

*Negro nurses +
med workers*

JULIUS ROSENWALD FUND

4901 ELLIS AVENUE

CHICAGO

Application and accompanying documents should be filed as early as possible for the convenience of the Fellowship Committee, preferably during the early autumn. No application can be considered by the Committee unless the completely filled-out blank and all of the materials requested reach the Director for Fellowships by January 10.

Negro White Southerner

Specific Field Medical Records

Concise statement of plan of work To take the prescribed course offered for the training of medical record librarians in an institution approved for such training.

Name in full Lillian C. Nesbit

Present address Y.W.C.A., 569 E. Elizabeth St., Detroit, Michigan
City State

Permanent address 2019 Jefferson St., Nashville, Tennessee
City State

Present position (be specific) Medical Record Librarian

Institution or organization Parkside Hospital Annual salary \$1200 & Board

Address 3764 Brush Street Detroit, Michigan
City State

Place of birth Mississippi Date of birth Feb. 2

(Exact place unknown, moved to Tennessee in infancy)

Single, married, widowed, divorced Single

Name and address of wife or husband

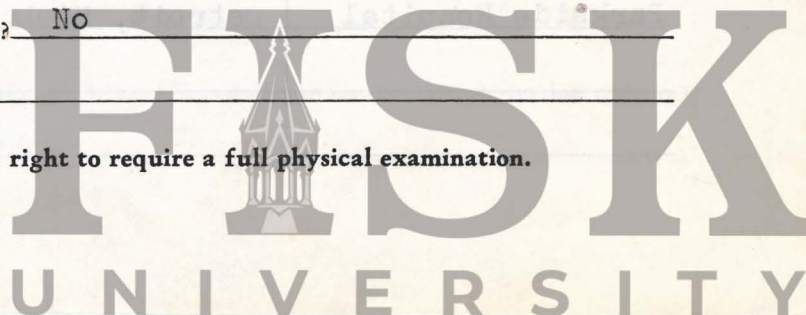
Occupation and salary of wife or husband

Number and age of children

Dependents One To what extent? Partial Relationship Father

Have you any constitutional disorder or physical disability? No

The Committee on Fellowships reserves the right to require a full physical examination.



Education

omit this for the present - just fill in yourself

One official transcript of your college and university records together with four copies must be submitted with your application. (Copies may be typed by the applicant.)

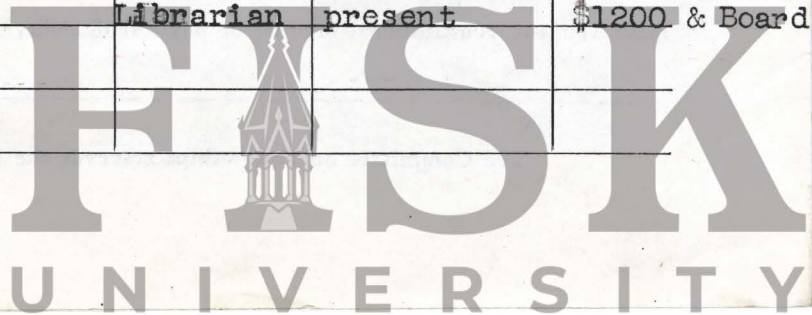
| | Name of Institution | Period of Study (Give dates) | Degrees, Diplomas, Certificates (Give dates) |
|------------------------------|---------------------------|---|--|
| College | Tenn. A & I State College | | B. S. Degree 1929 |
| | Nashville, Tennessee | | Commerce & English |
| University | | | |
| Professional or technical | | | |
| Special study | Fisk University | 1931 & 1932 | 30 hrs. |
| | Nashville, Tennessee | Courses in Economics, Sociology, Education and Business Administration | |

Significant extra-curricular activities _____

Experience

Give record chronologically. Applicants now in school should include all part-time work they have done.

| Institution or Organization | Address | Position | Inclusive Dates | Salary |
|--|---------------|---|----------------------------|-------------------------------|
| Dept. of Social Science, Fisk University | | Secretary- Stenographer & Research Asst. | Sept. 1929 to Dec, 1937 | \$900 to \$1200 (Annually) |
| Parkside Hospital | Detroit, Mich | Record Librarian | Jan. 1938 to present | \$1200 & Board |



