

IU Columbus Athletics Handbook



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IU Code of Student Rights, Responsibility, and Conduct*

A. Rights in the Pursuit of Education

The classrooms, laboratories, libraries, and studios are the essential learning environments of the university, and the freedom to learn in these environments should be promoted and encouraged by instructors. The following statements have been developed in support of a student's rights in the classroom or other learning environment. Students shall have the right to:

- Have access to faculty, academic technology, classrooms, libraries, presentations, and other resources necessary for the learning process.
- Have access to academic advising and clear expectations for degree and graduation requirements.
- Have decisions related to the pursuit of their education made in a clear manner.
- Learn in an environment that supports the freedom of self-expression and association.
- Participate in an exchange of ideas, pursuant with his or her constitutional rights and the [Preamble of this Code](#), free of conduct that impedes either an instructor's ability to teach or the student's ability to learn. ([See Guidelines for Dealing with Disruptive Students in Academic Settings, University Faculty Council, April 12, 2005.](#))
- Receive either a paper or an electronic class syllabus in a timely manner.
- Expect to interact with faculty who act professionally; provide clearly stated class goals; provide clear expectations for class performance and evaluation; meet classes as scheduled; are accessible for office hours, appointments, or consultation; and maintain a clear connection between course content and the most recently approved course description.
- Expect a faculty member will be sensitive to the student's religious beliefs and observances, including an expectation that instructors will make reasonable arrangements upon notice that the student must miss an exam or other academic exercise resulting from the observance of a religious holiday. ([See Policy on Accommodations for Religious Observances, University Faculty Council, March 28, 2000.](#))
- Have the freedom to raise relevant issues pertaining to classroom discussion (including personal and political beliefs), offer reasonable doubts about data presented, and express alternative opinions without concern for any academic penalty. Students have the right to expect that their work will be evaluated by academic standards alone.
- Study, work, and interact in an environment of professionalism and of mutual trust and respect that is free of amorous or sexual advances by a faculty member. All amorous or sexual relationships between faculty members and students are unacceptable when the faculty member has any professional responsibility for the student, even when both parties have consented or appear to have consented to the relationship. Such professional responsibility encompasses both instructional and noninstructional contexts. A faculty member shall not have an amorous or sexual relationship, consensual or otherwise, with a student who is enrolled in a

* Adapted from <https://studentcode.iu.edu/>.

course being taught by the faculty member or whose performance is being supervised or evaluated by the faculty member. A faculty member should be careful to distance himself or herself from any decisions that may reward or penalize a student with whom he or she has or has had an amorous or sexual relationship, even outside the instructional context, especially when the faculty member and student are in the same academic unit or in units that are allied academically. (From the [University Code of Academic Ethics, Part A.1, Relations with Students](#).) [See definition of “faculty member” in Part IV of the Code](#)

B. Right to Freedom from Discrimination

Students have the right to study, work, and interact in an environment that is free from discrimination in violation of law or university policy by any member of the university community. Students at Indiana University are expected to respect the rights and dignity of other students, faculty, and staff.

The university will not exclude any person from participation in its programs or activities on the basis of arbitrary considerations of such characteristics as age, color, disability, ethnicity, sex, gender, gender identity, marital status, national origin, race, religion, sexual orientation, or veteran status.

A student has the right to be free from such discrimination by other students that has the effect of interfering with the student’s ability to participate in programs or activities of the university.

Students wishing more information regarding these statements should consult the following policies:

- [Non-Discrimination/Equal Opportunity/Affirmative Action](#)
- [Americans with Disabilities Act \(ADA\)](#)
- [Discrimination, Harassment, and Sexual Misconduct](#)

Indiana University administrators are responsible for publicizing and implementing the university’s [Non-Discrimination/Equal Opportunity/Affirmative Action Policy](#) and [Discrimination, Harassment, and Sexual Misconduct](#) in their respective areas of jurisdiction. Students who believe that they are victims of discrimination may obtain information concerning the university’s applicable policies and procedures from the campus affirmative action officer, Title IX Coordinator, or the dean of students office.

C. Right to Freedom from Harassment

A student has the right to be free from sexual or discriminatory harassment a) in any building or at any location on any university property, or b) that occurs in a building or on property that is not university property if the harassment arises from university activities that are being conducted off the university campus or if the harassment undermines the security of the university community or the integrity of the educational process or poses a serious threat.

Discriminatory harassment is defined as conduct that targets an individual based upon age, color, religion, disability, race, ethnicity, national origin, sex, gender, gender identity, sexual orientation, marital status, or veteran's status and that adversely affects a term or condition of an individual's education, housing, or participation in a university activity; or has the purpose or effect of unreasonably creating an intimidating, hostile, or offensive environment for academic pursuits, housing, or participation in university activities.

The Indiana [University Discrimination, Harassment, and Sexual Misconduct Policy](#), as adopted by the Board of Trustees March 1, 2015, provides procedures for handling complaints concerning all forms of sexual misconduct including sexual harassment and sex/gender based discrimination (as defined in the Discrimination, Harassment, and Sexual Misconduct Policy). Other forms of discrimination or harassment are handled under existing procedures for misconduct.

