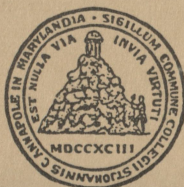


VOLUME XVII

No. 2

Bulletin of
ST. JOHN'S COLLEGE

CHARTER AND POLITY
OF
THE COLLEGE



ANNAPOLIS, MARYLAND
SANTA FE, NEW MEXICO

June, 1965

Founded as King William's School, 1696, Chartered as St. John's College,
1784

Volume XVII

JUNE, 1965

Number 2

Published Quarterly

Entered as Second-class matter, February 18, 1949, at the Post Office, at Annapolis, Maryland, under the Act of August 24, 1912.

History

St. John's College was founded in 1696 as King William's School in accordance with a Petitionary Act for free-schools of the General Assembly of the Colony of Maryland. Following the Revolutionary War, the General Assembly of the new State of Maryland granted a Charter to St. John's College pursuant to and as a part of Chapter 37 of the Laws of Maryland of 1784. This Charter was subsequently amended by the General Assembly through Resolution No. 41 of 1832.

The Visitors and Governors of St. John's College in 1950 revised the Charter to eliminate extraneous and obsolete matter and to make certain other amendments consistent with present requirements and conditions. It was the opinion of the Attorney General of Maryland that the original Charter of the College was subject to the general Corporation Laws of Maryland and might accordingly be amended by the Visitors and Governors, pursuant to these laws, without legislative action by the General Assembly. Subsequent amendments were made in 1961, in 1963, and in 1965.

When the decision was reached to establish a second St. John's College in Santa Fe, New Mexico, amendments were made to the Charter to authorize branches or extensions of the College. The Charter was then filed with the Corporations Commission of the State of New Mexico as a foreign corporation. The College was thus empowered to grant degrees in New Mexico under the provisions of its Maryland Charter.

The Polity of the College was first drafted by the Faculty and then adopted by the Board of Visitors and Governors at its regular meeting on July 8, 1950, in Annapolis, Maryland. It was reviewed and amended by the Board of Visitors and Governors at its annual meetings May 14, 1955, and May 21, 1960; at its regular meetings February 22, 1961, December 9, 1961, and February 23, 1963, in Annapolis, Maryland; at its regular meeting September 28, 1963, in Santa Fe, New Mexico; and at its annual meeting on May 15, 1965, in Annapolis, Maryland.

Charter of St. John's College

WHEREAS, institutions for the liberal education of youth in the principles of virtue, knowledge and useful literature are of the highest benefit to society, in order to train up and perpetuate a succession of able and honest men for discharging the various offices and duties of life, both civil and religious, with usefulness and reputation, and such institutions of learning have accordingly been promoted and encouraged by the wisest and best regulated States; And whereas, it appears to this General Assembly that many public spirited individuals, from an earnest desire to promote the founding a college or seminary of learning on the Western Shore of this State have subscribed and procured subscriptions to a considerable amount, and there is reason to believe that very large additions will be obtained to the same throughout the different counties of the said Shore if they were made capable in law to receive and apply the same towards founding and carrying on a college or general seminary of learning with such salutary plan and with such legislative assistance and direction as the General Assembly might think fit, and this General Assembly, highly approving those generous exertions of individuals, are desirous to embrace the present favorable occasion of peace and prosperity for making lasting provision for the encouragement and advancement of all useful knowledge and literature through every part of this State;

BE IT ENACTED:

II. That a college or general seminary of learning by the name of "St. John's College" be established on the said Western Shore upon the following fundamental and inviolable principles; namely, first, the said college shall be founded and maintained forever upon a most liberal plan for the benefit of youth of every religious denomination, who shall be freely admitted to equal privileges and advantages of education and to all the literary honors of the college, according to their merit without requiring or enforcing any religious or civil test, or urging their attendance upon any particular religious worship or service other than what they have been educated in or have the consent and approbation of their parents or guardians to attend; nor shall any preference be given in the choice of a Principal, Vice-Principal or other Professor, Master or Tutor in said college on account of his particular religious profession, having regard solely to his moral character and literary abilities and other necessary qualifications to fill the place for which he shall be chosen.

IV. That the governing body or board of said College shall consist of not more than forty nor less than thirteen Visitors and Governors, to be chosen and to hold office in such manner as the said Visitors and Governors may determine and prescribe by their fundamental ordinances; provided, however, that the Governors of the States of Maryland and New Mexico shall act *ex officio* as two of the total number of Visitors and Governors of said college during their respective terms in said offices; and that the said Visitors and Governors and their successors duly chosen shall be and are hereby declared to be one community, corporation and body politic to have continuance forever by the name of

ST. JOHN'S COLLEGE

and by the same name they shall have perpetual succession.

