

**TRECA Digital Academy**

**REGULAR MEETING MINUTES**

December 13, 2023 @ 8:30 a.m.  
2<sup>nd</sup> Floor Conference Room  
107 N Main Street  
Marion, Ohio

**Board of Directors present for the meeting:**

Vaughn Sizemore (President)  
Jim Craycraft (Vice President)  
Fran Voll  
Ray Funk  
Kate Fisher

**Board of Directors absent for the meeting:**

N/A

**Meeting Participants**

Adam Clark – Executive Director of TRECA Digital Academy  
Jessica Wake – Treasurer of TRECA Digital Academy  
Chuck Speelman – Sponsor Representative

**Agenda & Other Items of concern**

**A. “RESOLVED, that the Board of Directors approves the minutes from the November 15, 2023 regular meeting as submitted.”**

Fran Voll moved to approve item 2023.12.6A, Jim Craycraft seconded the motion

Ayes: Vaughn Sizemore, Fran Voll, Ray Funk, Jim Craycraft, Kate Fisher  
Nays: None

Vaughn Sizemore declared the motion approved.

**B. “Call for nominations for President Pro-Tem, to serve at the Organizational Meeting, to be held January 10, 2024 at 8:30am, until the Board of Directors elects its President.**

**Ray Funk placed the name of Jim Craycraft in nomination and moved nominations to be closed. Seconded by Fran Voll.**

Ayes: Fran Voll, Jim Craycraft, Vaughn Sizemore, Ray Funk, Kate Fisher  
Nays: None

**Motion declared that Jim Craycraft will serve as President Pro-Tem at the January 10, 2024 Organizational Meeting.**

**Fiscal Officer Report and Recommendations**

**A. “RESOLVED, that the Board of Directors approve the attached Fiscal Officer report as submitted.”**

Ray Funk moved to approve item 2023.12.7A, Fran Voll seconded the motion

Ayes: Vaughn Sizemore, Fran Voll, Ray Funk, Jim Craycraft, Kate Fisher

Nays: None

Vaughn Sizemore declared the motion approved.

#### **Executive Director’s Report and Recommendations**

**A. “RESOLVED, that the Board of Directors approves the submitted list of seniors for graduation, subject to their meeting of all school and state requirements.”**

Fran Voll moved to approve item 2023.12.8A Vaughn Sizemore seconded the motion

Ayes: Vaughn Sizemore, Fran Voll, Ray Funk, Jim Craycraft, Kate Fisher

Nays: None

Vaughn Sizemore declared the motion approved.

**B. “RESOLVED, that the Board of Directors approves the purchases submitted at the recommendation of the Executive Director.**

- ***GovConnection - \$43,193.78***
- ***CDW-G - \$61,494.00***
- ***RD Promo & Sourcing - \$6,839.45”***

Ray Funk moved to approve item 2023.12.8B. Vaughn Sizemore seconded the motion

Ayes: Vaughn Sizemore, Fran Voll, Ray Funk, Jim Craycraft, Kate Fisher

Nays: None

Vaughn Sizemore declared the motion approved.

**C. “RESOLVED, that at the recommendation of the the Executive Director, the Board of Directors approve the following personnel action item(s):**

- **Resignation of Sydney Maillot as Advisor, effective November 20, 2023.**
- **Resignation of Angela Robillard as Intervention Specialist, effective December 8, 2023.**
- **Hire of Eric Wayne as Intervention Specialist, effective January 3, 2024.”**

Jim Craycraft moved to approve item 2023.12.8C Fran Voll seconded the motion

Ayes: Vaughn Sizemore, Fran Voll, Ray Funk, Jim Craycraft, Kate Fisher

Nays: None

Vaughn Sizemore declared the motion approved.

**D. “RESOLVED, that at the recommendation of the Executive Director, the Board of Directors approve the purchased service agreements as presented;**

- **Therapy Source (Addendum)”**

Kate Fisher moved to approve item 2023.12.8D, Jim Craycraft seconded the motion

Ayes: Vaughn Sizemore, Fran Voll, Ray Funk, Jim Craycraft, Kate Fisher

Nays: None

Vaughn Sizemore declared the motion approved.

**E. “RESOLVED, that at the recommendation of the Executive Director, the Board of Directors approve the following policy revisions as presented;**

- **College Credit Plus Policy”**

Fran Voll moved to approve item 2023.12.8E, Kate Fisher seconded the motion

Ayes: Vaughn Sizemore, Fran Voll, Ray Funk, Jim Craycraft, Kate Fisher

Nays: None

Vaughn Sizemore declared the motion approved.

### **Discussion**

Executive Director, Adam Clark, provided the board with an update on TRECA's student residency procedures. He outlined how students and families can report changes of address to the school and how those changes will require verification and identification of the local district of residence.

### **Sponsor Report & Feedback**

Nothing new to report this month.

### **Executive Session**

Ray Funk moved to enter executive session for the purpose of:

*In accordance with ORC 121.22G1 – the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official.*

Jim Craycraft seconded the motion

Ayes: Fran Voll, Vaughn Sizemore, Jim Craycraft, Ray Funk, Kate Fisher

Nays: None

The board entered into executive session at 8:46 AM

Vaughn Sizemore declared the meeting back in regular session at 9:13 AM.

### **Adjourn**

Fran Voll motioned to adjourn the meeting.

Kate Fisher seconded the motion.

Motion declared and meeting adjourned 9:13 AM