

**Agenda Item 2022.10.6A – October 2022**

**TRECA Digital Academy**

**REGULAR MEETING MINUTES**

September 21, 2022 @ 9:00 a.m.  
2<sup>nd</sup> Floor Conference Room  
107 N Main Street  
Marion, Ohio

**Board of Directors present for the meeting:**

Kate Fisher (President)  
Vaughn Sizemore (Vice President)  
Fran Voll

**Board of Directors absent for the meeting:**

Jim Craycraft  
Ray Funk

**Meeting Participants**

Adam Clark – Executive Director of TRECA Digital Academy  
Jessica Wake – Treasurer of TRECA Digital Academy  
Martin Duggan – Sponsor Representative

**Agenda & Other Items of concern**

**A. “RESOLVED, that the Board of Directors approves the minutes from the August 17, 2022 regular meeting as submitted.”**

Fran Voll moved to approve item 2022.09.6A, Vaughn Sizemore seconded the motion

Ayes: Fran Voll, Vaughn Sizemore, Kate Fisher  
Nays: None

Kate Fisher declared the motion approved.

**Fiscal Officer Report and Recommendations**

**A. “RESOLVED, that the Board of Directors approve the attached Fiscal Officer report as submitted.”**

Vaughn Sizemore moved to approve item 2022.09.7A, Kate Fisher seconded the motion

Ayes: Vaughn Sizemore, Fran Voll, Kate Fisher  
Nays: None

Kate Fisher declared the motion approved.

**Executive Director’s Report and Recommendations**

**A. “RESOLVED, that the Board of Directors approve the submitted list of seniors for graduation, subject to their meeting all school and state requirements.”**

Fran Voll moved to approve item 2022.09.8A. Vaughn Sizemore seconded the motion

Ayes: Fran Voll, Vaughn Sizemore, Kate Fisher

Nays: None

Kate Fisher declared the motion approved.

**B. “RESOLVED, that the Board of Directors approves the purchases submitted at the recommendation of the Executive Director.**

- **META Solutions (CISCO Meraki License) - \$7,681.82**
- **Imagine Learning LLC - \$81,075.00**
- **Digital Inspiration (Document Studio) *Then & Now* - \$118.80**
- **Ohio Edison (Springfield Office) *Then & Now* - \$488.40**
- **Verudix *Then & Now* - \$400.00**
- **OASBO *Then & Now* - \$770.00**
- **Muti-Vendor (SWO Signage) - \$7,905.10**
- **Itsavvy LLC - \$32,403.20”**

Kate Fisher moved to approve item 2022.09.8B. Vaughn Sizemore seconded the motion

Ayes: Fran Voll, Vaughn Sizemore, Kate Fisher

Nays: None

Kate Fisher declared the motion approved.

**C. “RESOLVED, that at the recommendation of the Executive Director, the Board of Directors approve the following personnel action item(s);**

- **Resignation of Jennifer Heinle as Speech Therapist, effective August 23, 2022.**
- **Resignation of Sara Riccio as Special Needs Coordinator, effective August 19, 2022.**
- **Resignation of Beulah Hartge as Intervention Specialist, effective September 30, 2022.**
- **Hire of Kallie Sink as Teacher, effective August 22, 2022.**
- **Hire of Brittney Gregg as Teacher, effective August 22, 2022.**
- **Hire of Nicolena Falter as Student Attendance Specialist, effective September 26, 2022.**
- **Promotion of Lauren Lavy as Special Needs Coordinator, effective September 6, 2022.**
- **Promotion of Sarah Day as Special Needs Coordinator, effective September 6, 2022.**
- **Promotion of Emily Baker as Wellness Specialist, effective September 16, 2022.**
- **Stipend for Heather Simpkins, effective August 18, 2022.”**

Fran Voll moved to approve item 2022.09.8C. Vaughn Sizemore seconded the motion

Ayes: Fran Voll, Vaughn Sizemore, Kate Fisher

Nays: None

Kate Fisher declared the motion approved.

### **Discussion**

Executive Director, Adam Clark, addressed the board to update them on the regular residency review of students enrolled at TRECA for the 2022-2023 school year. All families must provide proof of residency (POR) while enrolled at TRECA. The POR is to be updated whenever the family changes residence. TRECA provides families the opportunity to submit this electronically via the Evolve Parent Portal or within their annual student paperwork.

Mr. Clark also shared with the board that the office building that currently contains TRECA's headquarters may be available for purchase in the near future. The building at 107 N Main St in Marion houses TRECA's central office staff and enrollment center for north central Ohio. Mr. Clark and treasurer, Jessica Wake, will be putting together details for the board in future meetings as they consider the options.

Finally, Mr. Clark shared the results of the 2021-2022 local report card for TRECA. The school received an "Exceeds Standards" rating overall on its Dropout Prevention & Recovery report card. This is the first time TRECA has received an "Exceeds" rating overall. Mr. Clark outlined each of the four components of the report card, highlighting the improvements that have trended over the last several years. He noted that there is still a great deal that needs done to improve outcomes for students, however, this report card is a reflection of the hard work of students and staff at TRECA. Mr. Clark intends to build on this momentum in the coming school year.

### **Sponsor Report & Feedback**

As sponsor representative, Martin Duggan, addressed the board with a few items. The first was to note that Tri-Rivers is very pleased that TRECA has fulfilled its FTE repayment from fiscal year 2017. In addition, Tri-Rivers has continued to work with the Ohio Department of Education on the extension of its sponsorship authorization.

### **Adjourn**

Fran Voll motioned to adjourn the meeting.  
Vaughn Sizemore seconded the motion.

Motion declared and meeting adjourned 9:38 AM