VII. That if the City of Annapolis should be fixed upon as a proper place for establishing the said intended college, this General Assembly give and grant, and upon that condition do hereby give and grant to the Visitors and Governors of the said College by the name of "The Visitors and Governors of Saint John's College in the State of Maryland," and their successors all that four acres within the City of Annapolis purchased for the use of the public and conveyed on the 2nd day of October, 1744, by Stephen Bordley, Esq., to Thos. Bladen, Esq., then Governor, to have and to hold the said four acres of land with the appurtenances to the said Visitors and Governors and their successors for the only use, benefit and behoof of the said college and seminary of universal learning forever.

VIII. That the said Visitors and Governors and their successors by the same name shall be able and capable in law to purchase, have and enjoy to them and their successors in fee, or for any other less estate or estates, any lands, tenements, rents, annuities, pensions or other hereditaments by the gift, grant, bargain, sale, alienation, enfeoffment, release, confirmation, or devise of any person or persons, bodies politic or corporate capable to make the same, and such lands, tenements, rents, annuities, pensions or other hereditaments or any less estates, rights or interests of or in the same at their pleasure to grant, alien, sell and transfer in such manner and form as they shall think meet and convenient for the furtherance of the said college; And also that they may take and receive any sum or sums of money, and any kind, manner or portion of goods and chattels that shall be given, sold or bequeathed to them by any person or persons, bodies politic or corporate capable to make a gift, sale or bequest thereof and employ the same towards erecting, setting up and maintaining the said college in such manner as they shall judge most necessary and convenient for the instruction, improvement and education of youth in the

vernacular and learned languages, and generally in any kind of literature, arts and sciences, which they shall think proper to be taught for training up good, useful and accomplished men for the service of their country, in church and state.

IX. That the said Visitors and Governors and their successors by the name aforesaid shall be able in law to sue and be sued, plead and be impleadable in any court or courts, before any judge, judges, or justices within this State and elsewhere in all and all manner of suits, complaints, pleas, causes, matters and demands of whatsoever kind, nature or form they be and all and every other matter and thing therein to do in as full and effectual a manner as any other person or persons, bodies politic or corporate within this State or any of the United States of America in like cases may or can do.

X. That the said Visitors and Governors and their successors shall have full power and authority to have, make and use one common and public seal and likewise one privy seal with such devices and inscriptions as they shall think proper, and to ascertain, fix and regulate the uses of both seals, by their own laws and the same seals or either of them to change, break, alter and renew at their pleasure.

XI. That the said Visitors and Governors and their successors from time to time and at all times hereafter, forever, shall have full power and authority to constitute and appoint in such manner as they shall think best and most convenient, a principal, a vice-principal of the said college and professors with proper tutors and assistants for instructing the students and scholars of the said seminary in all the liberal arts and sciences, and in the ancient and modern tongues and languages; and the said principal, vice-principal and professors so constituted and appointed from time to time shall be known and distinguished forever as one learned body or faculty by the name of "The Principal, Vice-Principal and Professors of St. John's College"; and by that name shall be capable of exercising such powers and authorities as the Visitors and Governors of the said college and their successors shall by their ordinances think necessary to delegate to them for the instruction, discipline and government of the said seminary and of all the students, scholars, ministers and servants belonging to the same.

XIV. That a majority of the said Visitors and Governors for the time being and duly assembled at any meeting upon due notice given to the whole body of Visitors and Governors shall have full power and authority to make fundamental ordinances for the government of the said college and the instruction of youth as aforesaid, and by these ordinances to appoint such a number of their own body not less than seven, as they

may think proper for transacting all general and necessary business of the said seminary and making temporary rules for the government of the same; and also by the said fundamental ordinances to delegate to the principal, vice-principal and professors such powers and authorities as they may think best for the standing government of the said seminary and of the execution of the ordinances and rules of the same; provided always that they be not repugnant to the form of government of any law of this State.

XV. And for animating and encouraging the students of said college to a laudable diligence, industry and progress in useful literature and science, be it enacted that the said Visitors and Governors and their successors shall by a written mandate under their privy seal and the hand of someone of the Visitors and Governors to be chosen annually as their President, according to the ordinance to be made for that purpose, have full power and authority to direct the principal, vice-principal and professors to hold public commencements either on stated annual days, or occasionally as the future ordinances of the said seminary may direct and at such commencements to admit any of the students in the said college or any other persons meriting the same (whose names shall be severally inserted in the same mandate) to any degree or degrees in any of the faculties, arts and sciences and liberal professions to which persons are usually admitted in other colleges or universities in America or Europe; And it is hereby enacted that the principal, or in the case of his death or absence, the vice-principal, and in case of the death or absence of both, the senior professor who may be present, shall make out and sign with his name diplomas or certificates of the admission to such degree or degrees, which shall be sealed with the public or greater seal of the said corporation or college and delivered to the graduates as honorable and perpetual testimonials of such admission; which diplomas, if thought necessary for doing greater honor to such graduates, shall also be signed with the names of the different professors or as many of them as can conveniently sign the same; provided always that no student or students within the said college shall ever be admitted to any such degree or degrees, or have their name inserted in any mandate for a degree, until such student or students have been first duly examined, and thought worthy of the same.