Indiana University administrators are responsible for publicizing and implementing the university's [Non-Discrimination/Equal Opportunity/Affirmative Action Policy](#) and [Discrimination, Harassment, and Sexual Misconduct Policy](#) in their respective areas of jurisdiction. Students who believe that they are victims of discrimination may obtain information concerning the university's applicable policies and procedures from the campus affirmative action officer, Title IX Coordinator, or the dean of students office.

D. Right to Access Records and Facilities

Students can expect to have access to policies and procedures that affect them and access to university offices that may be able to assist them, such as the [Office of Institutional Equity](#) or the dean of students office.

Students can expect that their academic records will be maintained and they will have access to their records in a manner consistent with the Indiana University policies and applicable state and federal laws.

Students can expect to have reasonable access to university facilities and resources.

E. Right to Freedom of Association, Expression, Advocacy, and Publication

Students are free to form, join, and participate in groups or organizations that promote student interests, including but not limited to groups or organizations that are organized for intellectual, religious, social, economic, political, recreational, or cultural purposes.

In accordance with the state and federal Constitution and university policy, the university recognizes the rights of all students to engage in discussion, to express thoughts and opinions, and to assemble, speak, write, publish or invite speakers on any subject without university interference or fear of university disciplinary action.

Students may engage in peaceful and orderly protests, demonstrations, and picketing that do not disrupt functions of the university, subject to appropriate regulation concerning time, place, and manner. If a student feels that this right has been violated, the student may file a request with the dean of students for an investigation and appropriate action.

Students who publish student publications under university auspices have the right to be free of university censorship. Student editors and managers may be suspended or removed from their positions only for proper cause and by appropriate proceedings conducted by the agency responsible for the appointment of such editors and managers.

Indiana University does not require a student group or organization to register and be approved by the university. Student groups and organizations must comply with all federal, state and local laws, as well as university policies.

A student group or organization may be authorized to use university facilities for extracurricular activities, subject to the procedures established by the dean of students on each campus.

F. Right to Contribute to University Governance

Students have the right to contribute to the making of institutional policy generally affecting their social or academic affairs.

Students have the right to participate in the formation of standards of student conduct and the student disciplinary procedures by serving as members of appropriate committees such as the Student Affairs Committee of the faculty council.

Students have the right to be represented by a student government.

G. Right to Accommodation for Individuals with Disabilities

Indiana University is committed to creating a learning environment and academic community that promotes educational opportunities for all individuals, including those with disabilities. Course directors are asked to make reasonable accommodations, upon request by the student or the university, for such disabilities. It is the responsibility of students with documented physical or learning disabilities seeking accommodation to notify their course directors and the relevant campus office that deals with such cases in a timely manner concerning the need for such accommodation. Indiana University will make reasonable accommodations for access to programs, services, and facilities as outlined by applicable state and federal laws.

H. Rights of Student in the Judicial Process

Students who believe that any of their rights, as defined in this Code, have been violated by a member of the university community have the right to file a complaint, as outlined in Part III, Procedures.

A student making a complaint under the provisions of this Code should expect that the university will make a good faith attempt to determine the validity of the complaint.

An alleged offender, complainant or victim is not entitled to be present while the individuals who are responsible for determining the merits of the complaint are deliberating the merits of the complaint.

Rights of a victim include:

1. The student has the option of being present in all aspects of a hearing during which witnesses provide evidence.
2. The university will disclose the final results of any disciplinary proceeding to complainants as permitted by the provisions of state and federal laws.

Rights of the student charged (alleged offender):

1. A student charged with violating this Code has the right to a fair and reasonable process for handling the charges.
2. The student has the right to be informed of the procedures that will be used in adjudicating the charges against him/her, including but not limited to notice of the charges, deadlines associated with stages of the process, the kinds of evidence that may be submitted at each stage, and the availability of appeals processes, if any.
3. The student has the right to be present during those portions of any hearing in which witnesses provide evidence relating to the charge.
4. The student who is participating in a hearing or proceeding at which evidence may be submitted is entitled to request the university make a good faith attempt to compel the attendance of witnesses, compel the production of documents, and provide a reasonable time period within which requests for witnesses and documents can be submitted and acted upon.

I. Rights of Students as University Employees

1. A student's rights and responsibilities as an employee of the university are governed by the policies of the unit and by the applicable personnel policies of Indiana University. Students should contact their immediate supervisor, the Office of Student Employment, or University Human Resources for information. All personnel policies, including the policies for student hourly employees, are also available on the Indiana University Web

Part II: Student Responsibilities

Just as students have rights, they also have responsibilities. Indiana University recognizes its responsibility to support and uphold the basic freedoms and citizenship rights of all students, and it expects students to be responsible for the following:

- A. Uphold and follow all codes of conduct, including this Code, relevant codes and bulletins of respective schools, professional programs or professional societies, and all rules applicable to conduct in class environments or university-sponsored activities, including off-campus clinical, field, internships, or in-service experiences.
- B. Obey all applicable university policies and procedures and all local, state, and federal laws.
- C. Facilitate the learning environment and the process of learning, including attending class regularly, completing class assignments, and coming to class prepared.
- D. Plan a program of study appropriate to the student's educational goals. This may include selecting a major field of study, choosing an appropriate degree program within the discipline, planning class schedules, and meeting the requirements for the degree.
- E. Use university property and facilities in support of their education while being mindful of the rights of others to use university property and facilities.
- F. Maintain and regularly monitor their university accounts including e-mail and bursar accounts.
- G. Uphold and maintain academic and professional honesty and integrity.
- H. Be responsible for their behavior, and respect the rights and dignity of others both within and outside of the university community.

