

APPROPRIATION

June 2, 1939

Dear Dr. Sanford: I take pleasure in informing you that at a meeting of the Executive Committee of the Julius Rosenwald Fund held June 1, 1939, the following resolutions were adopted:

RESOLVED that the sum of Thirty-four thousand dollars (\$34,000) be and it is hereby appropriated for current expenses at Fort Valley Teachers College during the year 1939-40.

RESOLVED that the sum of Sixteen thousand dollars (\$16,000) be and it is hereby appropriated for capital and extraordinary expenses at Fort Valley Teachers College.

Very truly yours,

DOROTHY A. ELWIDGE

DE:AM

Dr. S. V. Sanford, Chancellor
Regents of the University System of Georgia
Atlanta, Georgia

cc: Dr. Horace Mann Bond



9
FORT VALLEY STATE TEACHERS COLLEGE

FORT VALLEY, GEORGIA

(Finance) - Lepts

PROPOSED BUDGET

FOR

YEAR ENDING JUNE 30, 1940

THE FORT VALLEY STATE TEACHERS COLLEGE

FORT VALLEY, GEORGIA

JUNE 25, 1939

Regents of the University System of Georgia
State Capitol
Atlanta, Georgia

Gentlemen:

I am submitting herewith the proposed budget for the Fort Valley State Teachers College for the fiscal year ending June 30, 1940.

Our principal difficulty in the preparation of this budget has come from the necessity of planning for a new institution with no previous record of similar income or expenditures. It has therefore been thought best to set forth a budget taking the most favorable view of possible income; but to provide at the same time in this budget for making no commitments, either for personal service, supplies, or other objects of expenditure, that might not be met either by elimination, or by transfer of available funds appropriated for "capital and extraordinary" purposes from that object to current expenses.

As a result of the lateness of the season, arising from delays of an unavoidable nature in effecting the transfer of the Fort Valley Property to the State, we have not found it possible (a) to receive acceptances from all persons listed in this budgeted statement, or (b) to list definitely other personnel that is yet to be filled.

It will be, we repeat, our policy to clear nominations of personnel, and other commitments, through the Office of the Chancellor, in order to keep our commitments well within the minimum expectations of income this institution may receive.

Sincerely,

Horace M Bond

FISK
UNIVERSITY

FORT VALLEY STATE TEACHERS COLLEGE

STATEMENT OF ESTIMATED INCOME

Year Ending June 30, 1940

INCOME

Educational and General

Student Fees (Page 3)	\$6,750.00
Gifts and Grants from Private Sources (Page 4)	34,000.00
Government Income (Page 6)	<u>44,385.00</u>
Total Educational and General	\$ 85,135.00

Auxiliary Enterprises

Dining Hall (Page 7)	22,754.05
Boy's Dormitory (Page 8)	2,390.51
Girl's Dormitory-Huntington Hall (Page 9)	1,591.07
Girl's Dormitory-Jeanes Hall (Page 10)	1,115.61
Robert W. Patton Hall (Page 11)	84.36
Dining Hall Apartment (Page 12)	84.36
Infirmary Apartment (Page 13)	74.99
Book Store (Page 14)	1,000.00
Farm (Page 15)	2,000.00
Other non-Educational Income-Rents (Page 16)	<u>540.00</u>
	<u>31,634.95</u>

Estimated Income, Educational, General and Auxiliaries	\$116,769.95
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Capital and Extraordinary (Page 5)	<u>15,000.00</u>
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Total Estimated Income, Educational, General Capital and Extraordinary	<u>\$131,769.95</u>
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FORT VALLEY STATE TEACHERS COLLEGE

STATEMENT OF ESTIMATED EXPENDITURES

Year Ending June 30, 1940

EXPENDITURESEducational and General

General Administration (page 17) \$16,380.00

Plant Operation and Maintenance (page 25) 16,844.50

Library (page 28) 3,320.00

Instruction (page 29) 54,366.50

Auxiliary Enterprises (page 44) 26,422.00Total Estimated Expenditures, Educational
General and Auxiliaries \$ 116,733.00Capital and Extraordinary Expenditures
(page 32) 15,000.00

Total Proposed Expenditures \$131,733.00

Estimated Unappropriated Surplus 36.95\$131,769.95

PORT VALLEY STATE TEACHERS COLLEGE

FEES

Year Ending June 30, 1940

Fees

Regular--

Maintenance	150 @ \$30.00	\$ 4,500.00
Matriculation	150 @ 5.00	<u>750.00</u>
Total Regular		\$ 5,250.00

Summer--

Maintenance	300 @ \$4.00	1,200.00
Diploma	60 @ 5.00	<u>300.00</u>
		<u>1,500.00</u>
Total Fees - to Page 1		<u>\$ 6,750.00</u>

FORT VALLEY STATE TEACHERS COLLEGE

GIFTS AND GRANTS FROM PRIVATE SOURCES-
EDUCATIONAL AND GENERAL

Year Ending June 30, 1940

Julius Rosenwald Fund, Current

\$ 34,000.00

Total to Page 1

\$ 34,000.00

FORT VALLEY STATE TEACHERS COLLEGE

GIFTS AND GRANTS FROM PRIVATE SOURCES-
CAPITAL AND EXTRAORDINARY
JULIUS ROSENWALD FUND

Year Ending June 30, 1940

Capital and Extraordinary

\$ 15,000.00

Total to Page 1

\$ 15,000.00

FORT VALLEY STATE TEACHERS COLLEGE

GOVERNMENTAL APPROPRIATION

Year Ending June 30, 1940

Description

State of Georgia - Regular	\$ 32,500.00*	
State of Georgia - Summer	<u>1,500.00*</u>	
		\$ 34,000.00
Peach County Board of Education		8,071.00
Federal Vocational Funds		<u>2,314.00</u>
Total to Page 1		\$ 44,385.00

* Subject to 40% Reduction

FORT VALLEY STATE TEACHERS COLLEGE

AUXILIARY ENTERPRISES

Year Ending June 30, 1940

Dining Hall

Regular --

150 Students @ \$105.00	\$ 15,750.00
23 Faculty @ 153.17	<u>3,522.91</u>
Total Regular	\$ 19,272.91

Summer --

200 Students @ \$15.00	\$ 3,000.00
22 Faculty @ 21.87	<u>481.14</u>
Total Summer	<u>3,481.14</u>
Total Regular and Summer to Page 1	<u>\$ 22,754.05</u>

FORT VALLEY STATE TEACHERS COLLEGE

AUXILIARY ENTERPRISES-INCOME

Year Ending June 30, 1940

Boys' Dormitory

Regular --

60 Students	@ \$17.50	\$ 1,050.00
12 Faculty	@ 65.62	<u>787.44</u>
Total Regular		\$ 1,837.44

Summer --

90 Students	@ 5.00	450.00
11 Faculty	@ 9.37	<u>103.07</u>
Total Summer		<u>553.07</u>

Total Regular and Summer to page 1		<u><u>\$ 2,390.51</u></u>
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FORT VALLEY STATE TEACHERS COLLEGE

AUXILIARY ENTERPRISES-INCOME

Year Ending June 30, 1939

Girls' Dormitory - Huntington Hall

Regular --

50 Students	@ \$17.50	\$ 875.50
6 Faculty	@ 65.62	<u>393.72</u>
Total Regular		\$ 1,269.22

Summer --

55 Students	@ \$ 5.00	\$ 275.00
5 Faculty	@ 9.37	<u>46.85</u>
Total Summer		<u>\$ 321.85</u>

Total Regular and Summer to page 1		<u><u>\$ 1,591.07</u></u>
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FORT VALLEY STATE TEACHERS COLLEGE

AUXILIARY ENTERPRISES-INCOME

Year Ending June 30, 1940

Girls' Dormitory - Jeanes Hall

Regular --

40 Students	@ \$17.50	\$ 700.00
2 Faculty	@ 65.62	<u>131.24</u>
Total Regular		\$ 831.24

Summer --

55 Students	@ \$ 5.00	275.00
1 Faculty	@ 9.37	<u>9.37</u>
Total Summer		<u>\$ 284.37</u>

Total Regular and Summer to page 1		<u><u>\$1,115.61</u></u>
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FORT VALLEY STATE TEACHERS COLLEGE

AUXILIARY ENTERPRISES--INCOME

Year Ending June 30, 1940

Robert W. Patton Hall

Regular --

1 Faculty	⊙ \$65.62	\$ 65.62
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Summer --

2 Faculty	⊙ 9.37	<u>18.74</u>
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Total, Regular and Summer to page 1

\$ 84.36

FORT VALLEY STATE TEACHERS COLLEGE

AUXILIARY ENTERPRISES-INCOME

Year Ending June 30, 1940

Dining Hall-Apartment

Regular --

1 Faculty	@ \$65.62	\$ 65.62
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Summer --

2 Faculty	@ 9.37	<u>18.74</u>
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Total, Regular and Summer to page 1	<u>\$ 84.36</u>
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FORT VALLEY STATE TEACHERS COLLEGE

AUXILIARY ENTERPRISES-INCOME

Year Ending June 30, 1940

Infirmery-Apartment

Regular --

1 Faculty	@ \$65.62	\$ 65.62
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Summer --

1 Faculty	@ 9.37	<u>9.37</u>
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Total, Regular and Summer to page 1	<u>\$ 74.99</u>
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FORT VALLEY STATE TEACHERS COLLEGE

AUXILIARY ENTERPRISES-INCOME

Year Ending June 30, 1939

Bookstore \$ 1,000.00

Total to page 1 \$ 1,000.00

FORT VALLEY STATE TEACHERS COLLEGE

AUXILIARY ENTERPRISES-INCOME

Year Ending June 30, 1940

Farm

Sale of Products from Farm and Dairy \$2,000.00

Total to page 1

\$ 2,000.00

PORT VALLEY STATE TEACHERS COLLEGE

AUXILIARY ENTERPRISES-INCOME

Year Ending June 30, 1940

Rents

Usher Cottage	\$ 240.00
Harris Cottage	180.00
Stephens Cottage	<u>120.00</u>
Total to page 1	<u><u>\$ 540.00</u></u>

FORT VALLEY STATE TEACHERS COLLEGE

SUMMARY OF GENERAL ADMINISTRATION

Year Ending June 30, 1939

President's Office (Page 18)	\$ 4,340.00
Administrative Dean (Page 19)	1,470.00
Registrar's Office (Page 21)	1,080.00
Counsellor for Women (Page 20)	350.00
Business Manager's Office (Page 22)	3,370.00
Office of Public Relations (Page 23)	4,000.00
General Expense (Page 24)	<u>1,750.00</u>
	<u>\$ 16,380.00</u>

FORT VALLEY STATE TEACHERS COLLEGE

SUMMARY OF GENERAL ADMINISTRATION

Year Ending June 30, 1940

<u>Name</u>	<u>Degree</u>	<u>Position</u>	<u>Amount</u>
H. M. Bond	Ph.D	President	\$ 2,800.00*
		Secretary	840.00**
Total Salaries			\$3,640.00
Travel			\$ 200.00
Equipment			200.00
Supplies			200.00
Miscellaneous			100.00
Total Travel, Equipment, Supplies & Misc.			\$ 700.00
Total President's Office			\$ 4,340.00
Total to page 17			

* Also receives \$1,000.00 as Director of Instruction

** Person not yet nominated-would also receive \$300.00
as Counsellor (Dean) of Women

FORT VALLEY STATE TEACHERS COLLEGE

ADMINISTRATIVE DEAN

Year Ending June 30, 1939

Name	Degree	Position	Amount
Waldo Willie Blanchet	M. A.	Administrative Dean	\$ 250.00*
Virgie J. Woodward		Secretary	<u>840.00</u>
Total Salaries			\$1,090.00
Equipment			\$ 100.00
Travel			80.00
Supplies			<u>100.00</u>
Total Travel and Supplies			<u>\$ 380.00</u>
Equipment			
Total to page 17			<u><u>\$ 1,470.00</u></u>

*Also receives \$2,000.00 as Head of the Department of Physical Sciences

FORT VALLEY STATE TEACHERS COLLEGE

COUNSELLOR FOR WOMEN

Year Ending June 30, 1940

<u>Name</u>	<u>Degree</u>	<u>Position</u>	<u>Amount</u>
_____	M.A.	Counsellor for Women	<u>\$ 360.00*</u>
		Total to page 17	<u><u>\$ 360.00</u></u>

* Also to receive Salary of \$840.00 as Secretary to President-person not yet nominated

FORT VALLEY STATE TEACHERS COLLEGE

REGISTRAR'S OFFICE

Year Ending June 30, 1940

<u>Name</u>	<u>Degree</u>	<u>Position</u>	<u>Amount</u>
C. V. Troup	M.A.	Registrar	<u>\$ 780.00*</u>
		Total Salary	\$ 780.00
		Equipment	200.00
		Supplies	<u>100.00</u>
		Total Equipment and Supplies	<u>\$ 300.00</u>
		Total to page 17	<u><u>\$ 1,080.00</u></u>

*Also receives \$1,020.00 as Principal of the High School

FORT VALLEY STATE TEACHERS COLLEGE

OFFICE OF THE BUSINESS MANAGER

Year Ending June 30, 1940

<u>Name</u>	<u>Degree</u>	<u>Position</u>	<u>Amount</u>
LeRoy Bywaters		Business Manager	\$ 1,800.00
Robert Beasley	A. B.	Purchasing Agent & Ass't Bus. Manager	500.00*
Willie Bell Moore		Secretary	<u>770.00</u>
		Total Salaries	\$3,070.00
		Equipment	\$ 200.00
		Supplies	<u>100.00</u>
		Total Equipment and Supplies	<u>\$ 300.00</u>
		Total to page 17	<u>\$ 3,370.00</u>

*Also receives \$720.00 as teacher of mathematics in the
Laboratory High School

FORT VALLEY STATE TEACHERS COLLEGE

OFFICE OF PUBLIC RELATIONS

Year Ending June 30, 1940

<u>Name</u>	<u>Degree</u>	<u>Position</u>	<u>Amount</u>
W. M. Hubbard	M.A.	Director of Public Relations	\$ 1,200.00
T. E. Davis	M.A.	Assistant to the Director	<u>400.00*</u>
Total Salaries			\$1,600.00
Advertisement			\$ 300.00
Equipment			200.00
Travel			600.00
Postage			300.00
Printing			200.00
Supplies & Promotion			300.00
**Preliminary Promotion-			
Travel and personal service			<u>500.00</u>
Total Travel, Postage, Printing, Equipment, Supplies			<u>\$2,400.00</u>
Total to page 17			<u><u>\$ 4,000.00</u></u>

*Also to receive \$1,400.00 as Associate Professor of Education

**Designed to cover cost of summer promotion that would nominally have been done in the Spring

FORT VALLEY STATE TEACHERS COLLEGE

ADMINISTRATIVE
GENERAL-SUPPLIES

Year Ending June 30, 1940

Personal Service: Lectures, etc.	\$ 360.00
Travel	100.00
Postage	250.00
Diplomas and Certificates	200.00
Printing of Catalogues and Bulletins	400.00
Miscellaneous:	
Commencement and Other Public Occasions, Dinners, etc.	200.00
Memberships in Organizations, etc.	200.00
Surety Bonds	<u>50.00</u>
Total General Administrative Expense to page 17	<u>\$ 1,760.00</u>

FORT VALLEY STATE TEACHERS COLLEGE

PLANT OPERATIONS AND MAINTENANCE

Year Ending June 30, 1940

General Operations (Page 26)

\$ 16,244.50

Total to page 2

\$ 16,244.50

FORT VALLEY STATE TEACHERS COLLEGE

GENERAL OPERATIONS

Year Ending June 30, 1940

General Plant Operation & Maintenance

Supplies*Fuel	\$ 3,308.00**
Supplies-Others	1,672.00
Telephone and Telegraph	350.00
Water and Lights	2,392.00***
Insurance	690.00
Repairs and Operation, Bus and Truck	554.00
Total of General Plant Operation & Maintenance	\$8,966.00

