor a nonprofit organization? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No </p> <p> <i>Please check if yes and a faith-based organization.</i> <input type="checkbox"/> </p> <p> <i>Please check if yes and a grassroots organization.</i> <input type="checkbox"/> </p>	<p> Does your organization maintain a waiting list? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No </p> <p> If yes, explain in the narrative section how this list is administered. </p>	

5. Grantee Narrative and Performance Assessment

a. Grantee and Community Overview

Provide a one to three page narrative summarizing major achievements and highlights that were proposed and completed during the program year. Include a brief description of the grant organization, area of service, the name(s) of the program contact(s), and an overview of the range/type of housing activities provided. This overview may be used for public information, including posting on HUD's website. *Note: Text fields are expandable.*

LGBT Life Center is a community-based organization that serves persons living with or impacted by HIV and the LGBTQ+ communities in the Eastern Region of Virginia. It is the only LGBT community center in the local area. The service area is primarily the Hampton Roads region, including the Virginia Beach-Norfolk-Newport News-VA-NC MSA. Funds are used to provide the following components: Tenant Based Rental Assistance (TBRA), Short-Term Rental, Mortgage and Utility Assistance (STRMU), Permanent Housing Placement (PHP), Transitional/Short-Term Facilities, and Case Management. Case Management services are provided for all funded components. Stacie Walls is the CEO of LGBT Life Center and has served in this capacity since 2001.

b. Annual Performance under the Action Plan

Provide a narrative addressing each of the following four items:

1. Outputs Reported. Describe significant accomplishments or challenges in achieving the number of housing units supported and the number households assisted with HOPWA funds during this operating year compared to plans for this assistance, as approved in the Consolidated Plan/Action Plan. Describe how HOPWA funds were distributed during your operating year among different categories of housing and geographic areas to address needs throughout the grant service area, consistent with approved plans.

Geographically, LGBT Life Center has tried to ensure appropriate coverage throughout the service area. We have specific staff that are designated to serve either the Southside or the Peninsula area within Hampton Roads. Across all HOPWA services, the majority of clients served reside in Norfolk or Portsmouth. Approximately 20% of clients served under TBRA live on the Peninsula. Chesapeake, Virginia Beach, and Western Tidewater represent the smallest number of beneficiaries.

The targeted goal for the STRMU program for the year was 50. We served 27 clients during the program year. Because the eviction moratorium did not end until 6/30/22, we did not receive a lot of requests for assistance. The goal for PHP was 60 households and a total of 37 were served. This was also impacted by the lack of affordable housing and housing availability. The goal for TBRA was 80, and we served 81.

This also was our second year of operating the short-term transitional housing facility to help persons with HIV who are not able to utilize shelter services due to unique circumstances such as concerns about maintaining their medication regimen with disclosure concerns, concerns about LGBT discrimination within shelters, and the first

come, first served basis by which shelters operate which do not prioritize the needs of medically vulnerable persons. The goal was to serve 12 people. For the year, 17 were served.

2. Outcomes Assessed. Assess your program's success in enabling HOPWA beneficiaries to establish and/or better maintain a stable living environment in housing that is safe, decent, and sanitary, and improve access to care. Compare current year results to baseline results for clients. Describe how program activities/projects contributed to meeting stated goals. If program did not achieve expected targets, please describe how your program plans to address challenges in program implementation and the steps currently being taken to achieve goals in next operating year. If your program exceeded program targets, please describe strategies the program utilized and how those contributed to program successes.

Each client served under the HOPWA program works with a case manager and housing specialist to ensure that they are able to locate affordable housing that is safe, decent, and sanitary. Under TBRA, clients receive ongoing supportive services from this team in order to ensure that they maintain stable housing including the development of an individualized housing plan. Housing Specialists help with property management activities such as landlord negotiation, housing inspections, and life skills education around tenancy. Case managers focus on assessing ongoing needs, identifying strengths and risk factors, and provide coaching and referrals and link to ongoing supports.

During the project year, we were able to document that 57% of those served under TBRA were virally suppressed. Our viral suppression rate was impacted by COVID, particularly as it impacts the frequency by which individuals are having labs drawn or are seeing their provider. The switch to telehealth services has increased the length of time between provider visits. The primary challenge that we are having is the lack of labs in the reporting period. Of those who had labs drawn, more than 80% were virally suppressed but at the end of the reporting period, we were missing current labs from about 30%.

3. Coordination. Report on program coordination with other mainstream housing and supportive services resources, including the use of committed leveraging from other public and private sources that helped to address needs for eligible persons identified in the Consolidated Plan/Strategic Plan.

LGBT Life Center participates in various Continuums of Care for homeless services throughout the region. It regularly participates in general meetings and those focused on coordinated assessment. Information about the HOPWA program is provided at these meetings in order to facilitate potential referrals for services. Additionally, the agency participates actively in the Ryan White Part A Continuum to coordinate care for persons living with HIV. As needed, LGBT Life Center provides technical assistance to other Ryan White providers to facilitate access to HOPWA assistance for their clients. LGBT Life Center uses its funding to maximize service delivery to our clients living with HIV. Medically focused case management is funded by Ryan White Part A and helps to ensure that we can reduce barriers that impact adherence. Housing based case management is funded through HOPWA to help ensure that

our clients maintain housing and address any barriers that could increase their instability. If applicable, clients may have two case managers in order to ensure full engagement into care.

4. Technical Assistance. Describe any program technical assistance needs and how they would benefit program beneficiaries.

NA

c. Barriers and Trends Overview

Provide a narrative addressing items 1 through 3. Explain how barriers and trends affected your program’s ability to achieve the objectives and outcomes discussed in the previous section.

1. Describe any barriers (including regulatory and non-regulatory) encountered in the administration or implementation of the HOPWA program, how they affected your program’s ability to achieve the objectives and outcomes discussed, and, actions taken in response to barriers, and recommendations for program improvement. Provide an explanation for each barrier selected.

The lasting impact of COVID-19 continued to have an impact on clients served under HOPWA. The extension of the eviction moratorium till 6/30/22 helped to prevent homelessness, but it had a negative impact on the availability of housing for persons who needed placement. Also, landlords have changed their criteria for who they will accept into housing so that income and credit scores weigh more heavily on application acceptance. Generally, landlords are accepting tenants whose income is three times the rent which makes it challenging for persons with low income. Rents have increased dramatically, and this has resulted in our request for an FMR waiver to assist our ability to find affordable units. When units become available, there is a quick turnaround to secure them on a “first come, first serve” basis which means that there is a lot of competition for very few units. This often delays our ability to house individuals quickly.