Budget Estimate

Room and board _____ \$ 312.00
Clothing _____ 135.00
Insurance _____ 86.75
Tuition _____ 60.00
Transportation _____ 70.00
Miscellaneous (Includes carfare,
books, laundry & general
incidentals) _____ \$ 780.75

Total amount needed _____ \$ 780.75

Amount applicant can provide _____ 180.75

Amount requested from Fund _____ \$ 600.00

*Not necessary
unless you have a suitable
one in hand
MSP*

Attach a recent
photograph here

Accomplishments

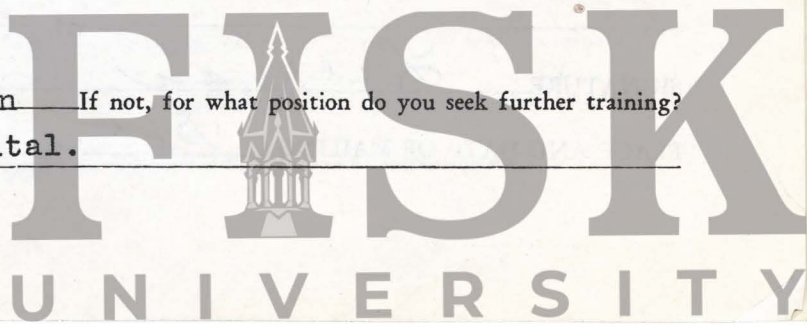
1. Of what learned, scientific, or artistic societies are you a member? _____
Associate Member, Association of Record Librarians of Michigan
Social Workers Club of Detroit
2. What research or creative work have you done? (If in business or a profession, give evidence of standing and achievements.)

I have served as special reported and field interviewer on 3 major
studies and supervised editing or coding on 1 major and 1 minor
project (Respectively).
3. Publications _____
Not any
4. List scholarships or fellowships you have previously held or now hold, stating in each case the places and periods of tenure, the studies pursued during your incumbency, and the amounts of the stipends.

Not any

Plans for Work

1. Will you return to your present position? I can If not, for what position do you seek further training?
Record Librarian in Larger hospital.



2. What institution do you wish to attend? Massachusetts General Hospital
3. Have you been admitted? Yes
4. For what degree are you working? None Field? Medical Records
5. Under whose supervision will you work? Miss Genevieve E. Chase, R. R. L.
6. If you are not planning to study at an institution, indicate the type of special work you propose to do.
7. When do you wish to begin the study or project proposed? February 1, 1939
8. What is your estimate of its probable duration? 6 months

Statement of Plan of Work

Submit a statement giving detailed plans for your work during the tenure of your fellowship. This statement should include: (1) a full description of the project, including its character and scope, and the significance of its presumable contribution; (2) the present state of the project (time of commencement, progress to date, etc.) and expectation as to completion; (3) the proposed university, institution of similar grade, or other place where the work would be carried on, and the authorities with whom the work would be done; (4) your expectation as to publication or use of the results of your study; (5) subsequent plans for your career.

Your plan of work should be complete and carefully prepared. Submit six copies typed on 8½" x 11" paper. Your name should be on each sheet.

References

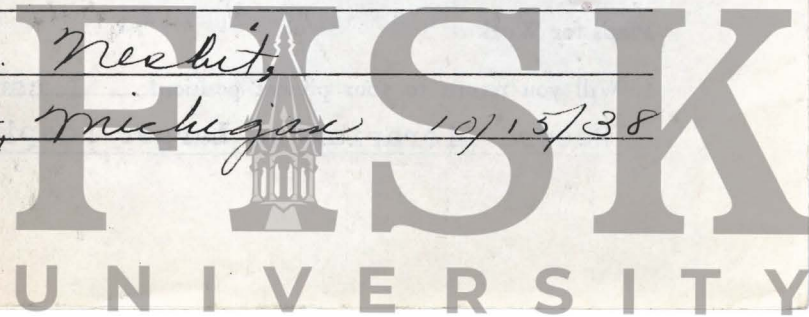
List references from whom confidential information may be obtained concerning your professional qualifications and from whom expert opinion may be obtained as to the value and practicability of your proposed plan of work.

| Name of Reference | Position | Address |
|--------------------------|-----------------------------------|--|
| Dr. Charles S. Johnson | Director, Dept. of Social Science | Fisk University, Nashville Tennessee |
| Mr. E. R. Carney | Superintendent, Parkside Hospital | 3764 Brush St. Detroit, Michigan |
| Mr. L. A. Oxley | Field Representative | Dept. of Labor, Washington, D. C. |
| Rev. Wm. H. Peck, Pastor | Bethel A.M.E. Church | Frederick & St. Antoine Sts. Detroit, Michigan |

If you have applied or expect to apply elsewhere for any fellowship for the same period, state the facts regarding such application.