Personal Service

A. D. Watson, Supervisor of Bldgs. & Grounds	\$ 1,380.00
S. O. Moore, Caretaker	800.00
Henry Davis, Watchman****	585.00
Eugene Henry, Utility & Truck Driver	650.00
Clarence Smith, Utility & Fireman	624.00
Charlie Lyons, Grounds Keeper	312.00
Common Labor (Grounds, Unloading Coal)	441.00
Student Labor (Page 27)	2,486.50
Total Personal Service, Plant Operations and Maintenance	\$7,278.50

Total, General Operations to page 24 \$16,244.50

*Stated as estimated on basis of budget and audited statements, years 1936-37, 1937-38, 1938-39

**Fuel for entire plant; present accounting system does not permit estimate of breakdown for separate heating units.

***Present accounting and meter system does not permit breakdown for separate building units

****Scheduled for pension from A. C. I. Will be replaced as soon as pension becomes operative

FORT VALLEY STATE TEACHERS COLLEGE

ITEMIZATION OF STUDENT LABOR, PLANT OPERATION AND MAINTENANCE

YEAR ENDING JUNE 30, 1940

Academic Building

2 Janitors @ \$14.00 a month	\$ 245.00	
2 Janitors @ 7.00 a month	122.50	
1 Janitor @ 4.00 a month	35.00	
1 Janitor @ 5.00 a month	45.00	
	<hr/>	\$ 447.50

Maintenance

3 Helpers @ \$ 7.00 a month	\$ 183.75	
2 Helpers @ 4.00 a month	70.00	
	<hr/>	\$ 253.75

Laundry

3 Helpers @ \$ 6.00 a month	\$ 147.00	
6 Helpers @ 3.00 a month	142.00	
	<hr/>	\$ 289.00

Infirmary

1 Orderly @ \$10.00 a month	90.00	
	<hr/>	90.00

Home Economics

1 Janitor @ \$14.00 a month	\$ 122.50	
2 Helpers @ 4.00 a month	70.00	
	<hr/>	\$ 192.50

Trades Building

1 Janitor @ \$ 5.00 a month	45.00	
	<hr/>	\$ 45.00

Library

1 Janitor @ \$ 5.00 a month	45.00	
	<hr/>	\$ 45.00

Academic Building

3 Janitors @ \$ 5.00 a month	\$ 135.00	
	<hr/>	135.00

Maintenance

3 Helpers @ \$ 14.00 a month

\$ 245.00
\$ 245.00

Laundry

6 Helpers @ \$ 5.00 a month

\$ 270.00
\$ 270.00

Infirmery

1 Helper @ \$ 14.00 a month

\$ 122.50
\$ 122.50

Home Economics

1 Helper @ \$ 5.00 a month

\$ 45.00
\$ 45.00

Library

3 Assistants @ \$ 7.00 a month

\$ 183.75
\$183.75

Training School

2 Janitors @ \$ 7.00 a month

\$ 122.50
\$122.50

\$ 2,435.30

PORT VALLEY STATE TEACHERS COLLEGE

LIBRARY

Year Ending June 30, 1940

<u>Name</u>	<u>Degree</u>	<u>Position</u>	<u>Amount</u>
Lillian Y. Merriwether	A.B., B.S., L.S.	Librarian	\$ 900.00
Total Personal Service			\$ 900.00
Allotment:			
Books			
Supplies			
Periodicals subscription			
Miscellaneous			
			<u>\$2,420.00</u>
Total Library to page 2			<u>\$ 3,320.00</u>

FORT VALLEY STATE TEACHERS COLLEGE

INSTRUCTION

Year Ending June 30, 1940

The Physical and Biological Sciences (page 30)	\$ 5,140.00
Farm, Home and School Crafts (page 31)	3,240.00
The Social Sciences (page 32)	1,920.00
English (page 33)	2,840.00
Professional Education (page 34)	<u>41,226.50</u>
	<u>\$ 54,366.50</u>

FORT VALLEY STATE TEACHERS COLLEGE

PHYSICAL AND BIOLOGICAL SCIENCES

Year Ending June 30, 1940

<u>Name</u>	<u>Degree</u>		
W. W. E. Blanchett	M.A.	Professor, Physical Science	\$2,000.00*
F. R. Davis	M.S.	Instructor, Biological Science	1,200.00
R. J. Pitts	M.A.	Instructor, Mathematics	<u>1,600.00</u>
Total, Personal Service			\$4,800.00
Travel			40.00
Supplies			<u>300.00</u>
Total, Travel and Supplies			\$ 340.00
Total, Physical & Biological Sciences to page 29			<u><u>\$5,140.00</u></u>

*Also receives \$250.00 as Administrative Dean, total \$2,250.00

FORT VALLEY STATE TEACHERS COLLEGE

FARM, HOME, AND SCHOOL CRAFTS

Year Ending June 30, 1940

<u>Name</u>	<u>Degree</u>		
H. E. Bryant	B.S.	Instructor in Agriculture	\$ 500.00*
H. J. Walden	—	Instructor in Women's Crafts	500.00**
A. T. Wilson	A.B.	Instructor in Men's Crafts	500.00***
—————	M.A.	Instructor, Home Economics	<u>1,200.00****</u>
Total, Personal Service			\$2,700.00
Travel			40.00
Supplies			<u>500.00</u>
			<u>540.00</u>
Total, Farm, Home and School Crafts to page 29			<u><u>\$ 3,240.00</u></u>

*Receives also \$892.00 as High School Agriculture Teacher, total \$1,392.00

**Receives also \$400.00 as High School Crafts Teacher, total \$900.00

***Receives also \$880.00 as High School Crafts Teacher, total \$1,380.00

****A person for this position now being sought

FORT VALLEY STATE TEACHERS COLLEGE

THE SOCIAL SCIENCES

Year Ending June 30, 1940

<u>Name</u>	<u>Degree</u>	<u>Position</u>	<u>Amount</u>
W. J. Hale, Jr.	M.A.	Assoc. Prof. of Social Sci.	\$ 1,300.00
		Total, Personal Service	\$ 1,300.00
		Travel	20.00
		Supplies	100.00
		Total, Travel and Supplies	120.00
		Total, The Social Sciences to page 29	<u>\$1,920.00</u>

FORT VALLEY STATE TEACHERS COLLEGE

ENGLISH

Year Ending June 30, 1940

<u>Name</u>	<u>Degree</u>		
W. H. Pipes	Assoc. Prof. English	\$ 1,300.00	
W. B. Beatty	Instructor, English	<u>1,200.00</u>	
	Total, Personal Service	\$ 2,500.00	
	Travel	40.00	
	Supplies	<u>300.00</u>	
		\$ 340.00	
	Total, English to page 29		<u>\$ 2,840.00</u>



FORT VALLEY STATE TEACHERS COLLEGE

PROFESSIONAL EDUCATION

Year Ending June 30, 1940

Group A - Professional Teaching Personnel, Supplies (page 35)	\$ 10,160.00
Group B - Field Teacher Training (page 36)	3,600.00
Group C - Summer School and Extension (page 37)	3,500.00
Group D - The Laboratory High School (page 38)	10,719.00
Group E - The Laboratory Elementary School (page 39)	9,257.50
Group F - Educational Lyceum (page 40)	500.00
Group G - Scholarships (page 41)	1,800.00
Group H - Health Education - The Infirmary (page 42)	1,190.00
Group I - Athletics, Intra-mural activities (page 43)	500.00

Total, Professional Education to page 29 \$ 41,226.50

FORT VALLEY STATE TEACHERS COLLEGE

PROFESSIONAL EDUCATION-TEACHING PERSONNEL, TRAVEL, SUPPLIES

Year Ending June 30, 1940

<u>Name</u>	<u>Degree</u>		
H. M. Bond	Ph.D	Director of Instruction	\$ 1,000.00*
Eva Mitchell	M.A	Head, Dept. of Education	2,500.00
Thomas E. Davis	M.A.	Assoc. Prof., Education	1,400.00**
Catherine J. Duncan	M.A.	Assoc. Prof. Ed. & Director of Field Training	1,800.00
Ernest Alexander	B.A.	Instructor, Physical Ed.	800.00***
E. R. Clark	B.A.	Instructor, Music	<u>1,000.00</u>
		Total, Personal Service	\$8,500.00
		Visual Education Equipment	1,000.00
		Travel	60.00
		Supplies	<u>600.00</u>
		Total, Equipment, Travel and Supplies	<u>\$1,660.00</u>
		Total, Professional Education, Teaching, Travel and Supplies, to page 34	<u><u>\$10,160.00</u></u>

*Also receives \$2,800.00 as President, total \$3,800.00

**Also receives \$400.00 as Assistant to the Director of Public Relations, total \$1,800.00

***Also receives \$400.00 as high school instructor of Physical Education and \$350.00 as Proctor, Ohio Hall (Boys Dormitory), total \$1,550.00

PORT VALLEY STATE TEACHERS COLLEGE

FIELD TEACHER TRAINING

Year Ending June 30, 1940

<u>Item</u>	<u>Amount</u>
Travel: Student groups and supervisors, estimated at 40,000 miles @ 4¢ a mile	\$1,600.00
Preparation of Syllabi, Curriculum Materials	1,000.00
Standard Tests, Record Forms, for college, high school and elementary school population	500.00
Instructional materials, rural elementary practice schools	<u>500.00</u>
Total, Field Teacher Training to page 34	<u>\$3,600.00</u>

FORT VALLEY STATE TEACHERS COLLEGE

SUMMER SCHOOL AND EXTENSION

Year Ending June 30, 1940

<u>Item</u>	<u>Amount</u>
Summer School Salaries	\$1,000.00
Extension Salaries	<u>1,500.00</u>
Total, Personal Service	\$2,500.00
Travel, In-service Training	500.00
Supplies, In-service and Summer Training	<u>500.00</u>
Total, Travel and Supplies	<u>1,000.00</u>
Total, Summer School and Extension to page 34	<u><u>\$3,500.00</u></u>

FORT VALLEY STATE TEACHERS COLLEGE

THE LABORATORY HIGH SCHOOL

Year Ending June 30, 1940

<u>Name</u>	<u>Degree</u>	<u>Position</u>	<u>Amount</u>
C. V. Troup	M.A.	Teaching Principal	\$1,020.00* 720.00 — 7 ✓
R. H. Beasley	A.B.	Mathematics	720.00**
M. E. Curetone	M.A.	Social Science	855.00
M. H. Murphy	A.B.	Social Science, English	810.00
M. V. Hunt	M.B.	Music	682.00
Theodis Donald	M.A.	Mathematics	750.00
Rheba M. Ashmore	A.B.	Home Economics, Clothing	810.00
Henry E. Bryant	B.S.	Agriculture	892.00***
-----	---	Home Economics, Foods	900.00****
A. T. Wilson	A.B.	Men's Trades, Crafts	880.00*****
Ernest Alexander	A.B.	Physical Education	400.00*****
Henrietta J. Walden	---	Women's Crafts	400.00*****
-----	---	Agriculture	<u>600.00</u>
Total Personal Service			\$9,719.00
Supplies, Instructional Materials			<u>1,000.00</u>
Total, Personal Service and Supplies, Laboratory High School to page 34			<u>\$10,719.00</u>

*Also receives \$780.00 as Registrar, College, total \$1,800.00

**Also receives \$500.00 as Assistant to the Business Manager, total \$1,220.00

***Also receives \$500.00 as Instructor, College Agriculture, total \$1,392.00

****Person now being sought

*****Also receives \$500.00 as Instructor, College Crafts, total \$1,380.00

*****Also receives \$800.00 as College Instructor, \$350.00 as Dormitory

Proctor, total \$1,550.00

*****Also receives \$500.00 as College Instructor, total \$900.00

*****Negotiations now under way to add second Smith-Hughes Teacher who would also receive in part \$600.00 from additional Federal Funds.



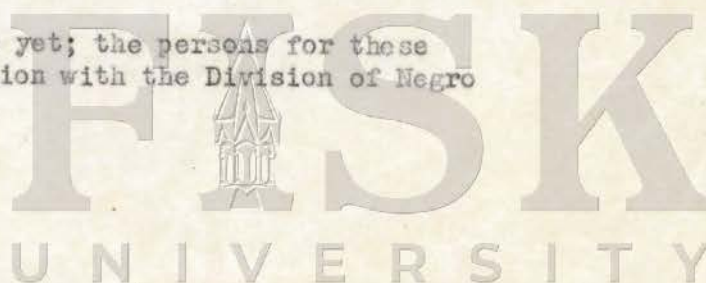
FORT VALLEY STATE TEACHERS COLLEGE

THE LABORATORY ELEMENTARY SCHOOL

Year Ending June 30, 1940

<u>Item</u>	<u>Amount</u>
*Eleven Teachers @ \$2.50 a month for nine months	\$8,167.50
Supplement for Head Teacher @ \$10.00 a month for nine months	<u>90.00</u>
Total Salaries	\$8,257.50
Supplies, Instructional Materials	<u>1,000.00</u>
Total, Laboratory Elementary School to page 34	<u><u>9,257.50</u></u>

*It is not possible to list individual names as yet; the persons for these posts are now being selected in close co-operation with the Division of Negro Education of the State Department of Education.



FORT VALLEY STATE TEACHERS COLLEGE

EDUCATIONAL LYCEUM

Year Ending June 30, 1940

<u>Item</u>	<u>Amount</u>
For series of cultural and educational presentations	<u>\$500.00</u>
Total, Educational Lyceum, to page 34	<u><u>\$500.00</u></u>

FORT VALLEY STATE TEACHERS COLLEGE

SCHOLARSHIPS

Year Ending June 30, 1940

<u>Item</u>	<u>Amount</u>
60 scholarships, to pay maintenance costs, @ \$30.00	<u>\$1,800.00</u>
Total, Scholarships, to page 34	<u><u>\$1,800.00*</u></u>

FORT VALLEY STATE TEACHERS COLLEGE

HEALTH EDUCATION - THE INFIRMARY

Year Ending June 30, 1940

<u>Name</u>	<u>Degree</u>	<u>Position</u>	<u>Amount</u>
L. J. Moore	R.N.	Instructor, Health Education	<u>\$940.00</u>
Total, Personal Service			\$ 940.00
Supplies, Infirmary			<u>250.00</u>
Total, Supplies, Infirmary			\$ <u>250.00</u>
Total, Salaries and supplies to page 34			\$1,190.00

FORT VALLEY STATE TEACHERS COLLEGE

ATHLETICS

<u>Item</u>	<u>Amount</u>
Intra-mural Equipment	\$250.00
Travel	150.00
Supplies	<u>100.00</u>
Total, Athletics to page 34	<u><u>\$500.00</u></u>

FORT VALLEY STATE TEACHERS COLLEGE

AUXILIARY ENTERPRISES

Year Ending June 30, 1940

Farm and Dairy (Page 45)	\$1,329.00
Dining Hall (Page 46)	20,668.00
Boys' Dormitory (Page 47)	575.00
Girls' Dormitory - Huntington Hall (Page 48)	1,025.00
Girls' Dormitory - Jeanes Hall (Page 49)	1,023.00
Bookstore (Page 50)	850.00
Entertainment - Visitors (Page 51)	<u>450.00</u>
Total, Auxiliary Enterprises to page 2	<u>\$26,422.00</u>

FORT VALLEY STATE TEACHERS COLLEGE

FARM AND DAIRY

Year Ending June 30, 1940

<u>Name</u>	<u>Position</u>	<u>Amount</u>
H. E. Bryant	Supervisor	-----*
	1 hand @ \$5.00 for 52 wks.	\$260.00
	Seasonal Labor	200.00
	Student Labor:	
	2 students in dairy @ \$10.00 for 9 months	180.00
	1 student in dairy @ \$30.00 for 3 months	90.00
	2 students @ \$3.00 for nine months	144.00
	1 part-time student @ \$20.00 for 9 months	<u>188.00</u>
Total, Personal Service		\$ 1,054.00
	Feed, Seed and Fertilizer	575.00
	General Supplies	<u>200.00</u>
Total, Supplies		<u>775.00</u>
Total, Farm and Dairy to page 44		<u><u>\$1,829.00</u></u>

*Received \$500.00 as college instructor in Agriculture, \$892.00 as high school vocational agriculture teacher, total \$1,392.00

FORT VALLEY STATE TEACHERS COLLEGE

DINING HALL

Year Ending June 30, 1940

<u>Name</u>	<u>Position</u>	<u>Amount</u>
Junia M. Jordan	Dietitian	\$ 963.00
	Chief Cook, 52 wks. @ \$15.00	780.00
	Asst. Cook, 52 wks. @ \$8.75	455.00
	Asst. Cook, 40 wks. @ \$6.00	240.00
	6 Waiters @ \$14.00 for 10 months.	840.00
	1 Baker, @ \$14.00 for 10 months	140.00
	6 Waiters @ \$7.00 for 10 months	420.00
	1 maid @ \$3.00 for 10 months	<u>30.00</u>
Total, Personal Service		\$3,863.00
	Travel	50.00
	Supplies - Food	16,000.00
	Supplies - Other	<u>750.00</u>
Total, Supplies, Travel		<u>16,800.00</u>
Total, Dining Hall to page 44		<u><u>\$20,663.00</u></u>

*Based on audited statements, 1936-1937, 1937-1938.