XVI. That the ordinances which shall be from time to time made by the Visitors and Governors of the said college and their successors with an account of their other proceedings and of the management of the estate and moneys committed to their trust, shall when required be laid before the General Assembly for their inspection and examination, but in case at any time hereafter through oversight, or otherwise through misapprehension and mistaken constructions of the powers, liberties and franchises

in this Charter or Act of Incorporation granted, or intended to be granted, any ordinance should be made by the said corporation of Visitors and Governors or any matters done and transacted by the corporation contrary to the tenor hereof, it is enacted that although such ordinances, acts and doings shall in themselves be null and void, yet they shall not, however, in any courts of law, or by the General Assembly, be deemed, taken, interpreted or adjudged into an avoidance of forfeiture of this Charter and Act of Incorporation, but the same shall be and remain unhurt, inviolate and entire unto the said corporation of Visitors and Governors in perpetual succession; and all their acts conformable to the powers, true intent and meaning hereof shall be and remain in full force and validity, the nullity and avoidance of such illegal acts to the contrary in any wise notwithstanding.

XVII. That this Charter and Act of Incorporation and every part thereof shall be good and available in all things in the law according to the true intent and meaning thereof, and shall be construed, reputed and adjudged in all cases most favorably on the behalf and for the best benefit and behoof of the said Visitors and Governors and their successors, so as most effectually to answer the valuable end of this Act of Incorporation towards the general advancement and promotion of useful knowledge, science and virtue.

XVIII. That the College may establish and operate one or more branches in one or more states of the United States.

Polity of St. John's College

PREAMBLE

Education is the making of men out of children by bringing them into the world of inherited customs, intellectual traditions, and spiritual ties. Institutions of learning are set up for this purpose. Beyond this they should also seek to develop the moral and intellectual powers of men to enable them to fulfill best their freely chosen tasks and thus to take their own responsible part in shaping the future. St. John's College is a community of learning committed to holding these ends constantly in sight and to seeking the best means of attaining them.

St. John's College strives to illuminate the common heritage of mankind in a persisting study of the great documents in which that heritage can be found. It is concerned with the unity of knowledge, an understanding of the great issues faced by men, and the moral foundations on which the conduct of men's lives can be based. To provide proper conditions for the pursuit of these ends, we, the Board of Visitors and Governors, after consultation with the Faculty, do ordain and establish this polity for St. John's College.

ARTICLE I

THE COLLEGE

(1) St. John's College is by its Charter a legal entity carrying on its functions in Annapolis, Maryland, and Santa Fe, New Mexico. The College shall be understood to consist of the following: (a) the Board of Visitors and Governors; (b) the Faculty; (c) the Students; and (d) the Staff.

(2) Under the Charter of the College, all power, authority, and responsibility pertaining to the College are vested in the Visitors and Governors.

(3) Under the Charter, "the said Visitors and Governors, and their successors, from time to time, and at all times hereafter, forever, shall have full power and authority to constitute and appoint, in such manner as they shall think best and most convenient, a principal and vice-principal of the said college, and professors, with proper tutors and assistants, for instructing the students and scholars of the said seminary in all the liberal arts and sciences, and in the ancient and modern tongues and languages; and the said principal, vice-principal and professors, so constituted and appointed from time to time shall be known and distinguished forever as one learned body or faculty, by the name of 'The Principal, Vice-Principal, and Professors of St. John's College'; and by that name shall be capable of exercising such powers and authorities as the Visitors and Governors of the said college and their successors shall by their ordinances think necessary to delegate to them for the instruction, discipline and government of the said seminary and of all the students, scholars, ministers and servants belonging to the same."

(a) The "principal" shall bear the title President and shall be appointed by the Visitors and Governors after consultation with a special committee selected from among themselves by the members of the Faculty having tenure, which committee shall have opportunity to meet with the candidates. The President shall concurrently be a teaching member of the Faculty with the title of Tutor.

(b) The "vice-principal" shall bear the title Dean and shall be appointed by the Visitors and Governors upon recommendation by the President as hereinafter provided.

(c) The "professors, tutors, and assistants" shall all bear the title of Tutor and shall be appointed by the Visitors and Governors upon recommendation of the President, after consultation with the Dean, the Asso-

ciate Dean, and the Instruction Committee of the College and in accordance with the provisions of tenure hereinafter provided. The Tutors shall constitute the Faculty of St. John's College.

(d) The Treasurer, the Registrar, the Librarian, the Director of Athletics, the Director of Adult Education, the Director of Admissions, and the Assistant to the President, whether in Annapolis or in Santa Fe, shall by virtue of their offices have faculty status. Such an administrative officer, on recommendation of the Dean and Instruction Committee of the College, may also be appointed Tutor, but the provisions of Article VI need not apply.

(4) All who have formally matriculated, are duly enrolled, and are in good standing shall be called students of St. John's College.

(5) The staff shall consist of all those persons without faculty or student status who shall be appointed by the President or through his delegated authority to the performance of duties necessary to the proper functioning of the College.

