

Revit 2023 INSTALLATION GUIDE – NAMED SEAT LICENSING

Software used in



Updated: 7/28/2025

Description

Preparing your system and changes to the Autodesk Portal

**It is imperative that you consult your IT team prior to installing any software or attempting to amend any settings on your computer. Administrative rights are based on a profile created by your System Administrator; therefore, a plethora of variances are possible and these ‘rights’ may not necessarily allow you to install software properly.*

1. Disable the UACs (set to ‘Never notify’)
2. Disable the anti-virus software
3. Disable pop-up blocker in the browser you are utilizing

(These settings may be re-enabled once the software is installed and operational.)

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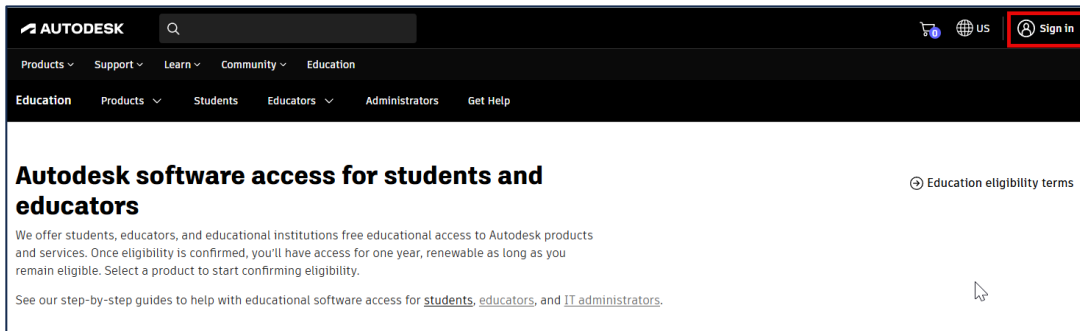
Changes to the Autodesk Portal:

This is the final school year for Standalone and Network licensing. All accounts will need to use Named Licensing in the 2026-2027 school year and beyond. All accounts that are attached to a valid school will no longer need to upload documents for verification. Inventor can be used with Standalone machine licensing, Network licensing, or Named licensing. This document shows how to use Named Seat licensing where each student will need an account, and they will log in to use Inventor each time. License file or keys are no longer needed. The teacher or IT can assign licensing to each student in the Autodesk Portal. **SSO is available for schools using some SSO providers.** For more details see this link: [Autodesk SSO Help](#)

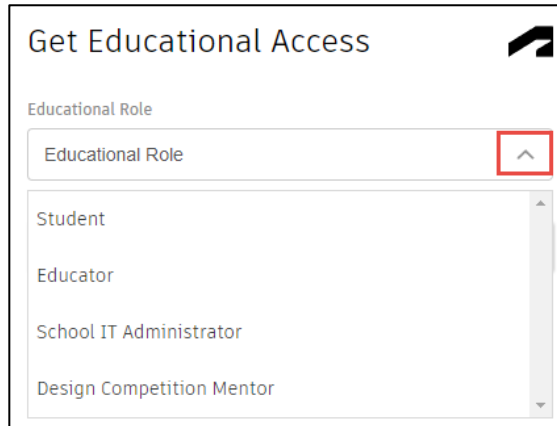
Procedure

Creating and verifying your Autodesk account

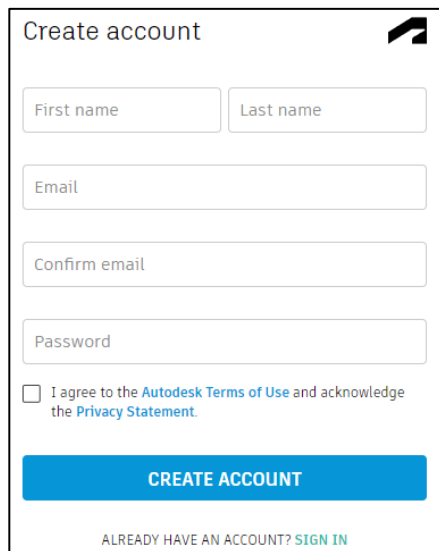
1. Go to <https://www.autodesk.com/education/edu-software/overview>
2. Select **Sign In**.



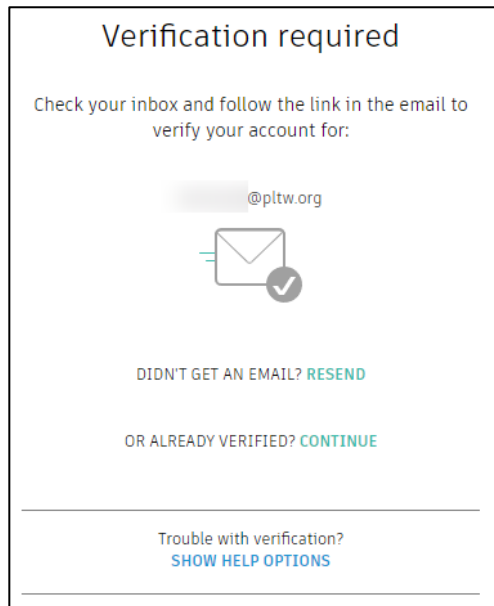
- As you select your account, select the appropriate role. Teachers will have access to Named Seat licensing types only. IT Administrators will have access to Next.