FORT VALLEY STATE TEACHERS COLLEGE

BOYS' DORMITORY*

Year Ending June 30, 1940

<u>Name</u>	<u>Position</u>	<u>Amount</u>
Ernest Alexander	Proctor	\$350.00
	Maid 45 weeks @ \$5.00	<u>225.00</u>
Total Personal Services		<u>\$575.00</u>
Total to page 44		<u><u>\$575.00</u></u>

*Present accounting and meter system do not permit breakdown of estimate of expenditures for this or other separate building units. See page 25.

FORT VALLEY STATE TEACHERS COLLEGE

GIRLS' DORMITORY--HUNTINGTON HALL*

Year Ending June 30, 1940

<u>Name</u>	<u>Position</u>	<u>Amount</u>
Jodie W. Hall	Matron	\$800.00
	Maid 45 wks. @ \$5.00	<u>225.00</u>
Total Personal Service		<u>\$1,025.00</u>
Total Huntington Hall to page 4		<u>\$1,025.00</u>

*Present according and meter systems do not permit breakdown of estimate of expenditures for this or other separate building units. See page 25.

FORT VALLEY STATE TEACHERS COLLEGE

GIRLS DORMITORY--JEANES HALL*

Year Ending June 30, 1940

<u>Name</u>	<u>Position</u>	<u>Amount</u>
Olivia B Shuften	Matron	\$800.00
	Maid	<u>225.00</u>
Total Personal Service		<u>\$1,025.00</u>
Total, Jeanes Hall, to page 44		<u><u>\$1,025.00</u></u>

*Present accounting and meter system do not permit breakdown of estimates of expenditures for this or other separate building units. See page 25.

FORT VALLEY STATE TEACHERS COLLEGE

BOOKSTORE

Year Ending June 30, 1940

<u>Item</u>	<u>Amount</u>
Supplies	<u>\$850.00</u>
Total Bookstore, to page 44	<u><u>\$850.00</u></u>

FORT VALLEY STATE TEACHERS COLLEGE

ENTERTAINMENT--VISITORS-GUESTS*


<u>Item</u>	<u>Amount</u>
Cost of Meals, Laundry, Maid Service, etc., for visitors and guests	<u>\$450.00</u>
Total, Entertainment of Guests, to page 44	<u><u>\$450.00</u></u>

*Based on recorded registration of 300 visiting educational experts from different parts of the world, 1938-39, inspecting work of Fort Valley as significant educational experiment. Collections for cost made where possible.

FORT VALLEY STATE TEACHERS COLLEGE
CAPITAL AND EXTRAORDINARY EXPENDITURES

Year Ending June 30, 1940

<u>Item</u>	<u>Amount</u>
<u>Office Equipment and Furniture</u>	
President's Office:	
Desk	\$ 75.00
Typewriter	105.00
Two File Cabinets	<u>75.00</u>
Total	255.00
Registrar's Office:	
Typewriter	75.00
Trays, Counter Filing Cabinets, etc.	<u>250.00</u>
Total	325.00
Business Office:	
Typewriter	75.00
Calculator	250.00
Adding Machine	100.00
Check Writer	25.00
Typewriter, Desk and Chair	35.00
Miscellaneous Items	<u>100.00</u>
Total	535.00
Public Relations:	
Typewriter	105.00
Desk	50.00
Typewriter Desk	35.00
Filing Cabinet	75.00
Mimeograph Machine	<u>350.00</u>
Total	615.00
Library:	
Books	1000.00
Asst. Cataloguer for Special Accessioning of New Purchases	750.00
Typewriter	75.00
Desk	50.00
Miscellaneous repairs, etc.	<u>200.00</u>
Total	2,075.00


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FORT VALLEY STATE TEACHERS COLLEGE

CAPITAL AND EXTRAORDINARY EXPENDITURES
(Continued)

Academic Building - Classrooms:

Replacing Patent Desks with 120 chairs @ \$5.00 \$600.00Total \$600.00

Total Office and Classroom Equipment \$ 4,455.00

Repair, Improvement and Capital Outlay for Renovation of
Physical Plant, Specific Allotment to be Determined on
Basis of Building Survey now in Progress10,545.00Total to page 2 \$15,000.00

Fort Valley School
(Finance)

7

Miss D. A. Elvidge
The Julius Rosenwald Fund
4901 Ellis Avenue
Chicago, Illinois.

Fisk University Nashville, Tenn. July 6, 1939			
SE	6/7	SE	6/7

My dear Miss Elvidge:

I am inclosing expense accounts for May and June..

There are several matters to which I should like to call your attention, by way of explanation.

1..You will note an introductory statement on May 1st.. This has to do with the trip to Chicago to confer with officials of the Fund, and for the Trustee Banquet.. Mr. Embree told me it was to be included. I did not know this at the time, and kept no accurate account. I figured, as you will note, on a mileage basis, and an estimate for room and board which I think you will find reasonable.. The statement was dated May 1st because the travel was concluded on that day, and because it seemed convenient to include this one item with others for May, although, perhaps, it should have been distributed over the latter days of April.

2. You will note on May 15th a statement of expenses paid to W. W. E. Blanchett, with whom I wished to confer, and whom I found it more convenient to ask to come from Ann Arbor to Nashville than for me to go there, for consultation regarding Fort Valley (Mr. Blanchett is to be our Dean).

3. You will note on June 23rd a statement regarding Mr. C. V. Troupe. He came to Fort Valley from Brunswick to interview, regarding employment at Fort Valley; and it seemed best to pay his expenses, again, rather than mine to go to see him.

With best wishes, I am,

Sincerely,
Horace M. Bond
Horace M. Bond

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CLASS OF SERVICE DESIRED	
DOMESTIC	CABLE
TELEGRAM	FULL RATE
DAY LETTER	DEFERRED
NIGHT MESSAGE	NIGHT LETTER
NIGHT LETTER	SHIP RADIOGRAM

Patrons should check class of service desired; otherwise message will be transmitted as a full-rate communication.

WESTERN UNION

R. B. WHITE
PRESIDENT

NEWCOMB CARLTON
CHAIRMAN OF THE BOARD

J. C. WILLEVER
FIRST VICE-PRESIDENT

1206-A

CHECK
ACCT'G INFMN.
TIME FILED

Send the following message, subject to the terms on back hereof, which are hereby agreed to

Mr. Horace Mann Bond
Fisk University
Nashville, Tennessee

July 6, 1939

Port Valley School
(Finance)

Were any expenditures made during June from the \$500 travel advance sent you early in the month? If there were I should appreciate an early accounting of them to include in my June records.

Dorothy A. Elvidge
Julius Rosenwald Fund

Julius Rosenwald Fund
4301 Ellis Avenue
Chicago, Illinois



THE QUICKEST, SUREST AND SAFEST WAY TO SEND MONEY IS BY TELEGRAPH OR CABLE

Fort Valley School
(Fin)

7

July 7, 1939

Dear Mr. Bond: Thank you for the expense accounts
which arrived before noon today.

There remains an unaccounted for balance of \$184.08 in
your \$500 advance.

Very truly yours,

DOROTHY A. ELDRIDGE

DE:AM

Mr. Horace Mann Bond
Fisk University
Nashville, Tennessee

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Atlanta, Ga.

July 7, 1939

Dear Dorothy:

To provide both us and the Board of Regents of Georgia with the necessary information regarding the condition and adequacy of the plant at the Fort Valley school we have had Dr. Ray L. Hamon of Peabody College go there with Bond and me and make a study of the plant. The results of this have been made available to the Regents and to Bond. I also have a copy of it for our files.

Mr. Embree and I will have to work out a suitable honorarium for Dr. Hamon, but his expenses should be paid him as soon as you can get to it. I am enclosing herewith a statement of them. Will you please send him a check at Peabody College.

I do not know how you want to handle this but if there is no other way you might charge it up against my expense account.

Sincerely yours,

J. C. DIXON

Miss Dorothy Elvidge
4901 Ellis Avenue
Chicago, Illinois

Written and sent by JCD from Atlanta



Fort Valley School
(Finance)

P
July 25, 1939

Dear Doctor Bond: Mr. and Mrs. Simon have talked with me about your proposal for some general publicity in the Negro press concerning Fort Valley as the latest of the state colleges, in connection with the celebration of the sixty-fifth anniversary of the founding of the first state college for Negroes. If the plans which you have in mind can be carried through, we are prepared to contribute six hundred dollars (\$600.00) toward the project which I understand will cost in total about \$2,400.00.

Another proposal has occurred to me, namely, that this anniversary of the first state college and the celebration of the beginning of the latest state college might be celebrated by a conference at Fort Valley of Negro and other educational leaders. This would run into quite a lot of money unless by chance the annual meeting of the Negro A & M group might be arranged at Fort Valley instead of, as it usually is, in connection with the general meeting of A & M college presidents. Whatever the auspices, it seems to me that a conference at Fort Valley that would stress the need of preparing rural teachers might do a good deal both to publicize Fort Valley and to drive home the gospel of rural education.

One occasion for such a meeting might be in connection with the annual meeting of the Fund's Rural Council around January 1. I am not sure that you will be ready for a meeting of this Council at Fort Valley next year. I think we should meet at Fort Valley some time in the near future, but it would be unfortunate to do so until you had your program fairly under way and

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until you were sure that you could take care of the living arrangements conveniently and comfortably. Do not take this suggestion too seriously. My guess is that the Council will do better to meet next year either at Tuskegee or in New Orleans, but it is just possible that a meeting at Fort Valley this coming winter would be feasible and "strategic".

Very truly yours,

ERE:JW

EDWIN R. EMBREE

Dr. Horace Mann Bond
Department of Education
Fisk University
Nashville, Tennessee



56	4.15	56	0
60		50	0
35		41	0
155		112	0
216			0

REPORT OF EXAMINATION
FORT VALLEY NORMAL AND INDUSTRIAL SCHOOL
 FORT VALLEY GEORGIA
 FOURTEEN MONTHS ENDED JULY 31, 1939

(Finance)
 Rept

REPORT OF EXAMINATION
FORT VALLEY NORMAL AND INDUSTRIAL SCHOOL
FORT VALLEY GEORGIA
FOURTEEN MONTHS ENDED JULY 31, 1939



Zach Arnold
State Auditor

Honorable E D Rivers
Governor of Georgia
Atlanta, Georgia.

Dear Sir:

In accordance with a request from the Regents of the
University System of Georgia, I have audited the accounts and
records of the

FORT VALLEY NORMAL AND INDUSTRIAL SCHOOL

FORT VALLEY GEORGIA

for the period

FOURTEEN MONTHS ENDED JULY 31, 1939

It was a pleasure to be of service in this matter and
I express for my examiner, Edmund Magers, my appreciation to
the parties concerned, for their courtesies.

Respectfully yours,

Zach Arnold
Zach Arnold,
State Auditor.

Atlanta, Georgia
August 8, 1939

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FORT VALLEY NORMAL AND INDUSTRIAL SCHOOL
FORT VALLEY GEORGIA

- I N D E X -

BALANCE SHEET	1
STATEMENT OF CURRENT FUND	3
STATEMENT OF CURRENT INCOME AND EXPENDITURES	5 - 9
OPERATIONS - INDUSTRIAL DEPARTMENT	11
ACCOUNTS PAYABLE	13 - 17

- o o o -

FORT VALLEY NORMAL AND INDUSTRIAL SCHOOL
FORT VALLEY GEORGIA

- C O M M E N T S -

I was asked to audit the accounts to ascertain the deficit, since the governing body of the school has agreed to give the school to the Regents free and clear of debt. The transfer to the Regents of all the physical property has already been made. Receipt has already been acknowledged by the Regents of the securities comprising the endowment funds.

There is cash in bank of \$257 06 and accounts payable of \$11 999 97, a deficit of \$11 742 91.

It was ordered by Superior Court, Macon Circuit, June 5, 1939, that out of a fund of \$50 000 00 given by the Julius Rosenwald Fund to the Fort Valley Normal and Industrial School, the deficit for the current year should be paid; then, after payment of certain items mentioned in the court order, any balance remaining in the \$50 000 00 fund, should be transferred to the Regents as an endowment fund, the income to be used for certain purposes.

- o o o -

FORT VALLEY NORMAL AND INDUSTRIAL SCHOOL
BALANCE SHEET
AT JULY 31 1939

ASSETS

CURRENT FUND ASSETS

Cash in Bank, Bank of Fort Valley	\$		\$ 257 06
Due from Students		889 76	
Less Reserve for Uncollectible	(-)	889 76	
Inventory of Supplies		646 07	
Less Reserve for Inventory of Supplies	(-)	646 07	
Total			<u>\$ 257 06</u>

ENDOWMENT AND SPECIAL FUND ASSETS

Due from Current Fund *	2 000 00	
Investments	<u>25 249 42</u>	
Total		<u>27 249 42</u>

LIABILITIES

CURRENT FUND LIABILITIES

Accounts Payable			
Trade Creditors	8 016 47		
Teachers and Officers	858 07		
Students	1 125 43		
Due to Endowment and Special Funds *	<u>2 000 00</u>		
Total			11 999 97
Less: Current Fund Deficit		(-) 11 742 91	
Total Current Fund Liabilities and Fund **			<u>\$ 257 06</u>

ENDOWMENT AND SPECIAL FUNDS

General Endowment Fund	23 999 42	
Library Maintenance Fund	1 000 00	
George S Peabody Fund	250 00	
(The above at book values as turned over to the Regents)		
Felix M Warburg Fund	<u>2 000 00</u>	
Total Endowment and Special Funds		<u>\$ 27 249 42</u>

*The School was given \$2 000 00 in the period just ended, under the will of the late Felix M Warburg. It was transferred to the current fund to pay teachers' salaries, but the governing body directed it be replaced.

**This balance sheet is before giving effect to the settlement agreement, under which the School's deficit will be discharged in full and the remaining balance in a funds of \$50 000 00 given by the Rosenwald Fund (see Comments) added to the General Endowment.

FORT VALLEY NORMAL AND INDUSTRIAL SCHOOL
STATEMENT OF CURRENT FUND
AT JULY 31, 1939

BALANCE (DEFICIT) At June 1, 1938 \$ 11 766 69

DEDUCT: NON-RECURRING RECEIPTS:

From the American Church Institute for Negroes an agency of the Protestant Episcopal Church, Custodian of a special fund (balance of a \$25 000 00 fund) held for the Fort Valley Normal & Industrial School The fund was closed out and this amount was received for the purpose of taking care of the deficit at May 31, 1938 (An additional \$911 09 was received from this source, which is shown in Statement of Current Income).