In addition to these on-campus responsibilities, the university may discipline a student for acts of personal misconduct or criminal acts that are not committed on university property.

G: Uphold and maintain academic and professional honesty and integrity

Academic misconduct is defined as any activity that tends to undermine the academic integrity of the institution. The university may discipline a student for academic misconduct. Academic misconduct may involve human, hard-copy, or electronic resources.

Policies of academic misconduct apply to all course-, department-, school-, and university-related activities, including field trips, conferences, performances, and sports activities off-campus, exams outside of a specific course structure (such as take-home exams, entrance exams, or auditions, theses and master's exams, and doctoral qualifying exams and dissertations), and research work outside of a specific course structure (such as lab experiments, data collection, service learning, and collaborative research projects). The faculty member may take into account the seriousness of the violation in assessing a penalty for acts of academic misconduct. The faculty member must report all cases of academic misconduct to the dean of students, or appropriate official. Academic misconduct includes, but is not limited to, the following:

- 1) Cheating: Cheating is considered to be an attempt to use or provide unauthorized assistance, materials, information, or study aids in any form and in any academic exercise or environment.
 - a) A student must not use external assistance on any "in-class" or "take-home" examination, unless the instructor specifically has authorized external assistance.

This prohibition includes, but is not limited to, the use of tutors, books, notes, calculators, computers, and wireless communication devices.

- b) A student must not use another person as a substitute in the taking of an examination or quiz, nor allow other persons to conduct research or to prepare work, without advanced authorization from the instructor to whom the work is being submitted.
 - c) A student must not use materials from a commercial term paper company, files of papers prepared by other persons, or submit documents found on the Internet.
 - d) A student must not collaborate with other persons on a particular project and submit a copy of a written report that is represented explicitly or implicitly as the student's individual work.
 - e) A student must not use any unauthorized assistance in a laboratory, at a computer terminal, or on fieldwork.
 - f) A student must not steal examinations or other course materials, including but not limited to, physical copies and photographic or electronic images.
 - g) A student must not submit substantial portions of the same academic work for credit or honors more than once without permission of the instructor or program to whom he work is being submitted.
 - h) A student must not, without authorization, alter a grade or score in any way, nor alter answers on a returned exam or assignment for credit.
2. Fabrication: A student must not falsify or invent any information or data in an academic exercise including, but not limited to, records or reports, laboratory results, and citation to the sources of information.
3. Plagiarism: Plagiarism is defined as presenting someone else's work, including the work of other students, as one's own. Any ideas or materials taken from another source for either written or oral use must be fully acknowledged, unless the information is common knowledge. What is considered "common knowledge" may differ from course to course.
- a) A student must not adopt or reproduce ideas, opinions, theories, formulas, graphics, or pictures of another person without acknowledgment.
 - b) A student must give credit to the originality of others and acknowledge indebtedness whenever
 - 1. directly quoting another person's actual words, whether oral or written;
 - 2. using another person's ideas, opinions, or theories;
 - 3. paraphrasing the words, ideas, opinions, or theories of others, whether oral or written;
 - 4. borrowing facts, statistics, or illustrative material; or
 - 5. offering materials assembled or collected by others in the form of projects or collections without acknowledgment
4. Interference: A student must not steal, change, destroy, or impede another student's work, nor should the student unjustly attempt, through a bribe, a promise of favors or threats, to affect any student's grade or the evaluation of academic performance. Impeding another

student's work includes, but is not limited to, the theft, defacement, or mutilation of resources so as to deprive others of the information they contain.

5. Violation of Course Rules: A student must not violate course rules established by a department, the course syllabus, verbal or written instructions, or the course materials that are rationally related to the content of the course or to the enhancement of the learning process in the course.
6. Facilitating Academic Dishonesty: A student must not intentionally or knowingly help or attempt to help another student to commit an act of academic misconduct, nor allow another student to use his or her work or resources to commit an act of misconduct.

H. Be responsible for their behavior, and respect the rights and dignity of others both within and outside of the university community

The university may discipline a student for the following acts of personal misconduct that occur on university property, including but not limited to academic and administration buildings, residence halls, athletic and recreational facilities, and other university-serviced property, such as sororities and fraternities:

1. Dishonest conduct including, but not limited to, false accusation of misconduct, forgery, alteration, or misuse of any university document, record, or identification; and giving to a university official information known to be false.
2. Assuming another person's identity or role through deception or without proper authorization. Communicating or acting under the guise, name, identification, e-mail address, signature, or other indications of another person or group without proper authorization or authority.
3. Knowingly initiating, transmitting, filing, or circulating a false report or warning concerning an impending bombing, fire, or other emergency or catastrophe; or transmitting such a report to an official or an official agency.
4. Unauthorized release or use of any university access codes for computer systems, duplicating systems, and other university equipment.
5. Conduct that is lewd, indecent, or obscene and/or is in violation of the [Discrimination, Harassment, and Sexual Misconduct Policy, UA-03](#).
6. Disorderly conduct, including obstructive and disruptive behavior that interferes with teaching, research, administration, or other university or university-authorized activity. (See Guidelines for Dealing with Disruptive Students in Academic Settings, University Faculty Council, April 12, 2005.)
7. Actions that endanger one's self, others in the university community, or the academic process.
8. Failure to comply with the directions of authorized university officials in the performance of their duties, including failure to identify oneself when requested to do so; failure to comply with the terms of a disciplinary sanction; or refusal to vacate a university facility when directed to do so.
9. Unauthorized entry, use, or occupancy of university facilities.