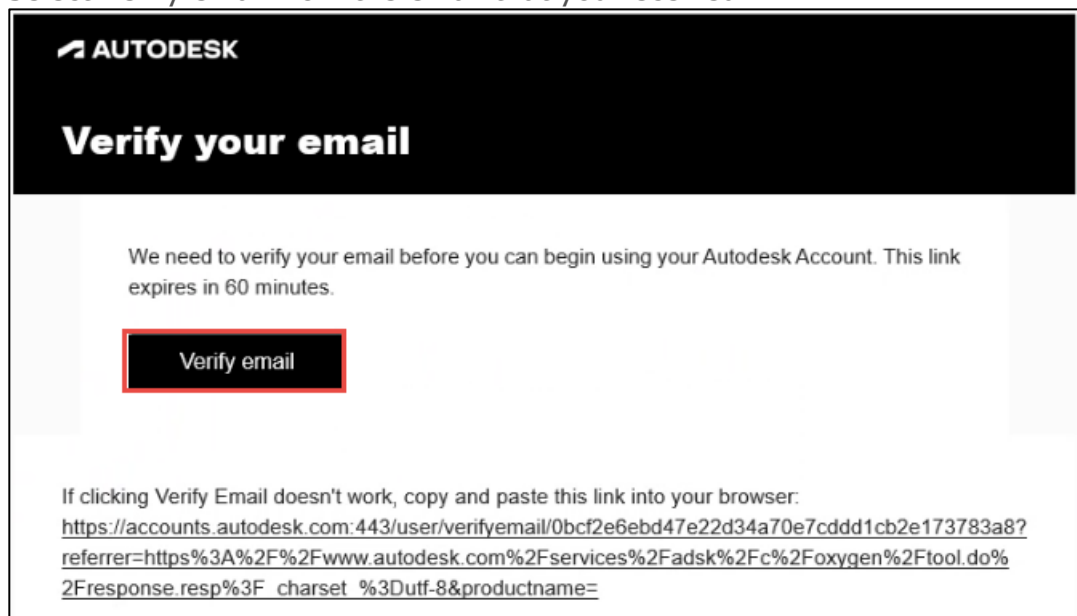
- Fill in your information, agree to the terms, and select Create Account.



5. You will need to verify your email address. Below is the screen you will get with an example of the screen after step 6, and the sample email for verification.




6. Select Verify email from the email that you received.



7. Check the box and select Done.

Account verified

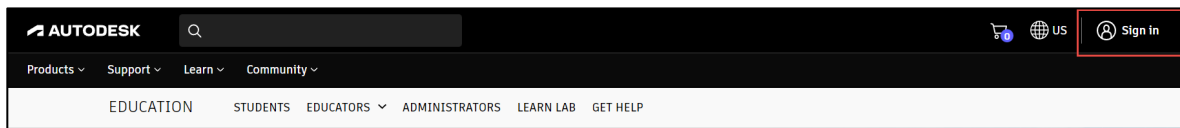
This single account gives you access to all your Autodesk products



☒ Check this box to receive electronic marketing communications from Autodesk on news, trends, events, special offers and research surveys. You can [manage](#) your preferences or withdraw your consent at any time through the unsubscribe link at the bottom of any email marketing communication. To learn more, see the [Autodesk Privacy Statement](#).

DONE

8. Go back to <https://www.autodesk.com/education/edu-software/overview> and Sign In at the top of the page.



9. Before you can get access to the educational software, you will need to verify that you attend or work for a Qualified Education Institution through the SheerID verification system. You will be asked to fill out the form below.

AUTODESK

Check that your information below is correct, then click [Confirm](#)

All fields must be accurately completed to confirm your eligibility for educational access to Autodesk products. Thank you for helping us provide Autodesk tools for legitimate educational use around the globe.

Email

Wrong email address? [Update address](#)

First name Last name

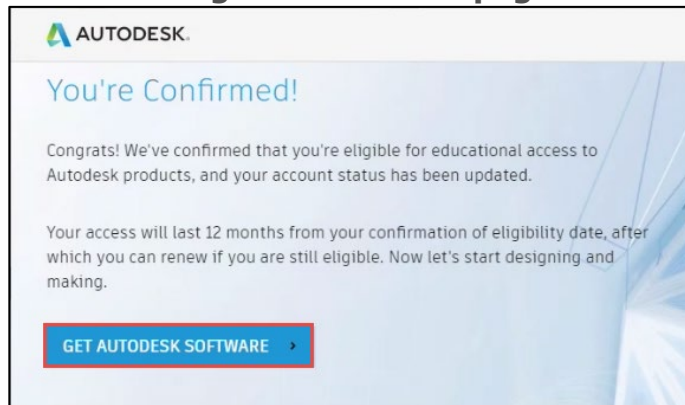
Educational Role Country or region of your educational institution

Institution type Name of educational institution

CONFIRM [Cancel](#)



10. If your school is listed as a Qualified Education Institution, you will not need to provide any other documentation. **You can proceed to Downloading and Installing Revit 2023 on page 8 of this document.**



11. In the Name of educational institution box, type in the name of your school slowly and see the name of your school appear in a drop-down menu below the text box. If your school is not listed, select School Not Listed from the drop down below the text box.
12. On the next page, you will need to upload documentation that the account owner attends or works at the [Qualified Education Institution](#) (see [FAQ](#)) during that year. All teachers and IT staff installing Autodesk products will need to complete the verification
- The simplest way to get verified is to use the school letter method. Depending on your role, you can use the [school IT](#), or [teacher letter](#). Copy and paste onto school letterhead with your name, matching exactly your name on your Autodesk account.
 - Other verification methods include a student ID that includes the school year, or a link to the faculty listing on the school website.
 - Students that are not required to have an account for Fusion 360, but if they would like to install at home, they would need to use the [student letter](#) for verification.





