



FIRE PREVENTION BUREAU
(757)-385-4228
FAX (757) 385-5676
TTY: 711

City of Virginia Beach

VBgov.com

MUNICIPAL CENTER
BUILDING 21
2408 COURTHOUSE DRIVE
VIRGINIA BEACH, VA 23456-9065

Fire Prevention Underground Storage Tank Removal Requirements

Tank removal permits will be issued by the Fire Prevention Bureau for the removal of any commercial Underground Storage Tank (UST). No work shall begin prior to the issuance of a UST removal permit. **Applications must be filled out 48hrs prior to any work being performed.** The following requirements shall be implemented during the removal process:

- Applications will not be approved if information is incomplete.
- FPB personnel shall be on scene prior to any excavation.
- Flammable and combustible liquids shall be removed from the tank and connecting piping.
- Piping and tank openings that are not to be used further shall be disconnected.
- Piping shall be removed from the ground unless otherwise approved by the FPB
- Tanks abandoned in place shall have all flammable and combustible liquids removed and then filled with an inert material.
- Soil samples shall be obtained from all UST sites by a third party company. In house environmental companies will not. The results from all samples shall be forwarded to the Fire Marshal's Office for review.
- Sites that have soil sample reports indicating high amounts of contamination shall have all effected soil removed and properly disposed of. If the UST has been abandoned in place and shows unacceptable levels of contamination, the UST's may have to be removed in order to remediate the soil contamination.
- Sites waiting for soil sample results shall be secured to prevent a fall hazards and shall not be filled in until results are reviewed by the FPB.
- A UST permit is granted for the removal of UST's listed on the application only. Any changes to the UST removal companies, environmental companies, general contractors, or site locations shall be communicated to the VBFP prior to the date of the actual removal.

Unauthorized Discharges

*The person, firm or corporation responsible for an unauthorized discharge shall institute and complete all actions necessary remedy the effects of such unauthorized discharge, whether sudden or gradual, at no cost to the jurisdiction. The fire code official may require records and receipts to verify cleanup and proper disposal of unauthorized discharges. Costs associated with such cleanup shall be borne by the owner, operator or other person responsible for the unauthorized discharge. **Virginia Statewide Fire Prevention Code – General Requirements – 2703.3.1.4***

The applicant whose signature appears below agrees to abide by all Federal, State and Local codes governing the removal of underground storage tanks.

Applicant's Signature: _____ Date: _____



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Fire Prevention UST Removal Application

Location of Site _____

Applicant Name _____ Phone number () _____

Address _____

Are you also the land owner or agent of the owner? Yes ☐ No ☐ (If not please fill out the following)

Land Owner/Agent for Owner: _____

Address _____ Phone number () _____

Removal Company _____

Address _____ Phone number () _____

Environmental Company _____

Address _____ Phone number () _____

Size of Tanks Being Removed: #1 _____ #2 _____ #3 _____ #4 _____

Construction of Tanks _____

Material Stored in Tanks _____

Signature of Applicant _____

Office Use Only

Approved ☐ Disapproved ☐

Inspector: _____ Date: _____

Additional Comments:

