

Agenda Item 2026.04.6A – April 2026

TRECA Digital Academy

REGULAR MEETING MINUTES

March 18, 2026 @ 8:30 a.m.
2nd Floor Conference Room
107 N Main Street
Marion, Ohio

Board of Directors present for the meeting:

**Jim Craycraft (President)
Vaughn Sizemore
Fran Voll**

Board of Directors absent for the meeting:

Kathy Masters (Vice President)

Meeting Participants

**Jessica Wake – Treasurer of TRECA Digital Academy
Adam Clark – Executive Director of TRECA Digital Academy
Dan Kaffenbarger – Sponsor Representative**

Agenda & Other Items of concern

A. “RESOLVED, that the Board of Directors approves the minutes from the February 18, 2026 regular meeting as submitted.”

Vaughn Sizemore moved to approve item 2026.03.6A, Fran Voll seconded the motion

Ayes: Jim Craycraft, Vaughn Sizemore, Fran Voll
Nays: None

Jim Craycraft declared the motion approved.

Fiscal Officer Report and Recommendations

A. “RESOLVED, that the Board of Directors approve the attached Fiscal Officer report as submitted.”

Fran Voll moved to approve item 2026.03.7A, Jim Craycraft seconded the motion

Ayes: Jim Craycraft, Vaughn Sizemore, Fran Voll
Nays: None

Jim Craycraft declared the motion approved.

Executive Director’s Report and Recommendations

A. “RESOLVED, that the Board of Directors approves the submitted list of seniors for graduation, subject to their meeting all school and state requirements.”

Fran Voll moved to approve item 2026.03.8A, Vaughn Sizemore seconded the motion

Ayes: Jim Craycraft, Vaughn Sizemore, Fran Voll
Nays: None

Jim Craycraft declared the motion approved.

B. “RESOLVED, that the Board of Directors approves the purchased service agreements as presented.

- **Staples - \$11,776.85**
- **CW Products - \$13,362.31**
- **Screencastify - \$5,170.51**
- **VISA (LRP Conference) - \$5,685.00**
- **Edmentum - \$446,501.68”**

Vaughn Sizemore moved to approve item 2026.03.8B. Jim Craycraft seconded the motion

Ayes: Jim Craycraft, Vaughn Sizemore, Fran Voll
Nays: None

Jim Craycraft declared the motion approved.

C. “RESOLVED, that at the recommendation of the Executive Director, the Board of Directors approve the following personnel action item(s):

- **Resignation of Jael Edgerton as teacher, effective March 20, 2026.**
- **Termination of Jodie Haas as Student Attendance Specialist, effective March 5, 2026.”**

Fran Voll moved to approve item 2026.03.8C. Jim Craycraft seconded the motion

Ayes: Jim Craycraft, Vaughn Sizemore, Fran Voll
Nays: None

Jim Craycraft declared the motion approved.

D. “RESOLVED, that at the recommendation of the Executive Director, the Board of Directors adopt the following school policies as presented:

- **Imitation Protein Policy**
- **CTAG & ITAG Policy”**

Vaughn Sizemore moved to approve item 2026.03.8D. Fran Voll seconded the motion

Ayes: Jim Craycraft, Vaughn Sizemore, Fran Voll
Nays: None

Jim Craycraft declared the motion approved.

E. “RESOLVED, that at the recommendation of the Executive Director, the Board of Directors approve the attached purchased service agreements as presented:

- **Niche”**

Jim Craycraft moved to approve item 2026.03.8E. Vaughn Sizemore seconded the motion

Ayes: Jim Craycraft, Vaughn Sizemore, Fran Voll
Nays: None

Jim Craycraft declared the motion approved.

Discussion

Executive Director, Adam Clark, shared with the board that as of yet he has not identified an available candidate to fill the board vacancy. It was suggested that Mr. Clark contact the Marion branch of Ohio State University and potentially surrounding Educational Service Centers to see if they might assist in identifying willing candidates. Mr. Clark said he will do that prior to the next meeting.

Adjourn

Fran Voll motioned to adjourn the meeting.
Vaughn Sizemore seconded the motion.

Motion declared and meeting adjourned 9:05 AM