

TRECA Digital Academy

REGULAR MEETING MINUTES

May 18, 2022 @ 9:00 a.m.
2nd Floor Conference Room
107 N Main Street
Marion, Ohio

Board of Directors present for the meeting:

Vaughn Sizemore (Vice President)
Ray Funk
Fran Voll

Board of Directors absent for the meeting:

Kate Fisher (President)
Jim Craycraft

Meeting Participants

Adam Clark – Executive Director of TRECA Digital Academy
Jessica Wake – Treasurer of TRECA Digital Academy (attended virtually)
Chuck Speelman – Sponsor Representative
Amy Goodson – Legal Counsel (attended virtually from 9AM to 9:24AM)

Agenda & Other Items of concern

A. “RESOLVED, that the Board of Directors approves the minutes from the April 20, 2022 regular meeting as submitted.”

Fran Voll moved to approve item 2022.05.6A, Ray Funk seconded the motion

Ayes: Fran Voll, Vaughn Sizemore, Ray Funk
Nays: None

Vaughn Sizemore declared the motion approved.

Fiscal Officer Report and Recommendations

A. “RESOLVED, that the Board of Directors approve the attached Fiscal Officer report as submitted.”

Ray Funk moved to approve item 2022.05.7A, Fran Voll seconded the motion

Ayes: Vaughn Sizemore, Ray Funk, Fran Voll
Nays: None

Vaughn Sizemore declared the motion approved.

B. “RESOLVED, that the Board of Directors approve the five-year forecast as presented by the treasurer.”

Fran Voll moved to approve item 2022.05.7B, Vaughn Sizemore seconded the motion

Ayes: Fran Voll, Vaughn Sizemore, Ray Funk
Nays: None

Vaughn Sizemore declared the motion approved.

Executive Director's Report and Recommendations

A. "RESOLVED, that the Board of Directors approve the submitted list of seniors for graduation, subject to their meeting all school and state requirements."

Fran Voll moved to approve item 2022.05.8A. Ray Funk seconded the motion

Ayes: Fran Voll, Vaughn Sizemore, Ray Funk
Nays: None

Vaughn Sizemore declared the motion approved.

B. "RESOLVED, that the Board of Directors approves the purchases submitted at the recommendation of the Executive Director."

Ray Funk moved to approve item 2022.05.8B. Vaughn Sizemore seconded the motion

Ayes: Fran Voll, Vaughn Sizemore, Ray Funk
Nays: None

Vaughn Sizemore declared the motion approved.

C. "RESOLVED, that at the recommendation of the Executive Director, the Board of Directors approve the following personnel action item(s);

- **Resignation of Charlotte Lively as Student Assistance Specialist, effective May 9, 2022.**
- **Resignation of Victoria Humphrey as SAFE Specialist, effective May 27, 2022.**
- **Resignation of Tarah Johnston as Advisor, effective May 2, 2022.**
- **Resignation of Madalyn Oyster as Advisor, effective April 20, 2022.**
- **Hire of Sarah Day as Instructional Coach, effective July 11, 2022.**
- **Hire of Demetria Gill as Social Studies Teacher, effective August 15, 2022.**
- **Hire of Kimberly Williams as Intervention Specialist, effective August 15, 2022.**
- **Hire of Summerly Rowland as School Counselor, effective August 15, 2022.**
- **Temporary/Seasonal hire of Jane Baldwin for K-8 TRECA Summer School, effective June 6, 2022.**
- **Temporary/Seasonal hire of Beulah Hartge for K-8 TRECA Summer School, effective June 6, 2022.**
- **Temporary/Seasonal hire of Sheri Nordman for K-8 TRECA Summer School, effective June 6, 2022.**
- **Stipend for Jane Baldwin as K-3 Teacher Leader, effective July 1, 2022.**
- **Stipend for Tara Roach as 7-8 Teacher Leader, effective July 1, 2022.**
- **Stipend for Mark Miller as Math Teacher Leader, effective July 1, 2022.**
- **Stipend for Lisa Adkins as English Teacher Leader, effective July 1, 2022.**
- **Stipend for Holly McKenzie as Grades 4-6 Teacher Leader, effective July 1, 2022.**

- **Stipend for Daniel Daily as Social Studies Teacher Leader, effective July 1, 2022.**
- **Stipend for Chad Ruhe as Science Teacher Leader, effective July 1, 2022.”**

Fran Voll moved to approve item 2022.05.8C. Vaughn Sizemore seconded the motion

Ayes: Fran Voll, Vaughn Sizemore, Ray Funk

Nays: None

Vaughn Sizemore declared the motion approved.

D. “RESOLVED, that the Board of Directors approve the salary and compensation increases, effective July 1, 2022 for all full-time and part-time employees as presented.”

Ray Funk moved to approve item 2022.05.8D. Vaughn Sizemore seconded the motion

Ayes: Fran Voll, Vaughn Sizemore, Ray Funk

Nays: None

Vaughn Sizemore declared the motion approved.

E. “RESOLVED, that at the recommendation of the Executive Director, the Board of Directors approve the attached instructional service agreements for the 2022-2023 school year between TRECA Digital Academy and the following.

- **Everest High School”**

Fran Voll moved to approve item 2022.05.8E. Ray Funk seconded the motion

Ayes: Fran Voll, Vaughn Sizemore, Ray Funk

Nays: None

Vaughn Sizemore declared the motion approved.

F. “RESOLVED, that the Board of Directors adopt the policy revisions as presented.

- **Resignation & Voluntary Termination**
- **Scheduling & Compensation**
- **Fiscal Internal Controls”**

Fran Voll moved to approve item 2022.05.8F. Ray Funk seconded the motion

Ayes: Fran Voll, Vaughn Sizemore, Ray Funk

Nays: None

Vaughn Sizemore declared the motion approved.

G. “RESOLVED, that the Board of Directors approve the lease agreement with MRM Group LTD as submitted for 3500 Pentagon BLVD Beavercreek, Ohio office location.”

Vaughn Sizemore moved to approve item 2022.05.8G. Ray Funk seconded the motion

Ayes: Fran Voll, Vaughn Sizemore, Ray Funk

Nays: None

Vaughn Sizemore declared the motion approved.

H. “RESOLVED, that the Board of Directors approve the service agreements with the following entities, as presented.

- **Weswurd LLC**
- **META Solutions”**

Vaughn Sizemore moved to approve item 2022.05.8H. Fran Voll seconded the motion

Ayes: Fran Voll, Vaughn Sizemore, Ray Funk

Nays: None

Vaughn Sizemore declared the motion approved.

Discussion

Adam Clark, executive director, provided the board with an update to ongoing student residency records review. TRECA enrollment staff continue to work with families on updating proof of residence documentation, to accurately identify each student's district of residence. Mr. Clark shared that over the summer, the verification process will continue as families are asked to complete student packets for the new school year. This includes verifying their residence.

Sponsor Report & Feedback

Chuck Speelman, sponsor representative, updated the board on Tri-Rivers Career Center's agreement with the Ohio Department of Education authorizing them as a community school sponsor. They have been operating under a five-year agreement and Tri-Rivers has requested the department to grant it a new agreement. Tri-Rivers believes it qualifies for a ten-year renewal this time around and has requested that term for its coming renewal. Mr. Speelman will keep the TRECA board up to speed as a new sponsor agreement is approved by the Ohio Department of Education.

Adjourn

Fran Voll motioned to adjourn the meeting.

Ray Funk seconded the motion.

Motion declared and meeting adjourned 10:05 AM