



City of Virginia Beach Community Organization Grant Review and Allocation Committee 2023-2024 Annual Report to City Council

Chair: Lori Zontini, Chair

Date: August 22, 2024

Executive Summary

During the fiscal year covering the period of July 1, 2023 – June 30, 2024 the Community Organization Grant Review and Allocation Committee (COG Committee) volunteers and liaisons

- o met five times during the fiscal year to review applications, conduct interviews, and determine grant awards for two funding rounds. Prior to FY24, COG only held one application round.
- o An additional planning meeting was held that fell just outside of the FY 2023-24 window.

Our most significant accomplishments are detailed below.

Mission Statement

The Review and Allocation Committee (Community Organization Grant "COG") shall review applications, interview applicants, and allocate final COG funding to specific agencies each year following the adoption in the Operating Budget of a total COG funding amount.

Agencies requesting funding from the City annually shall submit applications each year in such form and manner as the City Manager may determine, and such applications are to be evaluated by the Review and Allocation Committee.

Accomplishment of Goals and Objectives

Over the past fiscal year, the agency, through its appointed volunteers and its liaisons, worked on the following key matters in furtherance of its mission:

1. Reviewed 45 grant applications, including 17 applications from prior grant recipients and 28 from new organizations.
 - a. In FY24, the Committee reviewed \$2,690,536 in total grant requests, with a total budget of \$707,960.
 - b. Of those that applied, 26 organizations were eligible, and all 26 organizations were interviewed by the Committee. The total funding request among eligible organizations was \$1,122,633.
 - c. Of the organizations awarded a Community Organization Grant, the average grant award in FY24 was \$35,398, with the largest grant being \$75,000 and the smallest grant being \$5,000. The following table provides a summary of the FY24 Community Organization Grant awards, and their FY 23 award if applicable.

Community Organization Grant Applicant	FY 2022-23 Award	FY 2023-24 Request	FY 2023-24 Award
Armed Services YMCA of Hampton Roads	\$ 40,000	\$ 60,000	\$ 40,000
Boys and Girls Clubs of Southeast Virginia	\$ 25,000	\$ 50,000	\$ 25,000
Chesapeake Care INC	\$ 10,000	\$ 30,000	\$ 10,000
Endeppendence Center	\$ 25,000	\$ 69,980	\$ 25,000
Foodbank of Southeastern Virginia	\$ 30,000	\$ 50,000	\$ 50,000
Horizons Hampton Roads	\$ 0	\$ 30,000	\$ 10,000
Jewish Family Service of Tidewater	\$ 0	\$ 60,000	\$ 50,000
Judeo-Christian Outreach Center	\$ 75,000	\$ 85,000	\$ 75,000
Latinos in Virginia Empowerment Center	\$ 0	\$ 25,000	\$ 15,000
Legal Aid Society of Eastern Virginia	\$ 0	\$ 30,000	\$ 30,000
PIN Ministry	\$ 25,417	\$ 64,405	\$ 60,000
Samaritan House	\$ 0	\$ 14,975	\$ 5,000
Seton Youth Services	\$ 25,000	\$ 30,000	\$ 30,000
Southeastern Virginia Areawide Model Program INC	\$ 75,000	\$ 163,823	\$ 75,000
Stand Up for Kids	\$ 40,000	\$ 71,253	\$ 40,000
The River Ellis Foundation	\$ 0	\$ 40,000	\$ 7,960
Together We Can Foundation	\$ 20,000	\$ 24,000	\$ 20,000
Trails of Purpose	\$ 0	\$ 60,000	\$ 50,000
YMCA of South Hampton Roads	\$ 0	\$ 75,000	\$ 25,000
YWCA South Hampton Roads	\$ 0	\$ 89,197	\$ 65,000
Total Funded	\$ 390,417	\$ 1,122,633	\$ 707,960

2. Tracked the use of funds administered to the organizations in relation to their goals and mission, through required reporting documentation.
 - a. Funded organizations expected to serve a total of 84,706 City of Virginia Beach residents but totaled 91,785.
 - b. Despite the shorter turnaround on funding and reporting as a result of the second application period, on average, organizations reached 98% of their target of City of Virginia Beach individuals served.

c. The following table provides a summary of individuals served by each organization.