<input type="checkbox"/> HOPWA/HUD Regulations	<input type="checkbox"/> Planning	<input checked="" type="checkbox"/> Housing Availability	<input type="checkbox"/> Rent Determination and Fair Market Rents
<input type="checkbox"/> Discrimination/Confidentiality	<input type="checkbox"/> Multiple Diagnoses	<input type="checkbox"/> Eligibility	<input type="checkbox"/> Technical Assistance or Training
<input type="checkbox"/> Supportive Services	<input checked="" type="checkbox"/> Credit History	<input type="checkbox"/> Rental History	<input type="checkbox"/> Criminal Justice History
<input checked="" type="checkbox"/> Housing Affordability	<input type="checkbox"/> Geography/Rural Access	<input type="checkbox"/> Other, please explain further	

2. Describe any trends in the community that may affect the way in which the needs of persons living with HIV/AIDS are being addressed, and provide any other information important to the future provision of services to this population.

As a result of COVID-19, the delivery of services to persons living with HIV has dramatically changed from a model that was focused on in-person services and frequency of contact to one that is focused on use of telehealth and virtual engagement. This model has been applied to medical care and mental health services primarily. While COVID infection rates are reducing, some of these changes are now embedded in the way that have fluctuated throughout the year, the changes that were implemented as a result of COVID are likely to last. The switch to telehealth has increased access to services, particularly around mental health counseling, but has created a digital divide between persons who are more or less tech-savvy or have access to the right equipment and sufficient internet service to be able to take advantage of the new delivery model.

3. Identify any evaluations, studies, or other assessments of the HOPWA program that are available to the public.

End of PART 1

PART 2: Sources of Leveraging and Program Income

1. Sources of Leveraging

Report the source(s) of cash or in-kind leveraged federal, state, local or private resources identified in the Consolidated or Annual Plan and used in the delivery of the HOPWA program and the amount of leveraged dollars. In Column [1], identify the type of leveraging. Some common sources of leveraged funds have been provided as a reference point. You may add Rows as necessary to report all sources of leveraged funds. Include Resident Rent payments paid by clients directly to private landlords. Do NOT include rents paid directly to a HOPWA program as this will be reported in the next section. In Column [2] report the amount of leveraged funds expended during the operating year. Use Column [3] to provide some detail about the type of leveraged contribution (e.g., case management services or clothing donations). In Column [4], check the appropriate box to indicate whether the leveraged contribution was a housing subsidy assistance or another form of support.

Note: Be sure to report on the number of households supported with these leveraged funds in Part 3, Chart 1, Column d.

A. Source of Leveraging Chart

[1] Source of Leveraging	[2] Amount of Leveraged Funds	[3] Type of Contribution	[4] Housing Subsidy Assistance or Other Support
Public Funding			
Ryan White-Housing Assistance			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Ryan White-Other	\$200,000	Med Case Mgt., HIPSCA, Transportation, Non-Med Case Mgt.	<input type="checkbox"/> Housing Subsidy Assistance <input checked="" type="checkbox"/> Other Support
Housing Choice Voucher Program			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Low Income Housing Tax Credit			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
HOME			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Continuum of Care			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Emergency Solutions Grant			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Other Public:			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support

Other Public:			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Other Public:			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Other Public:			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Other Public:			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Private Funding			
Grants			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
In-kind Resources			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Other Private:			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Other Private:			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Other Funding			
Grantee/Project Sponsor (Agency) Cash			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Resident Rent Payments by Client to Private Landlord	\$148,356		
TOTAL (Sum of all Rows)	\$348,356		

2. Program Income and Resident Rent Payments

In Section 2, Chart A, report the total amount of program income and resident rent payments directly generated from the use of HOPWA funds, including repayments. Include resident rent payments collected or paid directly to the HOPWA program. Do NOT include payments made directly from a client household to a private landlord.

Note: Please see report directions section for definition of program income. (Additional information on program income is available in the HOPWA Grantee Oversight Resource Guide).

A. Total Amount Program Income and Resident Rent Payment Collected During the Operating Year

Program Income and Resident Rent Payments Collected		Total Amount of Program Income (for this operating year)
1.	Program income (e.g. repayments)	0
2.	Resident Rent Payments made directly to HOPWA Program	0
3.	Total Program Income and Resident Rent Payments (Sum of Rows 1 and 2)	0

B. Program Income and Resident Rent Payments Expended To Assist HOPWA Households

In Chart B, report on the total program income and resident rent payments (as reported above in Chart A) expended during the operating year. Use Row 1 to report Program Income and Resident Rent Payments expended on Housing Subsidy Assistance Programs (i.e., TBRA, STRMU, PHP, Master Leased Units, and Facility-Based Housing). Use Row 2 to report on the Program Income and Resident Rent Payment expended on Supportive Services and other non-direct Housing Costs.

Program Income and Resident Rent Payment Expended on HOPWA programs		Total Amount of Program Income Expended (for this operating year)
1.	Program Income and Resident Rent Payment Expended on Housing Subsidy Assistance costs	0
2.	Program Income and Resident Rent Payment Expended on Supportive Services and other non-direct housing costs	0
3.	Total Program Income Expended (Sum of Rows 1 and 2)	0

End of PART 2

PART 3: Accomplishment Data Planned Goal and Actual Outputs

In Chart 1, enter performance information (goals and actual outputs) for all activities undertaken during the operating year supported with HOPWA funds. Performance is measured by the number of households and units of housing that were supported with HOPWA or other federal, state, local, or private funds for the purposes of providing housing assistance and support to persons living with HIV/AIDS and their families.

1. HOPWA Performance Planned Goal and Actual Outputs

	HOPWA Performance Planned Goal and Actual	[1] Output: Households				[2] Output: Funding	
		HOPWA Assistance		Leveraged Households		HOPWA Funds	
		a.	b.	c.	d.	e.	f.
		Goal	Actual	Goal	Actual	HOPWA Budget	HOPWA Actual
	HOPWA Housing Subsidy Assistance	[1] Output: Households				[2] Output: Funding	
1.	Tenant-Based Rental Assistance	80	81			728,298.91	777,589.32
2a.	Permanent Housing Facilities: Received Operating Subsidies/Leased units (Households Served)						
2b.	Transitional/Short-term Facilities: Received Operating Subsidies/Leased units (Households Served) (Households Served)	12	26			62790.87	44,032.12
3a.	Permanent Housing Facilities: Capital Development Projects placed in service during the operating year (Households Served)						
3b.	Transitional/Short-term Facilities: Capital Development Projects placed in service during the operating year (Households Served)						
4.	Short-Term Rent, Mortgage and Utility Assistance	50	28			110,480.86	54,705.58
5.	Permanent Housing Placement Services	60	37			109,991.02	83,215.51
6.	Adjustments for duplication (subtract)		22				
7.	Total HOPWA Housing Subsidy Assistance (Columns a – d equal the sum of Rows 1-5 minus Row 6; Columns e and f equal the sum of Rows 1-5)		150				
	Housing Development (Construction and Stewardship of facility based housing)	[1] Output: Housing Units				[2] Output: Funding	

