

Agenda Item 2023.04.6A – April 2023

TRECA Digital Academy

REGULAR MEETING MINUTES

March 15, 2023 @ 8:30 a.m.
2nd Floor Conference Room
107 N Main Street
Marion, Ohio

Board of Directors present for the meeting:

Vaughn Sizemore (President)
Jim Craycraft (Vice President)
Fran Voll
Kate Fisher

Board of Directors absent for the meeting:

Ray Funk

Meeting Participants

Adam Clark – Executive Director of TRECA Digital Academy
Jessica Wake – Treasurer of TRECA Digital Academy
Chuck Speelman – Sponsor Representative
Amy Goodson – Legal Counsel

Agenda & Other Items of concern

A. “RESOLVED, that the Board of Directors approves the minutes from the February, 2023 regular meeting as submitted.”

Jim Craycraft moved to approve item 2023.03.6A, Fran Voll seconded the motion

Ayes: Fran Voll, Vaughn Sizemore, Jim Craycraft, Kate Fisher
Nays: None

Vaughn Sizemore declared the motion approved.

B. “Annual training of the Board of Directors and administration at TRECA Digital Academy on Ohio Ethics and Sunshine Law requirements. Training provided by Amy Goodson Co. LLC.”

Fiscal Officer Report and Recommendations

A. “RESOLVED, that the Board of Directors approve the attached Fiscal Officer report as submitted.”

Fran Voll moved to approve item 2023.03.7A, Kate Fisher seconded the motion

Ayes: Vaughn Sizemore, Fran Voll, Jim Craycraft, Kate Fisher
Nays: None

Vaughn Sizemore declared the motion approved.

Executive Director's Report and Recommendations

A. "RESOLVED, that the Board of Directors approves the submitted list of seniors for graduation, subject to their meeting all school and state requirements."

Fran Voll moved to approve item 2023.03.8A. Vaughn Sizemore seconded the motion

Ayes: Fran Voll, Vaughn Sizemore, Jim Craycraft, Kate Fisher

Nays: None

Vaughn Sizemore declared the motion approved.

B. "RESOLVED, that the Board of Directors approves the purchases submitted at the recommendation of the Executive Director.

- **BrainPOP - \$7,221.25**
- **Edmentum - \$325,304.00"**

Jim Craycraft moved to approve item 2023.03.8B. Vaughn Sizemore seconded the motion

Ayes: Fran Voll, Vaughn Sizemore, Jim Craycraft, Kate Fisher

Nays: None

Vaughn Sizemore declared the motion approved.

C. "RESOLVED, that at the recommendation of the the Executive Director, the Board of Directors approve the following personnel action item(s):

- **Resignation of Julie Ulrich as Instructional Advisor, effective March 15, 2023."**

Fran Voll moved to approve item 2023.03.8D. Kate Fisher seconded the motion

Ayes: Fran Voll, Vaughn Sizemore, Jim Craycraft, Kate Fisher

Nays: None

Vaughn Sizemore declared the motion approved.

D. "RESOLVED, that at the recommendation of the the Executive Director, the Board of Directors approve the lease agreements for the following locations as presented;

- **META Solutions – 2100 Citygate Drive Columbus, Ohio 43219**
- **107 LLC – 107 N Main St Marion, Ohio 43302"**

Jim Craycraft moved to approve item 2023.02.8E. Fran Voll seconded the motion

Ayes: Fran Voll, Vaughn Sizemore, Jim Craycraft

Nays: None

Abstained: Kate Fisher

Vaughn Sizemore declared the motion approved.

E. "WHEREAS, the COVID-19 pandemic has expanded the need for professionals with online and distance learning experience in Ohio schools;

AND WHEREAS, the retention of TRECA employees is essential to ensuring the continuity of services to students dealing with the impact of the COVID-19 pandemic;

THEREFORE BE IT RESOLVED, that the Board of Directors approve a \$2,000 bonus, to be paid to all full-time TRECA employees that were employed during the FY23 school year and have maintained full-time employment with TRECA through September 1, 2023.

AND FURTHER BE IT RESOLVED, that the Board of Directors approve a \$2,000 bonus, to be paid to all part-time employees that were employed during the FY23 school year and have maintained part-time employment with TRECA through September 1, 2023, pro-rated to their average weekly hours worked against a forty hour week.”

Jim Craycraft moved to approve item 2023.02.8F. Kate Fisher seconded the motion

Ayes: Fran Voll, Vaughn Sizemore, Jim Craycraft, Ray Funk
Nays: None

Vaughn Sizemore declared the motion approved.

Discussion

Executive Director, Adam Clark, addressed the board to update them on the regular residency review of students enrolled at TRECA for the 2022-2023 school year. All families must provide proof of residency (POR) while enrolled at TRECA. The POR is to be updated whenever the family changes residence. TRECA provides families the opportunity to submit this electronically via the Evolve Parent Portal or within their annual student paperwork.

Discussion

Sponsor representative, Chuck Speelman, addressed the board to share that Tri-Rivers will be completing its second site visit this week. The second visit focuses on several compliance items. Tri-Rivers selected a sample of items from the overall list provided by the department of education. Mr. Speelman also noted that he has been in communication with ODE and TRECA over the last few weeks working through an ACT testing issue faced by a TRECA student. It involved medical waivers and Ohio's two-year untested rule for eschools.

Adjourn

Jim Craycraft motioned to adjourn the meeting.
Vaughn Sizemore seconded the motion.

Motion declared and meeting adjourned 9:30 AM