Additional documentation needed

Please upload a copy of documentation issued to you by your educational institution (e.g. tuition receipt or student ID, employee ID) as proof that you attend, teach or are employed at a Qualified Educational Institution

You have 14 days to upload your documentation

The document must include:

1. Your full legal name (Alex Conklin)
Note: The name on the document you submit must match this.
2. The name of the educational institution at which you are enrolled or employed (Project Lead The Way (Indianapolis, IN))
Note: The school name on the document you submit must match this.
3. A date within the current school term.

Preferred documents include:

- Transcript
- School-issued confirmation letter
- A copy of your student ID (photo ID not required)

Supported file types: JPEG, PDF, PNG, GIF

Drag documents here, or [browse](#)

NOTE: If your uploaded document is too fuzzy to read, does not show your full and legal name, or shows a name different from the one you used for this Autodesk account, you will not be able to finalize the verification process. Please do not include any confidential information in the document you upload, such as social security numbers or banking details. Please ensure any sensitive information is blacked out before you upload your document.

SUBMIT

Cancel

Examples of preferred documents



School Transcript
Transcript with full name of student, school name, and date



School-issued confirmation letter
School letterhead with full name of student or faculty member, school name, and date



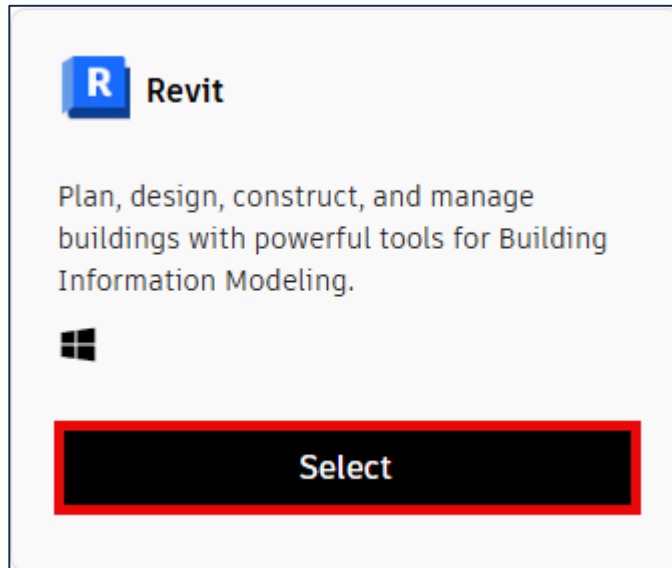
School ID
ID badge with full name of student or faculty member, school name, and date, photo not required

Verification is manually processed and will take less than one business day. You will receive an email notification for approval or denial. If you have questions about being denied, email SheerID customer service at customerservice@sheerID.com.

