

TRECA Digital Academy

REGULAR MEETING MINUTES

March 17, 2021 @ 9:00 a.m.

Virtual Meeting

Board of Directors present for the meeting:

Kate Fisher (President)
Fran Voll
Ray Funk
Jim Craycraft (Vice President)
Vaughn Sizemore

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Board of Directors absent for the meeting:

N/A

Meeting Participants

Adam Clark – Executive Director of TRECA Digital Academy
Jessica Wake – Treasurer of TRECA Digital Academy
Chuck Speelman – Sponsor Representative
Tammi Cowell – Sponsor Representative

Agenda & Other Items of concern

A. “RESOLVED, that the Board of Directors approves the minutes from the February 17, 2021 regular meeting as submitted.”

Ray Funk moved to approve item 2021.03.6A, Fran Voll seconded the motion

Ayes: Kate Fisher, Fran Voll, Ray Funk, Jim Craycraft, Vaughn Sizemore

Nays: None

Kate Fisher declared the motion approved.

Fiscal Officer Report and Recommendations

A. “RESOLVED, that the Board of Directors approve the attached Fiscal Officer report as submitted.”

Jim Craycraft moved to approve item 2021.03.7A, Vaughn Sizemore seconded the motion

Ayes: Kate Fisher, Fran Voll, Ray Funk, Jim Craycraft, Vaughn Sizemore

Nays: None

Kate Fisher declared the motion approved.

B. “RESOLVED, that the Board of Directors approve an addendum to the established Ohio Deferred Compensation plan documents to add a Roth 457 retirement account option for TDA employees.”

Fran Voll moved to approve item 2021.03.7B, Jim Craycraft seconded the motion

Ayes: Kate Fisher, Fran Voll, Ray Funk, Jim Craycraft, Vaughn Sizemore

Nays: None

Kate Fisher declared the motion approved.

C. “RESOLVED, that the Board of Directors approve the agreement with Rea & Associates for cost reporting services to support the Medicaid reimbursement process.”

Kate Fisher moved to approve item 2021.03.7C, Jim Craycraft seconded the motion

Ayes: Kate Fisher, Fran Voll, Ray Funk, Jim Craycraft, Vaughn Sizemore

Nays: None

Kate Fisher declared the motion approved.

D. “RESOLVED, that the Board of Directors approve the agreement with Local Government Services for preparation of annual financial statements for fiscal year ending June 30, 2021.”

Jim Craycraft moved to approve item 2021.03.7D, Ray Funk seconded the motion

Ayes: Kate Fisher, Fran Voll, Ray Funk, Jim Craycraft, Vaughn Sizemore

Nays: None

Kate Fisher declared the motion approved.

Executive Director’s Report and Recommendations

A. “RESOLVED, that the Board of Directors approves the submitted list of seniors for graduation, subject to their meeting all school and state requirements.”

Fran Voll moved to approve item 2021.03.8A. Ray Funk seconded the motion

Ayes: Kate Fisher, Fran Voll, Ray Funk, Jim Craycraft, Vaughn Sizemore

Nays: None

Kate Fisher declared the motion approved.

B. “RESOLVED, that at the recommendation of the Executive Director, the Board of Directors approve the following personnel action items.

- **Hire of Deborah Hall as Enrollment Specialist, effective March 29, 2021.”**

Kate Fisher moved to approve item 2021.03.8B. Vaughn Sizemore seconded the motion

Ayes: Kate Fisher, Fran Voll, Ray Funk, Jim Craycraft, Vaughn Sizemore

Nays: None

Kate Fisher declared the motion approved.

C. “RESOLVED, that the Board of Directors approves the purchases submitted at the recommendation of the Executive Director.

- **Edmentum - \$297,750.00”**

Jim Craycraft moved to approve item 2021.03.8C. Vaughn Sizemore seconded the motion

Ayes: Kate Fisher, Fran Voll, Ray Funk, Jim Craycraft, Vaughn Sizemore
Nays: None

Kate Fisher declared the motion approved.

D. “RESOLVED, that the Board of Directors approve the policy revisions as presented.

- **Attendance, Truancy, & Automatic Withdrawal Policy”**

Kate Fisher moved to approve item 2021.03.8D. Fran Voll seconded the motion

Ayes: Kate Fisher, Fran Voll, Ray Funk, Jim Craycraft, Vaughn Sizemore
Nays: None

Kate Fisher declared the motion approved.

Discussion Items

Executive Director, Adam Clark, updated the board on the status of the student address verification process. Families are able to report any address changes by contacting the attendance officer at any time, or by submitting a change within the Evolve Parent Portal. Doing either, will then require that new proof of residency documentation be submitted to verify the address. In the last month, thirty-three changes had been submitted.

Mr. Clark also made the board aware of the recent release of the United States Department of Education audit of eschool Special Education in Ohio. TRECA was one of the primary schools (LEAs) within the audit. The audit provided recommendations for additional procedures that the school should put in place to ensure that it remains in compliance. The audit report has been made to the public and Mr. Clark will make sure to provide a link to the Board members for further review.

Treasurer, Jessica Wake, share with the Board that TRECA will receive the Auditor of State award for its FY20 audit. This award is given to those entities that have met the criteria for a clean audit report.

Sponsor Report & Feedback

Chuck Speelman spoke on behalf of the TRECA sponsor, Tri-Rivers Career Center. He began with a congratulations to TRECA on receiving the AOS award for its FY20 audit. In addition, Mr. Speelman highlighted that Tri-Rivers had recently assisted TRECA in the approval process for its CTE-26 and that further assistance could be provided as TRECA develops its Senior Only credential program. He finished by noting that additional federal funding will be coming to Ohio schools in the next quarter. These funds are being provided in response to the pandemic and assisting schools with resources to address any learning loss of students.

Adjourn

Fran Voll motioned to adjourn the meeting.
Jim Craycraft seconded the motion.

Motion declared and meeting adjourned 9:42 AM

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