

**Agenda Item 2021.07.6A – July 2021**

**TRECA Digital Academy**

**REGULAR MEETING MINUTES**

June 16, 2021 @ 9:00 a.m.

Virtual Meeting

**Board of Directors present for the meeting:**

**Kate Fisher (President)**

**Fran Voll**

**Ray Funk**

**Vaughn Sizemore**

**Board of Directors absent for the meeting:**

**Jim Craycraft (Vice President)**

**Meeting Participants**

**Adam Clark – Executive Director of TRECA Digital Academy**

**Jessica Wake – Treasurer of TRECA Digital Academy**

**Chuck Speelman – Sponsor Representative**

**Agenda & Other Items of concern**

**A. “RESOLVED, that the Board of Directors approves the minutes from the May 19, 2021 regular meeting as submitted.”**

Fran Voll moved to approve item 2021.06.6A, Ray Funk seconded the motion

Ayes: Kate Fisher, Fran Voll, Ray Funk, Vaughn Sizemore

Nays: None

Kate Fisher declared the motion approved.

**Fiscal Officer Report and Recommendations**

**A. “RESOLVED, that the Board of Directors approve the attached Fiscal Officer report as submitted.”**

Fran Voll moved to approve item 2021.06.7A, Ray Funk seconded the motion

Ayes: Kate Fisher, Fran Voll, Ray Funk, Vaughn Sizemore

Nays: None

Kate Fisher declared the motion approved.

**B. “RESOLVED, that the Board of Directors authorizes the establishment of the following fund for TRECA Digital Academy, effective July 1, 2021.**

- **584 for Title IV-A”**

Kate Fisher moved to approve item 2021.06.7B. Vaughn Sizemore seconded the motion

Ayes: Kate Fisher, Fran Voll, Ray Funk, Vaughn Sizemore  
Nays: None

Kate Fisher declared the motion approved.

### **Executive Director's Report and Recommendations**

**A. "RESOLVED, that the Board of Directors approves the submitted list of seniors for graduation, subject to their meeting all school and state requirements."**

Kate Fisher moved to approve item 2021.06.8A. Fran Voll seconded the motion

Ayes: Kate Fisher, Fran Voll, Ray Funk, Vaughn Sizemore  
Nays: None

Kate Fisher declared the motion approved.

**B. "RESOLVED, that at the recommendation of the Executive Director, the Board of Directors approve the following personnel action items.**

- **Resignation of Deonna Allen as Enrollment Specialist, effective June 1, 2021.**
- **Promotion of James Burcham to the position of Social Studies Middle School Teacher, effective August 9, 2021.**
- **Promotion of Sydni Hempstead to the position of Advisor, effective August 16, 2021.**
- **Promotion of Marion Luby to the position of Advisor, effective August 16, 2021.**
- **Promotion of Taali Monnin to the position of ELL Coordinator, effective August 16, 2021.**
- **Temporary/Seasonal hire of Lisa Adkins for K-8 TRECA Summer School, effective June 9, 2021.**
- **Temporary/Seasonal hire of Jane Baldwin for K-8 TRECA Summer School, effective June 9, 2021.**
- **Temporary/Seasonal hire of Melissa Wolfe for K-8 TRECA Summer School, effective June 9, 2021.**
- **Temporary/Seasonal hire of Marguerite Humm-Colaizzi for K-8 TRECA Summer School, effective June 9, 2021.**
- **Temporary/Seasonal hire of Kristen Grimm for K-8 TRECA Summer School, effective June 9, 2021.**
- **Temporary/Seasonal hire of Jessica Collins for K-8 TRECA Summer School, effective June 9, 2021.**
- **Temporary/Seasonal hire of Lauren Lavy for K-8 TRECA Summer School, effective June 9, 2021.**
- **Temporary/Seasonal hire of Sheri Nordman for K-8 TRECA Summer School, effective June 9, 2021."**

Vaughn Sizemore moved to approve item 2021.06.8B. Ray Funk seconded the motion

Ayes: Kate Fisher, Fran Voll, Ray Funk, Vaughn Sizemore  
Nays: None

Kate Fisher declared the motion approved.