SIGNATURE Lillian C. Nesbit,

PLACE AND DATE OF MAILING Detroit, Michigan 10/15/38



*Negro nurses + med
workers*

STATEMENT OF PLAN OF WORK

TO: The Julius Rosenwald Fund
FROM: Lillian C. Nesbit

1. Hospital work, in general, has recently achieved its present standards of efficiency, and with the demand for improvement along other lines has come the demand for better record-keeping. The campaign for the standardization of hospital service, which was inaugurated by the American College of Surgeons, included the setting of a new standard for hospital records. This movement for standardization has gained momentum and today no institution which fails to measure up to that standard can receive the highest rating. Since the inception of this movement the status of the Record Librarian has changed. There is a demand for thorough preparation and for the registration of qualified persons in this profession, who organize, supervise, and carry on the work in the Medical Record Department.

In view of the increased importance attached to thorough preparation for work in the Record Department, the Association of Record Librarians of North America was requested by the American Hospital Association in 1931 to submit an outline for a standard course of training. This outline was presented and later adopted by



2. Statement of Plan of Work (Cont'd).

the American Hospital Association for recommendation to the institutions offering such training. Sample of course of study follows:

Theoretical:

This includes anatomy course, medical terminology, materia medica terms, laboratory and bacteriological terms, as well as terms in symptomatology and treatment, study and usage of various nomenclatures of diseases and operations, medical ethics, and theory of record-keeping.

Practical:

Case Charts--Checking, assembling, making of various types of case summaries and filing of various methods.

Indexing of Cases--Diagnosis file (various types); various types of operation files and doctors' files.

Statistics (medical)--Daily, monthly, annual, including narrative report.

History Taking--Theoretical instruction, history writing from dictation, practical experience in history taking.

Work in Operating Pavilion--Indexing and filing, reporting operations by dictation or dictaphone.

3. Statement of Plan of Work (Cont'd).

Work in Hospital Laboratories--Outpatient department and social service department (includes medical-social terminology).

Work in Admitting Office, reference work in various departments and autopsy reports.

2. In the event I am able to begin my study February 1, 1939, I expect to complete the course July 31, 1939.

3. So far as I have been able to ascertain, Massachusetts General Hospital is the only one of the six approved training institutions in which no race distinction is made.

4. To become qualified for registration which is a requirement of the American College of Surgeons, and registration can only be obtained through the Board of Registration of Record Librarians of North America; to become eligible to give instructions in the course and only registered persons are eligible as instructors.

5. With the growth in the development and standardization of hospitals, it is possible that one of the Negro institutions may qualify within the near future as a training center and in this event, the hospital

4. Statement of Plan of Work (Cont'd).

would be required to have a Registered Record Librarian
as only such a person can qualify to teach the course.

Parkside Hospital

3764 BRUSH STREET
COLUMBIA 1842

Detroit, Michigan

August 31, 1938

*negs nurses +
med workers*

Dr. Rorem
Julius Rosenwald Fund
Ellis Avenue
Chicago, Illinois

| | | | | |
|--|-----------|----------|-------------|-------------|
| | <i>CR</i> | <i>6</i> | | <i>6</i> |
| | | | <i>7/12</i> | <i>9/12</i> |
| | | | | |
| | | | | |

My dear Dr. Rorem:

At the annual meeting of the National Hospital Association which convened at Hampton, Virginia, I had a conversation with Mr. Neff, President of the American Hospital Association, regarding a matter in which I am very much interested, and he advised me to write you.

I am the Medical Record Librarian at Parkside Hospital, Detroit, Michigan and am very much interested in entering one of the approved schools for this work. With this desire in mind, I am asking what would be the possibilities of securing a scholarship through the Rosenwald Fund to pursue further training in this work.