(-) 11 766 69
0 00

OPERATIONS FOR THE CURRENT YEAR

	INCOME FROM <u>PAGE 1</u>	EXPENDI- TURES FROM <u>PAGE 2</u>
(1) Educational and General	\$55 640 31	\$67 853 68
(2) Auxiliary Enterprises and Activities	41 470 11	37 598 96
(3) Non-Educational	75 00	
	<u>\$ 97 185 42</u>	<u>\$105 452 64</u>
Excess of Expenditures Over Income		8 267 22

DEDUCT: NON-RECURRING RECEIPTS:

Transferring Plant Fund cash Balance to Current Fund	(-) 74 06
Transferring Special Equipment Fund cash balance to Current Fund	(-) 151 80

ADD:

Plant Expenditures from Current Fund	421 25
Set up Reserve for Inventory of Supplies	646 07
Set up Reserve for Students Accounts Receivable	889 76
Close a debit balance in Reserve for Students Accts	417 39
Credit Notes Receivable and charge Plant Fund "Land" *	<u>1 327 08</u>

BALANCE (DEFICIT) at July 31, 1939
 TO BALANCE SHEET (Page 1)

\$ 11 742 91

* For notes of John Brewer, \$1 327 28, fifty acres of land was taken over by the School. Balance, if any, owing by John Brewer is now considered uncollectible.


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FORT VALLEY NORMAL AND INDUSTRIAL SCHOOL
STATEMENT OF CURRENT INCOME
FOURTEEN MONTHS ENDED JULY 31 1939

(1) EDUCATIONAL AND GENERAL

STUDENTS FEES

Tuition - General

\$ 6 990 92 \$

Fees

688 69

Extension Department

3 764 47

11 444 08

4 697 41

SUMMER SCHOOL

DONATIONS FROM CHURCH AGENCIES

American Church Institute

for Negroes, appropriation

20 533 32

DONATIONS FROM OTHER PRIVATE OR CHURCHES

4 516 70

DONATIONS FROM GOVERNMENTAL SOURCES

State Vocational Fund

2 590 11

Peach Co Board of Education

8 364 28

Fort Valley Cons School District

900 00

11 854 39

OTHER INCOME

Athletics

43 95

Rent

54 75

Church

67 87

Box Sales

237 64

Entertainments

25 32

429 53

ENDOWMENT INCOME

1 253 79

INCOME FROM SPECIAL FUND

911 09

Total Educational and General
 To Page 3

\$ 55 640 31

(2) AUXILIARY ENTERPRISES AND ACTIVITIES

Boarding

40 519 89

Hospital

267 10

Bookstore

683 12

Total Auxiliary Enterprises and
 Activities To Page 3

\$ 41 470 11

(3) OTHER NON-EDUCATIONAL INCOME

Scholarships

75 00

Total Non-Education Income
 To Page 3

\$ 75 00

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FORT VALLEY NORMAL AND INDUSTRIAL SCHOOL
STATEMENT OF CURRENT EXPENDITURES
FOURTEEN MONTHS ENDED JULY 31, 1939

(1) EDUCATIONAL AND GENERAL
 GENERAL ADMINISTRATIVE

Salaries	\$	\$ 4 902 00	\$
Student Labor		177 64	
Postage		500 83	
Stationery and Printing		551 36	
Office Supplies		430 26	
Telephone and Telegraph		474 24	
Publicity			
Salaries	620 50		
Travel	<u>502 38</u>	1 122 88	
Sundry			
Interest	99 21		
Auditing	212 15		
Returned Checks	115 35		
Oil Painting	185 32		
Miscellaneous	<u>47 19</u>	<u>659 22</u>	
			8 818 43

INSTRUCTION

Salaries			
General	20 163 92		
Summer School	4 193 70		
Library	695 09		
Music	<u>1 378 51</u>	26 431 22	
Supplies			
General	1 920 70		
Summer School	185 38		
Library	222 48		
Music	<u>12 08</u>	2 340 64	
Student Labor			
General	716 80		
Summer School	407 04		
Library	<u>122 50</u>	1 246 34	
Extension Department			
Salaries	1 664 19		
Travel	<u>805 72</u>	2 469 91	
Industrial Education, Net (p 11)		<u>5 740 18</u>	
			38 228 20

OPERATION AND MAINTENANCE OF PHYSICAL PLANT

Salaries	3 296 00		
Student Labor	1 490 72		
Wages	3 216 86		
Supplies	3 585 13		
Fuel	3 065 23		
Insurance	935 89		
Water and Lights	2 924 44		
Auto and Truck	<u>1 218 08</u>	19 732 35	

ATHLETICS

STUDENT AID

CHURCH AND SUNDAY SCHOOL

Total Educational and General

\$ 67 853 68



FORT VALLEY NORMAL AND INDUSTRIAL SCHOOL
STATEMENT OF CURRENT LIABILITIES
FOURTEEN MONTHS ENDED JULY 31, 1939

(2)AUXILIARY ENTERPRISES AND ACTIVITIES

Boarding

Salaries

\$ 3 707 18 \$

Student Labor

5 025 38

Wages

2 321 16

Food

23 437 15

Supplies

529 88

35 020 75

Hospital

Salaries

1 387 67

Student Labor

256 57

Wages

80 39

Supplies

268 40

1 993 03

Bookstore

585 18

Total Auxiliary Enterprises and
Activities

\$ 37 598 96

FORT VALLEY NORMAL AND INDUSTRIAL SCHOOL
OPERATIONS - INDUSTRIAL EDUCATION DEPARTMENT
FOURTEEN MONTHS ENDED JULY 31, 1939

	<u>Salaries</u>	<u>Student Labor</u>	<u>Suppl</u>	<u>Feed Seed & Ferts</u>	<u>Other</u>	<u>Expense</u>	<u>Total Expenses</u>	<u>Income</u>	<u>Dept Net Cost</u>
Domestic Science	\$ 997 67	\$491 13		\$	\$	\$	\$1 488 80	\$ 260 25	\$1 228 55
Dressmaking	598 66		58 73				657 39	33 55	623 84
Handicraft	771 00	86 65	84 89				942 54	172 59	769 95
Agriculture	1 714 03	1 248 02*	15 18	696 14	Rent	180 00	3 853 37	2 544 50	1 308 87
Carpentry	1 558 00	286 52					1 844 52	35 55	1 808 97
Totals	<u>\$5 639 36</u>	<u>\$2 112 32</u>	<u>\$158 80</u>	<u>\$ 696 14</u>		<u>\$ 180 00</u>	<u>\$8 786 62</u>	<u>\$3 046 44</u>	
Net Cost (To Instruction, Page 7)									<u>\$ 5 740 18</u>

*Included \$908 13 outside labor.

FORT VALLEY NORMAL AND INDUSTRIAL SCHOOL
ACCOUNTS PAYABLE
JULY 31 1939

TRADE CREDITORS

American Printing Co	Macon, Ga	\$ 108 17
Anderson Drug Co	Ft Valley, Ga	95 72
Anthoine Machine Works	Ft Valley, Ga	63 48
Atlantic Ice & Coal Co	Ft Valley, Ga	640 82
American Baking Co	Macon, Ga	15 94
Atlanta Daily World	Atlanta, Ga	7 25
Armour & Co	Macon, Ga	90 56
American Historical Society	New York, N Y	12 50
Burden-Smith & Co	Macon, Ga	30 27
Burke, J W Co	Macon, Ga	3 60
Bluebird Body Co	Ft Valley, Ga	5 50
Bateman-Burney Co	Macon, Ga	79 95
Blakeston's, P Son & Co	Philadelphia, Pa	18 00
Brown Fence & Wire Co	Memphis, Tenn	13 36
Baker & Taylor	New York, N Y	22 60
Belford, W T, Estate of	Savannah, Ga	36 95
Columet Tea & Coffee Co	Chicago, Ill	566 92
Churchman, The	New York, N Y	4 00
Dunlap Peeler Hardware Co	Macon, Ga	136 88
Davis Insurance Agency	Macon, Ga	12 85
Dannenberg Co	Macon, Ga	55 96
Edward Clothing Co	Ft Valley, Ga	19 97
Evans, A J Marketing Agency	Ft Valley, Ga	46 63
Educational Music Bureau	Chicago, Ill	1 07
Fort Valley Oil Co	Ft Valley, Ga	16 80
Faxon, F W Co	Boston, Mass	4 75
Filamore Music House	Cincinnati, O	4 39
Floding Co	Atlanta, Ga	4 97
Ga Basket & Lumber Co	Ft Valley, Ga	320 12
Ga Grocery Co	Ft Valley, Ga	1 520 29
Greene Motor Co	Ft Valley, Ga	11 91
Ga School Book Depository	Atlanta, Ga	2 92
Gaylord Bros, Inc	New York, N Y	1 65
Gumpert, S & Co	Ozone Park, N Y	25 50
Golden Rule Press	Ft Valley, Ga	7 50
Happyvale Flour Mills	Ft Valley, Ga	86 26
Houghton-Mifflin Co	Atlanta, Ga	78 21
Holcomb, J T Mfg Co	Indianapolis, Ind	26 64
Houser, Mrs I H	Ft Valley, Ga	12 25
Hill Mfg Co	Atlanta, Ga	110 77
Jenkins Music Co	Kansas City, Mo	1 49
Jones, N S, Agent	Macon, Ga	19 60
Kell, H V Co	Ft Valley, Ga	219 10
Karston & Denson Co	Macon, Ga	263 08
Leader Tribune	Ft Valley, Ga	5 28
Lowe Electric Co	Macon, Ga	11 34
Loose Willes Biscuit Co	Macon, Ga	39 66

FISK

 UNIVERSITY

FORT VALLEY NORMAL AND INDUSTRIAL SCHOOL
ACCOUNTS PAYABLE
JULY 31 1939

Lafrentz, F W & Co	Atlanta, Ga	\$ 20 00
Lowell Pencil Co	New York, N Y	9 09
Lathams Watchmens Clock Co	Atlanta, Ga	2 30
Labor Reports	Ft Valley, Ga	24 25
McKesson-Riley	Macon, Ga	6 04
McClure-Baldwin Co	Macon, Ga	99 03
Macon Paper Co	Macon, Ga	61 52
Milton Bradley Co	Atlanta, Ga	142 11
Moore, E R Co	Chicago, Ill	87 50
Marchman, R L & Co	Ft Valley, Ga	78 85
Macon Telegraph Pub Co	Macon, Ga	2 50
National Council (Fire Ins)		
Prot Ephs Ch	New York, N Y	75 00
Noland Co (\$169 00 to F Boatwright)	Macon, Ga	216 59
Ni-Late Mfg Co	Atlanta, Ga	46 60
Paramount Chemical Co	Columbus, Ga	140 26
Puritan Chemical Co	Atlanta, Ga	148 79
Public School Publishing Co	Bloomington, Ill	3 90
Royal Mfg Co	Augusta, Ga	63 00
Singer Sewing Machine Co	Macon, Ga	2 81
Southern Bell Tel & Tel Co	Ft Valley, Ga	60 13
Sexton, John	Brooklyn, N Y	174 95
Sou Sports Co (Kaplaus)	Macon, Ga	65 67
Standard Brands, Inc	Atlanta, Ga	1 76
Swift & Co	Macon, Ga	643 55
Sixty-four Tire Co	Ft Valley Ga	29 54
Sargent & Co	New Haven, Conn	12 73
Selig Co	Atlanta, Ga	25 68
Straus Co	Richmond, Va	124 09
Taylor Iron Works & Suppl Co	Macon, Ga	58 99
University of Ga Press	Athens, Ga	15 00
Water & Lights, Ft Valley	Ft Valley, Ga	195 80
Wilson, H W & Co	New York, N Y	23 99
Wright Co	Atlanta, Ga	2 45
Western Music Library	Chicago, Ill	80
Western Union Tel Co	Ft Valley, Ga	6 82
Welsh, W M Mfg Co	Chicago, Ill	150 48
Youngs Cash Market	Ft Valley, Ga	17 16
Zep Mfg Co	Atlanta, Ga	209 85
Zone Co	Ft Worth, Texas	87 46

Total due Trades Creditors

\$ 8 016 47


FISK
 UNIVERSITY

FORT VALLEY NORMAL AND INDUSTRIAL SCHOOL
ACCOUNTS PAYABLE
JULY 31 1939

TEACHERS AND OFFICERS

Beasley	R H	\$ 45 00
Brown	Aaron	218 75
Bryant	H E	61 60
Bywaters	L R	46 25
Clark	Miss F L	22 50
Duvaul	H W	50 00
Hunt	Mrs F J	36 50
Jordan	Miss J M	31 25
Moore	Mrs L J	37 50
Moore	Mrs S O	22 50
Moore	Mrs Willie B	22 50
Towns	G A	60 00
Watson	A D	57 50
Wilson	A T	57 50
Woodward	Mrs V J	
Brown	Mrs Margaret	9 32
Bywaters	L R, Expenses	79 40
Total due Teachers and Officers		\$ 858 07

FORT VALLEY NORMAL AND INDUSTRIAL SCHOOL

STUDENTS ACCOUNTS

JULY 31, 1939

		Due From	Due To
Alexander	Harold	\$ 22 17	\$
Alexander	Charles	20 00	
Arnold	William	31 38	
Adams	Ida	4 55	
Ambrister	Dorothea		13 10
Brown	Dorothy	61 32	
Bush	Margaret	4 24	
Banning	Eddie		1 27
Blakely	Janie	37 60	
Benjamin	Hazel	7 50	
Brown	Evelyn	5 50	
Butler	Paul		52 00
Crawford	Jackson	3 42	
Collins	Howard		75
Clayton	Milton E	2 40	
Collier	Louise	16 54	
Cummings	Miriam		12 69
Douglas	Mable	17 00	
Darby	James		16 40
Ford	Hattie Booker	9 25	
Goodlet	Mack	17 00	
Glenn	Dorothy	3 13	
Griggs	Willie Jones		29 00
Glenn	Luaille	2 12	
Glenn	Mattie		14 60
Green	Leslie	16 65	
Griffin	Thad		30 50
Hart	Mae Bell		137 23
Harper	Ollie	29 53	
Hamilton	Marion	7 86	
Hawes	James	8 00	
Holmes	Leonard	24 50	
Harris	Jessie	14 08	
Hatchett	Isaac Delaware		109 59
Jordan	Lois O		95 88
Holmes	Johnnie	54 08	
Harris	George	36 98	
Johnson	Ida Francis	69	
Jones	Frank		87 89
Kendricks	Fambro	7 07	
Knox	Al		21 43
Lucas	Henri	29 58	
Lester	Walter		73 68
Lockett	Paul	27 45	
Lockett	Millard F	7 60	
Long	Vivian	15 77	
Lizzemore	Ray	29 94	
Lowing	Richard		29 15

FISK
UNIVERSITY

FORT VALLEY NORMAL AND INDUSTRIAL SCHOOL
STUDENTS ACCOUNTS
JULY 31, 1939

		<u>Due From</u>	<u>Due To</u>
Meade	James O	\$ 70 88	\$
Michaux	Ruby	26 27	
Pinkston	J L		14 00
Perry	Wm	9 08	
Peters	Francis M	12 57	
Purnell	Geneva		98 25
Purnell	Dempsey	19 00	
Quaker	George	6 72	
Quaker	Peggy	5 50	
Rumph	Thos Chas	15 72	
Rosser	Zelda K	7 77	
Rozier	Geo William		100 54
Rambean	Alwilda	18 00	
Shy	Rosa	5 00	
Sharp	Nathan	7 23	
Sims	Robert	24 00	
Thompson	Katie G	27 00	
Thompson	Corrine	32 00	
Thompson	Arthur		62 70
Walton	William		65 03
Williams	Frances		7 50
Williams	Julian		7 50
Wyche	Eva M	12 06	
Wyche	L D	12 00	
Williams	Lucius	3 31	
Walton	Edgar		45 50
Total due from Students *		\$ <u>589 76</u>	
Total due to Students			\$ <u>1 125 43</u>

* A reserve for uncollectible Students Accounts of \$589 76 appears in the Balance Sheet.

FISKE
UNIVERSITY

The Fort Valley Normal and Industrial School

INCORPORATED

REFERENCES

RT. REV. H. J. MIKELL, D. D.
108 17 ST., N. E. ATLANTA, GA.

MR. A. J. EVANS
FORT VALLEY, GA.

FOR THE TRAINING OF COLORED YOUTH ACCREDITED CLASS "A" JUNIOR COLLEGE

Southern Association of Colleges and Secondary Schools

POST OFFICE BOX 822

G. A. TOWNS, ACTING PRINCIPAL
L. R. BYWATERS, TREASURER

Fort Valley, Ga.

