

Agenda Item 2020.11.6A – November 2020

TRECA Digital Academy

REGULAR MEETING MINUTES

October 21, 2020 @ 9:00 a.m.
Virtual Meeting

Board of Directors present for the meeting:

Kate Fisher (President)
Fran Voll
Ray Funk (Vice President)
Jim Craycraft
Vaughn Sizemore

Board of Directors absent for the meeting:

N/A

Meeting Participants

Adam Clark – Executive Director of TRECA Digital Academy
Jessica Wake – Treasurer of TRECA Digital Academy
Chuck Speelman – Sponsor Representative

Agenda & Other Items of concern

A. “RESOLVED, that the Board of Directors approves the minutes from the September 16, 2020 Regular meeting as submitted.”

Fran Voll moved to approve item 2020.10.6A, Ray Funk seconded the motion

Ayes: Kate Fisher, Fran Voll, Ray Funk, Jim Craycraft
Nays: None

Kate Fisher declared the motion approved.

B. “RESOLVED, that the Board of Directors hereby appoints Vaughn Sizemore as a member of the Board of Directors for a term commencing upon receipt of non-disqualifying background check results and conflict of interest statement, and ending at the 2023 annual meeting, or until the appointment and qualification of a respective successor.”

Kate Fisher moved to approve item 2020.10.6A, Jim Craycraft seconded the motion

Ayes: Kate Fisher, Fran Voll, Ray Funk, Jim Craycraft
Nays: None

Kate Fisher declared the motion approved.

C. “Nominations are in order for Vice President of the Board of Directors”

Jim Craycraft placed the name of Ray Funk in nomination.

Fran Voll moved the nominations be closed.

Put to Vote - “Board members in favor of Ray Funk as Vice President.”

Ayes: Fran Voll, Jim Craycraft, Kate Fisher, Vaughn Sizemore

Nays: None

Abstain: Ray Funk

Ray Funk is elected Vice President of the TRECA Digital Academy Board.

Fiscal Officer Report and Recommendations

Executive Session:

Jim Craycraft motioned to enter executive session for the purpose of:

“In accordance with ORC 121.22G1 – The appointment, employment, dismissal, discipline, promotion, demotion, or complaints against a public employee, official, licensee, or regulated individual.”

Fran Voll seconded the motion.

Ayes: Kate Fisher, Fran Voll, Ray Funk, Jim Craycraft, Vaughn Sizemore

Nays: None

The Board of Directors entered executive session at 9:08am.

Kate Fisher declared the meeting back in regular session at 9:18am.

Kate Fisher declared the motion approved.

A. “RESOLVED, that the Board of Directors approve a medical insurance reparation payment of \$807.00 to employee E0598 for uncovered medical expenses incurred due to notification and timing issues with new dependent enrollment.”

Ray Funk moved to approve item 2020.10.7A, Fran Voll seconded the motion

Ayes: Kate Fisher, Fran Voll, Ray Funk, Jim Craycraft, Vaughn Sizemore

Nays: None

Kate Fisher declared the motion approved.

B. “RESOLVED, that the Board of Directors approve the attached Fiscal Officer report as submitted.”

Ray Funk moved to approve item 2020.10.7B, Jim Craycraft seconded the motion

Ayes: Kate Fisher, Fran Voll, Ray Funk, Jim Craycraft, Vaughn Sizemore

Nays: None

Kate Fisher declared the motion approved.

C. “RESOLVED, that the Board of Directors approve the five-year forecast, as submitted.”

Kate Fisher moved to approve item 2020.10.7C, Fran Voll seconded the motion

Ayes: Kate Fisher, Fran Voll, Ray Funk, Jim Craycraft, Vaughn Sizemore

Nays: None

Kate Fisher declared the motion approved.

D. “RESOLVED, that the Board of Directors approve the 2020-2021 budget, as submitted.”

Jim Craycraft moved to approve item 2020.10.7D, Kate Fisher seconded the motion

Ayes: Kate Fisher, Fran Voll, Ray Funk, Jim Craycraft, Vaughn Sizemore

Nays: None

Kate Fisher declared the motion approved.

E. “RESOLVED, that the Board of Directors approve the service agreement with Empathia INC, as submitted.”

Jim Craycraft moved to approve item 2020.10.7E, Ray Funk seconded the motion

Ayes: Kate Fisher, Fran Voll, Ray Funk, Jim Craycraft, Vaughn Sizemore

Nays: None

Kate Fisher declared the motion approved.

Executive Director’s Report and Recommendations

A. “RESOLVED, that the Board of Directors approves the submitted list of seniors for graduation, subject to their meeting all school and state requirements.”