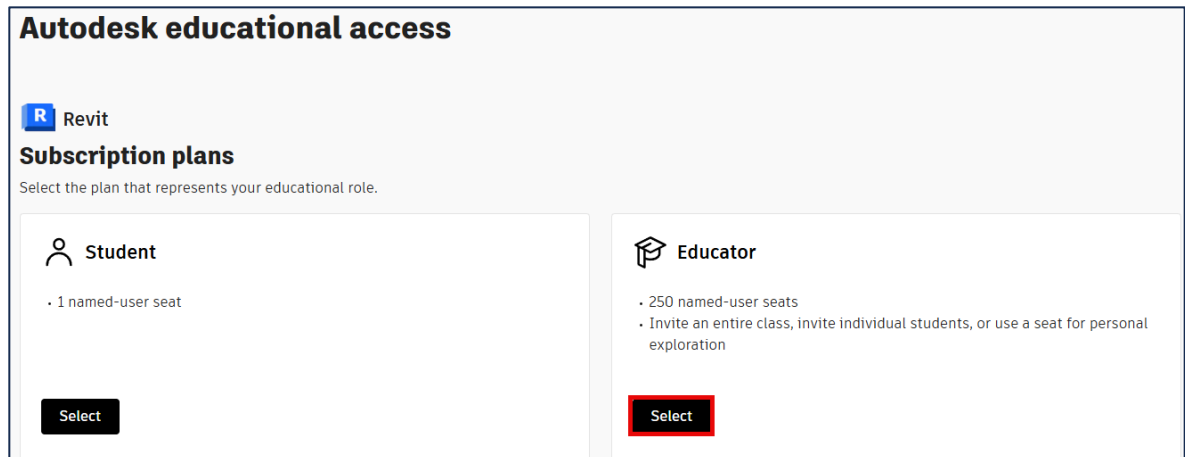


Downloading and Installing Revit 2023

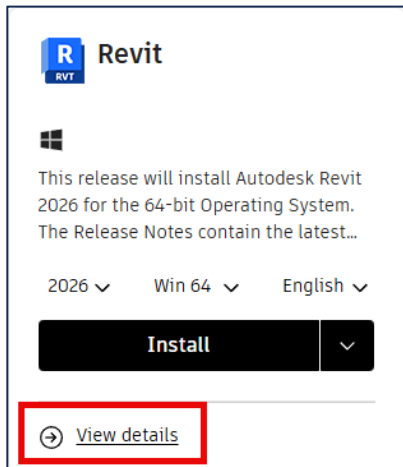
1. Go to <https://www.autodesk.com/education/edu-software/overview> and sign in.
2. Select Inventor.



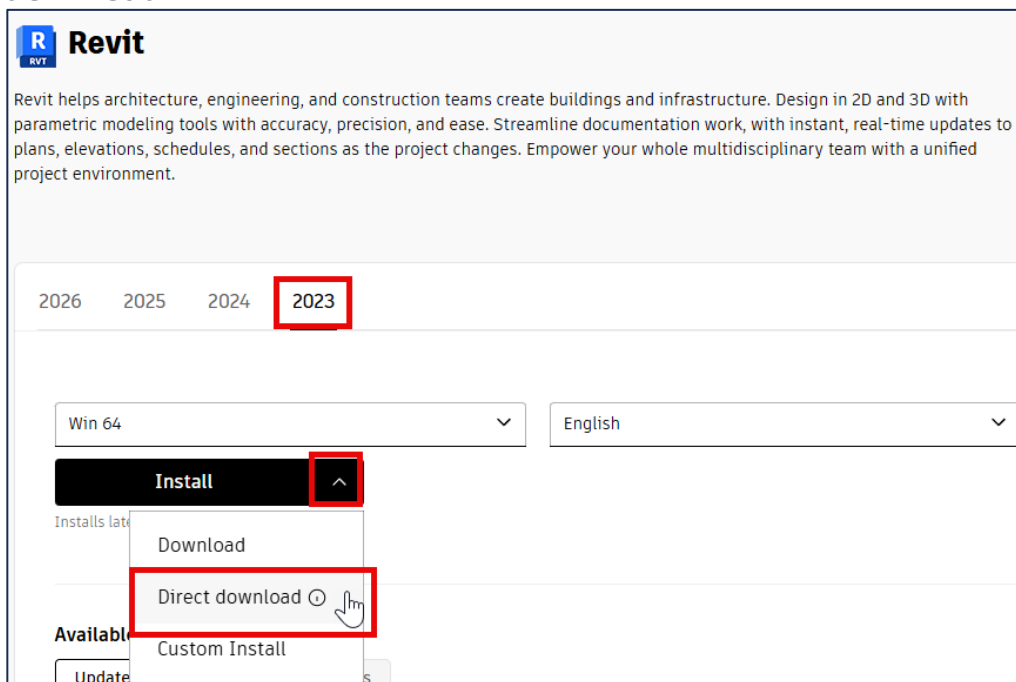
3. Select Educator License Type.



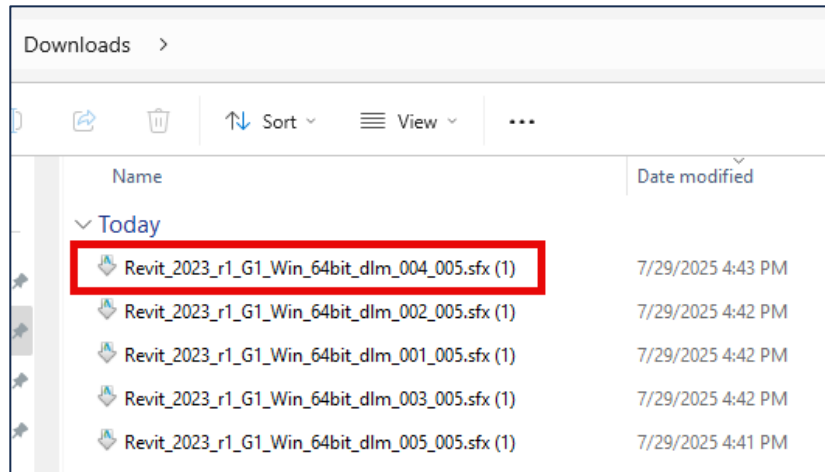
4. Select View Details in the Revit Panel.



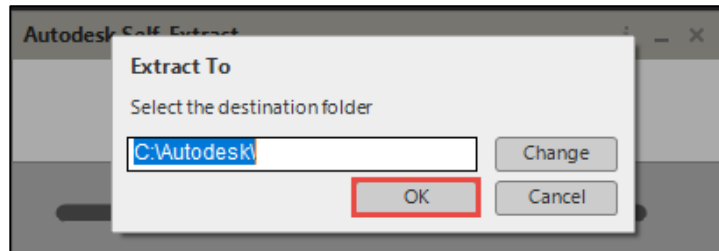
5. Select 2023, then select the down arrow, followed by selecting **Direct download**.