August 2, 1939

Miss Dorothy Elvidge
Julius Rosenwald Fund
4901 Ellis Avenue
Chicago, Ill.

My dear Miss Elvidge:

Sometime ago you sent me a copy of the letter indicating that the sum of \$34,000 had been made available for current expenses at the Fort Valley State Teachers College for 1939-1940. This letter, I believe, was addressed to the Regents of the University System of Georgia.

After a conference with Mr. W. Wilson Noyes, Treasurer of the University System of Georgia, it appears that the time has come when we may probably call upon the Rosenwald Fund for the beginning of the payment of this item. If at all possible then, I should like to request that the first quarterly payment of this amount now be made to the Regents of the University System of Georgia for transmittal to us in the beginning of our yearly operations. The University System has already begun its monthly payments to us on account of the allocation by the Regents to this Institution.

Back of folder
Under separate cover I am sending you a copy of the budget as approved by Chancellor S. V. Sanford. You will note this budget calls for an expected income of \$34,000 from the Julius Rosenwald Fund for current expenses, and \$15,000 for capital and extraordinary expenses. The remaining \$1000 included in the prospective Rosenwald grant for "Capital and Extraordinary Expenses" has been explained by me to Mr. Dixon, and to Mr. and Mrs. James Simon, regarding its proposed disposition. Of this I shall write you in more detail later.

With best wishes, I am

Sincerely yours,

HMB-w

Horace M. Bond
Horace M. Bond
President

FISK
UNIVERSITY

Julius Rosenwald Fund

4901 Ellis Avenue

CHICAGO

To

Regents of the University System of Georgia

c/o Mr. W. Wilson Noyes, Treasurer

State Capitol

Atlanta, Georgia

Payment Voucher No. 96

Date August 7, 1939

First quarterly payment on appropriation of \$34,000 for current expenses

at Fort Valley Teachers College during the fiscal year ending

June 30, 1940 ----- \$8,500.00

(Finance)

Ck. #21662

Accounts	Appropriation No.	Debit	Credit
Fort Valley Teachers College - Current Expense	39-15	\$8,500.00	
<div><div>Prepared by</div><div>DAE</div></div> <div><div>Checked by</div></div> <div><div>Posted by</div></div> <div><div>Comptroller</div></div>			

B

August 8, 1939

Dear Mr. Noyes: Enclosed you will find our
 check for \$8,500 to cover the
first quarterly payment on our appropriation of
\$34,000 for current expenses at Fort Valley Teachers
College during the 1939-40 fiscal year. *(Finance)*

 This check is being sent to you
at the request of Mr. Horace Mann Bond for transmittal to Fort Valley Teachers College.

Very truly yours,

DOROTHY A. ELWELL

DE:AM

Mr. W. Wilson Noyes, Treasurer
Regents of the University System of Georgia
State Capitol
Atlanta, Georgia

cc: Mr. Horace Mann Bond

FISK
UNIVERSITY

Fort Valley School
(Finance)
7/20/39

P

August 8, 1939

Dear Mr. Bond: From the attached letter you will see that the first quarterly installment on our pledge of \$34,000 for current expenses has been sent to the Regents. Shall I send additional payments at regular intervals, or would you prefer to have me hold the balance until I receive requests from you?

Thank you for the budget enclosed in your letter of August 2. I shall see that it is passed around the office to the various members who are interested. I have a few minor questions as to dates.

Are the salaries listed in this budget paid on a twelve-month basis? If so, were payments begun on July 1, 1939?

On page 37, you show \$3,500 as the total estimated expense for the summer school. Because this budget covers the year ending June 30, 1940, I presume this item is for the summer school being held this summer - 1939.

Very truly yours,

DE:AM

DOROTHY A. ELWIDGE

Mr. Horace Mann Bond
Fisk University
Nashville, Tennessee

FISK
UNIVERSITY

The Fort Valley Normal and Industrial School *(Finance)*

INCORPORATED

REFERENCES

RT. REV. H. J. MIKELL, D. D.,
108 17TH ST., N. E., ATLANTA, GA.

MR. A. J. EVANS,
FORT VALLEY, GA.

FOR THE TRAINING OF COLORED YOUTH

ACCREDITED CLASS "A" JUNIOR COLLEGE

Southern Association of Colleges and Secondary Schools

POST OFFICE BOX 822

G. A. TOWNS, ACTING PRINCIPAL

L. R. BYWATERS, TREASURER

Fort Valley, Georgia

August 8, 1939

Miss Dorothy Elvidge
The Julius Rosenwald Fund
4909 Ellis Avenue
Chicago, Ill.

My dear Miss Elvidge:

	56	8/11	56	8/11
	JCD		JCD	0
	ms		ms	0
	JS		JS	0
	VERE		VERE	0

I am enclosing a copy of a letter which I have just written to Mr. W. Wilson Noyes, of the Treasurer's Office of the Regents of the University System of Georgia. You will note that we propose to make expenditure for needed repairs within the next six weeks of approximately \$3500. A detailed list will be sent to you as soon as we have been able to get in touch with Mr. Driftmier. In the meantime I want to ask you if it would be possible to have made available from the appropriation to Fort Valley by the fund earmarked for "Capital and Extraordinary Expenditures" the sum of \$3500.

check sent 8/11

Thanking you for your kindness in this matter, I am

Sincerely yours,

HMB-w
Incl.

Horace M. Bond
Horace M. Bond
President

FISK
UNIVERSITY

August 8, 1939

Mr. W. Wilson Noyes, Treasurer
University System of Georgia
State Capitol
Atlanta, Ga.

My dear Mr. Noyes:

We have been figuring on repairs needed immediately. We have drawn up a list of minimum needs including a total of approximately \$3500. I have written to Mr. Driftmier asking him to spend a few hours with us to check on these requirements. In the meantime I want to raise with you the question as to how the purchase of materials for these repairs, such as paint and lumber, should be made. We want to know whether these items should be passed through your office or might be done closer at home. Since we have in mind doing painting and repair work in most of the buildings here, you can see how in the very limited time we have before school opens, how necessary it is to hand you this as quickly as possible.

I might add that we have carefully studied the budget so as to make sure that these sums will be available.

I am sending a copy of this letter to Miss Elvidge of the Rosenwald Fund, along with a request that the sum I have mentioned be made available by the funds from their appropriation earmarked for "Capital and Extraordinary Expenditures."

With all good wishes, I am

Sincerely yours,

HMB-w
CC to Miss Dorothy Elvidge

Horace M. Bond
President

FISK
UNIVERSITY

P

August 11, 1939

Dear Mr. Bond: From the enclosed letter you will
see that a payment of \$3,500 has
been sent to the Regents for transmittal to you to
pay for needed repairs on the Fort Valley plant. (Finance)
This check has been issued as an advance for which we
shall need an accounting when the sum has been expended.

Best wishes for a pleasant "first
year" at Fort Valley.

Very truly yours,

DE:AM

DOROTHY A. ELWIDGE

Mr. Horace Mann Bond
Fisk University
Nashville, Tennessee

FISK
UNIVERSITY

P

August 11, 1939

Dear Mr. Noyes: The enclosed check for \$3,500
is being sent to you for trans-
mittal to Fort Valley Teachers College to cover
needed repairs on the Fort Valley plant. (Finances)

Very truly yours,

DOROTHY A. ELWIDGE

DE:AM

Mr. W. Wilson Noyes, Treasurer
University System of Georgia
State Capitol
Atlanta, Georgia

cc: Mr. Horace Mann Bond

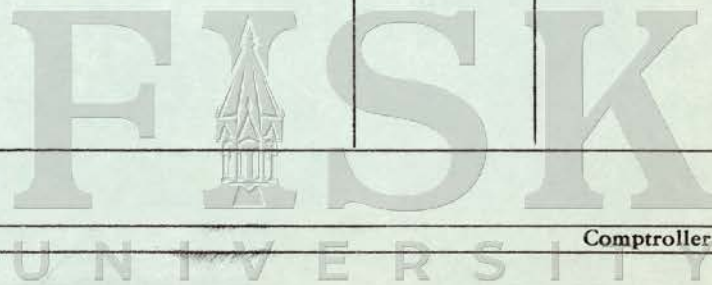
FISK
UNIVERSITY

CHICAGO

Date August 11, 1939

(Finance)

Comptroller



The Fort Valley Normal and Industrial School

INCORPORATED

(Finance)

REFERENCES

RT. REV. H. J. MIKELL, D. D.,
108 17TH ST., N. E., ATLANTA, GA.

MR. A. J. EVANS,
FORT VALLEY, GA.

FOR THE TRAINING OF COLORED YOUTH

ACCREDITED CLASS "A" JUNIOR COLLEGE

Southern Association of Colleges and Secondary Schools

POST OFFICE BOX 822

G. A. TOWNS, ACTING PRINCIPAL

L. R. BYWATERS, TREASURER

Fort Valley, Georgia

Miss Dorothy A. Elvidge
Julius Rosenwald Fund
4901 Ellis Avenue
Chicago, Ill.

My dear Miss Elvidge:

	86	8/14	86	
	August 11, 1939			
JED			JED	
ms			ms	
JFS			JFS	

*to have
West Ave
Acad*

I am enclosing under separate cover copies of the budget for 1939 for the two Georgia colleges you have missed from your files. I have used them to great advantage in preparing our own budget here. I can imagine that you would have many questions to ask regarding our own budget and I would be happy to clarify this as soon as possible. You also raised questions with reference to the way in which salaries are paid under the University System. I am enclosing a sample copy of the contract form which is used by the University System for administrative and instructional officers. You will note that this calls for paying salaries on a twelve-months' basis beginning in September and extending through the following August. On page 37, where total estimated expenses for the summer occur, I may say that we have been obliged to add to this item, subtracting elsewhere. This item includes the summer school for 1940 which begins early in June and is concluded about the 10th of July.

At the present time I would like to ask you to send additional payments on your pledge of \$34,000 at regular intervals. The current uncertainty regarding payments from the University System will probably not be dissipated until late in October or November. We also hope to send you a revised budget early in September.

Payments on several salary items were begun on July 1st. We have been uncertain as to this, pending the audit of the Institution, just completed. There were several persons here with contractual agreements which we hoped to have assumed under the terms of the deficit funding agreement as liabilities of the old institution.

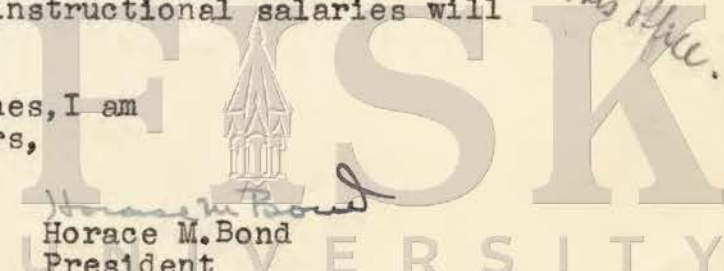
I shall write you in more detail about this in the near future as this audit has just been completed. I might conclude by saying that all of our instructional salaries will begin on September 1st.

With best wishes, I am
Sincerely yours,

Horace M. Bond
Horace M. Bond
President

HMB-w

*Copy to
this file.*



*Put in Mrs. Eubank
Lille*

REGENTS OF THE UNIVERSITY SYSTEM OF GEORGIA
STATE CAPITOL
ATLANTA, GEORGIA

September 1, 1939

Dear

In the budget of the _____
for the fiscal year beginning July 1, 1939, through June 30, 1940,
your name is carried as _____ at a salary of \$_____

If you teach at summer school, you will receive the additional sum of
\$_____.

Certain of the terms and conditions under which the budget was approved
by the Board of Regents are as follows:

"Election shall carry with it liability for the salary attached only
to the extent that State appropriations and other sources of current
revenue are available therefor, after supply bills have been paid in
full."

"Contracts of employment of all officers of administration and instruc-
tion shall be from September 1, 1939, through August 31, 1940, and the
salary shall be paid in equal monthly installments over that period.
Provided, however, that the members of the faculties of the various
units of the University System shall be liable for the performance of
duties for only the regular school year which is of approximately nine
months duration."

"Such contract carries therewith all the pertinent stipulations and
conditions of the By-laws of the Board of Regents."

Please acknowledge acceptance of this agreement by signing your name as
indicated. Keep one copy and return the other two copies to the Presi-
dent of your institution.

Sincerely yours,

S. V. Sanford

S. V. Sanford
Chancellor of the University
System of Georgia

Accepted this the _____
day of _____, 1939

Name of Faculty Member

Approved this _____
day of _____, 1939

President of Institution


FISK
UNIVERSITY



REGENTS OF THE
UNIVERSITY SYSTEM OF GEORGIA
STATE CAPITOL, ATLANTA

*Fort Valley
(Financial)*

August 11, 1939

	56	8/14	56	0

Miss Dorothy A. Elvidge
Julius Rosenwald Fund
4901 Ellis Avenue
Chicago, Illinois

Dear Miss Elvidge:

Thank you for your letter of August 8 enclosing check for \$8500.00 to cover first quarterly payment on your appropriation of \$34,000.00 for current expenses for the Fort Valley Teachers College for the year 1939-40. This amount has been forwarded in due course to the institution.

I wish to thank you at this time for this contribution toward the Fort Valley Teachers College, and for the assistance of the Julius Rosenwald Fund in promoting negro education in the State of Georgia.

Yours very truly,

W. Wilson Noyes

W. Wilson Noyes
Treasurer

WWN:HB

cc: President H. M. Bond - Fort Valley

FISK
UNIVERSITY



REGENTS OF THE
UNIVERSITY SYSTEM OF GEORGIA
STATE CAPITOL, ATLANTA

August 14, 1939

Fort Valley (Tennessee)

Dr

Miss Dorothy A. Elvidge, Comptroller,
Julius Rosenwald Fund,
4901 Ellis Avenue,
Chicago, Illinois.

Dear Miss Elvidge:

Thank you for your letter of August 11 enclosing
check for \$3500.00 to be used by the Fort Valley
State College to cover needed repairs at their
plant.

At this time we wish to thank you in behalf of the
Board of Regents of the University of Georgia and
the Chancellor for your continued cooperation in the
operation of this school in behalf of the negro youth
in the State of Georgia.

It is our pleasure to advise that a check is being
forwarded today to this institution for the same amount.

Yours truly,

W. Wilson Noyes
W. Wilson Noyes,
Treasurer

WWN:P
Enc

CC- Dr. Horace M. Bond, President,
Fort Valley State College,
Fort Valley, Ga.

FISK
UNIVERSITY

Fort Valley - Finance

7
10/15/39
audit
need?

August 16, 1939

Dear Mr. Bond: In reading through our recent correspondence, I am wondering if we both have the same understanding of my phrase "payments at regular intervals" which I used in connection with your appropriation for current expenses. I had in mind quarterly payments of \$8,500 each on October 1, January 1, and April 1. Don't bother to write again if this payment plan is convenient to you. Unless I hear from you, you may expect checks on those dates.

Mr. Dixon tells me that an audit of Fort Valley is to be made soon, closing out all financial matters under the jurisdiction of the Church Board. When this report has been made we should appreciate receiving a copy for our files.

The budgets of West Georgia and South Georgia have been received in good order.

Very truly yours,

DE:AM

DOROTHY A. ELWIDGE

Mr. Horace Mann Bond
Fort Valley Teachers College
Fort Valley, Georgia

FISK
UNIVERSITY

The Fort Valley Normal and Industrial School

H. M. Bond, President

INCORPORATED

(Finance)

REFERENCES

RT. REV. H. J. MIKELL, D. D.
108 17 ST., N. E. ATLANTA, GA.

MR. A. J. EVANS
FORT VALLEY, GA.

FOR THE TRAINING OF COLORED YOUTH
ACCREDITED CLASS "A" JUNIOR COLLEGE
Southern Association of Colleges and Secondary Schools
POST OFFICE BOX 822

G. A. TOWNS, ACTING PRINCIPAL
L. R. BYWATERS, TREASURER

Fort Valley, Ga.

