

**Agenda Item 2023.12.6A – December 2023**

**TRECA Digital Academy**

**REGULAR MEETING MINUTES**

November 15, 2023 @ 8:30 a.m.  
2<sup>nd</sup> Floor Conference Room  
107 N Main Street  
Marion, Ohio

**Board of Directors present for the meeting:**

Vaughn Sizemore (President)  
Jim Craycraft (Vice President)  
Fran Voll  
Ray Funk  
Kate Fisher

**Board of Directors absent for the meeting:**

N/A

**Meeting Participants**

Adam Clark – Executive Director of TRECA Digital Academy  
Jessica Wake – Treasurer of TRECA Digital Academy  
Chuck Speelman – Sponsor Representative

**Agenda & Other Items of concern**

**A. “RESOLVED, that the Board of Directors approves the minutes from the October 18, 2023 regular meeting as submitted.”**

Fran Voll moved to approve item 2023.11.6A, Jim Craycraft seconded the motion

Ayes: Vaughn Sizemore, Fran Voll, Ray Funk, Jim Craycraft, Kate Fisher  
Nays: None

Vaughn Sizemore declared the motion approved.

**Fiscal Officer Report and Recommendations**

**A. “RESOLVED, that the Board of Directors approve the attached Fiscal Officer report as submitted.”**

Kate Fisher moved to approve item 2023.11.7A, Ray Funk seconded the motion

Ayes: Vaughn Sizemore, Fran Voll, Ray Funk, Jim Craycraft, Kate Fisher  
Nays: None

Vaughn Sizemore declared the motion approved.

**Executive Director’s Report and Recommendations**

**A. “RESOLVED, that the Board of Directors approves the submitted list of seniors for graduation, subject to their meeting of all school and state requirements.”**

Fran Voll moved to approve item 2023.11.8A Vaughn Sizemore seconded the motion

Ayes: Vaughn Sizemore, Fran Voll, Ray Funk, Jim Craycraft, Kate Fisher

Nays: None

Vaughn Sizemore declared the motion approved.

**B. “RESOLVED, that the Board of Directors approves the purchases submitted at the recommendation of the Executive Director.**

- ***CDW-G - \$299,250.00***
- ***Luminex (Edulastic) - \$10,460.00***
- ***Modern Office Methods (Then & Now) - \$1,454.50”***

Jim Craycraft moved to approve item 2023.11.8B. Kate Fisher seconded the motion

Ayes: Vaughn Sizemore, Fran Voll, Ray Funk, Jim Craycraft, Kate Fisher

Nays: None

Vaughn Sizemore declared the motion approved.

**C. “RESOLVED, that at the recommendation of the the Executive Director, the Board of Directors approve the following personnel action item(s):**

- **Hire of Victoria Davis as SAFE Learning Support Specialist, effective November 14, 2023.**
- **Hire and resignation of Logan Banks as School Counselor, effective November 1, 2023.**
- **Addition of Sharon Marusiak, Alexandria Noel, Brittany Beltran-Ortiz, and Kelly Scott to the approved substitute list, effective November 9, 2023.”**

Ray Funk moved to approve item 2023.11.8C Kate Fisher seconded the motion

Ayes: Vaughn Sizemore, Fran Voll, Ray Funk, Jim Craycraft, Kate Fisher

Nays: None

Vaughn Sizemore declared the motion approved.

**D. “RESOLVED, that at the recommendation of the Executive Director, the Board of Directors approves the attached instructional service agreements for the 2023-2024 school year between TRECA Digital Academy and the following;**

- **Dayton Early College Academy”**

Jim Craycraft moved to approve item 2023.11.8D, Fran Voll seconded the motion

Ayes: Vaughn Sizemore, Fran Voll, Ray Funk, Jim Craycraft, Kate Fisher

Nays: None

Vaughn Sizemore declared the motion approved.

**E. “RESOLVED, that at the recommendation of the Executive Director, the Board of Directors approve the purchased service agreements as presented;**

- **Modern Office Methods”**

Kate Fisher moved to approve item 2023.11.8D, Vaughn Sizemore seconded the motion

Ayes: Vaughn Sizemore, Fran Voll, Ray Funk, Jim Craycraft, Kate Fisher

Nays: None

Vaughn Sizemore declared the motion approved.

### **Discussion**

Executive Director, Adam Clark, provided the board with an update on TRECA's student residency procedures. He outlined how students and families can report changes of address to the school and how those changes will require verification and identification of the local district of residence.

### **Sponsor Report & Feedback**

Chuck Speelman addressed the board with updates regarding sponsorship by Tri-Rivers. The sponsor's annual report was provided to the board in the last couple weeks. Within the report, TRECA met or exceeded all metrics of the review. Mr. Speelman expressed that the sponsor is very pleased with the results from the past year. Mr. Speelman also asked that Mr. Clark attend a Tri-Rivers board meeting in the coming months to report on TRECA's progress.

### **Adjourn**

Jin Craycraft motioned to adjourn the meeting.

Kate Fisher seconded the motion.

Motion declared and meeting adjourned 8:58 AM