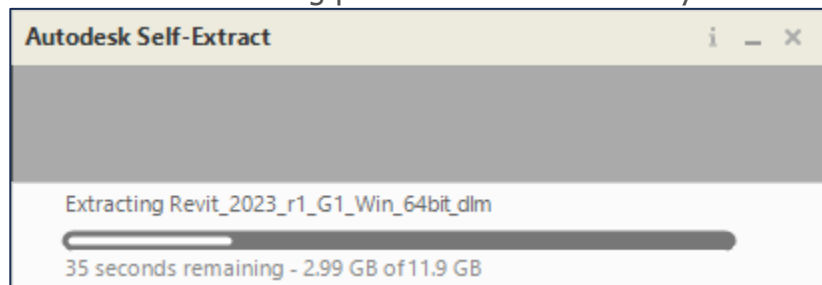
6. Revit will begin downloading several files for installation. **Please wait for all files to download, or your installation will not work.** Once ALL of the files have downloaded, select any file to begin installation. **If multiple files are not downloading, check your pop-up blocker** to see if they are getting blocked.



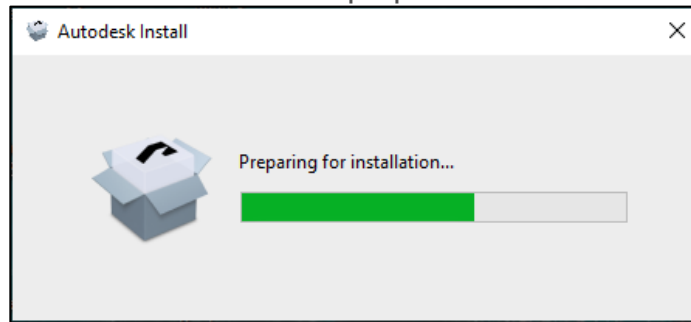
7. After selecting the installation file, the Self-Extract process will begin. Select OK.



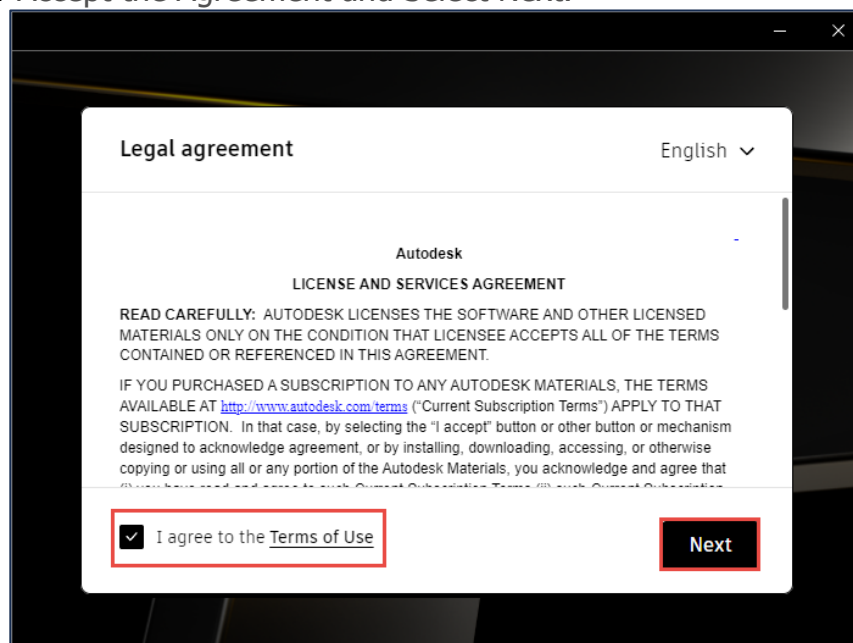
8. Wait for the extracting process to run. This may take a few minutes.



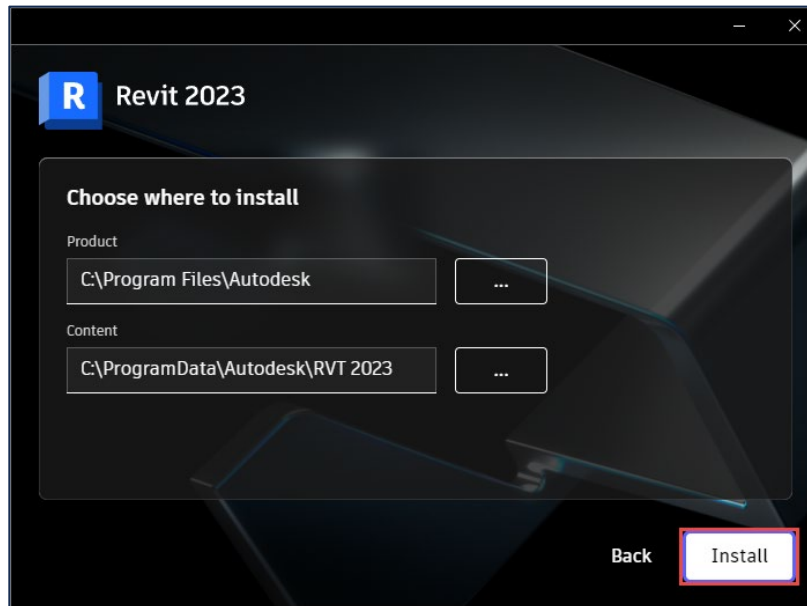
9. Wait for the installation preparation.