August 22, 1939

Miss Dorothy A. Elvidge, Comptroller
Julius Rosenwald Fund
4901 Ellis Avenue,
Chicago, Ill.

My dear Miss Elvidge:

By the request of President Bond
I am sending to you enclosed a copy of our latest audit.

Back of
folder

Very truly yours,

L. R. Bywaters,
L. R. Bywaters,
Business Manager.

SE	8/25	SE	8/28

9
August 28, 1939

Dear Mr. Bywaters: Thank you for sending me
a copy of the recent audit
report of the Fort Valley Normal and Industrial
School covering the fourteen months which ended
July 31, 1939.

Very truly yours,

DOROTHY A. ELVIDGE

DE:AM

Mr. L. R. Bywaters, Business Manager
The Fort Valley Normal and Industrial School
Fort Valley, Georgia

(Finance)

FISK
UNIVERSITY

9

September 1, 1959

Dear Mr. Bond: You will remember that, of the \$500 advanced to you several months ago to meet travel expenses of yourself and those you called in for interviews in connection with positions at Fort Valley, there remained an unexpended balance of \$184.08 after your reports for the month of June were submitted. If this balance has been expended, I shall appreciate receiving an accounting.

Very truly yours,

DOROTHY A. ELWIDGE

DE:AM

Mr. Horace Mann Bond
Fort Valley State College
Fort Valley, Georgia

(Finance)

FISK
UNIVERSITY

The Fort Valley State College

Fort Valley, Georgia

(Finance)

7

September
Fourth
1939

Miss Dorothy A. Elvidge
The Julius Rosenwald Fund
4901 Ellis Avenue
Chicago, Ill.

My dear Miss Elvidge:

	56	9/7	56	0

I shall send you an accounting of the balance on the travel advance within the next day or so. There were one or two minor trips during July.

Let me take this opportunity to thank you for the celerity with which you have acknowledged our various requests for aid.

Work upon our buildings is proceeding with dispatch. While we do not know exactly what applications mean, you will be interested to learn that if present indications hold true, our capacity will be sorely taxed.

With best wishes, I am

Sincerely yours,

HMBw

Horace M. Bond
Horace M. Bond
President

FISK
UNIVERSITY

X
September 7, 1939

Dear Bond: ^{See new folder} I think most of the points in your letter of August 3 were answered by Mr. Dixon. As to the check from Peabody, my suggestion is that you treat this as vacation payment. That is certainly proper and will not in any way upset the budget that we have planned for the Brewton-Bond study.

I continue to hear excellent reports of your progress at Fort Valley. My congratulations and best wishes.

Very truly yours,

ERE:JW

EDWIN R. EMBREE

Dr. Horace Mann Bond
Fort Valley Normal and Industrial School
Fort Valley, Georgia

(fin)

ms

P

October 2, 1939

Dear Mr. Noyes: The enclosed check for
 \$8,500 represents the
second quarterly installment on our appro-
priation of \$34,000 toward the current
expenses at Fort Valley State College during
the fiscal year ending June 30, 1940.

(Finance)

Very truly yours,

DOROTHY A. ELVIDGE

DE:AM

Mr. W. Wilson Noyes, Treasurer
Regents of the University System of Georgia
State Capitol
Atlanta, Georgia

cc: Mr. Horace Mann Bond



Julius Rosenwald Fund

4901 Ellis Avenue
CHICAGO

To

Regents of the University System of Georgia

c/o Mr. W. Wilson Noyes, Treasurer

State Capitol

Atlanta, Georgia


Payment Voucher No. 307

Date October 2, 1939

Second quarterly payment on appropriation of \$34,000 for current
expenses at Fort Valley Teachers College during the fiscal
year ending June 30, 1940 ----- \$8,500.00

(Finance)

Ck. #21913

Accounts		Appropriation No.	Debit	Credit
Fort Valley Teachers College - Current Expense		39-15	\$8,500.00	
Prepared by McK	Checked by	Posted by	 Comptroller	



REGENTS OF THE
UNIVERSITY SYSTEM OF GEORGIA
STATE CAPITOL, ATLANTA

October 5, 1939

P

	56	10/9	56	0

Miss Dorothy A. Elvidge,
Comptroller
Julius Rosenwald Fund
4901 Ellis Avenue
Chicago, Illinois

Dear Miss Elvidge:

Your letter of October 2 has been received and we wish to thank you for the check enclosed in amount of \$8,500.00 in favor of the Fort Valley State College, which covers the second quarterly installment on your appropriation of \$34,000.00 toward the current expenses at this institution during the fiscal year ending June 30, 1940.

(Finance)

A check in amount of \$8,500.00 is being forwarded to the Fort Valley State College today.

Yours very truly,

William Hays
Treasurer

fw

cc: President H. M. Bond
Fort Valley State College
Fort Valley, Georgia
encl

FISK
UNIVERSITY

9

October 19, 1939

Dear Mr. Bond: I have received no expense
accounts from you chargeable
against the \$500 advance which we made to you last
May, since the one for the month of June. Your
book for June left an unexpended balance in this
advance of \$184.03. If this sum has been expended
I should appreciate receiving an accounting.

Very truly yours,

DOROTHY A. ELVIDGE

DE:AM

Mr. Horace Mann Bond, President
Fort Valley State College
Fort Valley, Georgia

(Finance)

FISK
UNIVERSITY

The Fort Valley State College

Fort Valley, Georgia

(Finance)

Miss Dorothy A. Elvidge
The Julius Rosenwald Fund
4901 Ellis Avenue
Chicago, Illinois.

My dear Miss Elvidge:

	DE	October 26, 1939	DE	10/26

I am inclosing an expense account for July, including two trips made during that month. They were made after my official connection with the institution here, but before our budget was approved by Chancellor S. V. Sanford. I hope, therefore, that they may be properly considered a portion of the preliminary expenses under which the grant of \$500.00 was made.

You will note that the last report showed \$184.08 of the original amount remaining. The balance as shown with this report is \$114.47. I am inclosing a check for this amount. I hope this is satisfactory.

With best wishes, I am,

Sincerely,

Horace M. Bond
Horace M. Bond

FISK
UNIVERSITY

The Fort Valley State College
Fort Valley, Georgia

(Finance)

	DE	10/26	DE	10/26
	ERE		0	October 23, 1939
	JCD		0	
	MS		0	
	75		0	

Miss Dorothy A. Elvidge
The Julius Rosenwald Fund
4901 Ellis Avenue
Chicago, Illinois.

My dear Miss Elvidge:

I am sending to you herewith a revised budget of this institution. The covering letter is self-explanatory. I would like to call your attention to several matters which lend a bit of encouragement to the picture.

In the first place, our enrollment for the year was estimated at 150 students. We had an enrollment of 215. You will note on page 3 that we have moved our estimate up to 175. This is to care for such shrinkage as may be expected between now and the end of the year. We believe this to be a conservative figure.

On page 6 you will note that we have estimated our income from the State of Georgia at only 60% of the \$34,000.00 allocated. To date the actual amount received has been 65.243% of this allocation. This would show an advantage in our final reckoning.

On page 52B you will note that we estimated expenditures of \$4,455.00 for office and classroom equipment, and \$10,545.00 for repairs and improvement. To date we have spent under \$3,000.00 of the \$3,500.00 of the special appropriation for repairs and other like purposes.

We may do a little better than indicated on our Dining Hall. However, this is contingent upon so many factors with present food prices being what they are that we hesitate to change this figure.

There are other places where if all goes well we might be able to chip here and there so as not to be obliged to call upon the special appropriation to any considerable degree as indicated for current expenses; or, at the least, use not more than half of it for the purposes indicated. New and unanticipated expenditures are constantly arising. For example, we had no item for medical examinations; and yet these were required in the University system. We are having rather thorough examinations done here. Incidentally, routine Wassermann's are being run on all of our students, and they show a very low rate by comparison with both general population figures and such college populations as I have the figures for.

I would be happy to answer any questions which you may have in mind.

With best wishes, I am,

Sincerely,

Horace M. Bond
Horace M. Bond



Back of folder
ending 6/30/40

THE FORT VALLEY STATE COLLEGE
FORT VALLEY, GEORGIA

(Finance) Repts)

B U D G E T
FOR
YEAR ENDING JUNE 30, 1940
AS REVISED,
SECOND QUARTER 1940

The Fort Valley State College

Fort Valley, Georgia

October 23, 1939

Regents of the University System of Georgia
State Capitol
Atlanta, Georgia

Gentlemen:

On the 23rd of June 1939, I submitted to you a copy of the budget of the Fort Valley State Teachers College (since, by action of the Regents, named The Fort Valley State College) which Chancellor S. V. Sanford was kind enough to approve.

It was explained at that time that the budget was more nearly a tentative one than a final one, as the lateness at which the transfer of the institution to the State was affected required much planning and many changes.

We are including in the budget now submitted what we hope will give a better picture of our operations. The names of all personnel are indicated, whereas the former budget submitted included, by necessity, the names of some persons who were not available, and of others for whom, in the interest of economy, it seemed better not to make final provision.

We believe that all personnel referred to in the budget has been cleared by covering letters addressed to Chancellor S. V. Sanford.

You will note that our budget at this time, instead of a small surplus, envisions a deficit of \$10,806.18. This due to the fact that the former budget estimated income from the State of Georgia at the full allocation of \$34,000.00. The budget now submitted estimates income from this allocation at the rate of 60% of the total allocation, or at \$20,400.00.

We would also like to point out that this estimated deficit will be incurred only if the expenditures listed on pages 524 and 525 are made, which we have no intention of doing unless there is a radical improvement in the prospects of our revenue. However, it is also true that in order to escape a deficit we shall be obliged to call upon the special appropriation listed on page 5 of our budget, from the Julius Rosenwald Fund, of \$15,000. for "Capital and Extraordinary" expenditures, for current expenses.

Even here it is our hope that we will be able to reduce expenditures and increase revenue in several departments so as to show a better picture before the end of the year. The uncertainties of the present international situation, however, and, as aforesaid, the desire to be conservative, have led us to use the greatest caution in forecasting revenue and expenditures in all departments of the institution. You may also be assured that we shall continue to rely upon the advice of your officers in the Board of Regents in all matters affecting expenditures, and in other matters.

With best wishes, I am

Sincerely,
H. M. Bond

H. M. Bond, President

FISK
UNIVERSITY

THE FORT VALLEY STATE COLLEGE
STATEMENT OF ESTIMATED INCOME
Year Ending June 30, 1940

INCOME

Educational and General

Student Fees (Page 3)	\$ 7,500.00
Gifts and Grants from Private Sources (Page 4)	34,000.00
Government Income (Page 6)	<u>30,304.50</u>
Total Educational and General	\$ 71,804.50

Auxiliary Enterprises

Dining Hall (Page 7)	23,804.05
Boys' Dormitory (Page 8)	2,392.91
Girls' Dormitory-Huntington Hall (Page 9)	1,591.07
Girls' Dormitory-Jeanes Hall (Page 10)	1,115.61
Robert W. Patton Hall (Page 11)	84.36
Dining Hall (Page 12)	84.36
Infirmary Apartment (Page 13)	74.99
Book Store (Page 14)	1,000.00
Farm (Page 15)	2,000.00
Other non-Educational Income-Rents (Page 16)	<u>495.00</u>
Total Auxiliary Enterprises	<u>\$ 32,642.35</u>

Estimated Income, Educational, General and Auxiliaries	\$104,446.85
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Capital and Extraordinary (Page 5)	<u>15,000.00</u>
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Total Estimated Income, Educational, General, Capital and Extraordinary	\$119,446.85
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Estimated Deficit	<u>10,606.15</u>
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Total Estimated Income, Educational, General, Capital and Extraordinary and Deficit	<u>\$130,053.00</u>
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THE FORT VALLEY STATE COLLEGE

STATEMENT OF ESTIMATED EXPENDITURES

Year Ending June 30, 1940

EXPENDITURES

Educational and General

General Administration (Page 17)	\$ 16,745.00
Plant Operation and Maintenance (Page 23)	16,284.50
Library (Page 28)	2,820.00
Instruction (Page 29)	51,711.50
<u>Auxiliary Enterprises (Page 44)</u>	<u>27,492.00</u>

Total Estimated Expenditures, Educational
General and Auxiliaries

\$ 115,053.00

Capital and Extraordinary Expenditures
(Page 52)

15,000.00

Total Proposed Expenditures

\$130,053.00

THE FORT VALLEY STATE COLLEGE

FEES

Year Ending June 30, 1940

Fees

Regular-

Maintenance	175 @ \$30.00	\$ 5,000.00	
Matriculation	200 @ 5.00	<u>1,000.00</u>	
Total Regular			\$ 6,000.00

Summer-

Maintenance	300 @ \$4.00	1,200.00	
Diploma	60 @ 5.00	<u>300.00</u>	
			<u>1,500.00</u>
Total Fees - to Page 1			<u>\$ 7,500.00</u>

THE FORT VALLEY STATE COLLEGE
GIFTS AND GRANTS FROM PRIVATE SOURCES-
EDUCATIONAL AND GENERAL

Year Ending June 30, 1940

Julius Rosenwald Fund, Current

\$ 34,000.00

Total to Page 1

\$ 34,000.00

THE FORT VALLEY STATE COLLEGE

GIFTS AND GRANTS FROM PRIVATE SOURCES-
CAPITAL AND EXTRAORDINARY
JULIUS ROSENWALD FUND

Year Ending June 30, 1940

Capital and Extraordinary

\$ 15,000.00

Total to Page 1

\$ 15,000.00

THE FORT VALLEY STATE COLLEGE

GOVERNMENTAL APPROPRIATION

Year Ending June 30, 1940

Description

State of Georgia - Regular	\$ 19,500.00	
State of Georgia - Summer	<u>900.00</u>	
		\$ 20,400.00
Peach County Board of Education		8,071.00
Federal Vocational Funds		<u>1,833.50</u>
Total to Page 1		\$30,304.50

THE FORT VALLEY STATE COLLEGE

AUXILIARY ENTERPRISES

Year Ending June 30, 1940

Dining Hall

Regular--

160 Students @ 105.00	\$ 16,800.00	
23 Faculty @ 153.17	<u>3,522.91</u>	
Total Regular		\$ 20,322.91

Summer --

200 Students @ \$15.00	\$ 3,000.00	
22 Faculty @ 21.87	<u>481.14</u>	
Total Summer		\$ <u>3,481.14</u>
Total Regular and Summer to Page 1		\$ <u><u>23,804.05</u></u>

THE FORT VALLEY STATE COLLEGE

AUXILIARY ENTERPRISES-INCOME

Year Ending June 30, 1940

Boys' Dormitory

Regular --

60 Students	@ \$17.50	\$ 1,050.00	
12 Faculty	@ 65.82	<u>789.84</u>	
Total Regular			\$ 1,839.84

Summer --

90 Students	@ \$ 5.00	450.00	
11 Faculty	@ 9.37	<u>103.07</u>	
Total Summer			<u>553.07</u>

Total Regular and Summer to Page 1			\$ 2,392.91
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THE FORT VALLEY STATE COLLEGE

AUXILIARY ENTERPRISES-INCOME

June 30, 1940 -Year Ending

Girls' Dormitory - Huntington Hall

Regular --

50 Students	@ \$17.50	\$ 875.50
6 Faculty	@ 65.62	<u>393.72</u>
Total Regular		\$ 1,269.22

Summer --

55 Students	@ \$ 5.00	275.00
5 Faculty	@ 9.37	<u>46.85</u>
Total Summer		<u>\$ 321.85</u>
Total Regular and Summer to Page 1		<u><u>\$ 1,591.07</u></u>

THE FORT VALLEY STATE COLLEGE

AUXILIARY ENTERPRISES-INCOME

Year Ending June 30, 1940

Girls' Dormitory - Jeanes Hall

Regular --

40 Students	@ \$17.50	\$ 700.00	
2 Faculty	@ 65.62	<u>131.24</u>	
Total Regular			\$ 831.24

Summer --

55 Students	@ 5.00	\$ 275.00	
1 Faculty	9.37	<u>9.37</u>	
Total Regular			<u>\$ 284.37</u>
Total Regular and Summer to Page 1			<u><u>\$1,115.61</u></u>

THE FORT VALLEY STATE COLLEGE

AUXILIARY ENTERPRISES-INCOME

Year Ending June 30, 1940

Robert W. Patton Hall

Regular --

1 Faculty	@	\$ 65.62	\$ 65.62
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Summer --

2 Faculty	@	9.37	<u>18.74</u>
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Total, Regular and Summer to Page 1			<u><u>\$ 84.36</u></u>
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THE FORT VALLEY STATE COLLEGE

AUXILIARY ENTERPRISES-INCOME

Year Ending June 30, 1940

DINING HALL-Apartment

Regular --

1 Faculty	@	\$65.62	\$ 65.62
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Summer --

2 Faculty	@	9.37	<u>18.74</u>
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Total, Regular and Summer to Page 1	\$ <u>84.36</u>
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THE FORT VALLEY STATE COLLEGE

AUXILIARY ENTERPRISES-INCOME

Year Ending June 30, 1940

Infirmery-Apartment

Regular --

1 Faculty	@	\$65.62	\$ 65.62
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Summer --

1 Faculty	@	<u>9.37</u>	<u>9.37</u>
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Total, Regular and Summer to page 1		<u>\$ 74.99</u>
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THE FORT VALLEY STATE COLLEGE

AUXILIARY ENTERPRISES-INCOME

Year Ending June 30, 1940

Bookstore

\$ 1,000.00

Total to page 1

\$ 1,000.00

THE FORT VALLEY STATE COLLEGE

AUXILIARY ENTERPRISES-INCOME

Year Ending June 30, 1940

Farm

Sale of Products from Farm & Dairy \$ 2,000.00

Total to page 1 \$ 2,000.00

THE FORT VALLEY STATE COLLEGE

AUXILIARY ENTERPRISES-INCOME

Year Ending June 30, 1940

Rents

Usher Cottage	\$ 220.00	
Harris Cottage	165.00	
Stephens Cottage	<u>110.00</u>	
Total to page 1		\$ 495.00

THE FORT VALLEY STATE COLLEGE

SUMMARY OF GENERAL ADMINISTRATION

Year Ending June 30, 1940.

