

Agenda Item 2020.02.6A – February 2020

TRECA Digital Academy

REGULAR MEETING MINUTES

January 15, 2020 @ 9:00 a.m.
107 N Main Board Room, Fisher Building

Board of Directors present for the meeting:

Jim Craycraft
Fran Voll
Ray Funk
Kate Fisher (President)
Jeremy Dunn (Vice President)

Board of Directors absent for the meeting:

N/A

Meeting Participants

Adam Clark – Executive Director of TRECA Digital Academy
Jessica Wake – Treasurer of TRECA Digital Academy
Chuck Speelman – Sponsor Representative
Tad Douce – Sponsor Representative

Agenda & Other Items of concern

- A. “RESOLVED, that the Board of Directors approves the minutes from the December 11, 2019 regular meeting as submitted.”**

Jim Craycraft moved to approve item 2020.01R.6A, Jeremy Dunn seconded the motion

Ayes: Ray Funk, Fran Voll, Kate Fisher, Jim Craycraft, Jeremy Dunn
Nays: None

Kate Fisher declared the motion approved.

Fiscal Officer Report and Recommendations

- A. “RESOLVED, that the Board of Directors approve the attached Fiscal Officer report as submitted.”**

Jeremy Dunn moved to approve item 2020.01R.7A, Ray Funk seconded the motion

Ayes: Ray Funk, Fran Voll, Kate Fisher, Jim Craycraft, Jeremy Dunn
Nays: None

Kate Fisher declared the motion approved.

Executive Director’s Report and Recommendations

- A. “RESOLVED, that the Board of Directors approves the submitted list of seniors for graduation, subject to their meeting all school and state requirements.”**

Fran Voll moved to approve item 2020.01R.8A. Kate Fisher seconded the motion

Ayes: Ray Funk, Fran Voll, Kate Fisher, Jim Craycraft, Jeremy Dunn

Nays: None

Kate Fisher declared the motion approved.

B. “RESOLVED, that at the recommendation of the Executive Director, the Board of Directors approve the following personnel action item(s).

- **Resignation of Zachary Lehner as Custodian, effective January 17, 2020**
- **Resignation of Dawn Davis as Teacher, effective January 17, 2020**
- **Resignation of Angela Miller as Accounts Payable Specialist, effective January 22, 2020**
- **Promotion of Kemba Hubbard to the position of SAFE Specialist, effective January 13, 2020**
- **Promotion of Julie McNamara to the position of Intervention Specialist, effective January 13, 2020**
- **Promotion of Traci Neal to the position of Accounts Payable Specialist, effective January 23, 2020**
- **Promotion of Jessica Hall to the position of Records Integrity Specialist, effective January 23, 2020**
- **Promotion of Teresa Martin Taylor to the position of Records Specialist, effective January 23, 2020**
- **Addition of Madalyn Oyster to the Substitute List, effective January 6, 2020.”**

Ray Funk moved to approve item 2020.01R.8B. Jeremy Dunn seconded the motion

Ayes: Ray Funk, Fran Voll, Kate Fisher, Jim Craycraft, Jeremy Dunn

Nays: None

Kate Fisher declared the motion approved.

C. “RESOLVED, that the Board of Directors approves the purchases submitted at the recommendation of the Executive Director

- **Metzgers (Then & Now) - \$237.65”**

Jeremy Dunn moved to approve item 2020.01R.8C. Jim Craycraft seconded the motion

Ayes: Ray Funk, Fran Voll, Kate Fisher, Jim Craycraft, Jeremy Dunn

Nays: None

Kate Fisher declared the motion approved.

D. “RESOLVED, that at the recommendation of the Executive Director, the Board of Directors approves the attached related service agreements for the 2019-2020 school year between TRECA Digital Academy and the following:

- **Butler County ESC”**

Jeremy Dunn moved to approve item 2020.01R.8D. Fran Voll seconded the motion

Ayes: Ray Funk, Fran Voll, Kate Fisher, Jim Craycraft, Jeremy Dunn

Nays: None

Kate Fisher declared the motion approved.

E. Discussion Items

- Executive Director, Adam Clark, addressed the board to share that 53 address changes have been reported and processed over the last month among enrolled students. The residency verification process continues on a regular basis to support the collection of up-to-date and accurate enrollment information from students and families.

Sponsor Report & Feedback

Tad Douce addressed the Board, by sharing information regarding upcoming deadlines for additions to TRECA's career technical education programming. In addition, he shared information about the Tech Cred Program that has launched in Ohio. It provides entities funds, to be used for employees seeking technical credentials. The funds are provided through reimbursement to the organization, after an employee has been trained and achieves an approved credential.

Adjourn

Jeremy Dunn moved to adjourn the regular meeting.

Ray Funk seconded the motion.

Motion declared and meeting adjourned 9:40 am.

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The next Regular meeting of the TRECA Digital Academy Board of Directors will be February 19th at 9:00 a.m. at the Fisher building (107 N. Main St.).