

**Agenda Item 2020.09.6A – September 2020**

**TRECA Digital Academy**

**REGULAR MEETING MINUTES**

August 19, 2020 @ 9:00 a.m.

Virtual Meeting

**Board of Directors present for the meeting:**

**Kate Fisher (President)**

**Fran Voll**

**Ray Funk**

**Jim Craycraft**

**Board of Directors absent for the meeting:**

**Jeremy Dunn (Vice President)**

**Meeting Participants**

**Adam Clark – Executive Director of TRECA Digital Academy**

**Jessica Wake – Treasurer of TRECA Digital Academy**

**Chuck Speelman – Sponsor Representative**

**Agenda & Other Items of concern**

**A. “RESOLVED, that the Board of Directors approves the minutes from the July 15, 2020 Regular meeting as submitted.”**

Jim Craycraft moved to approve item 2020.08.6A, Ray Funk seconded the motion

Ayes: Kate Fisher, Fran Voll, Ray Funk, Jim Craycraft

Nays: None

Kate Fisher declared the motion approved.

**Fiscal Officer Report and Recommendations**

**A. “RESOLVED, that the Board of Directors approve the attached Fiscal Officer report as submitted.”**

Fran Voll moved to approve item 2020.08.7A, Jim Craycraft seconded the motion

Ayes: Kate Fisher, Fran Voll, Ray Funk, Jim Craycraft

Nays: None

Kate Fisher declared the motion approved.

**B. “RESOLVED, that the Board of Directors approve the five-year forecast as presented.”**

Kate Fisher moved to approve item 2020.08.7B, Jim Craycraft seconded the motion

Ayes: Kate Fisher, Fran Voll, Ray Funk, Jim Craycraft

Nays: None

Kate Fisher declared the motion approved.

**C. “RESOLVED, that the Board of Directors authorizes the treasurer to make changes to the self-funded benefits plan provided to TRECA employees, as needed.**

**BE IT FURTHER RESOLVED, that the treasurer will report any changes made to the self-funded benefits plan to the Board of Directors annually.”**

Jim Craycraft moved to approve item 2020.08.7C, Fran Voll seconded the motion

Ayes: Kate Fisher, Fran Voll, Ray Funk, Jim Craycraft

Nays: None

Kate Fisher declared the motion approved.

**D. “RESOLVED, that the Board of Directors authorize the establishment of the following fund for TRECA Digital Academy, effective July 1, 2020.**

- **510 for Governor’s Emergency Education Relief Fund (GEER)”**

Kate Fisher moved to approve item 2020.08.7D, Ray Funk seconded the motion

Ayes: Kate Fisher, Fran Voll, Ray Funk, Jim Craycraft

Nays: None

Kate Fisher declared the motion approved.

### **Executive Director’s Report and Recommendations**

**A. “RESOLVED, that the Board of Directors approves the submitted list of seniors for graduation, subject to their meeting all school and state requirements.”**

Fran Voll moved to approve item 2020.08.8A. Jim Craycraft seconded the motion

Ayes: Kate Fisher, Fran Voll, Ray Funk, Jim Craycraft

Nays: None

Kate Fisher declared the motion approved.

**B. “RESOLVED, that at the recommendation of the Executive Director, the Board of Directors approve the following personnel action item(s).**

- **Hire of Cynthia Culver as Intervention Specialist, effective August 17, 2020.”**

Ray Funk moved to approve item 2020.08.8B. Fran Voll seconded the motion

Ayes: Kate Fisher, Fran Voll, Ray Funk, Jim Craycraft

Nays: None

Kate Fisher declared the motion approved.

**C. “RESOLVED, that the Board of Directors approves the purchases submitted, at the recommendation of the Executive Director**

- **Houghton Mifflin Harcourt - \$10,576.45**
- **IXL - \$5,800.00**
- **BorderLAN - \$11,182.22**
- **Diamond Window Cleaning (Then & Now) - \$69.00**
- **Pear School Solutions - \$8,982.00**
- **CDW-G - \$24,340.00**
- **D&J Bug Away (Then & Now) - \$100.00”**

Jim Craycraft moved to approve item 2020.08.8C. Kate Fisher seconded the motion

Ayes: Kate Fisher, Fran Voll, Ray Funk, Jim Craycraft

Nays: None

Kate Fisher declared the motion approved.