President's Office (Page 18)	\$ 4,340.00	
Administrative Dean (Page 19)	1,370.00	
Counsellor for Women (Page 20)	460.00	
Registrar's Office (Page 21)	1,465.00	
Business Manager's Office (Page 22)	3,750.00	
Office of Public Relations (Page 23)	3,600.00	
General Expense (Page 24)	<u>1,760.00</u>	
Total to page 2		<u>\$ 16,745.00</u>

THE FORT VALLEY STATE COLLEGE

SUMMARY OF GENERAL ADMINISTRATION

Year Ending June 30, 1940

<u>Name</u>	<u>Degree</u>	<u>Position</u>	<u>Amount</u>
H. M. Bond	Ph. D.	President	\$ 2,800.00*
Miss I. D. Jenkins		Secretary	840.00**
Total Salaries			\$3,640.00
		Travel	\$ 200.00
		Equipment	200.00
		Supplies	200.00
		Miscellaneous	100.00
Total Travel, Equipment, Supplies & Misc.			\$ 700.00
Total President's Office			\$ 4,340.00
Total to page 17			

* Also receives \$1,000.00 as Director of Instruction

** Also receives \$300.00 as Counsellor (Dean) of Women

THE FORT VALLEY STATE COLLEGE

ADMINISTRATIVE DEAN

Year Ending June 30, 1940

<u>Name</u>	<u>Degree</u>	<u>Position</u>	<u>Amount</u>
Waldo Willie Blanchet	M. A.	Administrative Dean	\$ 250.00*
Virgie J. Woodward		Secretary	<u>840.00</u>
Total Salaries			\$ 1,090.00
Equipment			\$ 100.00
Travel			80.00
Supplies			<u>100.00</u>
Total Travel and Supplies			<u>\$ 280.00</u>
Total to page 17			<u><u>\$1,370.00</u></u>

*Also receives \$2,000.00 as Head of the Department of Physical Sciences

THE FORT VALLEY STATE COLLEGE

COUNSELLOR FOR WOMEN

Year Ending June 30, 1940

<u>Name</u>	<u>Degree</u>	<u>Position</u>	<u>Amount</u>
Miss Inez D. Jenkins	M.A.	Counsellor for Women	\$ 360.00*
Total Salaries			\$ 360.00
Supplies			<u>100.00</u>
Total Salaries and Supplies to page 17			<u>\$ 460.00</u>

* Also receives \$840 as Secretary to President.

THE FORT VALLEY STATE COLLEGE

REGISTRAR'S OFFICE

Year Ending June 30, 1940

<u>Name</u>	<u>Degree</u>	<u>Position</u>	<u>Amount</u>
C. V. Troup	M.A.	Registrar	\$ 780.00*
Miss F. L. Clark		Secretary	<u>385.00**</u>
Total Salaries			\$ 1,165.00
Equipment			200.00
Supplies			<u>100.00</u>
Total Equipment and Supplies			<u>300.00</u>
Total to page 17			\$ 1,465.00

*Also receives \$1,020.00 as Principal of the High School

** Also receives \$385.00 as Secretary of the High School

THE FORT VALLEY STATE COLLEGE

OFFICE OF THE BUSINESS MANAGER

Year Ending June 30, 1940

<u>Name</u>	<u>Degree</u>	<u>Position</u>	<u>Amount</u>
LeRoy Bywaters		Business Manager	\$ 2,250.00
Robert Beasley	A. B.	Purchasing Agent and Ass't Bus. Mgr.	500.00*
		Secretary	<u>700.00**</u>
		Total Salaries	\$ 3,450.00
		Equipment	200.00
		Supplies	<u>100.00</u>
		Total Equipment and Supplies	<u>\$ 300.00</u>
		Total to page 17	<u>\$ 3,750.00</u>

*Also receives \$720.00 as teacher of mathematics in the Laboratory High School.

**Person not yet nominated.

THE FORT VALLEY STATE COLLEGE

OFFICE OF PUBLIC RELATIONS

Year Ending June 30, 1940

<u>Name</u>	<u>Degree</u>	<u>Position</u>	<u>Amount</u>
W. M. Hubbard	M.A.	Director of Public Relations	\$ 1,200.00
Total Salary			\$ 1,200.00

Advertisement	\$ 300.00
Equipment	200.00
Travel	600.00
Postage	300.00
Printing	200.00
Supplies & Promotion	300.00
*Preliminary Promotion	
Travel & personal service	500.00

Total, Travel, Postage, Printing, Equipment, Supplies	\$ 2,400.00
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Total to page 17	\$ 3,600.00
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*Designed to cover cost of summer promotion that would nominally have been done in the Spring

THE FORT VALLEY STATE COLLEGE

ADMINISTRATIVE
GENERAL-SUPPLIES

Year Ending June 30, 1940

Personal Service: Lectures, etc.	\$ 360.00
Travel	100.00
Postage	250.00
Diplomas and Certificates	200.00
Printing of Catalogues and Bulletins	400.00
Miscellaneous:	
Commencement and Other Public Occasions, Dinners, etc."	200.00
Memberships in Organiza- tions, etc.	200.00
Surety Bonds	<u>50.00</u>

Total General Administrative Expense
to page 17

\$ 1,760.00

THE FORT VALLEY STATE COLLEGE

PLANT OPERATIONS AND MAINTENANCE

Year Ending June 30, 1940

General Operations (Page 26) \$ 16,284.50

Total to Page 2 \$ 16,284.50

THE FORT VALLEY STATE COLLEGE

GENERAL OPERATIONS

Year Ending June 30, 1940

General Plant Operation and Maintenance

Supplies*-Fuel	\$ 3,308.00**
Supplies-Others	1,672.00
Telephone and Telegraph	350.00
Water and Lights	2,392.00***
Insurance	690.00
Repairs and Operation, Bus. and Truck	<u>554.00</u>
Total of General Plant Operation and Maintenance	\$ 8,966.00

Personal Service

A. D. Watson, Supervisor of Bldgs and Grounds	\$ 1,380.00
S. O. Moore, Caretaker	840.00
Henry Davis, Watchman****	585.00
Eugene Henry	650.00
Clarence Smith, Utility and Fireman	624.00
Charlie Lyons, Grounds Keeper	312.00
Common Labor (Grounds and Unloading Coal)	441.00
Student Labor (Page 27)	<u>2,486.50</u>
Total Personal Service, Plant Operations and Maintenance	\$ 7,318.50

Total, General Operations to
page 25

\$16,284.50

*Stated as estimated on basis of budget and audited statements, years 1936-37, 1937-38, 1938-1939

**Fuel for entire plant; present accounting system does not permit estimate of breakdown for separate heating units.

***Present accounting and meter system does not permit breakdown for separate units

****Schedules for pension from A. C. I. Will be replaced as soon as pension becomes operative



THE FORT VALLEY STATE COLLEGE

ITEMIZATION OF STUDENT LABOR, PLANT OPERATION AND MAINTENANCE

Year Ending June 30, 1940

Academic Building

2 Janitors @ \$14.00 a month	\$ 28.00	
2 Janitors @ 7.00 a month	14.00	
1 Janitors @ 4.00 a month	4.00	
1 Janitor @ 5.00 a month	5.00	
	<u>51.00</u>	\$ 447.50

Maintenance

3 Helpers @ \$ 7.00 a month	\$ 21.00	
2 Helpers @ 4.00 a month	8.00	
	<u>29.00</u>	\$ 253.75

Laundry

3 Helpers @ \$ 6.00 a month	\$ 18.00	
6 Helpers @ \$ 3.00 a month	18.00	
	<u>36.00</u>	\$ 289.00

Infirmery

1 Orderly @ \$10.00 a month	\$ 10.00	
	<u>10.00</u>	\$ 90.00

Home Economics

1 Janitor @ \$14.00 a month	\$ 14.00	
2 Helpers @ 4.00 a month	8.00	
	<u>22.00</u>	\$ 192.50

Trades Building

1 Janitor @ \$ 5.00 a month	\$ 5.00	
	<u>5.00</u>	\$ 45.00

Library

1 Janitor @ \$ 5.00 a month	\$ 5.00	
	<u>5.00</u>	\$ 45.00

Academic Building

3 Janitors @ \$ 5.00 a month	\$ 15.00	
	<u>15.00</u>	135.00

Maintenance

3 Helpers @ \$ 14.00 a month	<u>\$ 245.00</u>	\$ 245.00
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Laundry

6 Helpers @ \$ 5.00 a month	<u>\$ 270.00</u>	\$ 270.00
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Infirmery

1 Helper @ \$ 14.00 a month	<u>\$ 122.50</u>	122.50
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Home Economics

1 Helper @ \$ 5.00 a month	<u>\$ 45.00</u>	\$ 45.00
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Library

3 Assistants @ \$ 8.00 a month	<u>\$ 183.75</u>	\$ 183.75
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Training School

2 Janitors @ \$ 7.00 a month	<u>\$ 122.50</u>	<u>\$ 122.50</u>
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Total to page 26		<u>\$ 2,486.50</u>
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THE FORT VALLEY STATE COLLEGE

LIBRARY

Year Ending June 30, 1940

<u>Name</u>	<u>Degree</u>	<u>Position</u>	<u>Amount</u>
Lillian Y Merriwether	A.B B.S.L.S	Librarian	\$ 900.00

Total Personal Service	\$ 900.00
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Allotment:

Books	
Supplies	
Periodicals subscriptions	
Miscellaneous	\$1,920.00

Total Library to page 2	\$ 2,820.00
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THE FORT VALLEY STATE COLLEGE

INSTRUCTION

Year Ending June 30, 1940

The Physical and Biological Sciences (page 30)	\$ 5,140.00
Farm, Home and School Crafts (page 31)	2,440.00
The Social Sciences (page 32)	1,920.00
English (page 33)	1,640.00
Professional Education (page 34)	40,571.50
	<hr/>
Totals to page 2	<u>\$ 51,711.50</u>

THE FORT VALLEY STATE COLLEGE

PHYSICAL AND BIOLOGICAL SCIENCES

Year Ending June 30, 1940

<u>Name</u>	<u>Degree</u>	<u>Position</u>	
W. W. E. Blanchet	M.A.	Professor, Physical Sciences	\$ 2,000.00*
F. R. Davis	M.S	Instructor, Biological Sc.	1,200.00
R. J. Pitts	M.A.	Instructor, Mathematics	<u>1,600.00</u>
Total Personal Service			\$4,800.00
Travel			40.00
Supplies			<u>300.00</u>
Total, Travel and Supplies			<u>340.00</u>
Total, Physical & Biological Sciences to page 29			<u><u>\$5,140.00</u></u>

* also receives \$250.00 as Administrative Dean, total \$2,250.00

THE FORT VALLEY STATE COLLEGE

FARM, HOME AND SCHOOL CRAFTS

Year Ending June 30, 1940

<u>Name</u>	<u>Degree</u>	<u>Position</u>	<u>Amount</u>
H. E. Bryant	B. S.	Instructor in Agriculture	\$ 500.00*
H. J. Walden		Instructor in Women's Crafts	500.00**
A. T. Wilson	A. B.	Instructor in Men's Crafts	500.00***
Sallie B. Bailey	M. A.	Instructor, Home Economics.	<u>400.00****</u>
Total, Personal Service			\$1,900.00
Travel			40.00
Supplies			<u>500.00</u>
Total, Travel & Supplies			540.00

Total, Farm, Home and School Crafts to page 29 \$2,440.00

* Receives also \$892.00 as High School Agriculture Teacher, total \$1,392.00
 **Receives also \$400.00 as High School Crafts Teacher, total \$900.00
 ***Receives also \$880.00 as High School Crafts Teacher, total \$1,380.00
 ****Receives also \$800.00 as High School Home Economics Teacher
 total \$1,200.00

THE FORT VALLEY STATE COLLEGE

THE SOCIAL SCIENCES

Year Ending June 30, 1940

<u>Name</u>	<u>Degree</u>	<u>Position</u>	<u>Amount</u>
W. J. Hale, Jr.	M.A.	Assoc. Prof. of Social Sciences	\$ 1,800.00
Total, Personal Service			\$ 1,800.00
Travel			20.00
Supplies			<u>100.00</u>
Total, Travel and Supplies			<u>120.00</u>
Total, The Social Sciences to page 29			<u><u>\$1,920.00</u></u>

THE FORT VALLEY STATE COLLEGE

ENGLISH

Year Ending June 30, 1940

<u>Name</u>	<u>Degree</u>	<u>Position</u>	<u>Amount</u>
W. H. Pipes		Assoc. Prof. English	\$ 1,300.00
		Total, Personal Service	\$1,300.00
		Travel	40.00
		Supplies	<u>300.00</u>
		Total, Travel and Supplies	<u>340.00</u>
		Total, English to page 29	\$1,640.00

THE FORT VALLEY STATE COLLEGE

PROFESSIONAL EDUCATION

Year Ending June 30, 1940

Group A - Professional Teaching Personnel, Supplies (Page 35)	\$ 7,460.00
Group B - Field Teacher Training (page 36)	3,400.00
Group C - Summer School (page 37)	3,500.00
Group D - The Laboratory High School (page 38)	11,754.00
Group E - The Laboratory Elementary School (page 39)	10,167.50
Group F - Educational Lyceum (page 40)	500.00
Group G - Scholarships (page 41)	1,800.00
Group H - Health Education - The Infirmary (page 42)	1,490.00
Group I - Athletics, Intra-mural activities (page 43)	500.00

Total, Professional Education to page 29

\$40,571.50

THE FORT VALLEY STATE COLLEGE

PROFESSIONAL EDUCATION-TEACHING PERSONNEL, TRAVEL, SUPPLIES

YEAREnding June 30, 1940

<u>Name</u>	<u>Degree</u>	<u>Position</u>	<u>Amount.</u>
H. M. Bond	Ph.D	Director of Instruction	\$ 1,000.00*
Lucile Baker	M.A.	Inst. in Education	1,200.00
Catherine J. Duncan	M.A.	Assoc. Prof. Ed. & Dir. of Field Training	1,800.00
Ernest Alexander	B.A.		800.00**
E. R. Clark	B.A.		<u>1,000.00</u>
		Total Personal Service	5,800.00
		Visual Education Equipment	1,000.00
		Travel	60.00
		Supplies	<u>600.00</u>
			1,660.00
		Total, Equipment, Travel and Supplies	\$ 7,460.00

