

# TRECA Digital Academy

## Regular MEETING MINUTES

February 8, 2017 @ 9:00 a.m.  
Board Room, META Solutions Building

### Board of Directors present for the meeting:

Ray Funk  
Kate Fisher  
Jim Craycraft  
Fran Voll

### Board of Directors absent for the meeting:

Scott Gray

### Meeting Participants

Adam Clark – Executive Director of TRECA Digital Academy  
Jessica James – CFO, TRECA Digital Academy  
Chuck Speelman – Superintendent of Tri-Rivers Career Center (Sponsor)  
Ted McKinnis – Board Representative of Tri-Rivers Career Center (Sponsor)  
Larry Hickman – Tri-Rivers Career Center (Sponsor)  
Vaughn Sizemore – Tri-Rivers Career Center (Sponsor)  
Rhonda Irely – Tri-Rivers Career Center (Sponsor)  
Steve Earnest – Treasurer, Tri-Rivers Career Center (Sponsor)  
Wade Lucas – CEO, META Solutions (Operator)  
David Varda – CFO, META Solutions (Operator)

### Agenda & other items of concern

#### **A. “To approve the minutes of the January 11, 2017 regular meeting submitted.”**

Jim Craycraft moved to approve item A, Kate Fisher seconded the motion

Ayes: Ray Funk, Kate Fisher, Jim Craycraft, Fran Voll  
Nays: None

Ray Funk declared the motion approved.

### Executive Director’s Report & Recommendations

#### **B. “Approval of submitted list of TDA students that have fulfilled all graduation requirements for receipt of their diploma.”**

Fran Voll moved to approve item B, Kate Fisher seconded the motion

Ayes: Ray Funk, Kate Fisher, Jim Craycraft, Fran Voll  
Nays: None

Ray Funk declared the motion approved.

**C. "Approval of the submitted purchase items as submitted by the Executive Director."**

- **Refurble – Student computer order, \$54,975.00**
- **GovConnection – Computers for State-mandated testing, \$53,385.00**
- **Ohio School Plan – Liability Coverage for TDA, \$14,776.00**

Jim Craycraft moved to approve item C. Fran Voll seconded the motion

Ayes: Ray Funk, Kate Fisher, Jim Craycraft, Fran Voll,  
Nays: None

Ray Funk declared the motion approved.

**D. "Approval of the attached Rental Agreement with the Palace Theatre of Marion, Ohio for the 2017 graduation ceremony."**

Fran Voll moved to approve item D. Kate Fisher seconded the motion

Ayes: Ray Funk, Kate Fisher, Jim Craycraft, Fran Voll,  
Nays: None

Ray Funk declared the motion approved.

**E. "Approval of the attached resolution to join as a member of the META Purchasing Cooperative."**

Jim Craycraft moved to approve item I. Ray Funk seconded the motion

Ayes: Ray Funk, Kate Fisher, Jim Craycraft, Fran Voll,  
Nays: None

Ray Funk declared the motion approved.

**F. "Approval of the following personnel items as recommended by the Executive Director."**

- **Resignation of Michelle Hess as Kindergarten teacher, effective February 3, 2017**
- **Hire of Jennifer Vaughn to position of Intervention Specialist, effective February 23, 2017. Salary to be \$43,000. Jennifer will be entitled to insurance benefits.**

Kate Fisher moved to approve item F. Fran Voll seconded the motion

Ayes: Ray Funk, Kate Fisher, Jim Craycraft, Fran Voll  
Nays: None

Ray Funk declared the motion approved.

**G. "Approval of the Service Agreement for school psychology evaluation services with Susan Seeley as submitted."**

Fran Voll moved to approve item K. Scott Gray seconded the motion

Ayes: Ray Funk, Kate Fisher, Jim Craycraft, Fran Voll, Scott Gray

Nays: None

Ray Funk declared the motion approved.

### **Fiscal Officer Report**

#### **H. "Approval of the Fiscal Officer report as submitted."**

Fran Voll moved to approve item H. Kate Fisher seconded the motion

Ayes: Ray Funk, Kate Fisher, Jim Craycraft, Fran Voll

Nays: None

Ray Funk declared the motion approved.

### **Sponsor Report & Feedback**

Sponsor Superintendent, Chuck Speelman, used this portion of the meeting to introduce the Tri-Rivers staff that will be working with TRECA Digital Academy staff in relation to their role as Sponsor. He also shared the status of Tri-Rivers' Improvement Plan to address the FY16 Sponsor evaluation, which rated them as Ineffective.

### **Adjourn**

Ray Funk moved to adjourn the regular meeting.

Jim Craycraft seconded the motion.

Motion declared and meeting adjourned 10:16 a.m.

**The next meeting of the TRECA Digital Academy Board of Directors will be March 8<sup>th</sup> at 9:00 a.m. at the META Solutions building TRECA board room.**