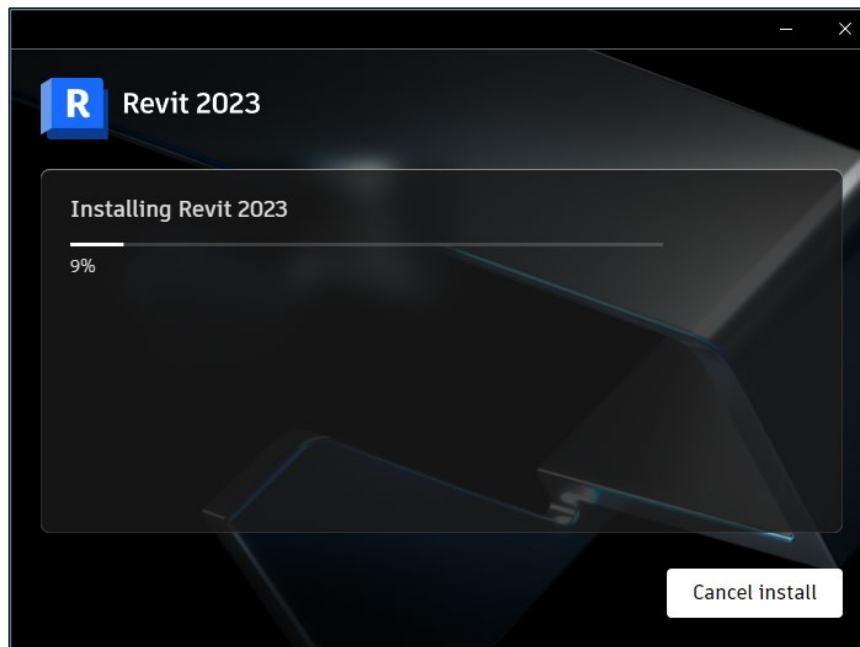
10. Accept the Agreement and Select Next.



11. Select Next.



12. Wait for Revit to install

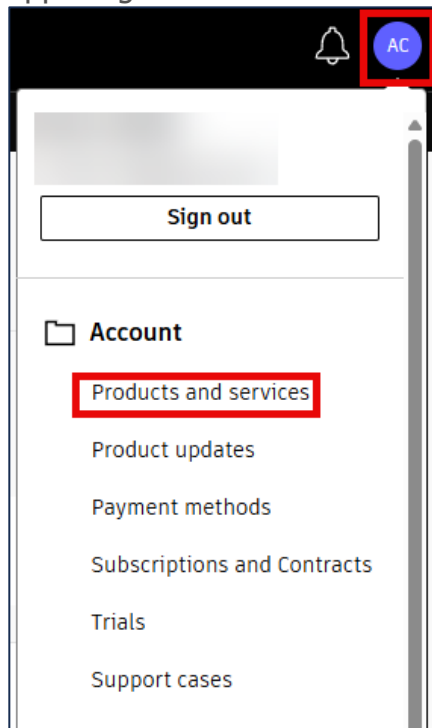


13. Revit install ins complete. Close this window.

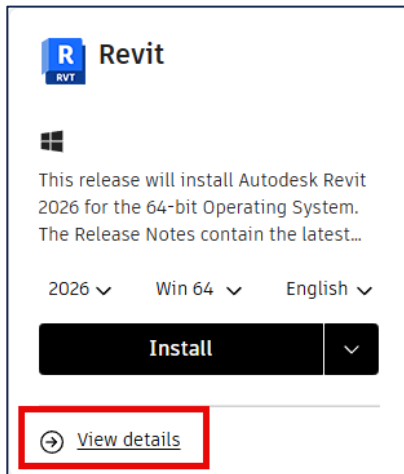


14. Return to the Autodesk portal <https://www.autodesk.com/education/edu-software/overview> to install the Family Templates.

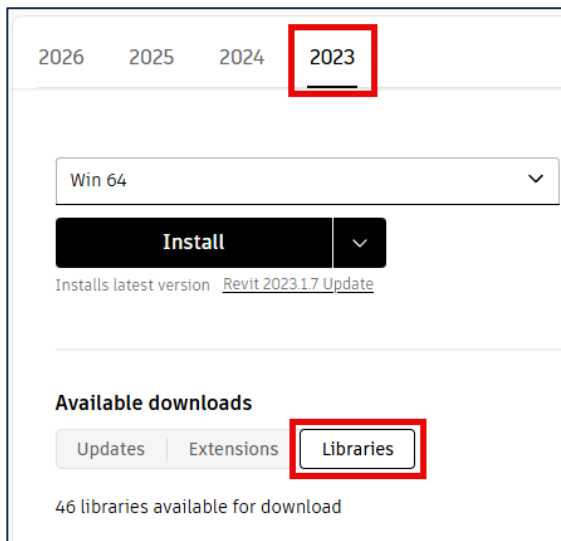
15. If you are not signed in, sign in, and then select the menu button in the upper right corner of the screen. Then select **Products and services**.