*Also receives \$2,800.00 as President, total \$3,800.00

**Also receives \$400.00 as High School Instructor of Physical Education and \$350.00 as Proctor, Ohio Hall (Boys Dormitory), total \$1,550.00

THE FORT VALLEY STATE COLLEGE

FIELD TEACHER TRAINING

Year Ending June 30, 1940

<u>Item</u>	<u>Amount</u>
Travel: Student groups and supervisors, estimated at 32,000 miles @ 5¢ a mile.	\$ 1,600.00
Preparation of Syllabi, Curriculum Materials	1,000.00
Standard Tests, Record Forms, for college, high school and elementary school population.	300.00
Instructional materials, rural elementary practice schools	<u>500.00</u>
Total, Field Teacher Training to page 34	<u>\$3,400.00</u>

THE FORT VALLEY STATE COLLEGE

SUMMER SCHOOL

Year Ending June 30, 1940

<u>Item</u>	<u>Amount</u>	
Summer School Salaries	<u>\$2,500.00</u>	
Total, Personal Service		\$2,500.00
Travel, In-service Training	500.00	
Supplies, In-service and Summer Training	<u>500.00</u>	
Total, Travel and Supplies		<u>1,000.00</u>
Total, Summer School to page 34		<u><u>\$3,500.00</u></u>

THE FORT VALLEY STATE COLLEGE

THE LABORATORY HIGH SCHOOL

Year Ending June 30, 1940

<u>Name</u>	<u>Degree</u>	<u>Position</u>	<u>Amount</u>
C. V. Troup	M.A.	Teaching Principal	\$1,020.00*
R. H. Beasley	A.B.	Mathematics	720.00**
M. E. Cureton	M.A.	Social Science	855.00
J. C. Hubert	A.B.	English	750.00
Elton C. Harrison	M.A.	Mathematics	750.00
M. V. Hunt	M.B.	Music	682.00
Eva. M. Clement	A.B.	English	810.00
Rheba. M. Ashmore	A.B.	Home Economics, Clothing	810.00
Henry E. Bryant	B.S.	Agriculture	892.00***
Sallie B. Bailey	B.S.	Home Economics, Foods	800.00****
A. T. Wilson	A.B.	Men's Trades, Crafts	880.00*****
Ernest Alexander	A.B.	Physical Education	400.00*****
Henrietta J. Walden	- -	Women's Crafts	400.00*****
Roscoe Dunlap	B.S.	Agriculture	600.00
F. L. Clark	- -	Secretary	385.00*****
Total Personal Service			\$10,754.00
Supplies, Instructional Materials			<u>1,000.00</u>
Total, Personal Service and Supplies, Laborarory High School to page 34			<u>\$ 11,754.00</u>

*Also receives \$780.00 as Registrar, College, total \$1,800.00

**Also receives \$500.00 as Assistant to the Business Manager, total \$1,220.00

***Also receives \$500.00 as Instructor, College Agriculture, total \$1392.00

****Also receives \$400.00 as Instructor, College Home Economics total \$1,200.

*****Also receives \$500.00 as Instructor, College Crafts, total \$1,380.00

*****Also receives \$800.00 as College Instructor, \$350.00 as Dormitory

Proctor, total \$1,550.00

*****Also receives \$500.00 as College Instructor, total \$900.00

THE FORT VALLEY STATE COLLEGE

THE LABORATORY ELEMENTARY SCHOOL

Year Ending June 30, 1940

<u>Name</u>	<u>Degree</u>	<u>Position</u>	<u>Amount</u>
Hermese Johnson	A.B.	Head Teacher	\$1,900.00
Maeleen Arrant	B.S.	Teacher	742.50
Juanita Reddick	A.B.	Teacher	742.50
Mexico Hembree	A.B.	Teacher	742.50
Doris Daniels	A.B.	Teacher	742.50
Lucille Mayo	M.A.	Teacher	742.50
Jeffrie Williams	A.B.	Teacher	742.50
Lucille James	A.B.	Teacher	742.50
Myrtle McIntyre	A.B.	Teacher	742.50
Ruth Banks	B.Ed.	Teacher	742.50
Cora DeVaughn	B.S.	Teacher	742.50
Ollie Butler	A.B.	Teacher	<u>742.50</u>
Total Personal Service			\$ 9,167.50
Supplies, Instructional Materials			<u>1,000.00</u>
Total, Laboratory Elementary School to page 34			<u><u>\$10,167.50</u></u>

THE FORT VALLEY STATE COLLEGE

EDUCATIONAL LYCEUM

Year Ending June 30, 1940

<u>Item</u>	<u>Amount</u>
For series of cultural and educational presentations	<u>\$500.00</u>
Total, Educational Lyceum, to page 34	<u><u>\$500.00</u></u>

THE FORT VALLEY STATE COLLEGE

SCHOLARSHIPS

Year Ending June 30, 1940

<u>Item</u>	<u>Amount</u>
60 Scholasrhips, to pay maintenance costs, @ \$30.00	<u>\$1,800.00</u>
Total, Scholarships, to page 34	<u><u>\$1,800.00</u></u>

THE FORT VALLEY STATE COLLEGE

HEALTH EDUCATION - THE INFIRMARY

Year Ending June 30, 1940

<u>Name</u>	<u>Degree</u>	<u>Position</u>	<u>Amount</u>
L. J. Moore	R.N.	Instructor, Health Education	\$940.00
G. N. Woodward	M.D.		<u>300.00</u>
Total, Personal Service			\$1,240.00
Supplies			<u>250.00</u>
Total, Salaries and Supplies to page 34			<u>\$1,490.00</u>

THE FORT VALLEY STATE COLLEGE

ATHLETICS

Year Ending June 30, 1940

<u>Item</u>	<u>Amount</u>
Intra-mural Equipment	\$250.00
Travel	150.00
Supplies	<u>100.00</u>
Total, Athletics to page 34	<u><u>\$500.00</u></u>

THE FORT VALLEY STATE COLLEGE

AUXILIARY ENTERPRISES

Year Ending June 30, 1940

Farm and Dairy (Page 45)	\$ 1,829.00
Dining Hall (Page 46)	21,738.00
Boys' Dormitory (Page 47)	575.00
Girls' Dormitory- Huntington Hall (Page 48)	1,025.00
Girls' Dromitory - Jeanes Hall (Page 49)	1,025.00
Bookstore (Page 50)	850.00
Entertainment - Visitors (Page 51)	<u>450.00</u>
Total, Auxiliary Enterprises to page 2	<u>\$27,492.00</u>

THE FORT VALLEY STATE COLLEGE

FARM AND DAIRY

Year Ending June 30, 1940

<u>Name</u>	<u>Position</u>	<u>Amount</u>
H. E. Bryant	Supervisor	-----*
	1 hand @ \$5.00 for 52 wks	\$260.00
	Seasonal Labor	200.00
	Student Labor: 2 students in dairy @ \$10.00 for 9 months	180.00
	1 student in dairy @ \$30.00 for 3 months	90.00
	2 students @ \$8.00 for Nine Months	144.00
	1 part-time student @ \$20.00 for 9 months	<u>180.00</u>
Total, Personal Service		\$1,054.00
	Feed, Seed and Fertilizer	575.00
	General Supplies	<u>200.00</u>
Total, Supplies		<u>775.00</u>
Total, Farm and Dairy to page 44		<u><u>\$1,829.00</u></u>

THE FORT VALLEY STATE COLLEGE

DINING HALL*

Year Ending June 30, 1940

<u>Name</u>	<u>Position</u>	<u>Amount</u>
Junia Jordan	Dietitian	\$1,033.00
	Chief Cook, 52 wks @ \$15.00	780.00
	Asst. Cook, 52 wks @ 8.75	455.00
	Asst. Cook, 40 wks @ 6.00	240.00
	6 Waiters @ \$14.00 for 10 months	840.00
	1 Baker, @ 14.00 for 10 months	140.00
	6 Waiters @ 7.00 for 10 months	420.00
	1 Maid @ 3.00 for 10 months	30.00
Total, Personal Service		\$ 3,938.00
	Travel	50.00
	Supplies - Food	17,000.00
	Supplies - Other	750.00
Total, Supplies, Travel		17,800.00
Total, Dining Hall to page 44		<u>\$21,738.00</u>

*Based on audited statements, 1936-1937, 1937-1938

THE FORT VALLEY STATE COLLEGE

BOYS' DORMITORY

Year Ending June 30, 1940

<u>Name</u>	<u>Position</u>	<u>Amount</u>
Ernest Alexander	Proctor	\$350.00
	Maid 45 weeks @ \$5.00	<u>225.00</u>
Total Personal Service		<u>\$575.00</u>
Total Boys' Dormitory to page 44		<u><u>\$575.00</u></u>

P Present accounting and meter system do not permit breakdown of estimate of expenditures for this or other separate building units. See page 25.

THE FORT VALLEY STATE COLLEGE

GIRLS' DORMITORY--HUNTINGTON HALL*

Year Ending June 30, 1940

<u>Name</u>	<u>Position</u>	<u>Amount</u>
Jodie W. Hall	Matron	\$800.00
	Maid 45 wks. @ \$5.00	<u>225.00</u>
Total Personal Service		<u>\$1,025.00</u>
Total Huntington Hall to page 44		<u><u>\$1,025.00</u></u>

*Present accounting and meter system do not permit breakdown of estimate of expenditures for this or other separate building units. See page 25.

THE FORT VALLEY STATE COLLEGE

GIRLS' DORMITORY--JEANES HALL*

Year Ending June 30, 1940

<u>Name</u>	<u>Position</u>	<u>Amount</u>
Olivia B. Shuften	Matron	\$800.00
	Maid	<u>225.00</u>
Total, Personal Service		<u>\$1,025.00</u>
Total, Jeanes Hall to page 44		<u><u>\$1,025.00</u></u>

* Present accounting and meter system do not permit breakdown of estimate of expenditures for this or other separate building units. See page 25.

THE FORT VALLEY STATE COLLEGE

BOOKSTORE

Year Ending June 30, 1940

Item

Amount

Supplies

\$850.00

Total, Bookstore to page 44

\$850.00

THE FORT VALLEY STATE COLLEGE

ENTERTAINMENT--VISITORS-GUESTS*

Year Ending June 30, 1940

<u>Item</u>	<u>Amount</u>
Cost of Meals, Laundry, Maid Service, etc., for visitors and guests	<u>\$450.00</u>
Total, Entertainment of Guests, to page 44	<u><u>\$450.00</u></u>

*Based on recorded registration of 300 visiting educational experts from different parts of the world, 1938-1939, inspecting work of Fort Valley as significant educational experiment. Collections for cost made where possible.

THE FORT VALLEY STATE COLLEGE

CAPITAL AND EXTRAORDINARY EXPENDITURES

Year Ending June 30, 1940

<u>Item</u>	<u>Amount</u>
<u>Office Equipment and Furniture</u>	
President's Office:	
Desk	\$ 75.00
Typewriter	105.00
Two File Cabinets	<u>75.00</u>
Total	\$255.00
Registrar's Office:	
Typewriter	75.00
Trays, Counter Filing Cabinets, etc.	<u>250.00</u>
Total	325.00
Business Office:	
Typewriter	75.00
Calculator	250.00
Adding Machine	100.00
Check Writer	25.00
Typewriter, Desk and Chair	35.00
Miscellaneous Items	<u>100.00</u>
Total	585.00
Public Relations:	
Typewriter	105.00
Desk	50.00
Typewriter Desk	35.00
Filing Cabinet	75.00
Mimeograph Machine	<u>350.00</u>
Total	615.00
Library:	
Books	1,000.00
Asst. Cataloguer for Special Accessioning of New Purchases	750.00
Typewriter	75.00
Desk	50.00
Miscellaneous repairs, etc.	<u>200.00</u>
Total	2,075.00

THE FORT VALLEY STATE COLLEGE

CAPITAL AND EXTRAORDINARY EXPENDITURES
(continued)

Year Ending June 30, 1940

Academic Building - Classrooms:

Replacing Patent Desks with 120 chairs @ \$5.00 600.00

Total 600.00

Total Office and Classroom Equipment \$ 4,455.00

Repair, Improvement and Capital Outlay for renovation of
Physical Plant, specific allotment to be determined on
basis of Building Survey now in progress 10,545.00

Total to page 2 \$ 15,000.00

Fort Valley School
(Finance)

7

October 26, 1939

Dear Dr. Bond: Thank you for the expense
 account and the check. You
have sent me eighty cents too much. It is
returned herewith in coin.

Very truly yours,

DOROTHY A. ELVIDGE

DE:RW

Dr. Horace M. Bond
Fort Valley State College
Fort Valley, Georgia

FISK
UNIVERSITY

Fort Valley School
(Finance)

CPE-EE
Jed-see
mss - all

P

October 26, 1939

Dear Dr. Bond: Thank you for the revised budget which arrived this morning. I am passing it on to Mr. Embree, Mr. Dixon, and the Simons. There are no questions, but I do have a suggestion to make.

On pages 52A and 52B you list certain items of office furniture and equipment needed at Fort Valley. If orders have not been placed for these things, we might be able to furnish some of them from an excess which we have here, left over from the earlier days of a much larger Fund staff. Specifically, we could send you two desks, three filing cabinets (four drawers each), two typewriter desks, an adding machine, and some small desk filing boxes. From your estimates this would save about \$450, which I am sure you can use in some other way.

Let me know.

Very truly yours,

DE:RW

DOROTHY A. ELWING

Dr. Horace M. Bond, President
Fort Valley State College
Fort Valley, Georgia

FISK
UNIVERSITY

Julius Rosenwald Fund

4901 Ellis Avenue
CHICAGO

Fort Valley School
(Finance)

From

Mr. Horace Mann Bond

Credit Voucher No. 2775

Date October 27, 1939

Refund of unused portion of travel advance - - - - - \$114.47

Advance (Balance) - - - -	\$184.08	
Expenses for July - - - -	<u>70.41</u>	
	\$113.67	
Overpayment - - - - -	<u>.80</u>	(Refunded by Petty Cash)
	\$114.47	

Accounts

Appropriation No.

Debit

Credit

Rural School Administration - Travel

59-6

\$70.41

Working Capital Control

Miscellaneous Accounts Receivable - Horace Mann Bond

Advance for Travel

\$.80

184.08

\$114.47

Prepared By

AM

Checked By

Posted By

FIISK
UNIVERSITY
Comptroller

1.05 ✓

8.70

2.65

1.80

.45 ✓

.30 ✓

.50 ✓

1.45 ✓

1.80

8.70

2.65

.75 ✓

.85 ✓

18.00 ✓

1.36 ✓

18.00 ✓

.55

.85

70.41

70.41 □

Fort Valley School
(Finance)

P
November 6, 1939

Dear Mr. Bond: After going over your revised budget again, I notice that you have carried our appropriation for special purposes at \$15,000 instead of \$16,000. I also notice that your total salary as it appears in the budget is \$3,800 instead of the \$4,800 agreed on with the Regents.

As I understand it, your present plan is to have us pay directly to you this extra \$1,000 to make up your total salary of \$4,800 for the 1939-40 year. The difficulty from our point of view is that our two appropriations for Fort Valley have been voted by our Trustees to the Regents of the University System of Georgia, and payments on these grants must be made through their office. (We follow this same method in making payments on our grants to West Georgia and Statesboro.) This being the case, I should think it would be necessary for you to revise your budget to the Regents showing our special appropriation at \$16,000 and an extra \$1,000 to you, either under the heading of salary or entertainment.

Very truly yours,

DOROTHY A. ELVINGE

DE:AM

Mr. Horace Mann Bond, President
Fort Valley State College
Fort Valley, Georgia

FISK
UNIVERSITY