**D. “RESOLVED, that at the recommendation of the Executive Director, the Board of Disrectors approves the attached instructional service agreements for the 2020-2021 school year between TRECA Digital Academy and the following:**

- **Cardington-Lincoln Local Schools**
- **Dayton Early College Academy**
- **Eastland-Fairfield Career & Technical Schools**
- **Medina City Schools**
- **Southwest Licking Local Schools**
- **Mansfield City Schools”**

Fran Voll moved to approve item 2020.08.8D. Kate Fisher seconded the motion

Ayes: Kate Fisher, Fran Voll, Ray Funk, Jim Craycraft

Nays: None

Kate Fisher declared the motion approved.

**E. “RESOLVED, that the Board of Directors approve the agreement with Weswurd for support of the Medicaid program for school year 2021, as presented.”**

Kate Fisher moved to approve item 2020.08.8E. Jim Craycraft seconded the motion

Ayes: Kate Fisher, Fran Voll, Ray Funk, Jim Craycraft

Nays: None

Kate Fisher declared the motion approved.

**F. “RESOLVED, that the Board of Directors approve the agreement with Education Plus, LLC for federal E-Rate application support, during the school year 2021, as submitted.”**

Fran Voll moved to approve item 2020.08.8F. Jim Craycraft seconded the motion

Ayes: Kate Fisher, Fran Voll, Ray Funk, Jim Craycraft

Nays: None

Kate Fisher declared the motion approved.

**G. “RESOLVED, that the Board of Directors adopt the policy revisions as presented.**

- **Anti-Harassment, Intimidation & Bullying Policy**
- **Harassment Policy”**

Kate Fisher moved to approve item 2020.08.8G. Ray Funk seconded the motion

Ayes: Kate Fisher, Fran Voll, Ray Funk, Jim Craycraft

Nays: None

Kate Fisher declared the motion approved.

**H. “RESOLVED, that the Board of Directors approve the lease extension with Isaac Market Square Findlay, LTD, as presented.”**

Fran Voll moved to approve item 2020.08.8H. Jim Craycraft seconded the motion

Ayes: Kate Fisher, Fran Voll, Ray Funk, Jim Craycraft

Nays: None

Kate Fisher declared the motion approved.

**I. “RESOLVED, that the Board of Directors has determined that the district will not provide career-technical education to students enrolled in grade 7 & 8 for the 2020-2021 school year; and Be It**

**FURTHER RESOLVED, that the Board will submit this resolution to the Ohio Department of Education by September 30, 2020, to be compliant with requirements to waive the requirement for the district; and Be It**

**FURTHER RESOLVED, that the determination will be revisited annually.”**

Jim Craycraft moved to approve item 2020.08.8I. Fran Voll seconded the motion

Ayes: Kate Fisher, Fran Voll, Ray Funk, Jim Craycraft

Nays: None

Kate Fisher declared the motion approved.

### **Discussion Items**

Executive Director, Adam Clark, shared with the board that Jeremy Dunn, will be resigning from the Board of Directors in October. He will maintain his role on the board until then, providing enough time for the Board to appoint a new member. In consultation with school sponsor, Tri-Rivers Career Center, potential candidates will be discussed at the September meeting.

### **Sponsor Report & Feedback**

Chuck Speelman addressed the Board, as Sponsor Representative, to share that Tri-Rivers has submitted all necessary paperwork for the opening of the 2020-2021 school year. In addition, Mr. Speelman wanted TRECA leadership to be aware that the Tri-Rivers auditorium may be available for use this school year, as the current pandemic may limit availability of other public venues.

### **Adjourn**

Ray Funk motioned to adjourn the meeting.  
Jim Craycraft seconded the motion.

Motion declared and meeting adjourned 9:49 AM

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