

TRECA Digital Academy

REGULAR MEETING MINUTES

August 14, 2019 @ 9:00 a.m.

107 N Main Board Room, TRECA Headquarters

Board of Directors present for the meeting:

Jim Craycraft (President)
Fran Voll (Vice President)
Jeremy Dunn
Kate Fisher

Board of Directors absent for the meeting:

Ray Funk

Meeting Participants

Adam Clark – Executive Director of TRECA Digital Academy
Jessica Wake – Treasurer of TRECA Digital Academy
Chuck Speelman – Sponsor Representative

Agenda & Other Items of concern

- A. “RESOLVED, that the Board of Directors approves the minutes from the July 10, 2019 regular meeting as submitted.”**

Jeremy Dunn moved to approve item 2019.08.6A, Fran Voll seconded the motion

Ayes: Jeremy Dunn, Fran Voll, Kate Fisher, Jim Craycraft
Nays: None

Jim Craycraft declared the motion approved.

Fiscal Officer Report and Recommendations

- A. “RESOLVED, that the Board of Directors approve the attached Fiscal Officer report as submitted.”**

Fran Voll moved to approve item 2019.08.7A, Kate Fisher seconded the motion

Ayes: Jeremy Dunn, Fran Voll, Kate Fisher, Jim Craycraft
Nays: None

Jim Craycraft declared the motion approved.

- B. “RESOLVED, that the Board of Directors authorizes the establishment of the**

following fund for TRECA Digital Academy, effective July 1, 2019.

- **587 for IDEA Early Childhood Education”**

Fran Voll moved to approve item 2019.08.7B, Kate Fisher seconded the motion

Ayes: Jeremy Dunn, Fran Voll, Kate Fisher, Jim Craycraft

Nays: None

Jim Craycraft declared the motion approved.

Executive Director’s Report and Recommendations

A. **“RESOLVED, that at the recommendation of the Executive Director, the Board of Directors approve the following personnel action item(s).**

- **Hire of Regina Benjamin as Receptionist, effective August 1, 2019.**
- **Hire of Jesse Gase as School Counselor, effective August 12, 2019.**
- **Hire of Keeri Hilp as Teacher, effective August 12, 2019.**
- **Hire of Nathan Ralston as Teacher, effective August 12, 2019.**
- **Hire of Laura Search as Teacher, effective August 12, 2019.**
- **Hire of Sarabeth Wolf as Intervention Specialist, effective August 12, 2019.**
- **Promotion of Terri Simmons to Regional Coordinator, effective July 29, 2019.**
- **Transfer of Shannon Kearns to Math Teacher, effective August 12, 2019.**
- **Transfer of Erin Oberly to English Teacher, effective August 12, 2019.**
- **Change in salary for Jackie Lea, effective August 1, 2019.**
- **Change in salary for Kris Pfister-Gillespie, effective August 1, 2019.**
- **Resignation of Danielle Moore as Teacher, effective July 18, 2019.**
- **Resignation of Trisha Eidt as School Counselor, effective August 2, 2019.**
- **Resignation of Kamina Mabry as Advisor, effective August 7, 2019.**
- **Resignation of Christian Jamal as School Counselor, effective August 6, 2019.**
- **Resignation of Caitlyn Young as Intern, effective August 1, 2019.**
- **Resignation of Ashley Donaugh as Teacher, effective August 15, 2019.**
- **Resignation of BJ Charity as Regional Coordinator, effective August 2, 2019.**
- **Resignation of Mark Moore as Advisor, effective August 2, 2019.**
- **Resignation of Jaclyn Zerkle as Teacher, effective August 9, 2019.”**

Jim Craycraft moved to approve item 2019.08.8A. Jeremy Dunn seconded the motion

Ayes: Jeremy Dunn, Fran Voll, Kate Fisher, Jim Craycraft

Nays: None

Jim Craycraft declared the motion approved.

B. “RESOLVED, that the Board of Directors approves the purchases submitted at the recommendation of the Executive Director

- **Imagination Station - \$16,353.00**
- **MyOn Reader - \$11,057.20**
- **G.R.A.D.S. Coalition - \$6,222.22**
- **Swango Cabling - \$13,174.79 (Then & Now)**
- **107 LLC (Door Repair) - \$296.53 (Then & Now)**
- **PandaDoc - \$3,600.00 (Then & Now)**
- **Sprint - \$299.44 (Then & Now)**
- **107 LLC (Exterior Entry) - \$500 (Then & Now)**
- **Verudix - \$2,555.00 (Then & Now)**

Jeremy Dunn moved to approve item 2019.08.8B. Fran Voll seconded the motion

Ayes: Jeremy Dunn, Fran Voll, Kate Fisher, Jim Craycraft

Nays: None

Jim Craycraft declared the motion approved.

