

COMMONWEALTH OF VIRGINIA  
STATE BOARD OF EDUCATION  
RICHMOND

*rules (Rehabilitation)*

*Law*

Financial statement of Landscape Project for first six months.  
period - September 1, 1936 to February 28, 1937

<u>Total Salaries</u>	<u>Expenses</u>	<u>Amount Paid by State</u>	<u>Pd. from JRF</u>	<u>Amount Received from J. R. Fund</u>
Raymond V. Long Director	\$ 2250.00	\$ 846.85	\$ 2846.85	\$ 250.00
M. G. Norman Landscape Supv.	1200.00	177.30	1200.00	177.30
	<u>\$ 3450.00</u>	<u>\$ 1024.15</u>	<u>\$ 4046.85</u>	<u>\$ 427.30</u>
				<u>\$ 450.00 *</u>

*Sidney B. Hall*  
Superintendent Public Instruction

March 10, 1937

\* \$23.70 unexpended at date of report

*ok. l.s.  
5.2.37  
3/12/37*

COMMONWEALTH OF VIRGINIA  
STATE BOARD OF EDUCATION  
RICHMOND

April 29, 1935

My dear Mr. Smith:

I have just finished reviewing with Superintendent C. K. Holsinger, of Emporia, Greensville County, Va., a tentative draft of a program of work which he is contemplating getting under way, if he can get the proper assistance, with reference to improving educational and health conditions for the whites and Negroes in his county, in the near future.

Mr. Holsinger's idea, or the program which he wishes to inaugurate resembles very much the unifying program which you prepared some years ago, and which you showed to me just before I left Nashville. I wonder if it would be too much to ask you to write to Superintendent Holsinger, sending him a copy of the outline of the unifying program which you prepared. I think this would be very helpful to him in the preparation of his proposition.

When Mr. Holsinger shall have completed his program, we are planning on submitting a copy of it to you and Dr. Embree for consideration, to see if your organization cannot be of assistance to us in inaugurating the undertaking. I am sure you will be vitally interested in this program after you have seen the outline which is to be submitted to you.

Recalling my pleasant associations with you, I am

Very sincerely yours

*Sidney B. Hall*

Sidney B. Hall  
Superintendent Public Instruction

SBH/H

Mr. S. L. Smith  
Julius Rosenwald Fund  
Cotton States Building  
Nashville, Tennessee

FISK  
UNIVERSITY



May 9, 1935

Dear Mr. Hall: I have read with interest your good letter of recent date relative to the work being done in Greenville County for the improvement of educational and health conditions for the whites and Negroes.

I am writing to Superintendent Holsinger and sending him a copy of the outline of the unified program as suggested in your letter.

We shall be glad to have a copy of his complete set-up.

The next time you come to Nashville I hope we will have time to talk over several matters of mutual interest.

Sincerely yours,

SLS:MT

Mr. Sidney B. Hall  
State Board of Education  
Richmond, Virginia

FISK  
UNIVERSITY

Misc. Va

December 19, 1935

Dear Mr. Long: When I received Dr. Hall's letter on October 21 to which was attached your letter of October 18, relative to aid to assist in employing a landscape architect to work in about twelve centers of the state, I postponed the answer feeling that I would have opportunity to talk with you about it in Washington at the National Council meeting. I took the letter along thinking we could go over it, and that I could then present the matter to our School Plant Committee which was meeting there, but I failed to see you except for a moment as I understood you had to go back to Richmond.

While I cannot say just what the reactions of our whole committee might be on this project, I do feel that it has much merit and might furnish opportunity for a good demonstration. If you will outline in a little more detail the nature of each of these twelve centers, whether each includes one county or more than one county, and whether each local county school board would provide a county school mechanic, I shall then take the matter up with our committee to see whether with our limited funds we might be able to cooperate with you. I think I could get this decision by the first of January or very soon thereafter.

Do you feel that it would be possible to secure through your N. Y. A. one or more young, trained landscape architects who could do a satisfactory type of service in case our committee might furnish some money to help out in expenses of transportation, etc.; or was it your thought that the state would furnish at least one-half the cost of salary and expenses of an architect the first year in case the fund would pay the other half, and about two-thirds the second year provided the fund would pay the other third? I shall be glad to have you detail what we could be most helpful in with a limited amount of money in developing your program. I shall then take the matter up with the committee.

Sincerely yours,

SLS:MT

Mr. Raymond V. Long  
State Board of Education  
Richmond, Virginia

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COMMONWEALTH OF VIRGINIA  
STATE BOARD OF EDUCATION  
RICHMOND

October 18, 1935

Mr. S.L. Smith  
Cotton States Building  
Nashville, Tenn.

My dear Mr. Smith:

We have been thinking seriously, and we hope constructively, over the program you have proposed in connection with School Beautification.

Virginia will do something in this matter, and we have been trying to work out a plan that will result in the most good.

