

Agenda Item 2021.10.6A – October 2021

TRECA Digital Academy

REGULAR MEETING MINUTES

September 15, 2021 @ 9:00 a.m.
2nd Fillor Conference Room
107 N Main Street
Marion, Ohio

Board of Directors present for the meeting:

Kate Fisher (President)
Jim Craycraft (Vice President)
Fran Voll
Vaughn Sizemore

Board of Directors absent for the meeting:

Ray Funk

Meeting Participants

Adam Clark – Executive Director of TRECA Digital Academy
Jessica Wake – Treasurer of TRECA Digital Academy
Chuck Speelman – Sponsor Representative

Agenda & Other Items of concern

A. “RESOLVED, that the Board of Directors approves the minutes from the August 18, July 21, 2021 regular meeting as submitted.”

Kate Fisher moved to approve item 2021.09.6A, Fran Voll seconded the motion

Ayes: Jim Craycraft, Fran Voll, Kate Fisher, Vaughn Sizemore
Nays: None

Kate Fisher declared the motion approved.

Fiscal Officer Report and Recommendations

A. “RESOLVED, that the Board of Directors approve the attached Fiscal Officer report as submitted.”

Fran Voll moved to approve item 2021.09.7A, Vaughn Sizemore seconded the motion

Ayes: Jim Craycraft, Fran Voll, Kate Fisher, Vaughn Sizemore
Nays: None

Kate Fisher declared the motion approved.

Executive Director’s Report and Recommendations

A. “RESOLVED, that the Board of Directors approve the submitted list of seniors for graduation, subject to their meeting all school and state requirements.”

Fran Voll moved to approve item 2021.09.8A. Kate Fisher seconded the motion

Ayes: Jim Craycraft, Fran Voll, Kate Fisher, Vaughn Sizemore

Nays: None

Kate Fisher declared the motion approved.

B. “RESOLVED, that at the recommendation of the Executive Director, the Board of Directors approve the following personnel action items.

- **Resignation of Leslie Smith as Enrollment Specialist, effective September 3, 2021.**
- **Resignation of Lesa Joseph as Records Clerk, effective August 19, 2021.**
- **Dismissal of Andrew Jarvi as Regional Coordinator, effective August 31, 2021.**
- **Hire of John Johnston as Shipping & Receiving Specialist, effective September 15, 2021.**
- **Hire of Rachael Arnold as Teacher, effective September 13, 2021.**
- **Hire of Melissa Dyrland as Student Attendance Specialist, effective September 16, 2021.**
- **Transfer of Emily Baker as Advisor, effective September 21, 2021.**
- **Promotion of Marion Luby as Regional Coordinator, effective August 31, 2021.**
- **Promotion of Amanda Varney as Student Pathways Coordinator, effective August 17, 2021.**
- **Stipend for Holly McKenzie as 4-6 Teacher Leader, effective August 23, 2021.**
- **Hourly pay increase for Casey Fuchs as Teacher, effective August 23, 2021.**
- **Hourly pay increase for Jane Tomaszewski as Teacher, effective August 23, 2021.**
- **Hourly pay increase for Mike Wright as Teacher, effective August 23, 2021.**
- **Hourly pay increase for Alma Delmonte as Teacher, effective August 23, 2021.**
- **Hourly pay increase for Kelli Emge as Teacher, effective August 23, 2021.**
- **Hourly pay increase for Kelcee Daniels as HR Assistant, effective August 23, 2021.**

Fran Voll moved to approve item 2021.09.8B. Jim Craycraft seconded the motion

Ayes: Jim Craycraft, Fran Voll, Kate Fisher, Vaughn Sizemore

Nays: None

Kate Fisher declared the motion approved.

C. “RESOLVED, that the Board of Directors approves the purchases submitted at the recommendation of the Executive Director.

- **CDW-G - \$12,770.00**
- **Focus Care (FEV Tutor) - \$75,000.00**
- **Curriculum & Associates (iReady) - \$27,900.00**
- **VectraTek - \$7,160.00”**

Vaughn Sizemore moved to approve item 2021.09.8C. Jim Craycraft seconded the motion

Ayes: Jim Craycraft, Fran Voll, Kate Fisher, Vaughn Sizemore
Nays: None

Kate Fisher declared the motion approved.

D. “RESOLVED, that at the recommendation of the Executive Director, the Board of Directors approve the attached instructional service agreements for the 2021-2022 school year between TRECA Digital Academy and the following:

- ***Dayton Early College Academy***
- ***Medina City Schools***
- ***Cardington-Lincoln Local Schools”***

Kate Fisher moved to approve item 2021.09.8D. Fran Voll seconded the motion

Ayes: Jim Craycraft, Fran Voll, Kate Fisher, Vaughn Sizemore
Nays: None

Kate Fisher declared the motion approved.

Sponsor Report & Feedback

Sponsor representative, Chuck Speelman, addressed the board with an update from Tri-Rivers Career Center. He mentioned that traditional schools may be reaching out to TRECA leadership in the near future to discuss possibly contracting for instructional services. The ongoing pandemic has created a growing need for traditional schools to offer online course options within their districts. TRECA has provided these kinds of services to schools for years, and it would be a good option for schools to consider. Mr. Speelman also shared that Tri-Rivers will be hiring a consultant to assist with sponsorship duties. The new consultant has a great deal of experience in community school sponsorship and will add another layer of support for TRECA, to ensure that compliance timelines continue to be met. While Tri-Rivers has maintained status as a quality sponsor in Ohio, they want to ensure that they stay on top of ongoing changes to sponsorship expectations within the state of Ohio.

Adjourn

Vaughn Sizemore motioned to adjourn the meeting.
Jim Craycraft seconded the motion.

Motion declared and meeting adjourned 9:22 AM