16. Select More Details under Revit




17. Select 2023 and Libraries.



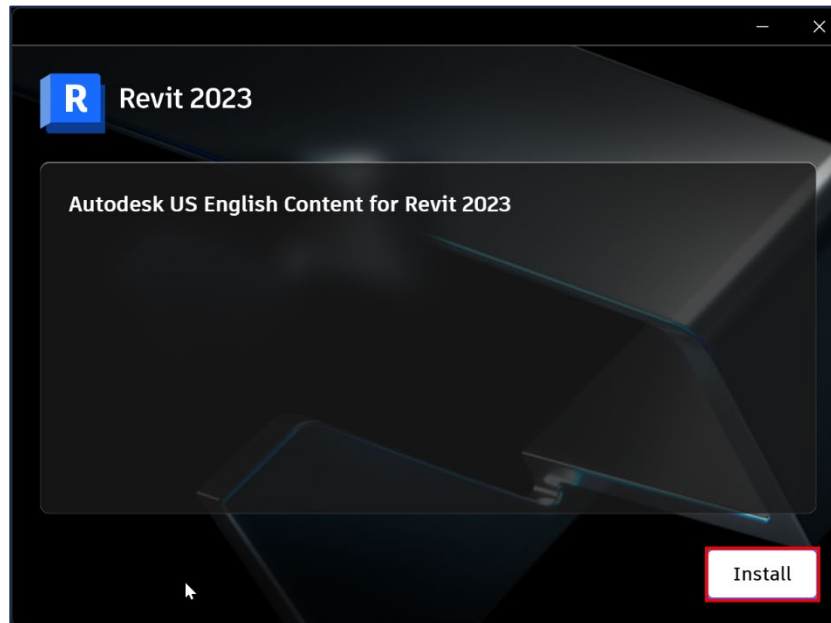
18. Scroll down to find US English Content for Revit 23 and select Download.

French Content for Revit 2023	Apr 05, 2022	1 GB	Download	>
UK English Content for Revit 2023	Apr 05, 2022	609 MB	Download	>
US English Content for Revit 2023	Apr 05, 2022	1 GB	Download	>
Italian Content for Revit 2023	Apr 05, 2022	512 MB	Download	>

19. Go to where you downloaded the file, and select the file to install it.

Name	Date modified	Type	Size
▼ Today			
 RVTCPENU (2)	7/30/2025 12:31 PM	Application	1,328,793 ...

20. Select Install



21. Select Finish





AFTER INSTALLATION IS COMPLETE, STOP IF YOU ARE USING THIS COMPUTER AS A MASTER IMAGE. DO NOT FOLLOW THE NEXT STEPS OF ACTIVATING THE SOFTWARE. YOU WILL NEED TO ACTIVATE AFTER IMAGING.

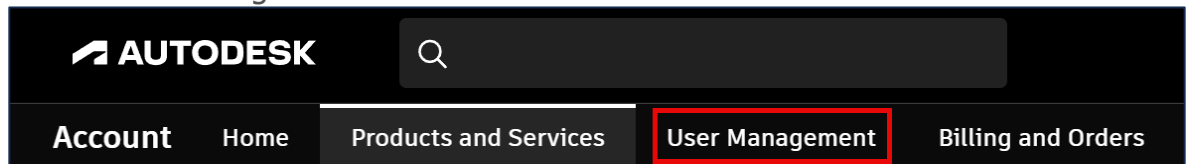
If you are NOT using this machine as a Master Image, see the next steps.



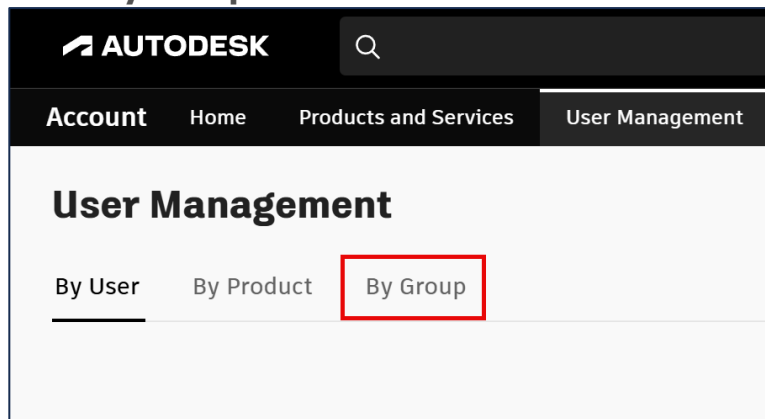
Setting up Student Licensing for Inventor 2023

To use named seat licensing, students will need an Autodesk account. Schools can also setup SSO with a supported provider. For more details on setting up SSO, see the link here: [Autodesk SSO Help](https://www.autodesk.com/education/edu-software/overview)

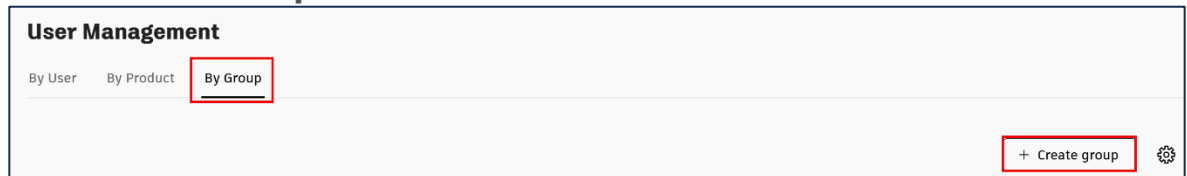
1. Go to <https://www.autodesk.com/education/edu-software/overview> and log in if you are not logged in.
2. Select User Management