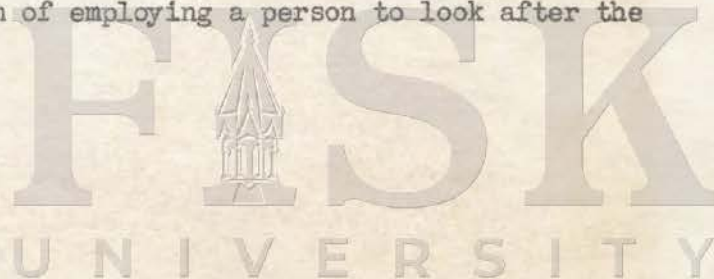
We have hoped for the last ten years that this matter could be approached in a way that would give continuing attention to school ground beautification. We realize of course that much good can be accomplished in a contest, but unless local interest is aroused, and kept aroused, in keeping schoolhouses and school grounds in good condition, efforts of a contest may in a few years fade out entirely.

It is our thinking that if a qualified person can be employed familiar with landscaping architecture, who is seriously concerned with promoting the work, much more can be accomplished by way of permanent and continuing improvement than could probably be accomplished under a contest without definite guidance.

Our \$1,500,000.00 school improvement project filed with W.P.A. has not yet been approved, but the State Director, Mr. William A. Smith, indicated that it will probably go through. If this goes through much will be required by way of landscaping, layouts, etc., which this office would not be able to furnish, along with the very heavy P.W.A. program now before us. If this W.P.A. program does not go through, it is highly desirable to have some person continuously at work with the various communities planning a beautification program.

It is our thought that if such a person could start with about twelve centers, properly located over the State, and work from these centers by working through the school boards, garden clubs, P.T.A.'s, etc. to the end that there will around these centers be developed exhibits of good landscaping, that the idea will soon travel to all sections, and the demand for the services of such person will come from school buildings scattered all over the State. If a dozen or so such centers could be started immediately, then if the W.P.W. program does not develop, these could be used as illustrations, before and after, for developing a demand for improving school grounds over the entire State.

Would you, through the Rosenwald Foundation, be able to aid in employing such person? There are several well qualified persons available, and while it is probable the State may be able to assist in this program of employing a person to look after the



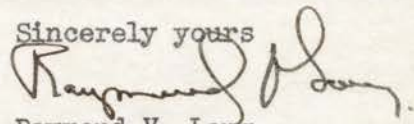
COMMONWEALTH OF VIRGINIA  
STATE BOARD OF EDUCATION  
RICHMOND

beautification of school grounds, it is doubtful if they could provide the total cost of salary and travel. We think a competent young person could be employed for \$1800.00 to \$2000.00, working under the direction of the State Department of Education, through the Division of School Buildings, with a travel allowance of \$600.00 to \$800.00.

The matter has been discussed with Dr. Hall on several occasions since you were in Richmond, and he is of the opinion that the program as outlined above should be developed if it is at all possible. I would appreciate it if you would let me have your reaction to this as soon as you can conveniently do so.

With best wishes, I am

Sincerely yours



Raymond V. Long  
Director School Buildings

RVL:LC



COMMONWEALTH OF VIRGINIA  
STATE BOARD OF EDUCATION  
RICHMOND

Oct. 24, 1935

Mr. S. L. Smith  
Julius Rosenwald Fund  
Cotton States Building  
Nashville, Tennessee

My dear Mr. Smith:

The attached letter from Mr. Raymond V. Long is self-explanatory. You will observe that we have been giving considerable attention and thought to the problem of beautifying and improving our school conditions, both Negro and white, throughout the State.

I have discussed this matter several times with Mr. Long, and I have finally come to the conclusion that I should submit to you his letter, along with my backing, with a view to discovering whether or not there will be any possibility of complying with his idea.

Rest assured that whatever may happen finally, we will carry on a program looking towards the concept which you have in mind with reference to the beautification and improvement of school plants. The plans and policies are now in the process of formulation and will be submitted to you in the near future. In the meantime I should like to have your reaction to Mr. Long's proposal.

Very sincerely yours

*Sidney B. Hall*

Sidney B. Hall  
Superintendent Public Instruction

SBH/H  
Enclosure

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COMMONWEALTH OF VIRGINIA  
STATE BOARD OF EDUCATION  
RICHMOND

December 10, 1935

Mr. S.L. Smith  
Cotton States Building  
Nashville, Tenn.

My dear Mr. Smith:

On October 18th I wrote you relative the beautification program for Virginia, and outlined a program which we hoped we could develop by employing a competent landscape architect, or a qualified architect who could give their exclusive time and attention to developing this phase of the program.

I stated also that I felt that the State would be in position to aid such a person to some extent, but doubted if the State would be able to provide as much as \$2400.00 to \$2800.00, which would probably be required to employ such a person and provide for a traveling expense account.

I asked in this letter if you felt it would be possible for the Rosenwald foundation to give some aid to this, at least as a try-out program. To date I have not heard from you in this connection, and I am wondering if perchance this letter never reached you.

The program we had hoped to undertake will be very seriously handicapped and limited unless some such person can keep back of it, giving their full time to it. Furthermore, work that may be done under a test beautification program will in many cases I fear go to seed due to a lack of continuously supervising this phase of the work.

We hope it will be possible for you to offer some aid in this direction, and that we may hear from you in the near future concerning this.

Very truly yours

*Raymond V. Long*  
Raymond V. Long  
Director School Buildings

RVL:LC

FISK  
UNIVERSITY



HRS (Landscape Archt.)