8.	Facility-based units; Capital Development Projects not yet opened (Housing Units)						
9.	Stewardship Units subject to 3- or 10- year use agreements						
10.	Total Housing Developed (Sum of Rows 8 & 9)						
Supportive Services		[1] Output: Households			[2] Output: Funding		
11a.	Supportive Services provided by project sponsors that also delivered <u>HOPWA</u> housing subsidy assistance	200	140			728,298.91	231,376.21
11b.	Supportive Services provided by project sponsors that only provided supportive services.						
12.	Adjustment for duplication (subtract)						
13.	Total Supportive Services (Columns a – d equals the sum of Rows 11 a & b minus Row 12; Columns e and f equal the sum of Rows 11a & 11b)		140				
Housing Information Services		[1] Output: Households			[2] Output: Funding		
14.	Housing Information Services						
15.	Total Housing Information Services						

Grant Administration and Other Activities		[1] Output: Households				[2] Output: Funding	
16.	Resource Identification to establish, coordinate and develop housing assistance resources					196,310.82	75,312.66
17.	Technical Assistance (if approved in grant agreement)						
18.	Grantee Administration (maximum 3% of total HOPWA grant)					126,279.53	51,725.47
19.	Project Sponsor Administration (maximum 7% of portion of HOPWA grant awarded)					124,924.36	23,174.68
20.	Total Grant Administration and Other Activities						
Total Expended						[2] Outputs: HOPWA Funds Expended	
						Budget	Actual
21.	Total Expenditures for operating year (Sum of Rows 7, 10, 13, 15, and 20)					2,419,764.91	1,341,131.55

2. Listing of Supportive Services

Report on the households served and use of HOPWA funds for all supportive services. Do NOT report on supportive services leveraged with non-HOPWA funds.

Data check: Total unduplicated households and expenditures reported in Row 17 equal totals reported in Part 3, Chart 1, Row 13.

Supportive Services		[1] Output: Number of <u>Households</u>	[2] Output: Amount of HOPWA Funds Expended
1.	Adult day care and personal assistance		
2.	Alcohol and drug abuse services		
3.	Case management	140	231,376.21
4.	Child care and other child services		
5.	Education		
6.	Employment assistance and training		

7.	Health/medical/intensive care services, if approved Note: Client records must conform with 24 CFR §574.310		
8.	Legal services		
9.	Life skills management (outside of case management)		
10.	Meals/nutritional services		
11.	Mental health services		
12.	Outreach		
13.	Transportation		
14.	Other Activity (if approved in grant agreement). Specify:		
15.	Sub-Total Households receiving Supportive Services (Sum of Rows 1-14)	140	
16.	Adjustment for Duplication (subtract)	0	
17.	TOTAL Unduplicated Households receiving Supportive Services (Column [1] equals Row 15 minus Row 16; Column [2] equals sum of Rows 1-14)	140	231,376.21

3. Short-Term Rent, Mortgage and Utility Assistance (STRMU) Summary

In Row a, enter the total number of households served and the amount of HOPWA funds expended on Short-Term Rent, Mortgage and Utility (STRMU) Assistance. In Row b, enter the total number of STRMU-assisted households that received assistance with mortgage costs only (no utility costs) and the amount expended assisting these households. In Row c, enter the total number of STRMU-assisted households that received assistance with both mortgage and utility costs and the amount expended assisting these households. In Row d, enter the total number of STRMU-assisted households that received assistance with rental costs only (no utility costs) and the amount expended assisting these households. In Row e, enter the total number of STRMU-assisted households that received assistance with both rental and utility costs and the amount expended assisting these households. In Row f, enter the total number of STRMU-assisted households that received assistance with utility costs only (not including rent or mortgage costs) and the amount expended assisting these households. In row g, report the

amount of STRMU funds expended to support direct program costs such as program operation staff.

Data Check: The total households reported as served with STRMU in Row a, column [1] and the total amount of HOPWA funds reported as expended in Row a, column [2] equals the household and expenditure total reported for STRMU in Part 3, Chart 1, Row 4, Columns b and f, respectively.

Data Check: The total number of households reported in Column [1], Rows b, c, d, e, and f equal the total number of STRMU households reported in Column [1], Row a. The total amount reported as expended in Column [2], Rows b, c, d, e, f, and g, equal the total amount of STRMU expenditures reported in Column [2], Row a.

Housing Subsidy Assistance Categories (STRMU)		[1] Output: Number of <u>Households</u> Served	[2] Output: Total HOPWA Funds Expended on STRMU during Operating Year
a.	Total Short-term mortgage, rent and/or utility (STRMU) assistance	28	54,705.58
b.	<u>Of the total STRMU reported on Row a,</u> total who received assistance with mortgage costs ONLY.	0	0
c.	<u>Of the total STRMU reported on Row a,</u> total who received assistance with mortgage and utility costs.	0	0
d.	<u>Of the total STRMU reported on Row a,</u> total who received assistance with rental costs ONLY.	24	50,648.84
e.	<u>Of the total STRMU reported on Row a,</u> total who received assistance with rental and utility costs.	2	2,944.81
f.	<u>Of the total STRMU reported on Row a,</u> total who received assistance with utility costs ONLY.	1	1,111.93
g.	Direct program delivery costs (e.g., program operations staff time)		

End of PART 3

Part 4: Summary of Performance Outcomes

In Column [1], report the total number of eligible households that received HOPWA housing subsidy assistance, by type.

In Column [2], enter the number of households that continued to access each type of housing subsidy assistance into next operating year. In Column [3], report the housing status of all households that exited the program.

Data Check: The sum of Columns [2] (Number of Households Continuing) and [3] (Exited Households) equals the total reported in Column[1].

Note: Refer to the housing stability codes that appear in Part 5: Worksheet - Determining Housing Stability Outcomes.