ARTICLE II

VISITORS AND GOVERNORS

(1) *Qualifications for Membership.* Persons shall be eligible for membership on the Board of Visitors and Governors who are concerned for the progress and vitality of the educational program at St. John's College and who are willing and able to discharge the responsibilities of trusteeship with devotion and energy.

(2) *Members.* The Board of Visitors and Governors (hereinafter called the Board) shall consist of not more than forty members, comprising the President, Dean, and Associate Dean of the College, the Governors of Maryland and New Mexico, *ex officio*, and thirty-five members, of whom twenty-nine shall be elected by the entire Board and six shall be elected by individual ballot of the Alumni of the College, in the manner and for the terms hereinafter provided. In recognition of meritorious service to the College, honorary members may be elected at the discretion of the Board.

(3) *Elections by the Board.* At each annual meeting, the Board shall elect a class of nine or ten members, as the case may be (in place of the class whose term expires at the conclusion of said meeting), for a term of three years. The procedure for nomination and election shall be as follows:

There shall be a standing Nominating Committee of three members of the Board appointed by the Chairman. The Chairman and the President shall sit with the committee, *ex officio*, when nominations to Board membership are being considered. The Nominating Committee shall recommend to each member of the Board in writing, not later than thirty days prior to the annual meeting at which the election is to be held, at least one candidate for each of the places to be filled by such election. Additional nominations may be made in writing, addressed to the Chairman, signed by at least five members of the Board, prior to the date above provided for the report of the Nominating Committee, and any such additional nominations shall be reported to the Board by the Committee at the time of its report.

Voting on such nominations at such annual meetings shall be by ballot, each member present to vote for nine or ten of the said nominees. In case there are more than nine or ten nominees, and the balloting results in a tie for one or more places, the Board shall determine the procedure to resolve the tie. No nominee shall be deemed elected who has not received the affirmative votes of at least a majority of the members present at the meeting.

In the event that for any reason there should be less than nine or ten members in any class prior to the end of the term of such class, the vacancy may be filled pursuant to the procedure provided above for regular elections, except that the election may take place at any regular meeting. A member elected to fill any such vacancy shall hold office for the balance of the term of the class in which such vacancy occurred.

(4) *Elections by the Alumni.* Each year during the month of October, two Alumni shall be elected to membership for a term of three years, in such manner that there shall be six members of the Board elected by the Alumni, consisting of three classes of two members each. Outgoing Alumni members shall continue to serve until their successors are elected.

Nominations shall be made by the Alumni Association and by petition of any fifteen Alumni. Balloting will be conducted by mail by the Alumni Secretary of the College. All Alumni (which shall include all former students of the College and honorary members of the Alumni Association) shall be eligible to vote for the alumni members of the Board.

In the event that for any reason there should be less than two alumni members in any class prior to the end of the term of such class, the vacancy may be filled at any time pursuant to the procedure provided above for elections by the alumni, except that nominations shall be made by the Board of Directors of the Alumni Association.

(5) *Reelection.* A member of the Board, whether elected by the Board or by the Alumni, may be elected for not more than two consecutive terms, but may, after a second consecutive term, be reelected to membership beginning with the annual meeting in the year following the expiration of his second term.

(6) *Meetings of the Board.*

(a) Regular meetings of the Board shall be held quarterly in either Annapolis or Santa Fe in the months of September, December, February, and May of each year, or in such other months as the Board may determine; the meeting in May shall be the annual meeting. The time and place of regular meetings shall be determined by the President, the Chairman, and the Secretary, and notice of regular meetings shall be given not less than fifteen days prior to such meetings.

(b) Special meetings of the Board may be called by the President, the Chairman, the Executive Committee, or by any five members of the Board, not less than seven days after the dispatch of written or telegraphic notice of the time, place and purposes of the meeting. Such notice may be dispensed with if waived in writing by all members of the Board either before or after the meeting.

(c) Any business may be conducted at any regular meeting without specific notice of such business (except that which is required by law or as provided herein as to elections and amendments), but no business shall be conducted at any special meeting unless notice of such business has been given, or has been waived as above provided.

(d) Eleven members of the Board present at a meeting shall constitute a quorum for the transaction of business.

(7) *Officers of the Board.* At each annual meeting the Board shall elect a Chairman, two Vice-Chairmen, and a Secretary, to hold office until the next annual meeting or until their successors are elected. Vacancies in any of such offices may be filled at any regular meeting, or any special meeting called for that purpose. Such officers shall perform the customary duties of such offices, and such other duties as the Board may from time to time direct. Three of their members shall be selected by each division of the Faculty to participate in all regular meetings of the Board in their respective areas, but without vote.

(8) *Committees of the Board.*

(a) *Executive Committee.* The Chairman, the Vice Chairmen, the Secretary, the President, the Dean, the Associate Dean, and four other members chosen annually by the Board at the annual meeting shall com-

prise the Executive Committee of the Board. In intervals between meetings of the Board, the Executive Committee may exercise all of the powers of the Board, except those powers expressly delegated to some other committee, person or persons. Five members of the Executive Committee present at a meeting shall constitute a quorum for the transaction of business.