COMMONWEALTH OF VIRGINIA  
STATE BOARD OF EDUCATION  
RICHMOND

December 20, 1935

Mr. S.L. Smith  
Julius Rosenwald Fund  
Nashville, Tenn.

My dear Mr. Smith:

I have your very interesting letter of the 19th concerning a landscape architect.

I would suggest a program, briefly outlined, as follows:

First: That we select school buildings for landscape development in 10 to 15 counties in the State as demonstration centers, with emphasis placed upon the development of these demonstration centers. The emphasis from this Department would be particularly on these centers, and the centers should be selected in those counties that have live, active superintendents particularly interested in this landscape development. Such centers should be worked with reference to much traveled highways, and in most cases at least the centers would be selected with reference to the counties that have competent county school mechanics. These demonstration centers ~~to~~ be selected with reference to the whole State, and not any particular county or section of the State.

Second: Such full-time landscaping architect would give his time not only to the development of these centers, but it is our thought they should perhaps give first preference as to time and first development, yet such landscaping architect's time should be given to development of any or all school ground sites just as fast as he can arouse local interest through the Parent Teachers' Association, Garden Clubs, Division Superintendents and School Boards.

Third: It is our feeling that if these centers are developed, a definite understanding could be created in the minds of the local people, the superintendent and the school board, that they are responsible for keeping the grounds in good condition, once the landscaping has been done, and not let the grounds grow up in rubbish, underbrush and weeds. This will in many cases mean a continuing supervisory activity.

Fourth: It is proposed to use wherever possible N.Y.A. young men and women, and W.P.A. support in the actual work of getting this landscaping program started.

Fifth: While we can make no definite commitment as to the financial support of a landscaping architect, I am authorized by Dr. Hall to state that if the Rosenwald Foundation is in position to support for the first year one-half the cost of such landscaping architect, he will present the matter to the State Board at its next meeting, with the urgent recommendation that the State Board support the other half. Dr. Hall and I both feel that the State Board will act favorably on this, though of course we cannot make a definite commitment until the matter is presented to them, and we have not presented it to the State Board, feeling it would be useless to do so until we could get a proposal from you with reference to partial support for the first year. Concerning the succeeding years I personally think the program you outline can be effected, for I am convinced that if we can once get this program started, with financial encouragement

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COMMONWEALTH OF VIRGINIA

STATE BOARD OF EDUCATION

RICHMOND

from the Rosenwald Foundation it will sell itself sufficiently well in a year or two to justify the permanent support of such a program by the State.

I doubt if we could secure a trained landscape architect through the N.Y.A. group. We have not been able to find anybody under the W.P.A. program who has been specifically trained in this phase of work, and in discussing the matter with our State Director of N.Y.A. work we feel that the most we could do would be to get some young men and women who was interested in the subject, but who <sup>have</sup> had little or no specific training. These young men and women could be of much help, and a trained supervisor of landscape work traveling the State could no doubt pick out competent men and women through P.T.A.'s and Garden Clubs who could be of much help in connection with developing this program.

I believe we can make substantial progress in this if the Rosenwald Foundation is in position to aid to the extent of one-half the expense of a full-time landscape architect to work under the direction of the Division of School Buildings in the State Department of Education, enlisting all the services that are available throughout the State for the development of this work, and once the program gets started, I have sufficient confidence and faith in this program to believe that it will demonstrate its worth and automatically sell itself in such way that either the State, through the State Board of Education or its Legislature, will support a full-time person permanently.

I hope I have given you a sufficient outline of our proposed program to enable you and your committee to decide in the matter. If a more detailed breakdown is desired we shall be glad to work it up, but it is our feeling that much field work must be done, and the exact demonstration centers could better be determined once the work is started.

I sincerely hope it will be possible to get this program started, as I am sure you and your committee ~~were~~ are, if financial conditions permit, and I hope to hear from you within the next week or two concerning this.

Very truly yours

Raymond V. Long  
Director School Buildings

RVL:LC

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WRS (Belmont -  
Landscape arch.)

December 30, 1935

TO THE MEMBERS OF THE SCHOOL PLANT COMMITTEE

New Year's Greetings:

We have had a very earnest request from Mr. Raymond V. Long and Dr. Sidney B. Hall to cooperate in putting on a full-time landscape architect in Virginia for a demonstration in ten to fifteen counties in the state in setting up centers for improvement and beautification of school grounds. They plan to locate these demonstrations in counties where they have live, active superintendents particularly interested in landscaping development and who would agree to employ competent school plant mechanics without aid of the Fund. They would also expect him to arouse local interest and cooperation of all public spirited organizations such as the F. T. A., Garden Clubs, Highway Associations, etc. It is proposed to use, wherever possible, N. Y. A. young men and women and WPA support in the actual work of getting this landscaping program started under the direction of this trained person.

Dr. Hall and Mr. Long feel that they can get the State Board to pay at least one-half the cost the first year, and an increased proportion the second year. The total cost to the Fund for a period of two or three years would not exceed \$2,000 to \$2,500 - no more than the cost of the Goshens County Reconstruction.

Dr. Hannon and I have gone over the detailed recommendation carefully and agree that it has much merit, and that a demonstration of this kind is the logical next step to the program we have already started. Please write me your frank reactions.

