

TRECA Digital Academy

REGULAR MEETING MINUTES

March 8, 2017 @ 9:00 a.m.
Board Room, META Solutions Building

Board of Directors present for the meeting:

Ray Funk
Kate Fisher
Jim Craycraft
Scott Gray

Board of Directors absent for the meeting:

Fran Voll

Meeting Participants

Adam Clark – Executive Director of TRECA Digital Academy
Chuck Speelman – Superintendent of Tri-Rivers Career Center (Sponsor)
Larry Hickman – Tri-Rivers Career Center (Sponsor)
Vaughn Sizemore – Tri-Rivers Career Center (Sponsor)
Steve Earnest – Treasurer, Tri-Rivers Career Center (Sponsor)

Agenda & other items of concern

A. “To approve the minutes of the February 8, 2017 regular meeting as submitted.”

Jim Craycraft moved to approve item A, Kate Fisher seconded the motion

Ayes: Ray Funk, Kate Fisher, Jim Craycraft, Scott Gray
Nays: None

Ray Funk declared the motion approved.

Executive Director’s Report & Recommendations

A. “Approval of submitted list of TDA students that have fulfilled all graduation requirements for receipt of their diploma.”

Kate Fisher moved to approve item A, Ray Funk seconded the motion

Ayes: Ray Funk, Kate Fisher, Jim Craycraft, Scott Gray
Nays: None

Ray Funk declared the motion approved.

B. “Approval of recommended purchase items as submitted by the Executive Director.”

- **BrainPop – Annual Subscription, \$6,945.00**
- **CloudLabs – Annual Subscription, \$15,000.00**
- **United Parcel Service – Shipping, \$22,000.00**
- **GovConnection – Student Printers & Scanners, \$9,870.00**
- **SVM – Gas Cards for State Testing, \$16,582.50**
- **Focus Care – FEV Tutoring Services, \$20,000.00**
- **Proforma – Student Backpacks, \$8,641.00**

Jim Craycraft moved to approve item B. Scott Gray seconded the motion

Ayes: Ray Funk, Kate Fisher, Jim Craycraft, Scott Gray

Nays: None

Ray Funk declared the motion approved.

C. “Approval of the following personnel items as recommended by the Executive Director.”

- **Resignation of Amy Krzysiak, as Records Specialist, effective March 18, 2017.**
- **Transfer of Aaron Hartzler to the position of Social Studies Teacher, effective March 13, 2017.**
- **Hire of Erin Oberly as an Advisor, effective March 13, 2017.**
- **Addition of Elisha Wilson-Bryant to the approved ESEA tutor list, effective February 14, 2017.**

Scott Gray moved to approve item C. Ray Funk seconded the motion

Ayes: Ray Funk, Kate Fisher, Jim Craycraft, Scott Gray

Nays: None

Ray Funk declared the motion approved.

D. “Approval of the Service Agreement for school psychology evaluation services as submitted.”

Jim Craycraft moved to approve item D. Scott Gray seconded the motion

Ayes: Ray Funk, Kate Fisher, Jim Craycraft, Scott Gray

Nays: None

Ray Funk declared the motion approved.

E. “Approval of the presented School Calendars for the 2017-2018 school year.”

Scott Gray moved to approve item E. Jim Craycraft seconded the motion

Ayes: Ray Funk, Kate Fisher, Jim Craycraft, Scott Gray

Nays: None

Ray Funk declared the motion approved.

F. Discussion Items

- **META Services for FY18**

- **Vehicle Needs**
- **OSBA Membership**

Fiscal Officer Report

A. “Approval of the Fiscal Officer report as submitted.”

Jim Craycraft moved to approve item A. Scott Gray seconded the motion

Ayes: Ray Funk, Kate Fisher, Jim Craycraft, Scott Gray

Nays: None

Ray Funk declared the motion approved.

Sponsor Report & Feedback

Sponsor Superintendent, Chuck Speelman, used this portion of the meeting to update the board on updates to School Compliance items and revision to the Department of Education’s quality practice rubric for school Sponsors. In addition several professional development opportunities were shared that may be beneficial to TRECA Digital Academy staff and administrators. Finally, conflict of interest and annual disclosure forms were shared with board members to complete.

Executive Session

Scott Gray moved to enter executive session for the purpose of:

- ___ 1. In accordance with ORC 121.22G1 – The appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual.
- ___ 2. In accordance with ORC 121.22G2 – The purchase of property for public purposes, or for the sale of property at competitive bidding.
- _X_ 3. In accordance with ORC 121.22G3 - Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action;
- ___ 4. In accordance with ORC121.22G4– Preparing for, conducting,or reviewing negotiations or bargaining sessions with public employees concerning their compensation.
- ___ 5. In accordance with ORC 121.22G5 – Matters required to be kept confidential by federal law or regulations or state statues.
- ___ 6. In accordance with ORC 121.22G6 – Details relative to the security arrangements and emergency response protocols for a public body or a public office.

Jim Craycraft seconded the motion

Ayes: Ray Funk, Kate Fisher, Jim Craycraft, Scott Gray

Nays: None

The Board entered into executive session at 10:28am.

Ray Funk declared the meeting back in regular session at 11:14am.

Adjourn

Jim Craycraft moved to adjourn the regular meeting.
Ray Funk seconded the motion.

Motion declared and meeting adjourned 11:15 a.m.

The next meeting of the TRECA Digital Academy Board of Directors will be April 12th at 9:00 a.m. at the META Solutions building TRECA board room.