

Agenda Item 2023.05.6A – May 2023

TRECA Digital Academy

REGULAR MEETING MINUTES

April 19, 2023 @ 8:30 a.m.
2nd Floor Conference Room
107 N Main Street
Marion, Ohio

Board of Directors present for the meeting:

Vaughn Sizemore (President)
Ray Funk
Fran Voll
Kate Fisher

Board of Directors absent for the meeting:

Jim Craycraft (Vice President)

Meeting Participants

Adam Clark – Executive Director of TRECA Digital Academy
Jessica Wake – Treasurer of TRECA Digital Academy

Agenda & Other Items of concern

A. “RESOLVED, that the Board of Directors approves the minutes from the February, 2023 regular meeting as submitted.”

Fran Voll moved to approve item 2023.04.6A, Vaughn Sizemore seconded the motion

Ayes: Fran Voll, Vaughn Sizemore, Ray Funk, Kate Fisher
Nays: None

Vaughn Sizemore declared the motion approved.

Fiscal Officer Report and Recommendations

A. “RESOLVED, that the Board of Directors approve the attached Fiscal Officer report as submitted.”

Kate Fisher moved to approve item 2023.04.7A, Ray Funk seconded the motion

Ayes: Vaughn Sizemore, Fran Voll, Ray Funk, Kate Fisher
Nays: None

Vaughn Sizemore declared the motion approved.

B. “RESOLVED, that the Board of Directors approve the renewal of health, dental, vision and life insurance for TRECA employees at the rates presented.

BE IT FURTHER RESOLVED, that the Board of Directors renew a Section 125 Flexible Fringe Benefits Plan for employees of TRECA Digital Academy, to be effective July 1, 2023.”

Fran Voll moved to approve item 2023.04.7B, Kate Fisher seconded the motion

Ayes: Vaughn Sizemore, Fran Voll, Ray Funk, Kate Fisher

Nays: None

Vaughn Sizemore declared the motion approved.

Executive Director's Report and Recommendations

A. "RESOLVED, that the Board of Directors approves the submitted list of seniors for graduation, subject to their meeting all school and state requirements."

Fran Voll moved to approve item 2023.04.8A. Vaughn Sizemore seconded the motion

Ayes: Fran Voll, Vaughn Sizemore, Ray Funk, Kate Fisher

Nays: None

Vaughn Sizemore declared the motion approved.

B. "RESOLVED, that the Board of Directors approves the purchases submitted at the recommendation of the Executive Director.

- **VoiceThread - \$6,197.15**
- **Articulate (*Then & Now*) - \$217.96"**

Ray Funk moved to approve item 2023.04.8B. Kate Fisher seconded the motion

Ayes: Fran Voll, Vaughn Sizemore, Ray Funk, Kate Fisher

Nays: None

Vaughn Sizemore declared the motion approved.

C. "RESOLVED, that at the recommendation of the the Executive Director, the Board of Directors approve the following personnel action item(s):

- **Hire of Kelle Sherbourne as SAFE Learning Support Specialist, effective March 28, 2023.**
- **Hire of Kelsi Vogel as Instructional Advisor, effective April 24, 2023.**
- **Transfer of Kelsey Demjan as Intervention Specialist, effective March 31, 2023."**

Fran Voll moved to approve item 2023.04.8C. Ray Funk seconded the motion

Ayes: Fran Voll, Vaughn Sizemore, Ray Funk, Kate Fisher

Nays: None

Vaughn Sizemore declared the motion approved.

D. "RESOLVED, that at the recommendation of the Executive Director, the Board of Directors approve the purchased service agreements as presented;

- **META Solutions**
- **Lightspeed Filtering (META Solutions) – 3-year**
- **LinkedIn Learning 3-year**

- **Local Government Services”**

Kate Fisher moved to approve item 2023.04.8D. Vaughn Sizemore seconded the motion

Ayes: Fran Voll, Vaughn Sizemore, Ray Funk, Kate Fisher

Nays: None

Vaughn Sizemore declared the motion approved.

Discussion

Executive Director, Adam Clark, addressed the board to update them on the regular residency review of students enrolled at TRECA for the 2022-2023 school year. All families must provide proof of residency (POR) while enrolled at TRECA. The POR is to be updated whenever the family changes residence. TRECA provides families the opportunity to submit this electronically via the Evolve Parent Portal or within their annual student paperwork.

Adjourn

Kate Fisher motioned to adjourn the meeting.

Ray Funk seconded the motion.

Motion declared and meeting adjourned 8:55 AM