Sincerely yours,

WRS:mt

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NRS (Rehab -  
Landscape arch)

# State of Mississippi

DEPARTMENT OF EDUCATION  
JACKSON

W. F. BOND,  
SUPERINTENDENT

W. G. ECKLES  
SCHOOL BUILDING SERVICE

January 2, 1936

Mr. S. L. Smith  
Cotton States Building  
Nashville, Tennessee

Dear Mr. Smith:

My impression of the proposed plan for landscaping school grounds in a number of the counties of Virginia is that it is well in line with the objectives of the Rosenwald School Plant Committee. It sounds mighty good. As far as I am concerned I would like very much to see a program of that kind undertaken for I believe it would prove a stimulus to other states. I would like to know more about it.

With best wishes for a most satisfactory New Year,  
I am

Sincerely yours,

W. G. Eckles  
Director, School Building Service

WGE:RW

FISK  
UNIVERSITY



STATE OF NORTH CAROLINA  
SUPERINTENDENT OF PUBLIC INSTRUCTION  
RALEIGH

NLS (Rehab -  
Landscape arch)

Jan. 2, 1936

Mr. S. L. Smith,  
502 Cotton States Building,  
Nashville, Tennessee.

Dear Mr. Smith:

Your letter of December 30 to the members of The School Plant Committee is received. I heartily endorse a landscape architect for Virginia. I believe that it will be a very nice demonstration.

While I realize that a philanthropic organization, which rightly has for its purpose the stimulation of permanent worthwhile enterprises, cannot sponsor temporary set-ups, I do believe that it would have been a very productive expenditure if a small appropriation could have been made by some organization to employ a landscape architect to assist in the current improvement and beautification contest that we have on in the South. We are unable to give much expert assistance here in North Carolina. Perhaps the Virginia demonstration will be instrumental in making it possible for us to enlarge our building division in this State. I sincerely hope so.

With good wishes for the New Year, I remain

Very sincerely yours,

*W. F. Credle*

W. F. Credle  
Director Schoolhouse Planning

WFC G

FISK  
UNIVERSITY

COMMONWEALTH OF VIRGINIA  
STATE BOARD OF EDUCATION  
RICHMOND

January 3, 1936

Mr. S.L. Smith  
Julius Rosenwald Fund  
Cotton States Building  
Nashville, Tenn.

My dear Mr. Smith:

I thank you for your letter of January 1st relative a State school landscape architect.

We do have in mind a competent well prepared person to undertake this work. We have of course made no commitment whatever. I have in mind a young woman who is a graduate of the New York School of Fine Arts, who has her degree in Architecture from the University of Virginia. She has travelled extensively, covering practically every country in the world, and is a woman of very fine personality, dignity and intelligence. We have also in mind a young man who has specialized in landscaping, who also holds a degree in Architecture. Both of these were available about a month ago. I have not communicated with them in the last few weeks, but we will have no difficulty in securing a well qualified person at the salary outlined.

I am expecting to be at the St. Louis Convention, and should welcome an opportunity to appear before your committee if desired. I presume Dr. Hall will also be present. What day do you think your committee will likely meet. Since our legislature is in session, and will be in session during the N.E.A. convention it is possible that Dr. Hall, and myself also, will not be able to stay during the full time of the convention, but we will in all probability both be present for a while, and will plan to be present at the time your committee meets if you can advise me what day it will meet.

Wishing you a happy and most prosperous New Year, I am

Sincerely yours

Raymond V. Long  
Director School Buildings

RVL:LC

FISK  
UNIVERSITY



✓ 1087

Negro Rural School  
Rehabilitation Project

## Julius Rosenwald Fund

Southern Office  
Cotton States Building  
Nashville, Tennessee

S. L. Smith  
Director for Southern Office

Fred McCuiston  
Associate Director

9 ER2 10

January 8, 1936

Dear Mr. Embree: Our Committee on School Plant Rehabilitation has had a very urgent request from Dr. Sidney B. Hall and Mr. Raymond V. Long of Virginia to cooperate with them in putting on a full-time landscape architect in Virginia for a demonstration in improvement and beautification of school grounds in ten to fifteen counties. The counties and communities for the experiment and demonstration are to be selected with great care where they have progressive superintendents who will agree to provide, in the main, their own local school plant mechanics and other necessary expenses without outside aid.

They will expect this landscape architect to cooperate with school and health officials, Parent Teachers' Associations, Garden Clubs, Highway Associations, etc. He would also help to direct a number of young men and women provided under the NYA and WPA for the improvement and beautification of school grounds and plants. This seems to be the logical next step, growing out of the three county demonstrations in school plant rehabilitation, which are now in their second year.

Dr. Hall and Mr. Long feel that if an offer is made by our school plant committee to provide not more than one-half the cost the first year on a declining scale for the second year, and probably the third year (not to exceed a total of \$2500 from our fund), they could present the matter to the State Board of Education and secure the necessary balance to put on this state demonstration immediately, which would be carried on at the State's expense after the period of cooperation is ended.