10. Unauthorized taking, possession, or use of university property or services or the property or services of others.
11. Damage to or destruction of university property or the property belonging to others.
12. Unauthorized setting of fires on university property; unauthorized use of or interference with fire equipment and emergency personnel.
13. Unauthorized possession, use, manufacture, distribution, or sale of illegal fireworks, incendiary devices, or other dangerous explosives.
14. Possession of any weapon or potential weapon on any university property contrary to law or university policy; possession or display of any firearm on university property, except in the course of an authorized activity.
15. Sale of any firearms from university property or using university facilities, including through computer and telephone accounts; intentional possession of a dangerous article or substance as a potential weapon.
16. Acting with violence.
17. Aiding, encouraging, or participating in a riot.
18. Harassment, including sexual harassment, as defined in [Part I \(c \) of the Code](#).
19. Stalking or hazing of any kind whether the behavior is carried out verbally, physically, electronically, or in written form.
 - a. All forms of stalking, including as defined in the [Discrimination, Harassment, and Sexual Misconduct Policy](#).
 - b. Hazing is defined as any conduct that subjects another person, whether physically, mentally, emotionally, or psychologically, to anything that may endanger, abuse, degrade, or intimidate the person as a condition of association with a group or organization, regardless of the person's consent or lack of consent.
20. Physical abuse of any person, including the following:
 - a. The use of physical force or violence to restrict the freedom of action or movement of another person or to endanger the health or safety of another person;
 - b. Physical behavior that involves an express or implied threat to interfere with an individual's personal safety, academic efforts, employment, or participation in university-sponsored extracurricular activities or causes the person to have a reasonable apprehension that such harm is about to occur; or
 - c. Physical behavior that has the purpose or reasonably foreseeable effect of interfering with an individual's personal safety, academic efforts, employment, or participation in university-sponsored extracurricular activities or causes the person to have a reasonable apprehension that such harm is about to occur;
 - d. Sexual assault as defined in the Discrimination, Harassment, and Sexual Misconduct Policy, UA-03, including the following:
 1. Non-consensual Sexual Penetration, and/or
 2. Non-consensual Sexual Contact.
 - e. Physical abuse that constitutes dating or domestic violence as defined in the [Discrimination, Harassment, and Sexual Misconduct Policy](#).
21. Verbal abuse of another person, including the following:

- a. An express or implied threat to:
 - 1. Interfere with an individual’s personal safety, academic efforts, employment, or participation in university-sponsored activities and that under the circumstances causes the person to have a reasonable apprehension that such harm is about to occur; or
 - 2. Injure that person, or damage his or her property; or
 - 1. “Fighting words” that are spoken face-to-face as a personal insult to the listener or listeners in personally abusive language inherently likely to provoke a violent reaction by the listener or listeners to the speaker.
 - 2. Verbal abuse that constitutes dating or domestic violence as defined in the [Discrimination, Harassment, and Sexual Misconduct Policy, UA-03](#).
22. Unauthorized possession, use, or supplying alcoholic beverages to others contrary to law or university policy.
- a. Indiana University prohibits:
 - 1. Public intoxication, use, or possession of alcoholic beverages on university property (including any undergraduate residence supervised by the university, including fraternity and sorority houses) except as otherwise noted in Part II, Section H (22) b and Part II, Section H (22) c.
 - 2. Providing alcohol contrary to law.
 - b. The dean of students, or equivalent role on each campus has discretion to allow exceptions to Part II, Section H (22) a, allowing use or possession of alcohol by persons, including students, who meet the minimum drinking age standards of the State of Indiana, under the following circumstances:
 - 1. Use or possession of alcoholic beverages by persons who are of lawful drinking age may be generally permitted in residences supervised by the university, including fraternity and sorority houses, when specifically approved by the campus dean of students. Such use or possession may be allowed in residence rooms, apartments, and certain common areas as specifically approved by the dean of students. However, use or possession under this section shall be permitted only in residences supervised by a live-in employee specifically charged with policy enforcement.
 - 2. Use or possession of alcoholic beverages may be permitted on an event-by-event basis in designated undergraduate residences (including fraternity and sorority houses) supervised by a live-in employee specifically charged with policy enforcement, when temporary permission is granted by the dean of students for events at which persons of lawful drinking age may lawfully possess and use alcoholic beverages.
 - c. The chancellor/provost of each campus has discretion to allow exceptions to Part II, Section H (22) a, allowing use or possession of alcohol by persons, including

students, who meet the minimum drinking age standards of the State of Indiana, under the following circumstances:

