

**Agenda Item 2022.03.6A – March 2022**

**TRECA Digital Academy**

**REGULAR MEETING MINUTES**

February 16, 2022 @ 9:00 a.m.  
2<sup>nd</sup> Floor Conference Room  
107 N Main Street  
Marion, Ohio

**Board of Directors present for the meeting:**

Kate Fisher (President)  
Jim Craycraft  
Fran Voll  
Vaughn Sizemore (Vice President)  
Ray Funk

**Board of Directors absent for the meeting:**

N/A

**Meeting Participants**

Adam Clark – Executive Director of TRECA Digital Academy  
Jessica Wake – Treasurer of TRECA Digital Academy  
Chuck Speelman – Sponsor Representative

**Agenda & Other Items of concern**

**A. “RESOLVED, that the Board of Directors approves the minutes from the January 12, 2022 organizational and regular meeting as submitted.”**

Jim Craycraft moved to approve item 2022.02.6A, Fran Voll seconded the motion

Ayes: Kate Fisher, Jim Craycraft, Fran Voll, Vaughn Sizemore, Ray Funk  
Nays: None

Kate Fisher declared the motion approved.

**Fiscal Officer Report and Recommendations**

**A. “RESOLVED, that the Board of Directors approve the attached Fiscal Officer report as submitted.”**

Ray Funk moved to approve item 2022.02.7A, Kate Fisher seconded the motion

Ayes: Kate Fisher, Jim Craycraft, Fran Voll, Vaughn Sizemore, Ray Funk  
Nays: None

Kate Fisher declared the motion approved.

**Executive Director’s Report and Recommendations**

**A. “RESOLVED, that the Board of Directors approve the submitted list of seniors for graduation, subject to their meeting all school and state requirements.”**

Jim Craycraft moved to approve item 2022.02.8A. Fran Voll seconded the motion

Ayes: Kate Fisher, Jim Craycraft, Fran Voll, Vaughn Sizemore, Ray Funk

Nays: None

Kate Fisher declared the motion approved.

**B. “RESOLVED, that the Board of Directors approves the purchases submitted at the recommendation of the Executive Director.**

- **CDW-G - \$11,050.04**
- **Penn Foster INC - \$13,800.00**
- **The Computing Tech Industry Association, INC - \$6,986.00**
- **American AED LLC - \$10,309.80**
- **LR Publications - \$5,800.00”**

Jim Craycraft moved to approve item 2022.02.8B. Ray Funk seconded the motion

Ayes: Kate Fisher, Jim Craycraft, Fran Voll, Vaughn Sizemore, Ray Funk

Nays: None

Kate Fisher declared the motion approved.

**C. “RESOLVED, that at the recommendation of the Executive Director, the Board of Directors approve the following personnel action item(s);**

- **Resignation of Jenny Boyce as Teacher, effective February 18, 2022.**
- **Resignation of Erica Pullins as Speech Therapist, effective February 28, 2022.**
- **Calendar change of Jennifer Ballenger, effective July 1, 2022.**
- **Calendar change of Jessie Tafe, effective July 1, 2022.**
- **Calendar change of Casey Mayer, effective July 1, 2022.**
- **Calendar change of Emily Fitzpatrick-Kirk, effective July 1, 2022.**
- **Calendar change of Jennifer Haberman-Boleyn, effective July 1, 2022.”**

Kate Fisher moved to approve item 2022.02.8C. Vaughn Sizemore seconded the motion

Ayes: Kate Fisher, Jim Craycraft, Fran Voll, Vaughn Sizemore, Ray Funk

Nays: None

Kate Fisher declared the motion approved.

**D. “RESOLVED, that the Board of Directors of TRECA Digital Academy approve the school and staff calendars for the 2022-2023 school year as submitted.”**

Ray Funk moved to approve item 2022.02.8D. Jim Craycraft seconded the motion

Ayes: Kate Fisher, Jim Craycraft, Fran Voll, Vaughn Sizemore, Ray Funk

Nays: None

Kate Fisher declared the motion approved.

**E. “WHEREAS, the spread of COVID-19 cases across the state of Ohio has dropped within the last month.**

**THEREFORE BE IT RESOLVED, that the Board of Directors rescind the Face Covering Policy for the 2021-2022 school year, effective February 28, 2022.”**

Ray Funk moved to approve item 2022.02.8E. Jim Craycraft seconded the motion

Ayes: Kate Fisher, Jim Craycraft, Fran Voll, Vaughn Sizemore, Ray Funk

Nays: None

Kate Fisher declared the motion approved.

### **Discussion**

Adam Clark, executive director, provided the board with an update to ongoing student residency records review. TRECA enrollment staff continue to work with families on updating proof of residence documentation, to accurately identify each student's district of residence.

### **Sponsor Feedback**

Chuck Speelman, sponsor representative, addressed the board in regards to the annual sponsor evaluation for Tri-Rivers Career Center. Tri-Rivers is in its final year of exemption in the sponsor evaluation system. This exemption was earned by being rated highly in previous sponsor evaluations. The three year exemption is coming to an end after this school year and therefore, the full sponsor evaluation will take place in the 2022-2023 school year. Mr. Speelman noted that this would not alter much from TRECA's perspective, but it should be noted that the sponsor evaluation system has gone through some changes in the last few years.

### **Adjourn**

Jim Craycraft motioned to adjourn the meeting.

Ray Funk seconded the motion.

Motion declared and meeting adjourned 9:32 AM