Organization	Expected Number of COVB Individuals Served	Actual Number of COVB Individuals Served	Percent of Goal
Armed Services YMCA of Hampton Roads	1,533	1,625	106%
Boys and Girls Clubs of Southeast Virginia	300	450	150%
Chesapeake Care INC	250	225	90%
Endeppendence Center	1,500	2,019	135%
Foodbank of Southeastern Virginia	3,692	3,692	100%
Horizons Hampton Roads	150	134	89%
Jewish Family Service of Tidewater ¹	N/A	N/A	-
Judeo-Christian Outreach Center	200	240	120%
Latinos in Virginia Empowerment Center	85	88	104%
Legal Aid Society of Eastern Virginia	2,400	2,400	100%
PIN Ministry	1,045	1,744	167%
Samaritan House	450	383	85%
Seton Youth Services	35	45	129%
Southeastern Virginia Areawide Model Program INC	71,070	77,935	110%
Stand Up for Kids	40	20	50%
The River Ellis Foundation ²	16	N/A	-
Together We Can Foundation	80	67	84%
Trails of Purpose	1,200	300	25%
YMCA of South Hampton Roads	310	254	82%
YWCA South Hampton Roads	350	164	47%
Total	84,706	91,785	98%

¹Funding was used for operational support instead of a specific program.

²Due to turnaround time of reporting, an amount was not reached.

- Amended the eligibility requirements of the grant to be more inclusive for smaller organizations.

Membership and Attendance

Member	Role	Status
Dean Densmore	Member	Active
Ellen Ellis	Member	Active
Robin Foreman-Wheeler	Member	Active
Robert Hofheimer	Member	Active
Mikayla Hume	Member	Active
Robert Lougen	Member	Active
Dr. Kaitlin Pedati	Member	Active
Virginia Rountree	Member (Vice Chair)	Active
Rosemary Wilson	Member	Active
Lori Zontini	Member (Chair)	Active

Member	Role	Status
Joseph Brown	Staff Liaison	Active
Kaitlyn James	Staff Liaison	Active

City of Virginia Beach
Community Organization Grant Review and Allocation Committee
2023 Attendance Record

Name	Term Expires on:	Sept 18 th	Oct 23 rd	Oct 24 th	Total Present
Dean Densmore	8/31/2025	A	P	A	1/3
Ellen Ellis	8/31/2026	P	P	P	3/3
Robin Foreman-Wheeler	8/31/2024	A	P	P	2/3
Robert Hofheimer	10/31/2026	P	P	P	3/3
Mikayla Hume	8/31/2026	P	P	P	3/3
Robert Lougen	3/31/2026	P	P	P	3/3
Dr. Caitlin Pedati	N/A	P	P	P	3/3
Virginia Roundtree	8/31/2026	P	P	P	3/3
Lori Zontini	10/31/2025	P	P	P	3/3
Rosemary Wilson	N/A	E	E	E	0/3
This row indicates if there was a quorum; total number of members in person/total number of appointed members		7/10	9/10	8/10	
City Council Liaisons/Department Staff Liaisons					
Joseph Brown (Primary)		P	P	P	3
Kaitlyn James		P	-	-	1

City of Virginia Beach
Community Organization Grant Review and Allocation Committee
2024 Attendance Record

Name	Term Expires on:	February 6th	February 20th	June 10th	Total Present
Dean Densmore	8/31/2025	A	A	P	1/3
Ellen Ellis	8/31/2026	P	P	P	3/3
Robin Foreman-Wheeler	8/31/2024	P	P	P	3/3
Robert Hofheimer	10/31/2026	P/V	P	P/V	3/3
Mikayla Hume	8/31/2026	P	P	P	3/3
Robert Lougen	3/31/2026	P	P	P	3/3
Dr. Caitlin Pedati	N/A	P	P	P	3/3
Virginia Roundtree	8/31/2026	A	P	P	2/3
Lori Zontini	10/31/2025	P	P	P	3/3
Rosemary Wilson	N/A	P/V	P	P	3/3
This row indicates if there was a quorum; total number of members in person/total number of appointed members		8/10	9/10	9/10	
City Council Liaisons/Department Staff Liaisons					
Joseph Brown (Primary)		P	P	P	3
Kaitlyn James		-	-	-	-

Volunteer Hours

Date	Members Present	Hours	Total
September 18, 2023	7	3	21
October 23, 2023	9	5	45
October 24, 2023	8	4	32
February 6, 2024	8	1.5	12
February 20, 2024	9	3.5	31.5

June 10, 2024	10	1.5	13.5
Total			155

Goals and Objectives for the Coming Year

In order to help achieve its mission, the Review and Allocation Committee shall:

- *Continue to troubleshoot and improve the online application system.*
- *Work to return the grant period to a consistent timeframe. The committee plans to have only one application period in FY25, depending on the outcome of the current application period, which ends August 31.*

Should you have any questions or desire a formal City Council briefing from our agency, please contact:

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Staff Liaison
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