

Agenda Item 2024.02.6A – February 2024

TRECA Digital Academy

REGULAR MEETING MINUTES

January 10, 2024 @ 8:39 a.m.
2nd Floor Conference Room
107 N Main Street
Marion, Ohio

Board of Directors present for the meeting:

Vaughn Sizemore (President)
Jim Craycraft (Vice President)
Fran Voll
Ray Funk
Kate Fisher

Board of Directors absent for the meeting:

N/A

Meeting Participants

Adam Clark – Executive Director of TRECA Digital Academy
Jessica Wake – Treasurer of TRECA Digital Academy
Chuck Speelman – Sponsor Representative

Agenda & Other Items of concern

A. “RESOLVED, that the Board of Directors approves the minutes from the December 13, 2023 regular meeting as submitted.”

Fran Voll moved to approve item 2024.01.6A, Vaughn Sizemore seconded the motion

Ayes: Vaughn Sizemore, Fran Voll, Ray Funk, Jim Craycraft, Kate Fisher
Nays: None

Vaughn Sizemore declared the motion approved.

Fiscal Officer Report and Recommendations

A. “RESOLVED, that the Board of Directors approve the attached Fiscal Officer report as submitted.”

Ray Funk moved to approve item 2024.01.7A, Vaughn Sizemore seconded the motion

Ayes: Vaughn Sizemore, Fran Voll, Ray Funk, Jim Craycraft, Kate Fisher
Nays: None

Vaughn Sizemore declared the motion approved.

Executive Director’s Report and Recommendations

A. “RESOLVED, that the Board of Directors approves the submitted list of seniors for graduation, subject to their meeting of all school and state requirements.”

Fran Voll moved to approve item 2024.01.8A Jim Craycraft seconded the motion

Ayes: Vaughn Sizemore, Fran Voll, Ray Funk, Jim Craycraft, Kate Fisher

Nays: None

Vaughn Sizemore declared the motion approved.

B. “RESOLVED, that the Board of Directors approves the purchases submitted at the recommendation of the Executive Director.

- ***BrainPop LLC - \$7,296.25”***

Jim Craycraft moved to approve item 2024.01.8B. Vaughn Sizemore seconded the motion

Ayes: Vaughn Sizemore, Fran Voll, Ray Funk, Jim Craycraft, Kate Fisher

Nays: None

Vaughn Sizemore declared the motion approved.

C. “RESOLVED, that at the recommendation of the the Executive Director, the Board of Directors approve the following personnel action item(s):

- **Hire of Kelly Scott as Advisor, effective January 3, 2024.**
- **Resignation of Jessica Collins as Intervention Specialist, effective January 5, 2024.”**

Kate Fisher moved to approve item 2024.01.8C Vaughn Sizemore seconded the motion

Ayes: Vaughn Sizemore, Fran Voll, Ray Funk, Jim Craycraft, Kate Fisher

Nays: None

Vaughn Sizemore declared the motion approved.

D. “RESOLVED, that the Board of Directors of TRECA Digital Academy approve the employment contracts for Jessica Wake as Treasurer and Adam Clark as Executive Director as submitted.”

Kate Fisher moved to approve item 2024.01.8D, Ray Funk seconded the motion

Ayes: Vaughn Sizemore, Fran Voll, Ray Funk, Jim Craycraft, Kate Fisher

Nays: None

Vaughn Sizemore declared the motion approved.

E. “RESOLVED, that the Board of Directors of TRECA Digital Academy, in acknowledgment of the school's obligation to properly serve students within its capacity, hereby sets February 29, 2024 as the date by which students must submit the enrollment application in order to be enrolled in the school for the 2023-2024 school year.”

Kate Fisher moved to approve item 2024.01.8E, Vaughn Sizemore seconded the motion

Ayes: Vaughn Sizemore, Fran Voll, Ray Funk, Jim Craycraft, Kate Fisher

Nays: None

Vaughn Sizemore declared the motion approved.

Discussion

Executive Director, Adam Clark, provided the board with an update on TRECA's student residency procedures. He outlined how students and families can report changes of address to the school and how those changes will require verification and identification of the local district of residence.

Treasurer, Jessica Wake, provided the board with an update of the recently completed FY23 fiscal audit. It is expected that TRECA will once again receive the Auditor of State award for a clean audit.

Sponsor Report & Feedback

Sponsor representative, Chuck Speelman shared with the board that Adam Clark would be attending the January board meeting for Tri-Rivers Career Center. Mr. Clark presents to the sponsor's board annually regarding TRECA's performance and addresses any questions from the board.

Adjourn

Fran Voll motioned to adjourn the meeting.
Jim Craycraft seconded the motion.

Motion declared and meeting adjourned 9:08 AM