

**Agenda Item 2021.08.6A – August 2021**

**TRECA Digital Academy**

**REGULAR MEETING MINUTES**

July 21, 2021 @ 9:00 a.m.  
2<sup>nd</sup> Fillor Conference Room  
107 N Main Street  
Marion, Ohio

**Board of Directors present for the meeting:**

Jim Craycraft (Vice President)  
Fran Voll  
Ray Funk  
Vaughn Sizemore (*arrived at 9:37am*)

**Board of Directors absent for the meeting:**

Kate Fisher (President) (*listened via telephone*)

**Meeting Participants**

Adam Clark – Executive Director of TRECA Digital Academy  
Jessica Wake – Treasurer of TRECA Digital Academy  
Chuck Speelman – Sponsor Representative

**Agenda & Other Items of concern**

**A. “RESOLVED, that the Board of Directors approves the minutes from the June 16, 2021 regular meeting as submitted.”**

Fran Voll moved to approve item 2021.07.6A, Ray Funk seconded the motion

Ayes: Jim Craycraft, Fran Voll, Ray Funk  
Nays: None

Jim Craycraft declared the motion approved.

**Fiscal Officer Report and Recommendations**

**A. “RESOLVED, that the Board of Directors approve the attached Fiscal Officer report as submitted.”**

Ray Funk moved to approve item 2021.07.7A, Fran Voll seconded the motion

Ayes: Jim Craycraft, Fran Voll, Ray Funk  
Nays: None

Jim Craycraft declared the motion approved.

**Executive Director’s Report and Recommendations**

**A. “RESOLVED, that at the recommendation of the Executive Director, the Board of Directors approve the following personnel action items.**

- Resignation of Hannah Herring as Intervention Specialist, effective July 31, 2021.
- Resignation of Tina Ditmars as Special Needs Records Clerk, effective July 23, 2021.
- Resignation of Jodi Staggs as School Counselor, effective August 2, 2021.
- Promotion of Tarah Cornelius to the position of Advisor, effective August 16, 2021.
- Transfer of Kemba Hubbard to the position of Student Attendance Specialist, effective August 9, 2021.
- Hire of Jessica Harmon to the position of Enrollment Specialist, effective July 14, 2021.
- Hire of Rachel Jarvis to the position of Student Attendance Specialist, effective August 9, 2021.
- Hire of Kaitlyn Lee to the position of Student Attendance Specialist, effective August 9, 2021.
- Hire of Charlotte Lively to the position of Student Attendance Specialist, effective August 9, 2021.
- Hire of Brandi Pollock to the position of SAFE Specialist, effective August 9, 2021.
- Hire of Jennifer Ranalli to the position of Intervention Specialist, effective August 16, 2021.
- Hire of Sarah Wallace to the position of Student Attendance Specialist, effective August 9, 2021.
- Stipend for Tara Roach as Middle School Teacher Leader, effective August 16, 2021.
- Change in hourly rate for Erica Pullins as Speech-Language Pathologist, effect July 15, 2021.

Fran Voll moved to approve item 2021.07.8A. Ray Funk seconded the motion

Ayes: Jim Craycraft, Fran Voll, Ray Funk

Nays: None

Jim Craycraft declared the motion approved.

**B. “RESOLVED, that the Board of Directors approves the purchases submitted at the recommendation of the Executive Director.**

- Schoolmate - \$6,058.00
- Measurements Incorporated - \$5,600.00
- Nearpod - \$9,000.00
- Grammarly - \$15,000.00
- Houghton Mifflin Harcourt - \$16,003.70
- Megacity Fire & Security (*Then & Now*) - \$80.00
- Diamond Window Cleaning LLC (*Then & Now*) - \$23.00
- David Love (*Then & Now*) – \$17.00
- Columbus Zoo & Aquarium - \$7,258.20”

Ray Funk moved to approve item 2021.07.8B. Fran Voll seconded the motion

Ayes: Jim Craycraft, Fran Voll, Ray Funk

Nays: None

Jim Craycraft declared the motion approved.