They have in mind a young woman who is a graduate of the New York School of Fine Arts, has her degree in Architecture from the University of Virginia, "and has traveled extensively, covering practically every country in the world". They also have in mind a young man who has specialized in landscaping and holds a degree in Architecture.

Every member of the school plant committee has endorsed this demonstration project, but I did not want to go further with it until we have your approval of an expenditure not to exceed \$2500 for the two to three-year period - \$100 more than our allotment to the Coahoma County demonstration. Do you approve the allocation of this amount from our school plant budget for this unique demonstration?

Sincerely yours,

S. L. Smith

SLS:mt

JAN 16 1936



Negro Rural Schools  
(Rehabilitation Program)-

P

January 10, 1936

Dear Mr. Smith: I thoroughly approve of the proposal to make a demonstration of the effectiveness of a full-time landscape architect in connection with the improvement and beautification of school grounds. I assume that your Committee and Dr. Hall will both see to it that Negro schools are included in the efforts of this new division. We were all a little disappointed that the county library demonstrations did not develop further the Negro side of their work. I realize that this was not at all your fault as you came into the management of those demonstrations after they were in full swing. I realize also that the accomplishments which were made in Negro library service represented great steps forward for the states and counties concerned. All I want to be sure of is that in any common services in which we cooperate increasing attention should be given to Negroes.

I don't know whether you have seen a copy of the report of the county library demonstrations which has just been issued by Dr. Wilson through the University of Chicago Press. I am sending to you five of the copies from the small allotment turned over to us by Dr. Wilson. I understand that he has sent a copy to each of the county libraries concerned. I thought, however, that you might want to have a few additional copies for distribution to interested people. We can get as many more as you need, if necessary by purchase at reduced rates from the Press. We have thought of reprinting the first and last chapters of this book in a pamphlet which might be distributed pretty widely. What would you think of that and how many copies of such a pamphlet do you think could wisely be used by way of crystalizing interest in the county library movement? I am asking this same question of Miss Barker and of Dr. Wilson and his associates. If somewhere around a thousand copies of such a pamphlet could be wisely used, I think that might properly consolidate the very considerable investment that we have made in this subject.

Very truly yours,

EDWIN R. EMUREE

ERE:GS

Mr. S. L. Smith  
Julius Rosenwald Fund  
Cotton States Building  
Nashville, Tennessee

JAN 16 1936

FISK  
UNIVERSITY



WRS (Rehab.)  
Landscape Arch.

January 11, 1936

Dear Dr. Hall: After careful consideration of the proposed plan for cooperation with Virginia in putting on a landscape architect in the improvement and beautification of schools, our School Plant Committee has approved the idea and Mr. Embree fully endorses the proposal as set out in detail in Mr. Long's letters of December 20 and January 3. The Committee is willing to set aside a total of not to exceed \$2,000 to \$2,500 to be used over a period of two to three years on the following conditions:

1. To pay not more than one-half the salary of a trained landscape architect the first year, and on a declining scale for the second and third years. The total obligation of the Fund over the entire period not to exceed \$2,500.
2. That the demonstration be put on in ten to fifteen counties, where the superintendent will agree to furnish proper school plant mechanics and facilities for carrying on the demonstration in improvement and beautification.
3. Service in the demonstration to have equal emphasis on both white and colored schools in the counties or centers selected.
4. That the State Department endeavor to continue this service, if the demonstration is satisfactory, without further aid after the period of cooperation is ended.

You and Mr. Long are authorized by the School Plant Committee to go ahead with this proposition on the conditions mentioned above, arranging for the additional funds necessary to provide the salary and expenses of a full-time landscape architect. When this is done I suggest that you send to us your proposed schedule. I would like to have this, if possible, by the time our Committee meets in St. Louis the last week in February.

With very best wishes, I am

SLS:mt

Sincerely yours,

Dr. Sidney B. Hall  
State Board of Education  
Richmond, Virginia

FISK  
UNIVERSITY

NRS - Rehabilitation  
Prog - Landscape  
architect for va)

January 20, 1936

Dear Mr. Smith: I have noticed in recent correspondence you have had with Mr. Embree that you are contemplating cooperation with the state of Virginia in putting on a full-time landscape architect. When your plans for this work are completed I should like to have a copy of the budget to record on our books.

Very truly yours,

DOROTHY A. ELVIDGE

DAE:MVG

Mr. S. L. Smith  
502 Cotton States Building  
Nashville, Tennessee

JAN 21 1936

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COMMONWEALTH OF VIRGINIA  
STATE BOARD OF EDUCATION  
RICHMOND

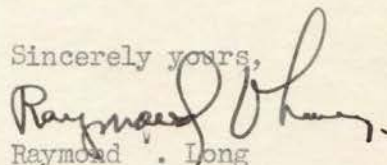
January 25, 1936

Mr. S.L. Smith  
Cotton States Building  
Nashville, Tenn.

My dear Mr. Smith:

I am glad to advise that the State Board at its meeting on Thursday, the 23rd, accepted with interest your proposal to assist in financing a landscape architect. The matter must now go before the Governor and secure his approval for the use of the necessary additional funds. Dr. Hall thinks this can be attended to in the near future, and I sincerely hope it can. Such as soon as any definite action is taken I can assure you that no undue time will elapse in our actively getting the program going.

