

TRECA Digital Academy

REGULAR MEETING MINUTES

September 11, 2019 @ 9:00 a.m.

107 N Main Board Room, TRECA Headquarters

Board of Directors present for the meeting:

Fran Voll (Vice President)
Ray Funk
Kate Fisher

Board of Directors absent for the meeting:

Jim Craycraft (President)
Jeremy Dunn

Meeting Participants

Adam Clark – Executive Director of TRECA Digital Academy
Jessica Wake – Treasurer of TRECA Digital Academy
Tad Douce – Sponsor Representative

Agenda & Other Items of concern

- A. **“RESOLVED, that the Board of Directors approves the minutes from the August 14, 2019 regular meeting as submitted.”**

Ray Funk moved to approve item 2019.09.6A, Kate Fisher seconded the motion

Ayes: Ray Funk, Fran Voll, Kate Fisher
Nays: None

Fran Voll declared the motion approved.

Fiscal Officer Report and Recommendations

- A. **“RESOLVED, that the Board of Directors approve the attached Fiscal Officer report as submitted.”**

Kate Fisher moved to approve item 2019.09.7A, Ray Funk seconded the motion

Ayes: Ray Funk, Fran Voll, Kate Fisher
Nays: None

Fran Voll declared the motion approved.

- B. **“RESOLVED, that the Board of Directors authorizes the establishment of the**

following fund for TRECA Digital Academy, effective July 1, 2019.

- **467 Student Wellness & Success”**

Kate Fisher moved to approve item 2019.09.7B, Fran Voll seconded the motion

Ayes: Ray Funk, Fran Voll, Kate Fisher

Nays: None

Fran Voll declared the motion approved.

Executive Director’s Report and Recommendations

A. “RESOLVED, that at the recommendation of the Executive Director, the Board of Directors approve the following personnel action item(s).

- **Hire of Chase Baker as PE/Health Teacher, effective September 3, 2019.**
- **Hire of Tina Ditmars as Office Clerk, effective August 27, 2019.**
- **Hire of Jennifer Haberman-Boleyn as Career & College Specialist, effective August 22, 2019.**
- **Hire of Teresa Martin Taylor as Office Clerk, effective August 29, 2019.**
- **Hire of Rachael Minadeo as Advisor, effective September 3, 2019.**
- **Hire of Donald Sanders as Creative Specialist, effective August 29, 2019.**
- **Hire of Stephanie Thacker as Assessment & Induction Support Specialist, effective August 29, 2019.**
- **Hire of Kara White as Office Clerk, effective September 3, 2019.**
- **Promotion of Sydni Hempstead to Induction Specialist, effective August 27, 2019.**
- **Promotion of Jaqueline Albert to Advisor, effective August 27, 2019.**
- **Transfer of Kemba Hubbard to Advisor, effective September 3, 2019.**
- **Resignation of Deanna Lear as Regional Coordinator, effective September 25, 2019.**
- **Resignation of Jenny Settlemire as Intervention Specialist, effective September 20, 2019.”**

Ray Funk moved to approve item 2019.09.8A. Kate Fisher seconded the motion

Ayes: Ray Funk, Fran Voll, Kate Fisher

Nays: None

Fran Voll declared the motion approved.

B. “RESOLVED, that the Board of Directors approves the purchases submitted at the recommendation of the Executive Director

- **IXL Learning - \$5,513.00**
- **META Solutions (Filtering) - \$6,300.00**
- **Curriculum & Associates (iReady) - \$28,930.00”**

Kate Fisher moved to approve item 2019.09.8B. Ray Funk seconded the motion

Ayes: Ray Funk, Fran Voll, Kate Fisher

Nays: None

Fran Voll declared the motion approved.

C. “RESOLVED, that as the recommendation of the Executive Director, the Board of Directors approves the attached instructional service agreements for the 2019-2020 school year between TRECA Digital Academy and the following.

- **Medina City Schools**
- **Federal Hocking Local Schools”**

Fran Voll moved to approve item 2019.09.8C. Ray Funk seconded the motion

Ayes: Ray Funk, Fran Voll, Kate Fisher

Nays: None

Fran Voll declared the motion approved.

D. Discussion Items

- Executive Director, Adam Clark, addressed the board to share the preliminary results for the 2018-2019 local report card. While the report card is slated to be released later in the week, Mr. Clark shared that the preliminary results indicate that TRECA will receive an overall designation of “Meets Standards” on its Dropout Prevention & Recovery report card. This designation encompasses ratings of “Meets Standards” on all four measures of the report card. Notably, Mr. Clark, highlighted that while there is still great room for improvement, this year’s report card displays an overall improvement. Increases to graduation rates, the gap closing measure, and meeting the growth standard in the Progress measure, all indicate the gains being made by students at TRECA.
- Mr. Clark again addressed the board, with an update on the annual residency verification being completed by staff. Dating back to the beginning of August, TRECA has been conducting returning student events across the state. These events were scheduled with all returning students, to administer diagnostic assessments, technology updates and annual residency verification. The annual residency verification consisted of collecting a new proof of residency for returning students. Such verification is necessary to ensure that any changes of address, and potentially the student’s local district of residence, can be verified and reported correctly to the Department of Education. Mr. Clark shared that staff were able to complete the residency verification for the vast majority of students, with the remaining few still in process of submitting updated documentation.

Executive Session

Kate Fisher moved to enter executive session for the purpose of:

In accordance with ORC 121.22G1 – The appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, license, or regulated individual.

Ray Funk seconded the motion

Ayes: Ray Funk, Fran Voll, Kate Fisher

Nays: None

The Board entered executive session at 9:51am

Fran Voll declared the meeting back in regular session at 9:58am.

Sponsor Report & Feedback

Tad Douce attended the meeting as Sponsor representative and shared with the board that Tri-Rivers will be hosting a Dropout Prevention & Recovery training on October 2, 2019. The training is intended to support schools, like TRECA, in addressing the needs of at-risk students and staying up to date with guidance from the Ohio Department of Education.

Adjourn

Jeremy Dunn moved to adjourn the regular meeting.

Fran Voll seconded the motion.

Motion declared and meeting adjourned 10:01am.

The next Regular meeting of the TRECA Digital Academy Board of Directors will be October 9th at 9:00 a.m. at the TRECA building (107 N. Main St.).