

**Agenda Item 2022.09.6A – September 2022**

**TRECA Digital Academy**

**REGULAR MEETING MINUTES**

August 17, 2022 @ 9:00 a.m.  
2<sup>nd</sup> Floor Conference Room  
107 N Main Street  
Marion, Ohio

**Board of Directors present for the meeting:**

Kate Fisher (President)  
Vaughn Sizemore (Vice President)  
Fran Voll  
Jim Craycraft  
Ray Funk

**Board of Directors absent for the meeting:**

N/A

**Meeting Participants**

Adam Clark – Executive Director of TRECA Digital Academy  
Jessica Wake – Treasurer of TRECA Digital Academy  
Chuck Speelman – Sponsor Representative

**Agenda & Other Items of concern**

**A. “RESOLVED, that the Board of Directors approves the minutes from the July 20, 2022 regular meeting as submitted.”**

Fran Voll moved to approve item 2022.08.6A, Jim Craycraft seconded the motion

Ayes: Fran Voll, Vaughn Sizemore, Jim Craycraft, Kate Fisher, Ray Funk  
Nays: None

Kate Fisher declared the motion approved.

**Fiscal Officer Report and Recommendations**

**A. “RESOLVED, that the Board of Directors approve the attached Fiscal Officer report as submitted.”**

Kate Fisher moved to approve item 2022.08.7A, Ray Funk seconded the motion

Ayes: Vaughn Sizemore, Fran Voll, Jim Craycraft, Kate Fisher, Ray Funk  
Nays: None

Kate Fisher declared the motion approved.

**Executive Director’s Report and Recommendations**

**A. “RESOLVED, that the Board of Directors approve the submitted list of seniors for graduation, subject to their meeting all school and state requirements.”**

Fran Voll moved to approve item 2022.08.8A. Kate Fisher seconded the motion

Ayes: Fran Voll, Vaughn Sizemore, Jim Craycraft, Kate Fisher, Ray Funk

Nays: None

Kate Fisher declared the motion approved.

**B. “RESOLVED, that the Board of Directors approves the purchases submitted at the recommendation of the Executive Director.**

- **CDW-G - \$191,000.00**
- **Penn Foster INC - \$9,000.00**
- **Nearpod INC - \$12,500.00**
- **Grammarly INC - \$15,450.00**
- **BASE Education- \$8,000.00**
- **McTighe & Assoc. - \$6,500.00**
- **Laipply's Printing - \$6,129.41**
- **AT&T (*Then & Now*) - \$3,000.00**
- **Workplace (*Then & Now*) - \$3,150.00”**

Vaughn Sizemore moved to approve item 2022.08.8B. Ray Funk seconded the motion

Ayes: Fran Voll, Vaughn Sizemore, Jim Craycraft, Kate Fisher, Ray Funk

Nays: None

Kate Fisher declared the motion approved.

**C. “RESOLVED, that at the recommendation of the Executive Director, the Board of Directors approve the following personnel action item(s);**

- **Resignation of Melinda Dickerson as Receptionist, effective August 1, 2022.**
- **Resignation of Jessica Harmon as Enrollment Specialist, effective August 5, 2022.**
- **Resignation of Jennifer Vaughn as Special Needs Coordinator, effective August 17, 2022.**
- **Resignation of Sarabeth Wolf as Intervention Specialist, effective August 13, 2022.**
- **Hire of Kelsey Demjan as Intervention Specialist, effective August 15, 2022.**
- **Hire of Rhys Miller as Teacher ,effective August 15, 2022.**
- **Hire of Anna Royer as Teacher ,effective August 15, 2022.**
- **Hire of Cathy Sewell as Enrollment Specialist, effective August 15, 2022.**
- **Hire of Lauren Simpson as Teacher, effective August 15, 2022.**
- **Hire of Dawn Lawrence as Teacher, effective August 15, 2022**
- **Hire of Sydney Maillot as Advisor, effective August 15, 2022**
- **Hire of Michelle Kennat as Teacher, effective August 15, 2022**
- **Hire of Jennifer Heinle as Speech Therapist, effective August 15, 2022**
- **Addition of Brittney Dodrill, Diane Eastman, Renauta Griffen, Karen Harwell, Erin Longo, and Melissa Nothing to the approved substitute list, effective August 18, 2022.**
- **Change in salary for Jennifer Haberman-Boleyn, as Career & College Specialist, effective August 15, 2022.”**

Jim Craycraft moved to approve item 2022.08.8C. Ray Funk seconded the motion

Ayes: Fran Voll, Vaughn Sizemore, Jim Craycraft, Kate Fisher, Ray Funk  
Nays: None

Kate Fisher declared the motion approved.

**D. “RESOLVED, that at the recommendation of the Executive Director, the Board of Directors approve the attached instructional service agreements for the 2022-2023 school year between TRECA Digital Academy and the following.**

- **Dayton Early College Academy**
- **Horizon Science Academy**
- **Federal Hocking Local Schools”**

Jim Craycraft moved to approve item 2022.08.8D. Kate Fisher seconded the motion

Ayes: Fran Voll, Vaughn Sizemore, Jim Craycraft, Kate Fisher, Ray Funk  
Nays: None

Kate Fisher declared the motion approved.

**E. “RESOLVED, that the Board of Directors approve the revised Student Handbook for the 2022-2023 school year as submitted.”**

Fran Voll moved to approve item 2022.08.8E. Ray Funk seconded the motion

Ayes: Fran Voll, Vaughn Sizemore, Jim Craycraft, Kate Fisher, Ray Funk  
Nays: None

Kate Fisher declared the motion approved.

### **Discussion**

Executive Director, Adam Clark, spoke with the board about their interest in having a work session for future planning prior to the October regular meeting. Interest had been expressed in scheduling time for the board to engage in discussion with TRECA administration regarding future plans impacting the school and finances. The work session will take place from 8:00am to 9:00am on October 19<sup>th</sup>, prior to the regular meeting starting at 9am.

### **Adjourn**

Ray Funk motioned to adjourn the meeting.  
Jim Craycraft seconded the motion.

Motion declared and meeting adjourned 9:28 AM