Section 1. Housing Stability: Assessment of Client Outcomes on Maintaining Housing Stability (Permanent Housing and Related Facilities)

A. Permanent Housing Subsidy Assistance

	[1] Output: Total Number of Households Served	[2] Assessment: Number of Households that Continued Receiving HOPWA Housing Subsidy Assistance into the Next Operating Year	[3] Assessment: Number of Households that exited this HOPWA Program; their Housing Status after Exiting		[4] HOPWA Client Outcomes
Tenant-Based Rental Assistance	81	70	1 Emergency Shelter/Streets	0	Unstable Arrangements
			2 Temporary Housing	0	Temporarily Stable, with Reduced Risk of Homelessness
			3 Private Housing	4	Stable/Permanent Housing (PH)
			4 Other HOPWA	0	
			5 Other Subsidy	3	
			6 Institution	1	
			7 Jail/Prison	1	Unstable Arrangements
			8 Disconnected/Unknown	2	
			9 Death	0	Life Event
Permanent Supportive Housing Facilities/ Units			1 Emergency Shelter/Streets		Unstable Arrangements
			2 Temporary Housing		Temporarily Stable, with Reduced Risk of Homelessness
			3 Private Housing		Stable/Permanent Housing (PH)
			4 Other HOPWA		
			5 Other Subsidy		
			6 Institution		
			7 Jail/Prison		Unstable Arrangements
			8 Disconnected/Unknown		
			9 Death		Life Event

B. Transitional Housing Assistance

	[1] Output: Total Number of Households Served	[2] Assessment: Number of Households that Continued Receiving HOPWA Housing Subsidy Assistance into the Next Operating Year	[3] Assessment: Number of Households that exited this HOPWA Program; their Housing Status after Exiting		[4] HOPWA Client Outcomes
Transitional/ Short-Term Housing Facilities/ Units	26	3	1 Emergency Shelter/Streets		Unstable Arrangements
			2 Temporary Housing	2	Temporarily Stable with Reduced Risk of Homelessness
			3 Private Housing	17	Stable/Permanent Housing (PH)
			4 Other HOPWA	0	
			5 Other Subsidy	4	
			6 Institution		
			7 Jail/Prison		Unstable Arrangements
			8 Disconnected/unknown		
			9 Death		Life Event
B1: Total number of households receiving transitional/short-term housing assistance whose tenure exceeded 24 months			0		

Section 2. Prevention of Homelessness: Assessment of Client Outcomes on Reduced Risks of Homelessness

(Short-Term Housing Subsidy Assistance)

Report the total number of households that received STRMU assistance in Column [1].

In Column [2], identify the outcomes of the households reported in Column [1] either at the time that they were known to have left the STRMU program or through the project sponsor's best assessment for stability at the end of the operating year.

Information in Column [3] provides a description of housing outcomes; therefore, data is not required.

At the bottom of the chart:

- In Row 1a, report those households that received STRMU assistance during the operating year of this report, and the prior operating year.
- In Row 1b, report those households that received STRMU assistance during the operating year of this report, and the two prior operating years.

Data Check: The total households reported as served with STRMU in Column [1] equals the total reported in Part 3, Chart 1, Row 4, Column b.

Data Check: The sum of Column [2] should equal the number of households reported in Column [1].

Assessment of Households that Received STRMU Assistance

[1] Output: Total number of households	[2] Assessment of Housing Status	[3] HOPWA Client Outcomes

28	Maintain Private Housing <u>without</u> subsidy <i>(e.g. Assistance provided/completed and client is stable, not likely to seek additional support)</i>	26	<i>Stable/Permanent Housing (PH)</i>
	Other Private Housing without subsidy <i>(e.g. client switched housing units and is now stable, not likely to seek additional support)</i>		
	Other HOPWA Housing Subsidy Assistance	2	
	Other Housing Subsidy (PH)		
	Institution <i>(e.g. residential and long-term care)</i>		
	Likely that additional STRMU is needed to maintain current housing arrangements		<i>Temporarily Stable, with Reduced Risk of Homelessness</i>
	Transitional Facilities/Short-term <i>(e.g. temporary or transitional arrangement)</i>		
	Temporary/Non-Permanent Housing arrangement <i>(e.g. gave up lease, and moved in with family or friends but expects to live there less than 90 days)</i>		
	Emergency Shelter/street		<i>Unstable Arrangements</i>
	Jail/Prison		
	Disconnected		
	Death		<i>Life Event</i>
1a. Total number of those households that received STRMU Assistance in the operating year of this report that also received STRMU assistance in the prior operating year (e.g. households that received STRMU assistance in two consecutive operating years).			12
1b. Total number of those households that received STRMU Assistance in the operating year of this report that also received STRMU assistance in the two prior operating years (e.g. households that received STRMU assistance in three consecutive operating years).			4

Section 3. HOPWA Outcomes on Access to Care and Support

1a. Total Number of Households

Line [1]: For project sponsors that provided HOPWA housing subsidy assistance during the operating year identify in the appropriate row the number of households that received HOPWA housing subsidy assistance (TBRA, STRMU, Facility-Based, PHP and Master Leasing) and HOPWA funded case management services. Use Row c to adjust for duplication among the service categories and Row d to provide an unduplicated household total.

Line [2]: For project sponsors that did NOT provide HOPWA housing subsidy assistance identify in the appropriate row the number of households that received HOPWA funded case management services.

Note: These numbers will help you to determine which clients to report Access to Care and Support Outcomes for and will be used by HUD as a basis for analyzing the percentage of households who demonstrated or maintained connections to care and support as identified in Chart 1b below.

Total Number of Households	
1. For Project Sponsors that provided HOPWA Housing Subsidy Assistance: Identify the total number of households that received the following <u>HOPWA-funded</u> services:	
a. Housing Subsidy Assistance (duplicated)-TBRA, STRMU, PHP, Facility-Based Housing, and Master Leasing	150
b. Case Management	140
c. Adjustment for duplication (subtraction)	140
d. Total Households Served by Project Sponsors with Housing Subsidy Assistance (Sum of Rows a and b minus Row c)	150
2. For Project Sponsors did NOT provide HOPWA Housing Subsidy Assistance: Identify the total number of households that received the following <u>HOPWA-funded</u> service:	
a. HOPWA Case Management	
b. Total Households Served by Project Sponsors without Housing Subsidy Assistance	

1b. Status of Households Accessing Care and Support

Column [1]: Of the households identified as receiving services from project sponsors that provided HOPWA housing subsidy assistance as identified in Chart 1a, Row 1d above, report the number of households that demonstrated access or maintained connections to care and support within the operating year.

Column [2]: Of the households identified as receiving services from project sponsors that did NOT provide HOPWA housing subsidy assistance as reported in Chart 1a, Row 2b, report the number of households that demonstrated improved access or maintained connections to care and support within the operating year.