(b) *Visiting Committee.* There shall be a Visiting Committee of not more than ten persons appointed by the Chairman. There shall be an eastern and a western Co-Chairman of the Visiting Committee, and the Committee's membership shall include an equal number of members from the two sections of the country. Each division of the Visiting Committee shall make at least one visit to the campus in its area each year to report to the Board on how well the aims of the College are being realized. The Visiting Committee shall meet at least once annually with the Instruction Committee to discuss the Dean's statement of educational policy and program and to acquaint itself with other educational matters.

(c) *Finance Committee.* There shall be a Finance Committee consisting of the President, the Chairman, and the Treasurers of the College, *ex officio*, and three members appointed by the Chairman to serve at the pleasure of the Board or until their successors have been duly appointed. The members of the Committee shall select one of their members to be the Chairman of the Committee. The Finance Committee shall have the following powers and duties:

(i) The Finance Committee shall have full power to direct the investment and reinvestment of all funds of the College, including endowment and restricted funds, and the proper officers of the Board and the College are authorized to carry out all written directions, signed by a majority of the Committee, with respect to such investments and reinvestments. The Committee shall report at each regular meeting any action taken hereunder since the previous meeting.

(ii) The Finance Committee shall review the proposed annual budgets of the College prior to their presentation for approval by the Board and shall make recommendations to the Board with respect to the budgets at the meeting at which they are presented.

(iii) The Finance Committee shall study, and periodically advise the Board with respect to, the financial and business policies and practices of the College, and shall make such special studies and reports as the Board may from time to time request.

(d) *Other Committees.* The Chairman may appoint such other standing or special committees of the Board as he may deem desirable, or which the Board may request.

(e) Former members of the Board may be appointed by the Chairman to serve on Committees at his discretion.

(9) *Execution of Contracts, Transfer of Securities, etc.* All contracts, notes, deeds, leases, mortgages, releases, bonds for security or indemnity, negotiable instruments, stock certificates, transfers and powers, and like papers and documents on behalf of the College or the Endowment Funds shall be executed by two persons, of whom one shall be the President, the Chairman, or the Vice-Chairman, and of whom the other shall be the Secretary or the Treasurer of the division concerned.

(10) *Signing of Checks, Drafts, etc.* All checks, drafts, acceptances, and similar orders for the payment of money on behalf of the College may be signed by the same persons authorized to execute contracts, etc., pursuant to Section (9) hereof, but may also be signed by such persons, and in such manner, as the Board may from time to time direct by appropriate resolution.

ARTICLE III

THE PRESIDENT

(1) There is vested in the President by the Visitors and Governors responsibility for the "instruction, discipline, and government" of the College, and the President in turn may delegate his authority.

(2) The President, after consultation with a special Committee selected from among themselves by the members of the Faculty having tenure, shall recommend to the Visitors and Governors for appointment from the members of the Faculty two Tutors to serve with powers and duties as hereinafter provided, one as Dean of the College and the other as Associate Dean of the College.

(3) The President shall recommend to the Visitors and Governors for appointment Treasurers of the College in Annapolis and in Santa Fe.

(4) The President shall recommend to the Visitors and Governors for appointment at each division of the College a Registrar, a Librarian, a Director of Adult Education, a Director of Admissions, a Director of Athletics and an Assistant to the President.

(5) The President may appoint members of the Faculty to serve as administrative assistants and he shall have power to relieve them of their administrative duties at any time.

(6) The President shall appoint, or delegate the power to appoint, such committees as may be necessary for the administration of the College and for which no provision is made under Article VII.

ARTICLE IV

THE DEAN

(1) The Dean of St. John's College shall also be the Dean of St. John's College in Annapolis; the Associate Dean of St. John's College shall also be the Dean of St. John's College in Santa Fe. The Dean shall have as his primary duty the organization and supervision of the program of instruction in the liberal arts that is to be followed by Faculty and students; the Associate Dean shall have as his primary duty the supervision at Santa Fe of this program of instruction. The Dean shall also be responsible for the general welfare of the students and for whatever government of the students may be necessary for the greatest possible attainment of the aims of the program; the Associate Dean shall be responsible for the general welfare and government of the students in Santa Fe.

(2) The Dean shall serve as Chairman of the Instruction Committee and concurrently as chairman of the Committee in Annapolis. The Associate Dean shall serve as vice-chairman of the Instruction Committee and concurrently as chairman of the Committee in Santa Fe.