Sincerely yours,



Raymond L. Long  
Director School Buildings

RVL:LC

FISK  
UNIVERSITY

Contest

NRS (Rebot -

Landscape architect

January 30, 1936

Dear Mr. Long: I am very glad to know that your State Board has approved the proposal for a landscape architect, and that it now remains for an allocation of funds by the Governor. I hope that this may be done at an early date so that it can start this year. As soon as this is done I would like for you to set up a budget over a two to three year period on the basis outlined in my letter. We could then set it up on our records.

I was very much impressed with your statement about the young woman who is a graduate in architecture in Virginia, and the Fine Arts School in New York University, with broad travel experience. It would seem that she would make a good worker. However, the matter of selecting the type of person best suited is left to Dr. Hall and you.

Sincerely yours,

SLS:mt

Mr. Raymond V. Long  
State Board of Education  
Richmond, Virginia

FISK  
UNIVERSITY



Julius Rosenwald Fund

Southern Office  
Cotton States Building  
Nashville, Tennessee

S. L. Smith  
Director for Southern Office

nes (Rehabilitation)  
4/23  
Program -  
Landscape architect  
(fava)

April 22, 1936

Dear Miss Elvidge: Sometime ago I wrote you that the Committee on School Plant Rehabilitation had allocated \$2500 for a school landscaping project in Virginia, which had been approved by Mr. Embree. We thought at the time that the project might be started by March or April, but Dr. Sidney B. Hall, Superintendent of Public Instruction, preferred that the person selected be given further training in Cornell University and decided not to begin the work until the school year 1936-37. I suggest that you set up the allocation as follows:

Virginia State Board of Education \$2500, to pay a part of the salary and expenses of a school landscape architect over a period of three years from July 1, 1936 to June 30, 1939, the Fund's share not to exceed \$1200 the first year and on a declining scale the following two years, with the assurance that the State Board agrees to assume the full obligation and responsibility for carrying on this work as the Fund's aid is withdrawn.

When this \$2500 and the \$1248 for the libraries are deducted from the balance in the school plant budget it will leave \$1739.57. This will probably be reduced to around \$1000 or less between now and the end of June.

Sincerely yours,

S. L. Smith

SLS:MT

Miss Dorothy A. Elvidge  
Julius Rosenwald Fund  
4901 Ellis Avenue  
Chicago, Illinois

APR 28 1936

FISK  
UNIVERSITY

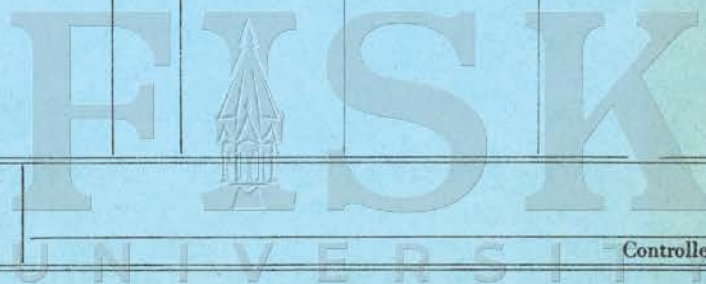
## Julius Rosenwald Fund

4901 Ellis Avenue  
CHICAGO

Journal Voucher No. 1693

Date April 28, 1936

Explanation	Appropriation No.	Debit	Credit
(Rehabilitation) of Negro Rural Schools	35-22	\$2,500.00	
Virginia State Board of Education			
(Landscape Architects)	35-22A		\$2,500.00
<p>SLS to DAE 4/22/36:</p> <p>"Virginia State Board of Education, \$2,500., to pay a part of the salary and expenses of a school landscape architect over a period of three years from July 1, 1936 to June 30, 1939, the Fund's share not to exceed \$1,200 the first year and on a declining scale the following two years, with the assurance that the State Board agrees to assume the full obligation and responsibility for carrying on this work as the Fund's aid is withdrawn."</p>			
<p>APR 28 1936</p>			
Prepared By	Checked By	Posted By	Controller
MVG			





*NRS (Rehab - Landscape Architects)*

# Julius Rosenwald Fund

Southern Office  
Cotton States Building  
Nashville, Tennessee

<i>RE</i>	<i>10/15</i>	<i>SE</i>	<i>10/16</i>

October 14, 1936

S. L. Smith  
Director for Southern Office

*P*

Dear Miss Elvidge: The landscaping project in Virginia started in September of this year and the School Plant Committee agrees to pay one-third toward the total salary and expenses of the landscape director the first year up to \$900.00, and not more than one-third the second and third years up to \$800.00 a year. I think they will have no difficulty in meeting the conditions because this year they are giving the landscape director a salary of \$2,400, with an expense allowance of \$750.00.

Will you please issue check for \$450.00 to the Virginia State Board of Education to pay not more than one-third toward the salary and expenses of the landscape architect. Before making requisition for payment of the second half of the first year we shall file with you a report for the first six months.

Sincerely yours,

*S. L. Smith*

SLS:MT

Miss Dorothy A. Elvidge  
Julius Rosenwald Fund  
4901 Ellis Avenue  
Chicago, Illinois

OCT 19 1936

FISK  
UNIVERSITY

7/15 (Rehab Prog.)