Note: For information on types and sources of income and medical insurance/assistance, refer to Charts below.

<i>Categories of Services Accessed</i>	[1] For project sponsors that provided HOPWA housing subsidy assistance, identify the households who demonstrated the following:	[2] For project sponsors that did NOT provide HOPWA housing subsidy assistance, identify the households who demonstrated the following:	Outcome Indicator
1. Has a housing plan for maintaining or establishing stable on-going housing	150		<i>Support for Stable Housing</i>
2. Had contact with case manager/benefits counselor consistent with the schedule specified in client's individual service plan (may include leveraged services such as Ryan White Medical Case Management)	150		<i>Access to Support</i>
3. Had contact with a primary health care provider consistent with the schedule specified in client's individual service plan	105		<i>Access to Health Care</i>
4. Accessed and maintained medical insurance/assistance	119		<i>Access to Health Care</i>
5. Successfully accessed or maintained qualification for sources of income	114		<i>Sources of Income</i>

Chart 1b, Line 4: Sources of Medical Insurance and Assistance include, but are not limited to the following (Reference only)

- | | | |
|--|--|--|
| <ul style="list-style-type: none"> • MEDICAID Health Insurance Program, or use local program name • MEDICARE Health Insurance Program, or use local program name | <ul style="list-style-type: none"> • Veterans Affairs Medical Services • AIDS Drug Assistance Program (ADAP) • State Children's Health Insurance Program (SCHIP), or use local program name | <ul style="list-style-type: none"> • Ryan White-funded Medical or Dental Assistance |
|--|--|--|

Chart 1b, Row 5: Sources of Income include, but are not limited to the following (Reference only)

<ul style="list-style-type: none"> • Earned Income • Veteran's Pension • Unemployment Insurance • Pension from Former Job • Supplemental Security Income (SSI) 	<ul style="list-style-type: none"> • Child Support • Social Security Disability Income (SSDI) • Alimony or other Spousal Support • Veteran's Disability Payment • Retirement Income from Social Security • Worker's Compensation 	<ul style="list-style-type: none"> • General Assistance (GA), or use local program name • Private Disability Insurance • Temporary Assistance for Needy Families (TANF) • Other Income Sources
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1c. Households that Obtained Employment

Column [1]: Of the households identified as receiving services from project sponsors that provided HOPWA housing subsidy assistance as identified in Chart 1a, Row 1d above, report on the number of households that include persons who obtained an income-producing job during the operating year that resulted from HOPWA-funded Job training, employment assistance, education or related case management/counseling services.

Column [2]: Of the households identified as receiving services from project sponsors that did NOT provide HOPWA housing subsidy assistance as reported in Chart 1a, Row 2b, report on the number of households that include persons who obtained an income-producing job during the operating year that resulted from HOPWA-funded Job training, employment assistance, education or case management/counseling services.

***Note:** This includes jobs created by this project sponsor or obtained outside this agency.*

***Note:** Do not include jobs that resulted from leveraged job training, employment assistance, education or case management/counseling services.*

Categories of Services Accessed	[1 For project sponsors that provided HOPWA housing subsidy assistance, identify the households who demonstrated the following:	[2] For project sponsors that did NOT provide HOPWA housing subsidy assistance, identify the households who demonstrated the following:
Total number of households that obtained an income-producing job	0	0

End of PART 4

PART 5: Worksheet - Determining Housing Stability Outcomes (optional)

1. This chart is designed to assess program results based on the information reported in Part 4 and to help Grantees determine overall program performance. Completion of this worksheet is optional.

Permanent Housing Subsidy Assistance	Stable Housing (# of households remaining in program plus 3+4+5+6)	Temporary Housing (2)	Unstable Arrangements (1+7+8)	Life Event (9)
Tenant-Based Rental Assistance (TBRA)	78	0	3	0
Permanent Facility-based Housing Assistance/Units	0	0	0	0
Transitional/Short-Term Facility-based Housing Assistance/Units	24	2	0	0
Total Permanent HOPWA Housing Subsidy Assistance	102	2	3	0
Reduced Risk of Homelessness: Short-Term Assistance	Stable/Permanent Housing	Temporarily Stable, with Reduced Risk of Homelessness	Unstable Arrangements	Life Events
Short-Term Rent, Mortgage, and Utility Assistance (STRMU)	28	0	0	0
Total HOPWA Housing Subsidy Assistance	28	0	0	0

Background on HOPWA Housing Stability Codes

Stable Permanent Housing/Ongoing Participation

3 = Private Housing in the private rental or home ownership market (without known subsidy, including permanent placement with families or other self-sufficient arrangements) with reasonable expectation that additional support is not needed.

4 = Other HOPWA-funded housing subsidy assistance (not STRMU), e.g. TBRA or Facility-Based Assistance.

5 = Other subsidized house or apartment (non-HOPWA sources, e.g., Section 8, HOME, public housing).

6 = Institutional setting with greater support and continued residence expected (e.g., residential or long-term care facility).

Temporary Housing

2 = Temporary housing - moved in with family/friends or other short-term arrangement, such as Ryan White subsidy, transitional housing for homeless, or temporary placement in institution (e.g., hospital, psychiatric hospital or other psychiatric facility, substance abuse treatment facility or detox center).

Unstable Arrangements

1 = Emergency shelter or no housing destination such as places not meant for habitation (e.g., a vehicle, an abandoned building, bus/train/subway station, or anywhere outside).

7 = Jail /prison.

8 = Disconnected or disappeared from project support, unknown destination or no assessments of housing needs were undertaken.

Life Event

9 = Death, i.e., remained in housing until death. This characteristic is not factored into the housing stability equation.

Tenant-based Rental Assistance: Stable Housing is the sum of the number of households that (i) remain in the housing and (ii) those that left the assistance as reported under: 3, 4, 5, and 6. Temporary Housing is the number of households that accessed assistance, and left their current housing for a non-permanent housing arrangement, as reported under item: 2. Unstable Situations is the sum of numbers reported under items: 1, 7, and 8.

Permanent Facility-Based Housing Assistance: Stable Housing is the sum of the number of households that (i) remain in the housing and (ii) those that left the assistance as shown as items: 3, 4, 5, and 6. Temporary Housing is the number of households that accessed assistance, and left their current housing for a non-permanent housing

arrangement, as reported under item 2. Unstable Situations is the sum of numbers reported under items: 1, 7, and 8.

