

**Agenda Item 2021.09.6A – September 2021**

**TRECA Digital Academy**

**REGULAR MEETING MINUTES**

August 18, 2021 @ 9:00 a.m.  
2<sup>nd</sup> Fillor Conference Room  
107 N Main Street  
Marion, Ohio

**Board of Directors present for the meeting:**

**Kate Fisher (President)**  
**Jim Craycraft (Vice President)**  
**Fran Voll**  
**Ray Funk**  
**Vaughn Sizemore**

**Board of Directors absent for the meeting:**

**N/A**

**Meeting Participants**

**Adam Clark – Executive Director of TRECA Digital Academy**  
**Jessica Wake – Treasurer of TRECA Digital Academy**  
**Chuck Speelman – Sponsor Representative**

**Agenda & Other Items of concern**

**A. “RESOLVED, that the Board of Directors approves the minutes from the July 21, 2021 regular meeting as submitted.”**

Fran Voll moved to approve item 2021.08.6A, Jim Craycraft seconded the motion

Ayes: Jim Craycraft, Fran Voll, Ray Funk, Kate Fisher, Vaughn Sizemore  
Nays: None

Kate Fisher declared the motion approved.

**Fiscal Officer Report and Recommendations**

**A. “RESOLVED, that the Board of Directors approve the attached Fiscal Officer report as submitted.”**

Vaughn Sizemore moved to approve item 2021.08.7A, Ray Funk seconded the motion

Ayes: Jim Craycraft, Fran Voll, Ray Funk, Kate Fisher, Vaughn Sizemore  
Nays: None

Kate Fisher declared the motion approved.

**B. “RESOLVED, that the Board of Directors authorize the establishment of the following fund for TRECA Digital Academy, effective January 1, 2017.”**

Fran Voll moved to approve item 2021.08.7A, Kate Fisher seconded the motion

Ayes: Jim Craycraft, Fran Voll, Ray Funk, Kate Fisher, Vaughn Sizemore  
Nays: None

Kate Fisher declared the motion approved.

### **Executive Director's Report and Recommendations**

**A. "RESOLVED, that at the recommendation of the Executive Director, the Board of Directors approve the following personnel action items.**

- **Resignation of Belynda Schuman as Teacher, effective August 1, 2021.**
- **Resignation of Shelby Hunter as Student Pathways Coord., effective August 20, 2021.**
- **Resignation of Adam Redlin as Technician, effective August 20, 2021.**
- **Resignation of Lori Mesauros as Instructional Coach, effective August 6, 2021.**
- **Resignation of Morgan Whitmore as Instructional Advisor, effective August 20, 2021.**
- **Hire of Alyssa Dickerhoof as Intervention Specialist, effective August 16, 2021.**
- **Hire of Holly Schaber as Enrollment Specialist, effective August 3, 2021.**
- **Resignation of Holly Schaber as Enrollment Specialist, effective August 3, 2021.**
- **Hire of Leslie Smith as Enrollment Specialist, effective August 3, 2021.**
- **Hire of Tyler Tafe as Student Attendance Specialist, effective August 9, 2021.**
- **Hire of Sarah Wallace as Student Attendance Specialist, effective August 18, 2021.**
- **Hire of Casey Mayer as School Counselor, effective August 18, 2021.**
- **Promotion of Kara White to the position of Special Needs Office Clerk, effective August 3, 2021.**
- **Correction to the hire of Charlotte Lively as Student Attendance Specialist, effective August 9, 2021.**

Kate Fisher moved to approve item 2021.08.8A. Ray Funk seconded the motion

Ayes: Jim Craycraft, Fran Voll, Ray Funk, Kate Fisher, Vaughn Sizemore  
Nays: None

Kate Fisher declared the motion approved.

**B. "RESOLVED, that the Board of Directors approves the purchases submitted at the recommendation of the Executive Director.**

- **Live Online Math - \$54,000.00**
- **Zovio Inc (Tutorme) - \$65,000.00**
- **BorderLAN Cyber Security (Lightspeed) - \$11,182.22"**

Fran Voll moved to approve item 2021.08.8B. Jim Craycraft seconded the motion

Ayes: Jim Craycraft, Fran Voll, Ray Funk, Kate Fisher, Vaughn Sizemore  
Nays: None

Kate Fisher declared the motion approved.

**C. “RESOLVED, that the Board of Directors adopt the Face Covering Policy for the 2021-2022 school year, to remain in effect until further board action.”**

Ray Funk moved to approve item 2021.08.8C. Vaughn Sizemore seconded the motion

Ayes: Jim Craycraft, Fran Voll, Ray Funk, Kate Fisher, Vaughn Sizemore  
Nays: None

Kate Fisher declared the motion approved.

**D. “RESOLVED, that at the recommendation of the Executive Director, the Board of Directors have reviewed and approve of the plan to address learning loss and continual support of students impacted by the COVID-19 pandemic, utilizing the ARP ESSER funds provided to TRECA Digital Academy..”**

Vaughn Sizemore moved to approve item 2021.08.8E. Kate Fisher seconded the motion

Ayes: Jim Craycraft, Fran Voll, Ray Funk, Kate Fisher, Vaughn Sizemore  
Nays: None

Kate Fisher declared the motion approved.

**E. “WHEREAS, the COVID-19 pandemic has expanded the need for professionals with online and distance learning experience in Ohio schools;**

**AND WHEREAS, the retention of TRECA employees is essential to ensuring the continuity of services to students dealing with the impact of the COVID-19 pandemic;**

**THEREFORE BE IT RESOLVED, that the Board of Directors approve a \$2,000 bonus, to be paid to full-time TRECA employees that were employed during the FY21 school year and have maintained full-time employment with TRECA through September 1, 2021.”**

Kate Fisher moved to approve item 2021.08.8E. Fran Voll seconded the motion

Ayes: Jim Craycraft, Fran Voll, Ray Funk, Kate Fisher, Vaughn Sizemore  
Nays: None

Kate Fisher declared the motion approved.

**F. “RESOLVED, that at the recommendation of the Executive Director, the Board of Directors approve the attached instructional service agreements for the 2021-2022 school year between TRECA Digital Academy and the following:**

- ***Horizon Science Academy”***

Ray Funk moved to approve item 2021.08.8F. Fran Voll seconded the motion

Ayes: Jim Craycraft, Fran Voll, Ray Funk, Kate Fisher, Vaughn Sizemore  
Nays: None

Kate Fisher declared the motion approved.

## **Adjourn**

Fran Voll motioned to adjourn the meeting.  
Ray Funk seconded the motion.

Motion declared and meeting adjourned 9:53 AM