Julius Rosenwald Fund

Southern Office  
Cotton States Building  
Nashville, Tennessee

Landscape arch)

October 14, 1936

S. L. Smith  
Director for Southern Office

Dear Mr. Embree: After some delay the plan for the demonstration in landscaping in the State of Virginia has been set up in a most satisfactory manner and the work was started September 1st of this year. By taking ample time we were able to get a much better set up than was originally planned.

Dr. Hall, with the approval of the Governor and the State Board of Education, has selected Mr. N. G. Norman to take charge of the landscaping project for a term of three years. Mr. Norman holds his bachelor's degree in Architecture from the University of North Carolina and his bachelor's degree in Fine Arts from Yale. When the Governor realized the full meaning of this project he was not only willing to approve a budget for Mr. Norman's salary and expenses over a three-year period, but agreed to approve the salary for an additional man to make a survey of all existing buildings to see whether they meet the requirements for safety and to direct such changes as may be necessary. The landscape architect will not only devote his time to landscaping existing school plants but will see to it that every new building for white and colored is properly landscaped at the time it is constructed.

The School Plant Committee agrees to pay not more than one-third the cost the first year up to \$900.00, and not more than one-third the second and third years up to \$800.00. The tentative budget set up by the State Board of Education and approved by the Governor, over a three-year period, is \$6,800 a year, or a total of \$20,400, while the Fund's obligation for this whole program is \$2,500.

Thinking you might be interested in the details of the plan, I am enclosing a copy of Dr. Hall's letter to which is attached the plan agreed upon when I was in Virginia early in September. Mr. Alexander, State Agent of Negro Schools, and Mr. Long, Director of the Division of School Buildings, will have general charge of the program of improvement including the landscaping, and have agreed that an equal number of white and colored schools will be included in the program.

Sincerely yours,

SLS:MT

OCT 21 1936

Mr. Edwin R. Embree  
Julius Rosenwald Fund  
4901 Ellis Avenue  
Chicago, Illinois

S. L. Smith

FISK  
UNIVERSITY



C O P Y

COMMONWEALTH OF VIRGINIA

State Board of Education

Richmond

October 1, 1936

Mr. S. L. Smith  
Cotton States Building  
Nashville, Tennessee

My dear Mr. Smith:

I submit to you herewith a descriptive statement of the landscaping and beautification contest sponsored by the Rosenwald Foundation in the State of Virginia. You will understand that the contest as such is being handled by Messrs. Long and Alexander, of the State Department of Education. Mr. Alexander, with his assistant, is handling all of the details of the contest as it is put on throughout the State, which will involve making all arrangements including the arrangements for the judging of the projects at the close of the year.

Mr. Long, on the other hand, is preparing all of the plans and specifications for landscaping and beautifying the school buildings and grounds throughout the State.

The attached budget in brief outline will explain just how the money furnished us by the Rosenwald Fund will be used during the next three years in carrying this program forward.

I want you and the other officers of the Rosenwald Foundation to know that your cooperation in this project is thoroughly appreciated and will, in our estimation, bring about the most constructive program of landscaping and beautification that has been done in this region. I want you to express my deep appreciation and that of the State Board of Education to your officers and board.

With kind regards, I am

Yours very truly,

Sidney B. Hall  
Superintendent of Public Instruction

SBF/F.



C O P Y

COMMONWEALTH OF VIRGINIA

State Board of Education

Richmond

BUDGET

For

PROGRAM OF LANDSCAPING AND BEAUTIFICATION

1 person to survey all school buildings for fire hazards .....	\$ 2400.00
Travel .....	750.00
1 person for landscaping and beautification .....	2400.00
Travel .....	750.00
Part-time Director of Work .....	<u>500.00</u>
Total .....	\$ 6800.00

INCOME FOR BUDGET

State of Virginia .....	\$ 6,800.00
Rosenwald Fund .....	2,500.00

Note: The State will carry the program for three years making a total expenditure of \$6,800.00 each year. The \$2,500.00 from the Rosenwald Fund will be used, as follows:

1936-37 .....	\$ 900.00
1937-38 .....	800.00
1938-39 .....	800.00



October 1, 1936

MEMORANDUM ON PROGRAM FOR BEAUTIFICATION, LANDSCAPING, AND GENERAL SCHOOL PLANT  
IMPROVEMENT OF WHITE AND NEGRO SCHOOL BUILDINGS IN VIRGINIA

The State Department of Education by approval of the Governor and the State Board of Education has employed a full-time man to give special attention to improving the physical school plant by way of preparing landscaping plans and specifications, and meeting with local school authorities and other interested patrons in the community.

It is proposed to actively and aggressively conduct a program of beautification of school grounds and improvement of school buildings over a three year period, with the expectation that at the end of this three year period school plants and grounds will in most cases have been improved and landscaped, and with relatively little effort may be kept in good condition.

The plan of conducting this program briefly is: -

First: That the contest fostered by the Rosenwald Foundation by granting libraries to those school plants making the most progress by way of beautification be administered through Mr. Alexnader and his assistant, Mr. Richardson, with the assistance, when needed, of the Division of School Buildings.