At the present time there are six hospitals approved as training centers, - the training period lasting from six to nine months.

Mr. Neff was of the opinion that you could tell me if there were funds available, etc, or direct me to some one who could give me the desired information.

I should like to hear from you as early as convenient. In the meantime, I expect to be in Chicago on the 10th on business. Would it be convenient to have an appointment with you before 2 p. m.?

Very truly yours,

Lillian Nesbit
(Miss) Lillian Nesbit

n



negro nurses + med
workers

September 13, 1938

Dear C.S.: Miss Lillian Nesbit has been in to see me regarding a scholarship for the study of library methods with medical records. This young woman is now working as the medical librarian in the Parkside Memorial Hospital in Detroit. I understand that she formerly worked with you.

I am interested in Miss Nesbit for two reasons only: first, because the course she outlines for training at the Massachusetts General Hospital in Boston is relatively short and inexpensive. Next, I am interested because, in so far as I know, there is no colored person qualified to join the National Association of Medical Librarians. This is only relatively important, but it seems to me in these fields where new opportunities are occurring it may be just as well to have one trained person who could fit into a position if a sudden demand should develop. Such a scholarship grant would not fall into your Committee but, rather, would come out of my own budget. In your opinion, is Miss Nesbit a person who should be trained for such a position?

Sincerely yours,

M. O. BOUSFIELD

MOB:RH

Dr. Charles S. Johnson
Fisk University
Nashville, Tennessee


FISK
UNIVERSITY

Negro nurses + med workers

FISK UNIVERSITY
DEPARTMENT OF SOCIAL SCIENCE
NASHVILLE, TENNESSEE

CHARLES S. JOHNSON
DIRECTOR

7

September 16, 1938

| | | | | |
|--|------------|-----------|------------|-----------|
| | <i>MOB</i> | <i>19</i> | <i>MOB</i> | <i>21</i> |
| | | | | |
| | | | | |
| | | | | |

Dear Dr. Bousfield:

Miss Lillian Nesbit was in our Department about nine years. She came first as a stenographer, completed her B.S. degree at A. and I. State College, studied further in Bookkeeping and Accounting at Fisk, and was advanced to a secretarial position. She showed some ability as a field interviewer (on our Tobacco Study in North Carolina, Virginia and Kentucky) and over the last three or four years was given leave to report the Proceedings of the National Medical Association.

Her work with this Association brought her to the attention of Mr. Ernest Carney of the Parkside Memorial Hospital in Detroit, who sought her services in handling the medical records of that institution. She spent six weeks at Flint-Goodridge in preparation, and has been in Detroit for the past year doing, I understand, a most creditable type of work.

I believe she would profit soundly from the period of study at Massachusetts General Hospital, and I am glad to recommend her for it. This is, I believe, a field which she enjoys and can do valuable work in. She is dependable and conscientious, and quite capable of the range of that work, as I understand it.

Sincerely yours,

Charles S. Johnson

csj-p

Dr. M. O. Bousfield
Julius Rosenwald Fund
4901 Ellis Avenue
Chicago, Illinois



SUNDAY SERVICE

6:00 A. M. - Sunrise Meeting
9:00 A. M. - Sunday School
10:45 A. M. - Preaching
6:00 P. M. - Allen Christian Endeavor
7:30 P. M. - Preaching

OFFICE OF
BETHEL A. M. E. CHURCH
585 FREDERICK AVENUE
PHONE TRINITY 2-3667
REV. WILLIAM H. PECK, Pastor
PARSONAGE: 571 FREDERICK AVE.
PHONE MADISON 2589
DETROIT, MICHIGAN

WEEK DAY SERVICE *workers*

Monday, 8 P. M. - Class Meeting
Wednesday, 8 P. M. - Prayer Meeting

October 12th

1
9
3
8

| | | | |
|-----------|--|-----|----|
| MOB 10/17 | | | |
| | | ack | 18 |
| | | | |
| | | | |

Julius Rosenwald Fund,
4901 Ellis Ave.,
Chicago, Ill .

My dear Sirs:

Miss Lillian Nesbitt, a young woman and a member of Bethel A.M.E. Church, is at present record librarian of the Parkside Hospital of Detroit. She has found it necessary to pursue further study in her profession in order to meet the requirements of registration. To meet this end she seeks to enter the Massachusetts General Hospital, and must be prepared to go there by February 1~~st~~, 1939.

