

**STITES UNIVERSITY'S
NEW LAWYER ORIENTATION PROGRAM**

**Tuesday, September 4
(Butler Conference Room)**

- 9 a.m. – 10:30 Stites & Harbison Welcome/General Overview
Firm Organization & Management Structure
Robert M. Connolly, Firm Chair
Derek Halliburton, Chief Operating Officer
- 10:30 – 11:30 Ethics & Professional Responsibility
Michael Kleinert, Member, Ethics Committee
- 11:30 – 12 p.m. Commitment to Diversity
Demetrius O. Holloway, Member, Employment SG and Diversity
Committee Chair
- 12 p.m. – 12:30 Marketing & Business Development
Kimberly Schmittel, Director of Marketing & Business Development
- 12:30 – 1:45 Lunch with local Bus. Lit. and TIPS associates
- 2 p.m. – 5 p.m. Computer Training (Hubbuch Building, 3rd floor)
Pamela Simpson, Instructional Designer/Trainer
- 5:30 Dinner (Meet in reception area on 18)
Mussel & Burger Bar, 113 S. 7th Street

Wednesday, September 5
(Butler Conference Room)

- 9 a.m. – 10 a.m. Firm Cyber Security
Sarah Cronan Spurlock, Member, Chief Privacy Officer
- 10 a.m. – 11 a.m. What it Means to be a Professional
Marjorie A. Farris, Member, Torts & Insurance Practice SG
- 11 a.m. – 11:30 Evaluations & the Review Process - 6-Month & Annual Evaluations
Susan J. Nalley, Recruiting Manager
- 11:45 a.m. – 1 p.m. Lunch
Vincenzo's, 150 S. Fifth Street
- 1 p.m. – 5 p.m. Computer Training (Hubbuch, 3rd floor)
Pamela Simpson, Instructional Designer/Trainer
- 5 p.m. Welcome Reception (Kennedy Helm Conference Room)