(3) The Dean shall annually, with the advice and concurrence of the Instruction Committee, present to each division of the Faculty at a fall meeting a statement of educational policy and program and shall invite the Faculty to a full discussion thereof. On the basis of this deliberation the Dean and Instruction Committee shall have opportunity to reconsider and, if necessary, to revise the original statement or to prepare a new statement of educational policy and program. Whatever statement is finally agreed upon by them shall then be submitted to the Faculty for approval or rejection; and the procedure outlined in Article VIII, Section (1), as to approval or rejection of proposals shall apply. The statement of policy as finally approved shall be presented by the President as a report to the Visitors and Governors.

(4) To assist in carrying out their responsibilities for the general welfare of the students, the Dean and the Associate Dean shall recommend one or more members of the Faculty to be appointed by the President with the title of Assistant Dean.

(5) The Dean, with the approval of the Instruction Committee, may recommend to the President that in the interest of instruction a member of the Faculty in Annapolis be relieved of his teaching duties in whole or in part at any time. A similar recommendation may be made with respect to a member of the Faculty in Santa Fe by the Associate Dean, with the approval of the Instruction Committee.

ARTICLE V

THE TREASURERS

(1) The Treasurer of the College in Annapolis and the Treasurer of the College in Santa Fe shall be appointed by the Visitors and Governors upon the recommendation of the President, for such term and with such compensation as they shall determine.

(2)(a) The Treasurer of the College in Annapolis shall have general charge, under the supervision of the President, of maintaining the physical plant and equipment, of maintaining full records of all funds and property, and of fiscal and property transactions, and of receiving and disbursing funds, subject to the provisions of this Polity and other directions or arrangements made pursuant thereto.

(b) The Treasurer of the College in Santa Fe shall have corresponding duties for the College in Santa Fe.

(3) The President may delegate to the Treasurers the power to make appointments to the office staff of the College in Annapolis or Santa Fe and to supervise their work.

ARTICLE VI

THE FACULTY

(1) Teaching members of the Faculty shall bear the title of Tutor.

(2) The primary responsibilities of the teaching members of the Faculty are (a) to teach, and (b) to make themselves as competent as possible in the St. John's program.

(3) The Faculty in Annapolis and the Faculty in Santa Fe shall have authority to recommend to the Visitors and Governors candidates for degrees which the College is empowered to grant.

(4) Appointments of members of the Faculty shall be upon the following terms:

(a) New teaching members of the Faculty shall be appointed for one year. First and second reappointments shall also be for one year. Third and fourth reappointments, which are not tenure appointments, shall be for two years.

(b) In making recommendations on tenure appointments the Dean,

the Associate Dean, and the Instruction Committee shall consult jointly after seeking advice from the tenure members of the Faculty.

(c) A Faculty member under the age of 30 years at first appointment may upon the completion of three one-year and one two-year appointments be given a tenure appointment. If he is not given a tenure appointment, he may be reappointed for another two years, after which he must either be given a tenure appointment or not be reappointed to the Faculty.

(d) A Faculty member of 30 to 45 years of age at first appointment shall upon the completion of three one-year and one two-year appointments either be given a tenure appointment or not be reappointed to the Faculty.

(e) A Faculty member over 45 years of age at first appointment may upon the completion of three one-year appointments be given a tenure appointment. If he is not given a tenure appointment, he may be reappointed for two years, after which he must either be given a tenure appointment or not be reappointed to the Faculty.

(5) When members of the Faculty are reappointed, the President shall notify them of their reappointment not later than March 1st of each year. In the event that a Faculty member is not recommended for reappointment, he shall be so notified not later than February 15th.

(6) A member of the Faculty may have his appointment terminated at any time by the Visitors and Governors upon recommendation of the President only for one of the following reasons: (a) insanity, (b) moral turpitude, or (c) failure to perform his teaching duties in a satisfactory manner. The President shall make such recommendation only with the concurrence of the Dean and the Instruction Committee. Prior to the termination of such appointment, the Faculty member involved shall have the right to be heard by the Instruction Committee and by the Visitors and Governors.

(7) If any member of the Faculty be relieved of his duties, in whole or in part, during the term of his appointment, his salary shall be continued for the remainder of the current academic year.

(8)(a) The College makes provision for members of the Faculty on their retirement through the program of the Teachers Insurance and Annuity Association of America and the Federal Old Age Benefits program. Participation in the former is required except during the first two one-year appointments.

(b) The retirement age of all Tutors shall be 65 years, each appointment terminating as of the end of the academic year in which the Tutor attains his 65th birthday. Tutors who have attained their 65th birthday

may be recommended by the Dean and the Instruction Committee to the President for one-year appointments, with a full-time or reduced teaching responsibility as individually determined.

(9) Sabbatical leaves shall normally be granted to four Faculty members each academic year, provided there are so many eligible.

(a) Eligibility shall be upon the following conditions:

(i) The applicant must hold a tenure appointment, as of the year of his proposed leave.

(ii) He must have completed nine years of teaching in the College since his original appointment, or else six years since any previous sabbatical.

(b) If in any year there are more applicants for sabbatical leaves than there are leaves to be granted, then those applicants shall have precedence:

(i) who have taught for the greater number of years either since their first appointment to the Faculty or since their last sabbatical, whichever is more recent;

(ii) whose teaching has been continuous throughout those years;

(iii) who have seniority of appointment.