Transitional/Short-Term Facility-Based Housing Assistance: Stable Housing is the sum of the number of households that (i) continue in the residences (ii) those that left the assistance as shown as items: 3, 4, 5, and 6. Other Temporary Housing is the number of households that accessed assistance, and left their current housing for a non-permanent housing arrangement, as reported under item 2. Unstable Situations is the sum of numbers reported under items: 1, 7, and 8.

Tenure Assessment. A baseline of households in transitional/short-term facilities for assessment purposes, indicate the number of households whose tenure exceeded 24 months.

STRMU Assistance: Stable Housing is the sum of the number of households that accessed assistance for some portion of the permitted 21-week period and there is reasonable expectation that additional support is not needed in order to maintain permanent housing living situation (as this is a time-limited form of housing support) as reported under housing status: Maintain Private Housing with subsidy; Other Private with Subsidy; Other HOPWA support; Other Housing Subsidy; and Institution. Temporarily Stable, with Reduced Risk of Homelessness is the sum of the number of households that accessed assistance for some portion of the permitted 21-week period or left their current housing arrangement for a transitional facility or other temporary/non-permanent housing arrangement and there is reasonable expectation additional support will be needed to maintain housing arrangements in the next year, as reported under housing status: Likely to maintain current housing arrangements, with additional STRMU assistance; Transitional Facilities/Short-term; and Temporary/Non-Permanent Housing arrangements Unstable Situation is the sum of number of households reported under housing status: Emergency Shelter; Jail/Prison; and Disconnected.

End of PART 5

PART 6: Annual Report of Continued Usage for HOPWA Facility-Based Stewardship Units (ONLY)

The Annual Report of Continued Usage for HOPWA Facility-Based Stewardship Units is to be used in place of Part 7B of the CAPER if the facility was originally acquired, rehabilitated or constructed/developed in part with HOPWA funds but no HOPWA funds were expended during the operating year. Scattered site units may be grouped together on one page.

Grantees that used HOPWA funding for new construction, acquisition, or substantial rehabilitation are required to operate their facilities for HOPWA eligible individuals for at least ten (10) years. If non-substantial rehabilitation funds were used, they are required to operate for at least three (3) years. Stewardship begins once the facility is put into operation.

Note: See definition of Stewardship Units.

1. General information

HUD Grant Number(s)	Operating Year for this report <i>From (mm/dd/yy) To (mm/dd/yy)</i> <input type="checkbox"/> Final Yr <input type="checkbox"/> Yr 1; <input type="checkbox"/> Yr 2; <input type="checkbox"/> Yr 3; <input type="checkbox"/> Yr 4; <input type="checkbox"/> Yr 5; <input type="checkbox"/> Yr 6; <input type="checkbox"/> Yr 7; <input type="checkbox"/> Yr 8; <input type="checkbox"/> Yr 9; <input type="checkbox"/> Yr 10
Grantee Name	Date Facility Began Operations (mm/dd/yy)

2. Number of Units and Non-HOPWA Expenditures

Facility Name:	Number of Stewardship Units Developed with HOPWA funds	Amount of Non-HOPWA Funds Expended in Support of the Stewardship Units during the Operating Year
Total Stewardship Units (subject to 3- or 10- year use periods)		

3. Details of Project Site

Project Sites: Name of HOPWA-funded project	
Site Information: Project Zip Code(s)	
Site Information: Congressional District(s)	
Is the address of the project site confidential?	<input type="checkbox"/> <i>Yes, protect information; do not list</i> <input type="checkbox"/> <i>Not confidential; information can be made available to the public</i>
If the site is not confidential: Please provide the contact information, phone, email address/location, if business address is different from facility address	

End of PART 6

Part 7: Summary Overview of Grant Activities

A. Information on Individuals, Beneficiaries, and Households Receiving HOPWA Housing Subsidy Assistance (TBRA, STRMU, Facility-Based Units, Permanent Housing Placement and Master Leased Units ONLY)

Note: Reporting for this section should include *ONLY* those individuals, beneficiaries, or households that received and/or resided in a household that received HOPWA Housing Subsidy Assistance as reported in Part 3, Chart 1, Row 7, Column b. (e.g., do not include households that received HOPWA supportive services *ONLY*).

Section 1. HOPWA-Eligible Individuals Who Received HOPWA Housing Subsidy Assistance

a. Total HOPWA Eligible Individuals Living with HIV/AIDS

In Chart a., provide the total number of eligible (and unduplicated) low-income individuals living with HIV/AIDS who qualified their household to receive HOPWA housing subsidy assistance during the operating year. This total should include only the individual who qualified the household for HOPWA assistance, NOT all HIV positive individuals in the household.

Individuals Served with Housing Subsidy Assistance	Total
Number of individuals with HIV/AIDS who qualified their household to receive HOPWA housing subsidy assistance.	150

Chart b. Prior Living Situation

In Chart b, report the prior living situations for all Eligible Individuals reported in Chart a. In Row 1, report the total number of individuals who continued to receive HOPWA housing subsidy assistance from the prior operating year into this operating year. In Rows 2 through 17, indicate the prior living arrangements for all new HOPWA housing subsidy assistance recipients during the operating year.

Data Check: The total number of eligible individuals served in Row 18 equals the total number of individuals served through housing subsidy assistance reported in Chart a above.

Category		Total HOPWA Eligible Individuals Receiving Housing Subsidy Assistance
1.	<u>Continuing</u> to receive HOPWA support from the prior operating year	73
New Individuals who received HOPWA Housing Subsidy Assistance support during Operating Year		

2.	Place not meant for human habitation (such as a vehicle, abandoned building, bus/train/subway station/airport, or outside)	12
3.	Emergency shelter (including hotel, motel, or campground paid for with emergency shelter voucher)	9
4.	Transitional housing for homeless persons	1
5.	Total number of new Eligible Individuals who received HOPWA Housing Subsidy Assistance with a Prior Living Situation that meets HUD definition of homelessness (Sum of Rows 2 – 4)	22
6.	Permanent housing for formerly homeless persons (such as Shelter Plus Care, SHP, or SRO Mod Rehab)	0
7.	Psychiatric hospital or other psychiatric facility	0
8.	Substance abuse treatment facility or detox center	0
9.	Hospital (non-psychiatric facility)	0
10.	Foster care home or foster care group home	0
11.	Jail, prison or juvenile detention facility	0
12.	Rented room, apartment, or house	37
13.	House you own	1
14.	Staying or living in someone else's (family and friends) room, apartment, or house	13
15.	Hotel or motel paid for without emergency shelter voucher	3
16.	Other	1
17.	Don't Know or Refused	0
18.	TOTAL Number of HOPWA Eligible Individuals (sum of Rows 1 and 5-17)	150

c. Homeless Individual Summary

In Chart c, indicate the number of eligible individuals reported in Chart b, Row 5 as homeless who also are homeless Veterans and/or meet the definition for Chronically Homeless (See Definition section of CAPER). The totals in Chart c do not need to equal the total in Chart b, Row 5.