1. Use or possession of alcoholic beverages may be permitted in facilities such as student unions or on-campus hotels, including guest rooms and other areas, specifically approved by the campus chancellor/provost.
 2. Use or possession of alcoholic beverages may be permitted in other areas, such as private offices and faculty lounges, not accessible to the public.
 3. Use or possession of alcoholic beverages may be permitted in areas accessible to the public, if specifically approved by the campus chancellor/provost.
- d. Indiana University also permits the nonconspicuous possession of alcoholic beverages on university property when in transit to areas where they may be possessed or used under the provisions above.
 - e. Student organizations that serve or permit possession of alcoholic beverages at student organization functions, on or off campus, may be disciplined if violations of alcoholic beverage laws or of university regulations occur. Individual students who plan, sponsor, or direct such functions also may be subject to discipline.
 - f. The chancellor/provost or dean of students may make rules covering these uses. Those rules shall be enforceable as provisions of this Code.
23. Unauthorized possession, manufacture, sale, distribution, or use of illegal drugs, any controlled substance, or drug paraphernalia. Being under the influence of illegal drugs or unauthorized controlled substances.
24. Intentionally obstructing or blocking access to university facilities, property, or programs.
25. Violation of other disseminated university regulations, policies, or rules. Examples of such regulations include but are not limited to university computing policies, residence hall policies, and recreational sports facility policies.
26. A violation of any Indiana or federal criminal law.
27. Engaging in or encouraging retaliation or any behavior or activity that threatens or intimidates any potential participant in a judicial process, and/or that is in violation of the [Discrimination, Harassment, and Sexual Misconduct Policy, UA-03](#).
28. Engaging in conduct in violation of the [Discrimination, Harassment, and Sexual Misconduct Policy, UA-03](#) not otherwise covered in H1 through H27 of this section.

I. Personal Misconduct Not on University Property

The university may discipline a student for acts of personal misconduct or criminal acts that are not committed on university property if the acts arise from university activities that are being conducted off the university campus, or if the misconduct undermines the security of the university community or the integrity of the educational process or poses a serious threat to self or others.

1. Indiana University is committed to the promotion of a civil community both on campus and off campus.

2. Indiana University regards off-campus activity, including but not limited to university-sponsored events, as an integral part of a student's academic, personal, and professional growth. Thus, the university recognizes the right of all students to expect that the university will subject individuals to the same responsibilities and disciplinary procedures when conduct:
 - a. Adversely impacts the university's mission, or the tenets of this Code, such as altering academic transcripts, harassment of any kind, trafficking in term papers, use of a computer or other electronic device to obtain unauthorized access to information;
 - b. Presents a clear danger to the personal safety of any person or the protection of any person's property, such as alcohol and drug offenses, arson, battery, fraud, hazing, participation in group violence, stalking, or theft;
 - c. Violates policies of an academic program and related facilities, including but not limited to an off-campus clinical, field, internship, or in-service experience, or an overseas study program.
 - d. Is in violation of the [Discrimination, Harassment, and Sexual Misconduct Policy, UA-03](#).

Athletic Code of Conduct[†]

Statement of Principles on the Conduct of Participants in Student Athletic Programs

1. Introduction

Student athletic programs are an integral part of IUC. Participants in the University's athletic programs—students, coaches, and other faculty and staff (collectively "participants")—are covered by the laws, regulations, policies, and procedures applicable to other members of the University community. In addition, these participants, and the University itself are subject to a wide variety of requirements promulgated by IUC, National Association of Intercollegiate Athletics, the River States Conference, professional coaches' and sports' organizations, and federal and state government authorities (collectively "requirements") designed to protect student athletes, ensure the integrity of the University's athletic programs, and promote fair competition. IUC is committed to full compliance with these requirements, and engages in extensive oversight, education, and training to ensure that all participants in student athletic programs understand and comply with them.

The University's approach, however, reflects a deeper commitment to the spirit of fair, honest, skillful, and civil competition that these requirements are designed to facilitate. This statement articulates the fundamental principles of conduct for all participants in student athletic programs and for those members of the University community responsible for overseeing that conduct. This statement does not in any way replace the specific standards to which participants in student athletic programs are held. Nor does it replace or modify the terms of the Code of Student Conduct, which apply to the conduct of all IUC students.

Instead, it reaffirms the foundational values of those programs, and reminds members of the University community that conduct inconsistent with those values is inappropriate and cannot be tolerated.

This statement is divided into five sections. Following the initial introductory section is section two which articulates principles applicable to all participants—including students, coaches, and other faculty and staff—in student athletic programs. Section three contains corollary principles specifically applicable to coaches and coaching staff (collectively "coaches"). Section four summarizes the obligations of University administrators and others who hold positions or serve on committees with responsibility for student athletic programs and the conduct of their participants. The final section identifies principles applicable to enforcement of this statement and other requirements applicable to participants in student athletic programs.

Sections 2 through 5 are available at https://iuhoosiers.com/sports/2015/4/1/GEN_201401017.aspx.

[†] Adapted from the Indiana University "Student-Athlete Code of Conduct: Statement of Principles on the Conduct of Participants in Student Athletic Programs," https://iuhoosiers.com/sports/2015/4/1/GEN_201401017.aspx.

Eligibility[‡]

Eligibility for entering freshmen:

For a student to be eligible for any IUC athletic competition,

1. An entering freshman student must be a graduate of an accredited high school or be accepted as a regular student in good standing as defined by the enrolling institution.
2. An entering freshman student must meet two of the three entry-level requirements:
 - a. A minimum score of 18 on the Enhanced ACT or 970 on the SAT (for tests taken beginning May 2019).
 - b. An overall high school grade point average of 2.000 or higher on a 4.000 scale;
 - c. Graduate in the upper half of the student's high school graduating class.

