

Agenda Item 2021.12.6A – December 2021

TRECA Digital Academy

REGULAR MEETING MINUTES

November 17, 2021 @ 9:00 a.m.
2nd Floor Conference Room
107 N Main Street
Marion, Ohio

Board of Directors present for the meeting:

Kate Fisher (President)
Jim Craycraft (Vice President)
Fran Voll
Ray Funk
Vaughn Sizemore

Board of Directors absent for the meeting:

N/A

Meeting Participants

Adam Clark – Executive Director of TRECA Digital Academy
Jessica Wake – Treasurer of TRECA Digital Academy
Chuck Speelman – Sponsor Representative

Agenda & Other Items of concern

A. “RESOLVED, that the Board of Directors approves the minutes from the September 15, 2021 regular meeting as submitted.”

Fran Voll moved to approve item 2021.11.6A, Vaughn Sizemore seconded the motion

Ayes: Jim Craycraft, Fran Voll, Kate Fisher, Ray Funk, Vaughn Sizemore
Nays: None

Kate Fisher declared the motion approved.

B. “RESOLVED, that the Board of Directors appoint Jessica Wake as the Board's designee for public records training.”

Ray Funk moved to approve item 2021.12.6B, Vaughn Sizemore seconded the motion

Ayes: Jim Craycraft, Fran Voll, Kate Fisher, Ray Funk, Vaughn Sizemore
Nays: None

Kate Fisher declared the motion approved.

Fiscal Officer Report and Recommendations

A. “RESOLVED, that the Board of Directors approve the attached Fiscal Officer report as submitted.”

Jim Craycraft moved to approve item 2021.11.7A, Fran Voll seconded the motion

Ayes: Jim Craycraft, Fran Voll, Kate Fisher, Ray Funk, Vaughn Sizemore
Nays: None

Kate Fisher declared the motion approved.

Executive Director's Report and Recommendations

A. "RESOLVED, that the Board of Directors approve the submitted list of seniors for graduation, subject to their meeting all school and state requirements."

Fran Voll moved to approve item 2021.11.8A. Kate Fisher seconded the motion

Ayes: Jim Craycraft, Fran Voll, Kate Fisher, Ray Funk, Vaughn Sizemore
Nays: None

Kate Fisher declared the motion approved.

B. "RESOLVED, that at the recommendation of the Executive Director, the Board of Directors approve the following personnel action items.

- **Resignation of Kara Blumfeldt as School Counselor, effective November 12, 2021.**
- **Hire of Caitlyn Leimbach as Assessment & Enrollment Support Specialist, effective November 15, 2021.**
- **Hire of Melinda Dickerson as Office Clerk, effective October 26, 2021.**
- **Addition of Melissa Hammond to the approved substitute list, effective October 28, 2021.**
- **Addition of Jennifer Wallace to the approved substitute list, effective November 9, 2021.**
- **Addition of Heather Jacobs to the approved substitute list, effective November 9, 2021.**
- **Addition of Christy Newman to the approved substitute list, effective November 16, 2021."**

Kate Fisher moved to approve item 2021.11.8B. Jim Craycraft seconded the motion

Ayes: Jim Craycraft, Fran Voll, Kate Fisher, Ray Funk, Vaughn Sizemore
Nays: None

Kate Fisher declared the motion approved.

C. "RESOLVED, that the Board of Directors approves the purchases submitted at the recommendation of the Executive Director.

- **Technology In Education Inc. - \$10,235.00**
- **Edgenuity - \$28,000.00"**

Vaughn Sizemore moved to approve item 2021.11.8C. Fran Voll seconded the motion

Ayes: Jim Craycraft, Fran Voll, Kate Fisher, Ray Funk, Vaughn Sizemore
Nays: None

Kate Fisher declared the motion approved.

D. “RESOLVED, the the Board of Directors adopt the following policies as presented;

- **Counselor Evaluation Policy”**

Kate Fisher moved to approve item 2021.11.8D. Vaughn Sizemore seconded the motion

Ayes: Jim Craycraft, Fran Voll, Kate Fisher, Ray Funk, Vaughn Sizemore

Nays: None

Kate Fisher declared the motion approved.

E. “RESOLVED, that the Board of Directors approves the lease renewal with Compass South Professional Center, LLC as submitted for the 8180 Brecksville Road, Suite 201 office location.”

Kate Fisher moved to approve item 2021.11.8E. Ray Funk seconded the motion

Ayes: Jim Craycraft, Fran Voll, Kate Fisher, Ray Funk, Vaughn Sizemore

Nays: None

Kate Fisher declared the motion approved.

Discussion

Adam Clark, executive director, provided the board with an update to ongoing student residency records review. TRECA enrollment staff continue to work with families on updating proof of residence documentation, to accurately identify each student's district of residence.

Sponsor Report & Feedback

Sponsor representative, Chuck Speelman, addressed the board with an update from Tri-Rivers Career Center. Tri-Rivers has recently completed its annual report for TRECA, and gave the school an overall rating of “Meets Expectations.” This rating consists of several components, that the sponsor must evaluate based on measures outlined within the sponsorship agreement. Mr. Speelman noted that the report has been submitted to the Ohio Department of Education and that he would email copies of the report to each of the board members. Finally, Mr. Speelman shared that he would also be sending out a second legal update in the coming weeks.

Adjourn

Fran Voll motioned to adjourn the meeting.

Jim Craycraft seconded the motion.

Motion declared and meeting adjourned 9:42 AM