Category	Number of Homeless Veteran(s)	Number of Chronically Homeless
HOPWA eligible individuals served with HOPWA Housing Subsidy Assistance	2	6

Section 2. Beneficiaries

In Chart a, report the total number of HOPWA eligible individuals living with HIV/AIDS who received HOPWA housing subsidy assistance (*as reported in Part 7A, Section 1, Chart a*), and all associated members of their household who benefitted from receiving HOPWA housing subsidy assistance (resided with HOPWA eligible individuals).

Note: See definition of HOPWA Eligible Individual

Note: See definition of Transgender.

Note: See definition of Beneficiaries.

Data Check: The sum of each of the Charts b & c on the following two pages equals the total number of beneficiaries served with HOPWA housing subsidy assistance as determined in Chart a, Row 4 below.

a. Total Number of Beneficiaries Served with HOPWA Housing Subsidy Assistance

Individuals and Families Served with HOPWA Housing Subsidy Assistance	Total Number
1. Number of individuals with HIV/AIDS who qualified the household to receive HOPWA housing subsidy assistance (equals the number of HOPWA Eligible Individuals reported in Part 7A, Section 1, Chart a)	150
2. Number of ALL other persons diagnosed as HIV positive who reside with the HOPWA eligible individuals identified in Row 1 and who benefitted from the HOPWA housing subsidy assistance	3
3. Number of ALL other persons NOT diagnosed as HIV positive who reside with the HOPWA eligible individual identified in Row 1 and who benefitted from the HOPWA housing subsidy	72
4. TOTAL number of ALL <u>beneficiaries</u> served with Housing Subsidy Assistance (Sum of Rows 1, 2, & 3)	225

b. Age and Gender

In Chart b, indicate the Age and Gender of all beneficiaries as reported in Chart a directly above. Report the Age and Gender of all HOPWA Eligible Individuals (those reported in Chart a, Row 1) using Rows 1-5 below and the Age and Gender of all other beneficiaries (those reported in Chart a, Rows 2 and 3) using Rows 6-10 below. The number of individuals reported in Row 11, Column E. equals the total number of beneficiaries reported in Part 7, Section 2, Chart a, Row 4.

HOPWA Eligible Individuals (Chart a, Row 1)						
		A.	B.	C.	D.	E.
		Male	Female	Transgender M to F	Transgender F to M	TOTAL (Sum of Columns A-D)
1.	Under 18	0	0	0	0	0
2.	18 to 30 years	6	4	4	0	14
3.	31 to 50 years	38	21	7	0	66
4.	51 years and Older	36	27	7	0	70
5.	Subtotal (Sum of Rows 1-4)	80	52	18	0	150
All Other Beneficiaries (Chart a, Rows 2 and 3)						
		A.	B.	C.	D.	E.
		Male	Female	Transgender M to F	Transgender F to M	TOTAL (Sum of Columns A-D)
6.	Under 18	21	28	0	0	49
7.	18 to 30 years	4	10	0	0	14
8.	31 to 50 years	5	3	0	0	8
9.	51 years and Older	2	1	0	0	3
	Unknown	1	0	0	0	1
10.	Subtotal (Sum of Rows 6-9)	33	42	0	0	75

Total Beneficiaries (Chart a, Row 4)						
11.	TOTAL (Sum of Rows 5 & 10)	113	94	18	0	225

c. Race and Ethnicity*

In Chart c, indicate the Race and Ethnicity of all beneficiaries receiving HOPWA Housing Subsidy Assistance as reported in Section 2, Chart a, Row 4. Report the race of all HOPWA eligible individuals in Column [A]. Report the ethnicity of all HOPWA eligible individuals in column [B]. Report the race of all other individuals who benefitted from the HOPWA housing subsidy assistance in column [C]. Report the ethnicity of all other individuals who benefitted from the HOPWA housing subsidy assistance in column [D]. The summed total of columns [A] and [C] equals the total number of beneficiaries reported above in Section 2, Chart a, Row 4.

Category		HOPWA Eligible Individuals		All Other Beneficiaries	
		[A] Race [all individuals reported in Section 2, Chart a, Row 1]	[B] Ethnicity [Also identified as Hispanic or Latino]	[C] Race [total of individuals reported in Section 2, Chart a, Rows 2 & 3]	[D] Ethnicity [Also identified as Hispanic or Latino]
1.	American Indian/Alaskan Native	0	0	1	0
2.	Asian	1	0	0	0
3.	Black/African American	125	3	73	1
4.	Native Hawaiian/Other Pacific Islander	0	0	0	0
5.	White	19	4	1	0
6.	American Indian/Alaskan Native & White	1	0	0	0
7.	Asian & White	0	0	0	0
8.	Black/African American & White	2	0	0	0
9.	American Indian/Alaskan Native & Black/African American	1	0	0	0
10.	Other Multi-Racial Other Refused (1)	1	0	0	0
11.	Column Totals (Sum of Rows 1-10)	150	7	75	1
Data Check: Sum of Row 11 Column A and Row 11 Column C equals the total number HOPWA Beneficiaries reported in Part 3A, Section 2, Chart a, Row 4.					

*Reference (data requested consistent with Form HUD-27061 Race and Ethnic Data Reporting Form)

Section 3. Households

Household Area Median Income

Report the income(s) for all households served with HOPWA housing subsidy assistance.

Data Check: The total number of households served with HOPWA housing subsidy assistance should equal Part 3C, Row 7, Column b and Part 7A, Section 1, Chart a. (Total HOPWA Eligible Individuals Served with HOPWA Housing Subsidy Assistance).

Note: Refer to <https://www.huduser.gov/portal/datasets/il.html> for information on area median income in your community.

Percentage of Area Median Income		Households Served with HOPWA Housing Subsidy Assistance
1.	0-30% of area median income (extremely low)	120
2.	31-50% of area median income (very low)	27
3.	51-80% of area median income (low)	3
4.	Total (Sum of Rows 1-3)	150

Part 7: Summary Overview of Grant Activities

B. Facility-Based Housing Assistance

Complete one Part 7B for each facility developed or supported through HOPWA funds.