NOTE 1: GED and home-schooled students

The GED will be recognized as satisfying the grade point average equivalent. The GED student must achieve a score of 18 on the Enhanced ACT or 970 on the SAT to meet the freshman requirements.

Home-schooled students must receive the certificate (or equivalent) granted by the appropriate state verifying successful completion of home-schooling requirements and achieve a minimum score of 20 on the ACT or 1040 (Evidence-Based Reading and Writing and Math) on the SAT will meet entering freshmen requirement.

Students not meeting at least two of the three standards shall be denied athletics participation at a member institution for the first full year of attendance (2 semesters) that such a student is identified with any institution(s).

3. The student must be enrolled in a minimum of 12 institutional credit hours at the time of participation.
4. The student must maintain institutional identification during any term of participation.
5. The student must have accumulated a minimum of 9 institutional credit hours prior to identification for the second term of attendance. Only those institutional credit hours earned after identification (at any institution) may be applied toward meeting the 9 institutional credit hour rule for a second-term freshman. All Student Athletes must maintain a cumulative 2.0 GPA.

[‡] Based upon Article V – Section C of the *NAIA Handbook 2020-2021*. See <https://www.naia.org/legislative/2020-21/files/NAIA-2020-Official-Handbook.pdf>.

6. After completion of the second semester term of attendance and from then on, a student must have accumulated a minimum of 24 institutional credit hours in the two immediately previous terms of attendance.

No more than 12 institutional credit hours earned during summers and/or during non-terms may be applied to meet the 24 institutional credit-hour requirement. Such credit must be earned after one or both of the two immediately previous terms of attendance.

7. The student must be making normal progress toward a recognized baccalaureate degree and maintain a 2.000.
8. Upon reaching junior academic standing as defined by IUC, a student must have a cumulative grade point average (GPA) of at least 2.000 on a 4.000 scale. The 2.000 cumulative grade point average (GPA) or higher must be certified each grading period in which the student wishes to compete after junior academic standing is reached.
9. To participate a second season in a sport, all students must have accumulated at least 24 semester institutional credit hours.

To participate the third season in a sport, all students must have accumulated at least 48 semester institutional credit hours.

To participate the fourth season in a sport, all students must have accumulated at least 72 semester institutional credit hours, at least 48 semester hours of which must be in general education and/or in the student's major field of study.

10. Repeat courses previously passed with a grade of D in the initial attempt and retaken earning a grade of C or better shall be considered towards satisfying the 24 hour rule. Repeat courses previously passed with a grade of D in the initial attempt and retaken earning a grade of D shall not be considered towards satisfaction of the 24 hour rule. Only the initial attempt shall be considered towards satisfying the 24 hour rule.
11. A maximum of one repeat course per term previously passed with a grade of D may be counted toward satisfying the 12 hour rule.

Repeat courses passed with a grade of C or better cannot be applied to meet either the 12 hour rule of the 24 hour rule.

Please note, that if at any point an athlete becomes ineligible, he or she will not be receive athletic scholarship money.

Academic Load[§]

All IUC student-athletes must be registered for at least 12 credit hours during the semesters of competition. If an athlete needs to drop a course or make any schedule changes, you must see your coach or the athletic staff prior to making any changes. Any incompletes given in a course must be completed with grade turned in to the Registrar's Office prior to the Friday preceding the start of the new semester.

Class attendance policy[§]

There is an expectation that student-athletes attend all scheduled class meetings. Athletes are **not** allowed to miss classes for conditioning, practices, team meetings, or other non-competition events. Students may only miss class for a regularly scheduled athletic competition with instructor approval.

It is expected that student-athletes meet with their academic advisors early to plan for class scheduling to eliminate as many competition conflicts as possible.

Student-athletes are expected to meet with faculty members at the beginning of the semester to discuss potential class and competition conflicts. The instructor does reserve the right to not excuse student-athletes from class. It is not acceptable to notify an instructor of a competition related absence after the fact. Athletes are required to make up missed work, assignments and notes when missing class due to competitions.

Equipment Policy[§]

All uniforms, equipment and gear provided by IUC must be returned to the head coach at the end of a season or at any time a student-athlete leaves a team for any reason. Any equipment that is not returned in a timely manner will be assessed and charged to the student's bursar account. A hold of the student's record will remain until the fees are paid or the equipment is returned to the athletic department.

Training and Injury Policy[§]

If any medical professional or coach deems a student-athlete not fit for conditioning, practice, and/or competition, then the student will not be allowed to participate until released. Return to play status will be re-evaluated daily by the athletic trainer or team physician. The athlete will be taken through a functional progression of exercises to determine their playing status. A physician's order is the final say in return to play status and must be followed by the athletic trainer, athlete, and coaching staff. During away game competition, on site athletic trainers have the authority to prohibit injured athletes from playing in the game.

[§] Adapted from IU Kokomo *Student-Athlete Handbook*
(https://iukougars.com/documents/2021/7/15/18_19_Athletic_Handbook.pdf)

Concussion Management Guidelines**

Purpose:

Assessment and management of concussion and subsequent return-to-play decisions continue to be a very difficult challenge for sports medicine personnel. The purpose of these guidelines is to provide a consistent approach to the comprehensive care of concussions.