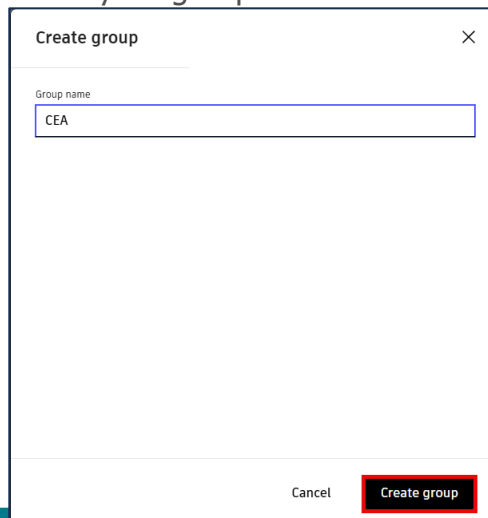
3. Select **By Group**



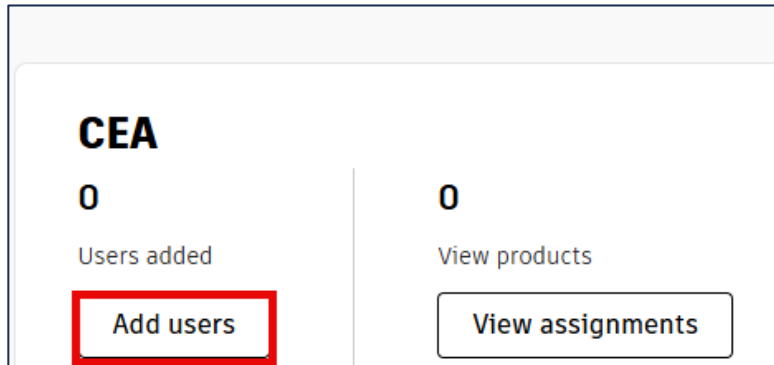
4. Select **Create Group**



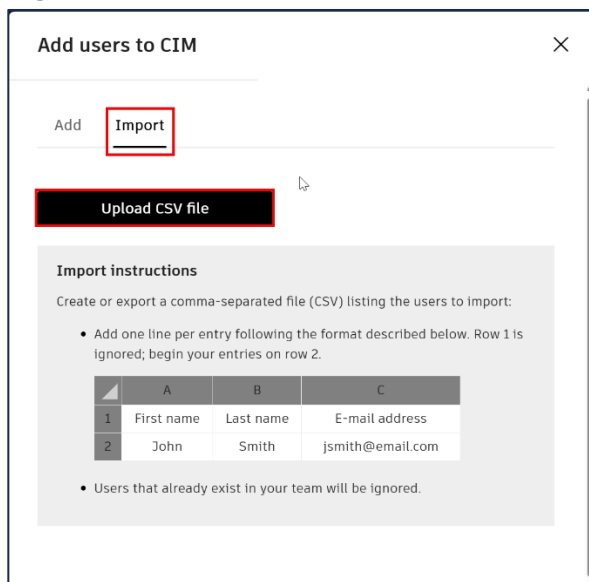
5. Name your group and select Create Group



6. If you are using SSO, stop at this point. Once SSO is connected, you will add users and products to the groups.
7. Select **Add Users**



8. Select Import to use a csv file to upload. You will need the first name, last name, and email address of each user. To download a template of the csv [click here](#). Once your students are saved in the .csv file, select Upload CSV file.



Add users to CIM [X]

Add Import

Upload CSV file

Import instructions

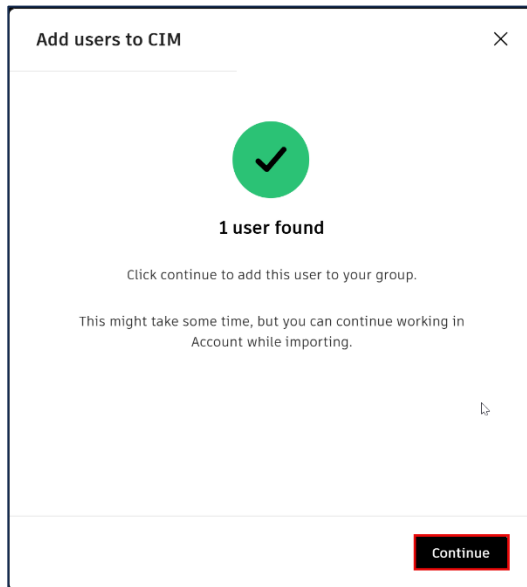
Create or export a comma-separated file (CSV) listing the users to import:

- Add one line per entry following the format described below. Row 1 is ignored; begin your entries on row 2.

	A	B	C
1	First name	Last name	E-mail address
2	John	Smith	jsmith@email.com

- Users that already exist in your team will be ignored.

9. This shows the number of users found in the .csv file. Select Continue.



10. Once the Group has users, select the Products tab and assign one or more Products by selecting Assign. This will assign the product to the whole group.