**C. “RESOLVED, that the Board of Directors approves the purchases submitted at the recommendation of the Executive Director.**

- Renaissance (MyOn) - \$10,321.22
- IXL - \$5,800.00
- Lynda.com - \$7,500.00
- Strivven Media - \$5,800.00
- Learn Zillion - \$7,600.00
- NewsELA - \$35,000.00
- Gizmos Science (Explore Learning) - \$8,737.50
- Odysseyware - \$52,500.00
- D2L (Brightspace Insights) - \$10,854.99
- CDW-G - \$519,000.00
- Verizon Wireless - \$1,600,000.00
- VectraTek - \$50,000.00
- Amy Goodson Co. LLC - \$20,000.00
- UPS - \$70,000.00
- USPS - \$12,500.00
- Auditor of State - \$35,000.00
- ODJFS Unemployment - \$15,000.00
- K-12 Therapy - \$40,000.00
- E-Therapy - \$15,000.00
- Madhouse - \$16,085.00
- Therapy Source - \$70,000.00
- Humanus - \$7,000.00
- Mitel - \$54,000.00
- SC Strategic Solutions - \$31,995.00
- Weswurd LLC - \$7,000.00
- Laipply's - \$8,000.00
- PARTpoint - \$10,000.00
- NGC - \$69,600.00
- Charter Communications - \$36,420.00
- Sinclair - \$10,000.00
- Multi-vendor Room Rentals - \$25,000.00
- Multi-vendor Certified Reimbursements - \$60,500.00
- Multi-vendor Classified Reimbursements - \$60,500.00
- GRADS Coalition - \$6,500.00”

Ray Funk moved to approve item 2021.06.8C. Kate Fisher seconded the motion

Ayes: Kate Fisher, Fran Voll, Ray Funk, Vaughn Sizemore

Nays: None

Kate Fisher declared the motion approved.

**D. “RESOLVED, that the Board of Directors approve the salary and compensation increases effective July 1, 2021 for all full-time and part-time employees as presented, who started their current positions prior to April 1, 2021.”**

Ray Funk moved to approve item 2021.06.8D. Fran Voll seconded the motion

Ayes: Kate Fisher, Fran Voll, Ray Funk, Vaughn Sizemore

Nays: None

Kate Fisher declared the motion approved.

**E. “RESOLVED, that at the recommendation of the Executive Director, the Board of Directors approve the attached related service agreements as presented;**

- **Therapy Source**
- **K-12 Therapy**
- **Humanus**
- **E-Therapy”**

Vaughn Sizemore moved to approve item 2021.06.8E. Fran Voll seconded the motion

Ayes: Kate Fisher, Fran Voll, Ray Funk, Vaughn Sizemore

Nays: None

Kate Fisher declared the motion approved.

**F. “RESOLVED, that at the recommendation of the Executive Director, the Board of Directors approve the submitted agreement with Mitel for VOIP services.”**

Kate Fisher moved to approve item 2021.06.8F. Vaughn Sizemore seconded the motion

Ayes: Kate Fisher, Fran Voll, Ray Funk, Vaughn Sizemore

Nays: None

Kate Fisher declared the motion approved.

**G. “RESOLVED, that at the recommendation of the Executive Director, the Board of Directors approve the submitted agreement with Weswurd.”**

Fran Voll moved to approve item 2021.06.8G. Kate Fisher seconded the motion

Ayes: Kate Fisher, Fran Voll, Ray Funk, Vaughn Sizemore

Nays: None

Kate Fisher declared the motion approved.

### **Sponsor Report & Feedback**

Chuck Speelman, sponsor representative, addressed the board concerning the submission of TRECA's Dropout Prevention & Recovery designation for school year 2022. The application has been submitted to the Department of Education and a response is expected in July. Mr. Speelman also reminded the board that the sponsor will be completing the annual sponsor assurances later this summer, with TRECA administration, prior to the start of the new school year.

### **Adjourn**

Fran Voll motioned to adjourn the meeting.

Vaughn Sizemore seconded the motion.

Motion declared and meeting adjourned 9:32 AM