Do not complete this Section for programs originally developed with HOPWA funds but no longer supported with HOPWA funds. If a facility was developed with HOPWA funds (subject to ten years of operation for acquisition, new construction and substantial rehabilitation costs of stewardship units, or three years for non-substantial rehabilitation costs), but HOPWA funds are no longer used to support the facility, the project sponsor should complete Part 6: Continued Usage for HOPWA Facility-Based Stewardship Units (ONLY).

Complete Charts 2a, Project Site Information, and 2b, Type of HOPWA Capital Development Project Units, for all Development Projects, including facilities that were past development projects, but continued to receive HOPWA operating dollars this reporting year.

1. Project Sponsor Agency Name (Required)

LGBT Life Center

2. Capital Development

2a. Project Site Information for HOPWA Capital Development of Projects (For Current or Past Capital Development Projects that receive HOPWA Operating Costs this reporting year)

Note: If units are scattered-sites, report on them as a group and under type of Facility write "Scattered Sites."

Type of Development this operating year	HOPWA Funds Expended this operating year (if applicable)	Non-HOPWA funds Expended (if applicable)	Name of Facility:

<input type="checkbox"/> New construction	\$	\$	Type of Facility [Check <u>only one</u> box.] <input type="checkbox"/> Permanent housing <input checked="" type="checkbox"/> Short-term Shelter or Transitional housing <input type="checkbox"/> Supportive services only facility
<input type="checkbox"/> Rehabilitation	\$	\$	
<input type="checkbox"/> Acquisition	\$	\$	
<input checked="" type="checkbox"/> Operating	\$	\$	
a.	Purchase/lease of property:		Date (mm/dd/yy): 11/1/2019
b.	Rehabilitation/Construction Dates:		Date started: _____ Date Completed: _____
c.	Operation dates:		Date residents began to occupy: 3/1/2020 <input type="checkbox"/> Not yet occupied
d.	Date supportive services began:		Date started: 3/1/2020 <input type="checkbox"/> Not yet providing services
e.	Number of units in the facility:		HOPWA-funded units = 3 Total Units = 3
f.	Is a waiting list maintained for the facility?		<input type="checkbox"/> Yes <input type="checkbox"/> No <i>If yes, number of participants on the list at the end of operating year</i>
g.	What is the address of the facility (if different from business address)?		1410 West 26 th Street, Norfolk, VA 23508
h.	Is the address of the project site confidential?		<input checked="" type="checkbox"/> Yes, protect information; do not publish list <input type="checkbox"/> No, can be made available to the public

2b. Number and Type of HOPWA Capital Development Project Units (For Current or Past Capital Development Projects that receive HOPWA Operating Costs this Reporting Year)

For units entered above in 2a, please list the number of HOPWA units that fulfill the following criteria:

	Number Designated for the Chronically Homeless	Number Designated to Assist the Homeless	Number Energy- Star Compliant	Number 504 Accessible – Mobility Units - Sensory Units
Rental units constructed (new) and/or acquired <u>with or without</u> rehab				

Rental units rehabbed				
Homeownership units constructed (if approved)				

3. Units Assisted in Types of Housing Facility/Units Leased by Project Sponsor

Charts 3a, 3b, and 4 are required for each facility. In Charts 3a and 3b, indicate the type and number of housing units in the facility, including master leased units, project-based or other scattered site units leased by the organization, categorized by the number of bedrooms per unit.

Note: The number units may not equal the total number of households served.

Please complete separate charts for each housing facility assisted. Scattered site units may be grouped together.

3a. Check one only

- ☐ Permanent Supportive Housing Facility/Units
- ☒ Short-term Shelter or Transitional Supportive Housing Facility/Units

Leased Unit: 1410 W 26th Street, Norfolk, VA 23508

3b. Type of Facility

Complete the following Chart for all facilities leased, master leased, project-based, or operated with HOPWA funds during the reporting year.

Name of Project Sponsor/Agency Operating the Facility/Leased Units: LGBT Life Center

Type of housing facility operated by the project sponsor		Total Number of <u>Units</u> in use during the Operating Year Categorized by the Number of Bedrooms per Units					
		SRO/Studio/0 bdrm	1 bdrm	2 bdrm	3 bdrm	4 bdrm	5+bdrm
a.	Single room occupancy dwelling						
b.	Community residence				1		

c.	Project-based rental assistance units or leased units						
d.	Other housing facility <u>Specify:</u>						

4. Households and Housing Expenditures

Enter the total number of households served and the amount of HOPWA funds expended by the project sponsor on subsidies for housing involving the use of facilities, master leased units, project based or other scattered site units leased by the organization.

Housing Assistance Category: Facility Based Housing		Output: Number of Households	Output: Total HOPWA Funds Expended during Operating Year by Project Sponsor
a.	Leasing Costs	17	16,160.00
b.	Operating Costs	17	9,648.71
c.	Project-Based Rental Assistance (PBRA) or other leased units		
d.	Other Activity (if approved in grant agreement) <u>Specify:</u>		
e.	Adjustment to eliminate duplication (subtract)	17	
f.	TOTAL Facility-Based Housing Assistance (Sum Rows a through d minus Row e)	17	25,808.71

3a. Check one only

- ☐ Permanent Supportive Housing Facility/Units
- ☒ Short-term Shelter or Transitional Supportive Housing Facility/Units

Hoteling Costs

3b. Type of Facility

Complete the following Chart for all facilities leased, master leased, project-based, or operated with HOPWA funds during the reporting year.

Name of Project Sponsor/Agency Operating the Facility/Leased Units: LGBT Life Center

Type of housing facility operated by the project sponsor		Total Number of <u>Units</u> in use during the Operating Year Categorized by the Number of Bedrooms per Units					
		SRO/Studio/0 bdrm	1 bdrm	2 bdrm	3 bdrm	4 bdrm	5+bdrm
a.	Single room occupancy dwelling						
b.	Community residence						
c.	Project-based rental assistance units or leased units						
d.	Other housing facility <u>Specify:</u>		X				

4. Households and Housing Expenditures

Enter the total number of households served and the amount of HOPWA funds expended by the project sponsor on subsidies for housing involving the use of facilities, master leased units, project based or other scattered site units leased by the organization.

Housing Assistance Category: Facility Based Housing		Output: Number of Households	Output: Total HOPWA Funds Expended during Operating Year by Project Sponsor
a.	Leasing Costs	9	18,223.52
b.	Operating Costs		
c.	Project-Based Rental Assistance (PBRA) or other leased units		
d.	Other Activity (if approved in grant agreement) <u>Specify:</u>		
e.	Adjustment to eliminate duplication (subtract)		
f.	TOTAL Facility-Based Housing Assistance (Sum Rows a through d minus Row e)	9	18,223.52