Definition:

Concussion is a complex pathophysiological process affecting the brain and induced by traumatic biomechanical forces. It is most commonly characterized by the rapid onset of a constellation of symptoms or cognitive impairment that is self-limited and resolves with rest but may result in a prolonged sequelae of symptoms.

Student-Athlete Education:

IUC will require student-athletes to sign a statement in which they accept the responsibility for reporting all of their injuries and illnesses to the medical staff, including signs and symptoms of concussions. Critical to optimal concussion management is honest and candid reporting of symptoms by the student-athlete to the medical staff following an injury.

Concussion Evaluation:

When a student-athlete exhibits signs or symptoms that raise a concern for a concussive event, an immediate removal from play should occur. Next, an evaluation by the Certified Athletic Trainer (ATC) and/or Team Physician should occur. Common signs and symptoms of Concussion are shown in Table 1. Many of these signs and symptoms often resolve spontaneously, and may or may not be associated with any loss of consciousness (LOC).

The immediate evaluation of the injured athlete should include an assessment of the ABC's (Airway, Breathing and Circulation) and cervical spine. An assessment of the athlete's neurologic status should also be performed utilizing the Sport Concussion Assessment Tool (SCAT)*, to assess neurocognitive function; mainly memory and attention (see Appendix I). A timeline of the injury and the presence and severity of symptoms should be documented.

Return-to-Play:

If a concussion is suspected and/or diagnosed from the sideline evaluation, the athlete is removed from competition and may not return-to-play during that same day of competition. The athlete may be referred to an emergency department for more immediate follow-up care as signs and symptoms warrant.

Any future return-to-play decision is based on both the initial evaluation and subsequent follow-up assessments with a team physician, and is not entertained until the student-athlete is completely free of

** Policy provided by Indiana University Athletics as adapted in the IU Kokomo *Student Athlete Handbook*.

symptoms and has successfully progressed through graded exercise challenges without a return of symptoms. This progression typically starts with an initial exertional challenge such as biking or jogging for 15-20 minutes, with gradual and steady increases in exertion if the athlete remains without symptoms. More sport-specific activities are then introduced *limiting risk of contact* before full, unrestricted return to sport. This progression can take anywhere from days to weeks and the speed with which the athlete moves through this progression and returns-to-play is dependent on multiple factors and is guided by the team physician. Some of these factors include the clinical signs and symptoms, prior concussion history (number, remoteness, and severity), age, sport, position, and the athlete's lack of hesitancy to return. It is *essential* that the athlete is completely asymptomatic before any return-to-play progression is initiated.

In addition, objective data will be collected through computerized neuropsychological testing (ImPACT) and will assist the medical staff in the return-to-play decision process. Whenever possible, this type of data should be used by way of comparison to pre-injury baseline values. However, if the athlete did not undergo baseline testing, the post-injury tests will be compared to age matched normative data. Care should be taken to insure that all baseline and post-injury testing variables, both environmental and physiological, be controlled in order to improve the value of the comparison.

Final authority for Return-to-Play shall reside with the team physician or with the designated covering physician in the event of team travel.

Team Travel to Games^{††}

When the team is traveling by bus or van to away games, it is expected that all athletes will ride the university provided transportation*. While at an event, athletes are expected to participate in all team functions. The Student Code of Conduct and Athletic Code of Conduct policies on drugs and alcohol apply on all team travel.

If for any reason an athlete will not be riding in the university provided transportation, approval and paperwork needs to be completed with the coach prior to leaving campus.

*Coach can have discretion in extreme circumstances.

Social networking policy^{††}

As an athlete, you need to be aware that anything you post on a social networking site or on the internet can and will be viewed by your coaches and the athletic staff. Anything posted to a student-athlete's profile which may harm the reputation of the university, a staff member, the team or the athletic department, is a violation of team rules, the IU Student Code of Conduct, or Indiana state law is subject to disciplinary procedures. Be aware that this applies to anything posted on the internet or social

^{††} Adapted from IU Kokomo *Student-Athlete Handbook*
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networking sites by other individuals. Remember that what you post on the internet is never “private”. Understand that many different people can access this information and the information posted to an online profile can be used in a multitude of unintended ways.

Ejections*

Any student-athlete ejected on one or more occasions while representing IUC in competition shall be subject automatically to the following penalties. Understand that at coach’s discretion, their penalties can supersede these policies if he/she feels it is necessary:

- a) Suspension for the next contest after the student-athlete is ejected for the first time (in one sport) in a single season. A student-athlete ejected for **fighting** for the first time, as reported by the game official, shall be automatically suspended for two contests.
- b) Suspension for the next two contests if a student-athlete accumulates two ejections (in one sport) in a single season. This includes post-season play and may carry over to the following year depending on when the ejection occurs. A student-athlete ejected for fighting for the second time, as reported by the game official, shall be automatically suspended for three contests.
- c) Ineligibility for the remainder of all regular-season and post-season participation if a student-athlete accumulates three ejections (in one sport) in a single season. Should the third ejection occur in either of the last two contests of the year, the coach or returning student-athlete will be suspended for the first two contests of the following year.

*Policy adapted from IU Kokomo as provided by the NAIA

Drugs and Alcohol^{##}

IUC athletics will not tolerate abuse of drugs and alcohol by student-athletes. Athletes under the age of 21 who drink alcohol will be disciplined. Any athletes over the age of 21 who supply alcohol to minors will also be disciplined. Any athlete who is arrested on drug and/or alcohol related charges will face discipline. Any athlete who uses performance enhancing drugs will face penalties.