C. “RESOLVED, that the Board of Directors has determined that the district will not provide career-technical education to students enrolled in grades 7 and 8 for the 2019-2020 school year; and BE IT

FURTHER RESOLVED, that the Board will submit this resolution to the Ohio Department of Education by September 30, 2019, to be compliant with requirements to waive the requirement for the district; and BE IT

FURTHER RESOLVED, that the determination will be revisited annually.”

Kate Fisher moved to approve item 2019.08.8C. Jeremy Dunn seconded the motion

Ayes: Jeremy Dunn, Fran Voll, Kate Fisher, Jim Craycraft

Nays: None

Jim Craycraft declared the motion approved.

D. “RESOLVED, that at the recommendation of the Executive Director, the Board of Directors approves the attached related service agreements for the 2019-2020 school year between TRECA Digital Academy and the following;

- **Therapy Connection**
- **K-12 Therapy**
- **Humanus”**

Jim Craycraft moved to approve item 2019.08.8D. Fran Voll seconded the motion

Ayes: Jeremy Dunn, Fran Voll, Kate Fisher, Jim Craycraft

Nays: None

Jim Craycraft declared the motion approved.

E. “RESOLVED, that the Board of Directors adopt and approve the policies as submitted.

- **Anti-Harassment, Intimidation & Bullying Policy**
- **Corporal Punishment”**

Fran Voll moved to approve item 2019.08.8E. Kate Fisher seconded the motion

Ayes: Jeremy Dunn, Fran Voll, Kate Fisher, Jim Craycraft

Nays: None

Jim Craycraft declared the motion approved.

F. “RESOLVED, that the Board of Directors approve the renewal agreement with Desire 2 Learn for Brightspace LMS services as presented.”

Jim Craycraft moved to approve item 2019.08.8F. Jeremy Dunn seconded the motion

Ayes: Jeremy Dunn, Fran Voll, Kate Fisher, Jim Craycraft

Nays: None

Jim Craycraft declared the motion approved.

G. “RESOLVED, that the Board of Directors approve the addendum to the Successor Contract with Tri-Rivers Career Center as submitted.”

Fran Voll moved to approve item 2019.08.8G. Jeremy Dunn seconded the motion

Ayes: Jeremy Dunn, Fran Voll, Kate Fisher, Jim Craycraft

Nays: None

Jim Craycraft declared the motion approved.

H. “RESOLVED, that as the recommendation of the Executive Director, the Board of Directors approves the attached instructional service agreements for the 2019-2020 school year between TRECA Digital Academy and the following.

- **Eastland Fairfield Career Technical Center**
- **Southwest Licking Local Schools”**

Fran Voll moved to approve item 2019.08.8H. Kate Fisher seconded the motion

Ayes: Jeremy Dunn, Fran Voll, Kate Fisher, Jim Craycraft

Nays: None

Jim Craycraft declared the motion approved.

- I. **“RESOLVED, that the Board of Directors approves of the Internet Auction Agreement with Biddergy as presented, for sale of mobile units owned by the school and authorizes its Board President to sign said agreement on the school’s behalf;**

FURTHER RESOLVED, that the Board of Directors hereby sets the reserve price for the units at \$15,000 each, which the Board has determined to be reasonable based on the purchase price and depreciation;

FURTHER RESOLVED, that the Board of Directors authorizes the Treasurer to sell each of the mobile units, in the event that the reserve is not met at auction, for a reasonable amount;

FURTHER RESOLVED, that the Board of Directors directs the Executive Director and Treasurer to use the proceeds of the sale for personnel expenses in the school’s federal programs.”

Fran Voll moved to approve item 2019.08.8I. Kate Fisher seconded the motion

Ayes: Jeremy Dunn, Fran Voll, Kate Fisher, Jim Craycraft

Nays: None

Jim Craycraft declared the motion approved.

Sponsor Report & Feedback

Chuck Speelamn attended the meeting as the sponsor representative from Tri-Rivers Career Center. He shared with the board that Tri-Rivers can provide the board with formal training on the role of the sponsor, the community school. The training is available at the request of the Board of Directors. He advised that the training may best fit the needs of the Board, whenever there is turnover in its membership.

Adjourn

Jeremy Dunn moved to adjourn the regular meeting.

Fran Voll seconded the motion.

Motion declared and meeting adjourned 10:01am.

The next Regular meeting of the TRECA Digital Academy Board of Directors will be September 11th at 9:00 a.m. at the TRECA building (107 N. Main St.).