She is without sufficient funds to pay her way and will need as much as \$800.00 for six months' study in that institution, which will enable her to meet the requirements.

I am recommending her to your favorable consideration in granting her sufficient money from your Fund to pursue this course. Aside from the fine character and personality of Miss Nesbitt, it is very apparent that our Negro hospitals in America, in order to meet standard requirements, must have record librarians. Our information at present is that there are only two Negro registered record librarians in the United States. Miss Nesbitt has gone far in her profession and I think that her ambitions to complete her work are most worthy.

I trust that your Foundation will find it possible to further advance her in her work.

Very truly yours,

Wm. H. Peck,
Pastor

WHP
/ W.



Parkside Hospital

3764 BRUSH STREET
COLUMBIA 1842

Detroit, Michigan

*Negro nurses +
med workers
(Nesbitt)*

OCTOBER
15
1938

| | | | | | |
|--|--|--|--|--|--|
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |

*MOS 10/17 MOS 12/12
ack 18*

Dr. M. O. Bousfield
Julius Rosenwald Fund
4901 Ellis Avenue
Chicago, Illinois

Dear Dr. Bousfield:

You will find herewith enclosed my application for Rosenwald Fellowship. Please permit me, however, to further express my sincere wish that your committee will consider my application.

The Rosenwald Fund has been extremely generous and has shown great interest in the development of Negro hospitals. It is my belief that it is the sincere desire of this Fund that these hospitals should be efficiently departmentalized.

As you know the records and the library of a hospital constitute important and vital departments. To this end the American College of Surgeons, American Hospital Association, and all other bodies, whose function it is to rate hospitals, clearly stipulate that these departments should be under the supervision and guidance of a Registered Record Librarian.

To the best of my knowledge there are two Negro Registered Record Librarians in the United States. It should, therefore, be obvious that this phase of hospital development is not progressing commensurate with our general hospital departments.

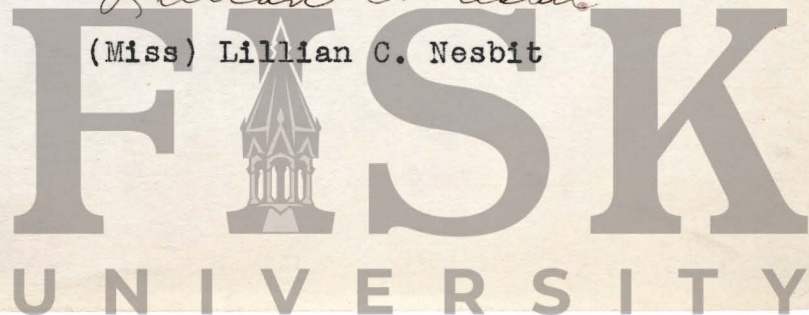
Based on facts given above, I am submitting my application for Fellowship Aid.

Sincerely yours,

Lillian C. Nesbit

(Miss) Lillian C. Nesbit

n



*Regis Nurses + med
workers*

UNITED STATES
DEPARTMENT OF THE INTERIOR
FREEDMEN'S HOSPITAL
SIXTH AND BRYANT STS. NW.

WASHINGTON, D. C.

October 20, 1938.

Dr. Raymond Paty,
Director of Fellowships,
Julius Rosenwald Fund,
4901 Ellis Avenue,
Chicago, Illinois.

| | | | | |
|------------------|--|--|--|--|
| <i>NOV 10/31</i> | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

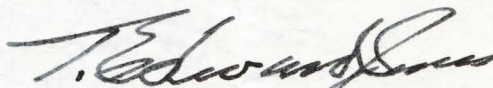
My dear Dr. Paty:

I understand that Miss Lillian Nesbit,
Parkside Hospital, 3764 Brush Street, Detroit,
Michigan, has made application to the Rosenwald
Fund for a Fellowship in the field of Medical
Record Librarian.

Freedmen's Hospital is vitally interested in
all phases of medical research, and therefore in
assisting students who prove worthy of consideration.

We shall be happy to favorably consider the
addition of Miss Nesbit to our staff when she has
completed this course.