Hazing Policy^{##}

Indiana state law and the Indiana University Code of Conduct prohibit hazing. Hazing is defined as any conduct which subjects another person, whether physically, mentally, emotionally or psychologically, to anything that may endanger, abuse, degrade, or intimidate the person as a condition of association with a group or organization, regardless of the person’s consent or lack of consent.

Anyone associated with IUC athletics may not participate in any form of hazing or initiation. Any activity of this nature is strictly prohibited and allegations will be thoroughly investigated by the Dean of Students.

^{##} Adapted from IU Kokomo *Student-Athlete Handbook*
(https://iukcougars.com/documents/2021/7/15/18_19_Athletic_Handbook.pdf)

Pregnancy Policy^{§§}

This policy has been developed to establish protection for the pregnant student-athlete and her unborn child. The procedures outlined in the policy will allow the student-athlete to make the best decisions concerning her pregnancy and her future as a collegiate athlete.

Procedure: The student-athlete should inform the athletic trainer at the earliest known date of pregnancy – although we cannot require you to inform us if you become pregnant, we trust that you will do what is in your own best interest and that of your unborn child. The athletic trainer will then notify the appropriate athletic administrator and coach – it is the responsibility of the student athlete to notify her physician. A student-athlete MUST first BE CLEARED by her own OB/GYN before she participates in ANY athletic activity; this includes the signing of an informed consent by the involved physicians, the student-athlete, and a member of the IUC administrative staff. The student-athlete may be able to continue to participate in competitive activity up to the 14th week of pregnancy, depending on the sport* in which she is involved. She may continue cardiovascular and weightlifting workouts past that date only as advised/ and cleared by a physician. The student-athlete must also be cleared by a physician before returning to athletic activity, post-partum. (*Each case will be evaluated on an individual and sport basis and treated as appropriate.)

IUC looks to provide guidance and support to the student-athlete (to facilitate the application for another year of eligibility, to facilitate the continuation of the academic process, or to offer solicited advice on any decision related to the situation) should she seek it. IUC can help through Personal Counseling, an athletic administrator, the athletic trainer, and the individual's coach.

Although the NAIA does not include recommendations for pregnancy, the NCAA Sports Medicine Handbook includes the following guidelines:

- The safety to participate in each sport must be dictated by the movements and physical demands required to compete in that sport. Many medical experts recommend that women avoid participating in competitive contact sports after the 14th week of pregnancy. Athletic activities associated with a high-risk sport (per NAIA guidelines) should be avoided during pregnancy.
- Women who have medical conditions that place their pregnancies at high risk for complications should avoid physical activity until consultation with their obstetrician.
- The student-athlete should be aware of the warning signs to terminate exercise while pregnant: vaginal bleeding, shortness of breath prior to exercise, dizziness, headache, chest pain, calf pain or swelling, pre-term labor, decreased fetal movement, amniotic fluid leakage and muscle weakness.
- The student-athlete should be informed that the NAIA may permit a one-year extension of athletic eligibility for a female student-athlete for reasons of pregnancy.

^{§§} Adapted from IU Kokomo *Student-Athlete Handbook*
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Discipline and Appeals Process^{***}

Student-athletes have the right to file an appeal regarding any athletic disciplinary and most administrative decisions. Any disciplinary actions that have been adjudicated through the Student Rights, Responsibilities and Conduct Code must follow the campus procedures for appeals. If a student wishes to appeal a decision, they should be provided a copy of these procedures. Some decisions may not be appealed. The Athletic Director will not consider situations involving playing time or decisions involving the amount of an initial scholarship offer. Any other situation, however, may be appealed.

Complaints of discrimination based on race, gender, ethnicity, sexual harassment or sexual orientation should first be discussed with the Athletic Director. If the issue is not satisfactorily resolved to the complainant's satisfaction, the individual should consult with the Associate Dean of Academic and Student Affairs.

APPEALS:

IUC expects fair and equitable treatment of all student athletes. The university also expects compliance with all departmental, university, state and federal regulations and policies. If you feel that there is a situation where you were not treated correctly, you are encouraged to seek an explanation of any actions taken. At IUC, this process involves the following steps.

- 1) Meet with your coach to discuss the situation. If, after meeting with the coach, you are not satisfied that the situation has been resolved, you should:
- 2) Schedule an appointment with the Athletic Director. The Athletic Director will review the situation with you. It is possible that subsequent meetings will be scheduled after the Athletic Director has discussed your concerns with all parties involved.
- 3) If, after meeting with the Athletic Director, you do not feel the situation has been resolved, you may ask that your situation be heard by the Athletics Advisory Committee. The committee will not include the athletic director or a coach of your sport.

Your appeal should be in writing and addressed to the Athletic Director. You may include any documentation that supports your concern. The Athletic Director will submit your appeal to the committee. You may, if you wish, attend the meeting of the committee. Advisors may also attend the hearing, but not speak for you or address the committee. Upon gathering all information and arriving at a decision, the committee will notify you in writing of the outcome of your appeal and the reasons for the decision. The Appeals decision is final.

^{***} Adapted from IU Kokomo *Student-Athlete Handbook*
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