Fran Voll moved to approve item 2020.10.8A. Jim Craycraft seconded the motion

Ayes: Kate Fisher, Fran Voll, Ray Funk, Jim Craycraft, Vaughn Sizemore

Nays: None

Kate Fisher declared the motion approved.

B. “RESOLVED, that at the recommendation of the Executive Director, the Board of Directors approve the following personnel action item(s).

- **Resignation of Robyn Buchanan as Intervention Specialist, effective October 23, 2020.”**

Vaughn Sizemore moved to approve item 2020.10.8B. Ray Funk seconded the motion

Ayes: Kate Fisher, Fran Voll, Ray Funk, Jim Craycraft, Vaughn Sizemore

Nays: None

Kate Fisher declared the motion approved.

C. “RESOLVED, that the Board of Directors approves the purchases submitted, at the recommendation of the Executive Director

- ***Curriculum & Associates (iReady) - \$20,600.00***
- ***IT Savvy - \$14,752.99***
- ***PartPoint - \$7,201.49***
- ***NGC Holdings, LLC (Gas Cards) - \$25,000.00***
- ***Multi-Vendor Room Rentals (Testing) - \$25,000.00***

● **Tableau Software - \$16,020.00”**

Jim Craycraft moved to approve item 2020.10.8C. Kate Fisher seconded the motion

Ayes: Kate Fisher, Fran Voll, Ray Funk, Jim Craycraft, Vaughn Sizemore

Nays: None

Kate Fisher declared the motion approved.

D. “RESOLVED, that at the recommendation of the Executive Director, the Board of Disrectors approves the attached instructional service agreements for the 2020-2021 school year between TRECA Digital Academy and the following:

• **Mount Gilead Schools”**

Jim Craycraft moved to approve item 2020.10.8D. Ray Funk seconded the motion

Ayes: Kate Fisher, Fran Voll, Ray Funk, Jim Craycraft, Vaughn Sizemore

Nays: None

Kate Fisher declared the motion approved.

E. “RESOLVED, that the Board of Directors adopt the policy revisions as presented.

• **Graduation Seals”**

Kate Fisher moved to approve item 2020.10.8E. Fran Voll seconded the motion

Ayes: Kate Fisher, Fran Voll, Ray Funk, Jim Craycraft, Vaughn Sizemore

Nays: None

Kate Fisher declared the motion approved.

F. “WHEREAS, the School administration's general practice and procedure is to obtain Board approval of any purchase in excess of \$5,000.00;

AND WHEREAS, the Board of Directors acknowledges that items and services related to the facility flood at 107 N Main St will likely require purchases in excess of \$5,000;

NOW THEREFORE BE IT RESOLVED, that the Board of Directors authorizes its Executive Director, Adam Clark, to make purchases of items and services related to the facility renovation and furniture replacement in excess of \$5,000.”

Jim Craycraft moved to approve item 2020.10.8F. Ray Funk seconded the motion

Ayes: Kate Fisher, Fran Voll, Ray Funk, Jim Craycraft, Vaughn Sizemore

Nays: None

Kate Fisher declared the motion approved.

Discussion Items

Executive Director, Adam Clark, updated the board on the status of the student address verification process. Families are able to report any address changes by contacting the

attendance officer at any time, or by submitting a change within the Evolve Parent Portal. Doing either, will then require that new proof of residency documentation be submitted to verify the address. In the last month forty-eight changes had been submitted.

Mr. Clark also addressed the board regarding the release of the 2020 school report cards. Given the COVID-19 pandemic, Ohio instituted a number of changes to school report cards. As a result, only the Graduation Rate measurement could be completed. And while not rated, the graduation rate measure followed a trend of recent years, in which graduation rates climbed at TRECA. Mr. Clark shared that preliminary graduation data for 2021 indicates a further increase in graduation rates among the four-year cohort.

Sponsor Report & Feedback

Sponsor Representative, Chuck Speelman, spoke about some upcoming compliance items, that will need to be addressed. The forecast and budget, will need submitted to the Ohio Department of Education by the end of October. In addition, Mr. Speelman shared that the Special Education Plan had already been submitted on time for the school. Mr. Speelman also addressed the school's request to revise its School Quality Improvement Plan. He was reviewing the request and verifying with the Ohio Department of Education, what steps will need to take place to formerly approve the changes. Finally, Mr. Speelman, addressed the challenges that he has observed in virtual education, during the pandemic. He applauded the efforts of TRECA to engage its students through such tumultuous circumstances.

Adjourn

Jim Craycraft motioned to adjourn the meeting.
Ray Funk seconded the motion.

Motion declared and meeting adjourned 10:25 AM

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