

**Agenda Item 2023.09.6A – September 2023**

**TRECA Digital Academy**

**REGULAR MEETING MINUTES**

September 20, 2023 @ 8:30 a.m.  
2<sup>nd</sup> Floor Conference Room  
107 N Main Street  
Marion, Ohio

**Board of Directors present for the meeting:**

Vaughn Sizemore (President)  
Jim Craycraft (Vice President)  
Fran Voll  
Kate Fisher  
Ray Funk

**Board of Directors absent for the meeting:**

N/A

**Meeting Participants**

Adam Clark – Executive Director of TRECA Digital Academy  
Jessica Wake – Treasurer of TRECA Digital Academy

**Agenda & Other Items of concern**

**A. “RESOLVED, that the Board of Directors approves the minutes from the July 19, 2023 regular meeting as submitted.”**

Fran Voll moved to approve item 2023.08.5A, Kate Fisher seconded the motion

Ayes: Vaughn Sizemore, Jim Craycraft, Kate Fisher, Fran Voll, Ray Funk  
Nays: None

Vaughn Sizemore declared the motion approved.

**Fiscal Officer Report and Recommendations**

**A. “RESOLVED, that the Board of Directors approve the attached Fiscal Officer report as submitted.”**

Ray Funk moved to approve item 2023.08.7A, Jim Craycraft seconded the motion

Ayes: Vaughn Sizemore, Jim Craycraft, Kate Fisher, Fran Voll, Ray Funk  
Nays: None

Vaughn Sizemore declared the motion approved.

**Executive Director’s Report and Recommendations**

**A. “RESOLVED, that the Board of Directors approves the submitted list of seniors for graduation, subject to their meeting of all school and state requirements.”**

Fran Voll moved to approve item 2023.08.8A Kate Fisher seconded the motion

Ayes: Jim Craycraft, Vaughn Sizemore, Kate Fisher, Fran Voll, Ray Funk

Nays: None

Vaughn Sizemore declared the motion approved.

**B. “RESOLVED, that the Board of Directors approves the purchases submitted at the recommendation of the Executive Director.**

- **No RedInk - \$11,300.00**
- **Lexia Learning - \$13,400.00**
- **BASE Education - \$8,000.00**
- **CDW-G - \$399,000.00”**

Jim Craycraft moved to approve item 2023.08.8A. Ray Funk seconded the motion

Ayes: Vaughn Sizemore, Jim Craycraft, Kate Fisher, Fran Voll, Ray Funk

Nays: None

Vaughn Sizemore declared the motion approved.

**C. “RESOLVED, that at the recommendation of the the Executive Director, the Board of Directors approve the following personnel action item(s):**

- **Resignation of Alyssa Dickerhoof as Intervention Specialist, effective July 21, 2023.**
- **Resignation of Deborah Hall as Enrollment Specialist, effective August 3, 2023.**
- **Resignation of Kelli Rader as Enrollment Specialist, effective July 17, 2023.**
- **Resignation of Erin Oberly as Teacher, effective August 1, 2023.**
- **Resignation of Anthony Iacobucci as Teacher, effective August 11, 2023.**
- **Resignation of Emily Fitzpatrick-Kirk as Counselor, effective August 11, 2023.**
- **Hire of Jael Edgerton as Teacher, effective August 14, 2023.**
- **Hire of Stephanie Cassano as Teacher, effective August 14, 2023.**
- **Hire of Jaden Williams as Office Assistant, effective August 15, 2023.**
- **Hire of Betsy Stumph as Teacher, effective August 14, 2023.”**

Kate Fisher moved to approve item 2023.08.8C Fran Voll seconded the motion

Ayes: Jim Craycraft, Vaughn Sizemore, Kate Fisher, Fran Voll, Ray Funk

Nays: None

Vaughn Sizemore declared the motion approved.

**D. “RESOLVED, that at the recommendation of the the Executive Director, the Board of Directors approve the attached instructional service agreements for the 2023-2024 school year between TRECA Digital Academy and the following;**

- **Ridgedale Local Schools”**

Fran Voll moved to approve item 2023.08.8D Vaughn Sizemore seconded the motion

Ayes: Jim Craycraft, Vaughn Sizemore, Kate Fisher, Fran Voll, Ray Funk  
Nays: None

Vaughn Sizemore declared the motion approved.

**E. “RESOLVED, that the Board of Directors approve the revised Student Handbook for the 2023-2024 school year as presented.”**

Jim Craycraft moved to approve item 2023.08.8E Ray Funk seconded the motion

Ayes: Jim Craycraft, Vaughn Sizemore, Kate Fisher, Fran Voll, Ray Funk  
Nays: None

Vaughn Sizemore declared the motion approved.

### **Adjourn**

Fran Voll motioned to adjourn the meeting.  
Jim Craycraft seconded the motion.

Motion declared and meeting adjourned 8:45 AM