When there is a conflict of precedence, the Dean and the Instruction Committee shall be consulted.

(c) A Tutor eligible for sabbatical leave shall make application to the President before November 1st for leave to begin the following July 1st, and shall be informed of the action upon his application not later than January 1st.

(10) Leaves of absence for a period of one year may be granted to a Tutor by the President after consultation with the Instruction Committee. The decision to grant or refuse a requested leave of absence shall be made in the light of the requirements both of the applicant Tutor and of the whole College.

(a) Leaves of absence may be renewed, upon request, but in ordinary circumstances not more than twice in succession.

(b) A request for a leave of absence shall be submitted to the President as early as possible in the year before the year in which the leave is to be taken, but not later than April 1st of that year. A request for a leave of absence for the second semester of any year shall be submitted before November 1st of that year.

(c) A tutor applying for a leave of absence to complete requirements for an advanced degree may also apply for a grant from the College to supplement a fellowship.

(d) Persons on sabbatical leave or leave of absence remain members of the Faculty with the right of full participation in faculty meetings and all other College exercises.

ARTICLE VII

FACULTY COMMITTEES

(1) *The Instruction Committee.*

(a) The Instruction Committee shares with the Dean and the Associate Dean responsibility for the curriculum and instruction of the College. It shall consist of twelve tutors, in addition to the Dean, the Associate Dean, and the President, who sits with the Committee, *ex officio*. Six of the tutors shall be elected from each division of the College. The Instruction Committee shall meet annually.

The members of the Instruction Committee elected in Annapolis shall, with the Dean as Chairman, constitute the Instruction Committee of the College in Annapolis. The members of the Instruction Committee elected in Santa Fe shall, with the Associate Dean as Chairman, constitute the Instruction Committee of the College in Santa Fe.

(b) Each of the members of the Instruction Committee shall serve for a term of three years, and the terms shall be arranged in such a way that each year the terms of two members at each division expire. Annually, therefore, the President, in consultation with the Dean, the Associate Dean, and the Instruction Committee, shall at the last regular Faculty meeting on each campus nominate three tutors, of whom the particular division of the Faculty shall elect two to membership in the Instruction Committee. No member of the Instruction Committee shall serve for more than two terms in succession.

(c) If a vacancy shall arise from an unexpired term, the President, after consultation with the Dean, the Associate Dean, and the Instruction Committee, shall nominate to the Faculty two tutors of whom the Faculty shall elect one to fill the unexpired term. If a member is absent on sabbatical leave during the second year of his term, the Faculty shall elect in the same manner a member to serve that year of his term.

(d) If the Instruction Committee resign with the Dean and Asso-

ciate Dean on a manner of confidence and the resignations be accepted, the President, after consultation with the new Dean and Associate Dean, shall nominate nine tutors for the six vacancies from each division on the Instruction Committee in such manner that two out of each three nominees shall be elected by the Faculty for each of the three classes to fill the unexpired terms.

(2) *The Salary Committee.*

There shall be a single Faculty Salary Committee of six members, three to be elected by the Faculty in Annapolis and three by the Faculty in Santa Fe. It shall be the duty of the committee to make periodic reviews of the Faculty salary scale and to report to the Faculty and the President recommendations consequent upon the review. Members of the committee will be elected at the first fall meeting of each division of the Faculty and will serve for three-year terms, in such manner that the term of one member on each campus terminates each year.

(3) *The Library Committees*

(a) *The Library Committee in Annapolis*

The President, in consultation with the Librarian and the Dean, shall appoint three members of the Faculty to serve as a Library Committee. The President, the Dean, and the Librarian shall themselves be *ex officio* members of this committee, and the Librarian shall serve as chairman. It shall be the duty of the Library Committee to assist the Librarian in making the Library serve the ends of the College and its program; it shall be their duty to advise the Librarian in regard to what kinds of books should be purchased, specific purchases, etc. The Manager of the Bookstore may be invited to sit with the Committee.

(b) *The Library Committee in Santa Fe.*

The Library Committee in Santa Fe shall be constituted in the same manner and have the same duties as the Library Committee in Annapolis. The President, the Associate Dean of the College, and the Librarian in Santa Fe shall be *ex officio* members of the Committee.

(4) *The Campus Development Committees.*

(a) *The Campus Development Committee in Annapolis*

The Faculty of St. John's College in Annapolis shall elect five of its members to the Campus Development Committee. Two members shall be elected to the Committee annually at the first regular meeting of the academic session except in every third year, when one member shall be chosen. The President, the Dean of the College, one of the Assistant Deans

in Annapolis, and the Treasurer of the College in Annapolis shall be ex officio members of the Committee. It shall be the duty of this Committee to advise with the President on the construction of new buildings, the renovation of old buildings, landscaping of grounds, and all matters relating to the maintenance and development of the campus.