Very truly yours,



T. Edward Jones, M.D.
Surgeon in Chief.



Parkside Hospital

3764 BRUSH STREET
DETROIT, MICHIGAN

*Negro nurses + med
workers*

October 28, 1938

Dr. Raymond Paty
Director of Fellowships
Julius Rosenwald Fund
4901 Ellis Avenue
Chicago, Illinois

| | | | | |
|--|--------------|--------------|--|--|
| | <i>10/26</i> | <i>10/31</i> | | |
| | | | | |
| | | | | |
| | | | | |

My dear Dr. Paty:

I am herewith forwarding to you a letter from Dr. T. E. Jones which reached me too late to accompany my application for a Fellowship, which I mailed to Dr. Bousfield a few days ago.

Very truly yours,

Lillian Nesbit
(Miss) Lillian Nesbit
Medical Record Librarian

n

FISK

UNIVERSITY

Negro Nurses +
Med workers

December 12, 1936

Dear Miss Nesbit: I sincerely regret that I must send you a disappointing reply in connection with your application for a fellowship grant to complete your study in order to qualify as a registered record librarian. As I think I explained to you, this application does not go before the committee which will announce scholarship awards sometime in the spring. This accounts for the action being taken in advance of those announcements.

I hope you are not too discouraged by this unfavorable result, as in all scholarship awards the committee is faced with the difficult proposition of making a decision with reference to what is the most important job to be done with a limited amount of money at its disposal. Certainly, you must not take this as an expression from the committee which could be interpreted as considering your project without merit.

If there is an opening for you in a larger hospital where additional training would be more imperative, I hope you will make application again in connection with a new situation. I am returning as much of your material as possible in order that you may not have to prepare it again.

Very truly yours,

M. O. BOUSFIELD

M. O. Bousfield, M.D.

MOB:RH

Miss Lillian C. Nesbit
Parkside Hospital
3764 Brush Street
Detroit, Michigan

FISK
UNIVERSITY

Parkside Hospital

3764 BRUSH STREET
COLUMBIA 1842

Detroit, Michigan

December 17, 1938

Negro nurses (conv)

Met 12/19

Dr. M. O. Bousfield
4901 Ellis Avenue
Chicago, Illinois

P

My dear Dr. Bousfield:

Thank you for your recent letter. I, too, regret more than I can express that I had to receive such disappointing news in regard my application. I am wondering if you saw a letter which was sent to Dr. Patey from Dr. T. E. Jones of Washington, D. C.

At the present time, it appears that I may be in Chicago next Saturday night and Sunday. In fact, I may get there either Saturday morning or Saturday afternoon. Could you make it possible for me to talk with you during that time for just a few moments? I am very anxious about this thing, and I don't want to become discouraged so soon, but there are some things I would like to discuss with you.

Kindly let me hear from you at your earliest possible convenience.

Sincerely yours,

Lillian Nesbit

P. S. The contents of the Jones' letter are not known to my present employers.

FISK

UNIVERSITY

Negro nurses (Cones)

D

December 19, 1938

Dear Miss Nesbit: I shall be in
Chicago Saturday
and Sunday and be happy to see you,
particularly on Saturday afternoon.
Sunday, being Christmas, will be not
so easy. If you can let me know where
I may reach you by telephone Saturday
afternoon, you had better send me the
information; otherwise, call me at home
as I shall not be in the office Saturday
morning.

Sincerely yours,

M. O. Bousfield
M. O. Bousfield, M.D.

MOB:RH

Miss Lillian Nesbit
Parkside Hospital
3764 Brush Street
Detroit, Michigan

FISK
UNIVERSITY

Parkside Hospital

3764 BRUSH STREET

DETROIT, MICHIGAN

December 21, 1938

Negro Med Workers

| | | | |
|------------|--------------|------------|--|
| <i>nos</i> | <i>12/22</i> | <i>nos</i> | |
| | | | |
| | | | |
| | | | |

Dear Dr. Bousfield:

Thank you for your letter which I received on yesterday. I plan to stop at 4844 Indiana Ave. as usual. I am not sure of the telephone number, but I will call you at your home early Saturday, and expect to see you in the afternoon.

Sincerely yours,

Lillian Nesbit

Dr. M. O. Bousfield
Julius Rosenwald Fund
4901 Ellis Avenue
Chicago, Illinois

FISK

UNIVERSITY