**C. “RESOLVED, that at the recommendation of the Executive Director, the Board of Directors approve the attached instructional service agreements for the 2021-2022 school year between TRECA Digital Academy and the following:**

- ***Allen East Local Schools***
- ***Firelands Local Schools***
- ***River Valley Local Schools”***

Ray Funk moved to approve item 2021.07.8C. Fran Voll seconded the motion

Ayes: Jim Craycraft, Fran Voll, Ray Funk

Nays: None

Jim Craycraft declared the motion approved.

**D. “RESOLVED, that at the recommendation of the Executive Director, the Board of Directors have reviewed and approve of the policies as submitted.**

- **Paid Leave Policy**
- **Unpaid Leave Policy**
- **School Parent & Family Engagement Policy**
- **School Family Pledge**
- **Vehicle Use Policy”**

Jim Craycraft moved to approve item 2021.07.8D. Fran Voll seconded the motion

Ayes: Jim Craycraft, Fran Voll, Ray Funk, Vaughn Sizemore

Nays: None

Jim Craycraft declared the motion approved.

**E. “RESOLVED, that the Board of Directors approve the revised Student Handbook for the 2021-2022 school year as submitted.”**

Fran Voll moved to approve item 2021.07.8E. Vaughn Sizemore seconded the motion

Ayes: Jim Craycraft, Fran Voll, Ray Funk, Vaughn Sizemore

Nays: None

Jim Craycraft declared the motion approved.

## **Discussion**

Adam Clark, executive director, provided the board with a brief legislative update, following the state's recently approved budget. The budget contained several provisions that will impact TRECA. Mr. Clark shared that the bill restructured the way Ohio funds community schools. Rather than receiving funds by way of each student's local district of residence, community schools in Ohio will now be funded directly by the state. The bill also creates a new mechanism for how it funds each school. Mr. Clark shared that early estimates indicate an increase of \$112 in FY22 and \$168 in FY23, to the per-pupil funding provided from the state.

In addition to funding changes, Mr. Clark outlined provisions that were included in the approved budget bill. These included the state's pausing of the “two-year” non-tested rule. This rule unfunded students attending eschools that failed to participate in all mandated

testing for two consecutive school years. Community school sponsors rated Exemplary, are now authorized to open additional eschools to operate as Dropout Prevention & Recovery schools. The state of Ohio will now authorize students to “opt out” of ACT/SAT testing as Juniors. Previously, this was required testing for all high school juniors. And finally, Mr. Clark explained that the state of Ohio has now authorized traditional school districts to operate an eschool within their district. Many schools provided an eschool option in the 2020-2021 school year in response to the COVID-19 pandemic. The provision passed within the budget will not provide them the flexibility to continue with an eschool option in 2021-2022 and beyond. Mr. Clark shared that these eschool options will be expected to follow the same compliance requirements for monitoring and tracking attendance as other Ohio eschools.

Jessica Wake, treasurer, provided the board with an update of expected changes to employee medical coverage in 2021-2022. TRECA will continue to provide and encourage the use of tele-health services to employees. Usage of tele-health among staff increased in the last year, due to the COVID-19 pandemic, and demand is expected to remain in the coming year. Mrs. Wake outlined that the only change to the upcoming year's medical coverage would be an increase to the number of physical therapy appointments. If established as medically necessary, the health plan will now provide up to ten more physical therapy appointments.

### **Sponsor Report & Feedback**

Chuck Speelman, Tri-Rivers sponsor representative, addressed the board on a number of issues. First, he shared that he is attempting to coordinate a visit with state board of education president, Laura Koehler. He hopes to bring her by the TRECA headquarters to make her familiar with the school. He also outlined upcoming compliance requirements for the submission of TRECA's plan to spend its American Recovery Plan dollars and the sponsor opening assurances. Each will be due in August. Finally, the annual eschool report will also be due in the coming month and will need to be submitted. Mr. Speelman made note of assistance Tri-Rivers was ready to provide in TRECA's completion of the reporting requirements.

### **Adjourn**

Fran Voll motioned to adjourn the meeting.  
Ray Funk seconded the motion.

Motion declared and meeting adjourned 10:24 AM