(b) *The Campus Development Committee in Santa Fe.*

The Campus Development Committee in Santa Fe shall be correspondingly constituted and have corresponding duties.

(5) *The Prize Committees.*

(a) *The Prize Committee in Annapolis.*

Every three years the President shall appoint for a term of three years three members of the Faculty in Annapolis to supervise the awarding of prizes. The committee shall have full authority to decide what prizes shall be awarded and to name the recipients of the prizes.

(b) *The Prize Committee in Santa Fe.*

The Prize Committee in Santa Fe shall be correspondingly constituted and have corresponding duties.

(6) *Other Committees.*

The Faculty shall have authority to elect, or request the President to appoint, additional committees that may from time to time become necessary.

ARTICLE VIII

FACULTY PROCEDURE

(1)(a) *Procedure for Instructional Proposals Presented to the Faculty.*

(i) All proposals concerning matters of instruction shall originate with the Dean and the Instruction Committee and shall be presented to the Faculty by the Dean in Annapolis and by the Associate Dean in Santa Fe. If after full discussion of any proposal so presented by the Dean or Associate Dean, there be no objection on the part of any member of the Faculty, the measure stands approved and becomes effective as of the date specified therefor. If, after full discussion, a member of the Faculty objects to the proposal and holds to his objection, the proposal shall be submitted to vote at special Faculty meetings called by the President at both divisions within a fortnight. In submitting the proposal to vote the

Dean and Associate Dean shall state whether it be a matter of confidence. The vote may then be taken and tallied by the President in such fashion that the Faculty shall have recorded its decision acting as a whole. If the proposal be one that the Dean and the Associate Dean have declared a matter of confidence and if it be defeated by majority vote, the Dean, the Associate Dean, and the Instruction Committee shall immediately resign. If it be passed by a majority vote, it shall become effective as of the date specified therefor. For the confidence procedure a quorum shall consist of three-fourths of all resident members of the Faculty.

(ii) The President may refuse to accept the resignations of the Dean, the Associate Dean, and/or the Instruction Committee whenever in his judgment such resignation would be detrimental to the proper functioning of the College; provided, however, that if any six or more members of the Faculty shall so petition the Visitors and Governors, the latter shall review the President's decision within four weeks, during which time the Dean, the Associate Dean, and the Instruction Committee shall continue in office.

(iii) In the event that the proposal be defeated and the resignations be accepted, the President shall proceed to the choice of a new dean and/or associate dean in accordance with the provisions of Article III, Section 2.

(b) Upon petition of ten percent or three members whichever number is greater, of the Faculty either in Annapolis or Santa Fe, the Dean and Instruction Committee shall report to the Faculty any recommendation concerning instruction that may be made by the petitioning members, and the Dean shall present to the Faculty his proposal concerning it.

(2) *Faculty Meetings.*

(a) Regular monthly meetings of the Faculty shall be called upon due notice by the President, who shall preside. In the absence of the President, the Dean or Associate Dean shall preside. In the absence of the President, the Dean, or the Associate Dean, the Faculty shall elect one of their members to preside.

(b) Special meetings of the Faculty of each division may be called upon due notice by the President either at his discretion or at the request of five Faculty members.

(c) Due notice shall be construed to mean not less than three days' notice, except in cases of emergency.

(d) A quorum shall consist of a majority of all resident members of the Faculty, except as otherwise provided.

(e) The Faculty of each division shall elect one of its members as Secretary at the first meeting of the academic year.

(3) The Faculty of each division shall elect a committee of three to represent them *vis-à-vis* the administration during the summer recess of the College.

ARTICLE IX

THE STAFF

Other persons appointed to discharge duties, as the President may determine, are subject to the Staff Employment Regulations, adopted or to be adopted by the President after consultation with the staff members affected.

ARTICLE X

AMENDMENT AND REVIEW

(1) This Polity may be amended by a two-thirds vote of the members present at any regular or special meeting of the Board provided written notice of the proposed amendment shall have been given to members of the Board and to the Faculty not less than 15 days prior to such meeting. The Faculty shall have the right to inform the Board in writing of its recommendation with respect to the proposed amendment by the date of the Board meeting at which the amendment is to be considered.

(2) Amendments may be proposed at any regular meeting of either the Faculty in Annapolis or the Faculty in Santa Fe upon petition of ten per cent of the members of either body, provided that this be not less than three. No such proposal shall be acted upon earlier than the next regular meeting of that Faculty, whether in Annapolis or in Santa Fe. Two-thirds vote of the entire Faculty shall be required for approval and the amendment shall not become effective unless approved by the Board in the manner set forth in Section (1) above.

(3) Every five years this Polity shall be reviewed by a committee of the Faculty elected by a majority vote of the Faculty. The report of the Committee shall be submitted to one regular Faculty meeting and voted upon at the next regular Faculty meeting. A two-thirds vote of the Faculty shall be required for approval.

Whatever action is thus recommended by the Faculty shall be submitted to the Board for final decision in the manner set forth in Section (1) above.