Mr. Alexnader will prepare and distribute to all schools, white and Negro, in the early part of this school year, a preliminary bulletin setting forth the conditions of the contest, and dealing with problems of cleaning up and sanitation, as well as with landscaping, and will later follow this up with a bulletin specifically calling attention to Julius Rosenwald Day.

Second: That a group of 12 to 15 school plants over the State be selected, and concentrated effort be put on landscaping and general improvement of school grounds and buildings at those plants, with the expectation that those plants would serve as examples to other communities by way of improving and landscaping the grounds, and that the activities of the State Department of Education would be spread as far as possible over all school buildings in the State, endeavoring over a period of three years to improve and landscape all school plants and grounds.

In encouraging and fostering this program the Division of School Buildings will prepare landscape plans, showing by layouts and by legend the planting of shrubs, laying of side-walks, etc., along with such specifications as may be necessary to clearly explain how the work is to be done.

A representative of the Department of Education will appear before the community gatherings, school officials and others at the various school sites in an effort to encourage and explain how this work can be advantageously and properly done.

Third: The Division of School Buildings, following instructions from the State Superintendent, will hereafter require that all plans for new school buildings must be accompanied by a landscaping plot, including walks, shrubbery, etc., with sufficient information and legend as to type and kind, and as far as possible will require that this landscaping be included in the general contract.



Fourth: It is proposed that the State Department of Education, through the Division of School Buildings, prepare a quarterly bulletin, to be known as "The Schoolhouse Keeping Quarterly", or some similar name, dealing with problems of school building maintenance and improvement of grounds, broken down into detailed treatment of the maintenance problems arising in every school plant. Particular emphasis is to be given in this bulletin to the value and importance of the county school mechanic, by using in each issue illustrations from those counties where school mechanics have been advantageously employed.



## Julius Rosenwald Fund

4901 Ellis Avenue

CHICAGO

NPS (Rehabilitation)

To

Virginia State Department of Education  
 c/o Mr. S. L. Smith  
 502 Cotton States Building  
 Nashville, Tennessee

Payment Voucher No. 4144

Date October 16, 1936

Landscape Architect

One-third salary and travel expenses of a landscape director for the

period from September 1, 1936 to February 28, 1937 - - - - - \$450.00

Ch.#16553

OCT 19 1936

Accounts

Appropriation No.

Debit

Credit

Virginia State Department of Education  
 Landscape Architect

35-22A

\$ 450.00

Prepared by

AM

Checked by

Posted by

FIISK  
 UNIVERSITY

Comptroller

*NRSL Rehabilitation*

Julius Rosenwald Fund

Southern Office  
Cotton States Building  
Nashville, Tennessee

S. L. Smith  
Director for Southern Office

<i>SE</i>	<i>3/15</i>	<i>SE</i>	<i>3/22</i>

March 13, 1937

*P*

Dear Miss Elvidge: You will find attached financial statement of the Virginia landscape project for the first six months, ending February 28, 1937, showing that the state has fully met the requirements on the matching basis. Please issue check for \$450.00 to the Virginia State Board of Education for the last six months of the first year.

*Statement  
returned to  
S. L. Smith for  
correction*

Sincerely yours,

*S. L. Smith*

SLS:MT

Miss Dorothy A. Elvidge  
Julius Rosenwald Fund  
4901 Ellis Avenue  
Chicago, Illinois

MAR 23 1937

FISK  
UNIVERSITY



NRS  
(Rehabilitation) 7 up 50  
9/20/37

March 17, 1937

Dear Mr. Smith: Enclosed is our check for  
\$450 to cover the balance  
due for 1936-37 on our grant to the landscape  
project in Virginia. This amount is our contri-  
bution for the period from March 1 to August 31,  
1937. At the end of that time we shall need the  
customary statement.

Very truly yours,

DOROTHY A. ELVIDGE

DE:AM

Mr. S. L. Smith  
502 Cotton States Building  
Nashville, Tennessee

MAR 22 1937

FISK  
UNIVERSITY

## Julius Rosenwald Fund

4901 Ellis Avenue

CHICAGO

NPS (Rehabilitation)

To Virginia State Department of Education

Payment Voucher No. 4905

c/o Mr. S. D. Smith

Date March 18, 1937

502 Cotton States Building

Nashville, Tennessee

Balance due for 1936-37 on offer to pay not to exceed \$900 for

one-third the salary and travel expenses of a landscape *Project*

director - - - - - \$450.00

Ch.#17468

MAR 23 1937

Accounts	Appropriation No.	Debit	Credit
Virginia State Department of Education Landscape Architect	35-22A	\$450.00	
Prepared by AM	Checked by	Posted by	Comptroller


 FISK UNIVERSITY



NRS (Rehab-  
Landscape arch)

7 up to  
4/20/37

B

March 22, 1937

Dear Mr. Smith: Although the attached state-  
ment for the landscaping  
project in Virginia shows that the terms of our  
appropriation have been met, I think we should  
have it corrected mathematically. Will you find  
out from the State Department of Health whether  
the mistakes are in the figures given for the  
expenses, or whether the amounts contributed by  
the states are wrong.

Very truly yours,

DOROTHY A. ELVIDGE

DE:AM

Mr. S. L. Smith  
502 Cotton States Building  
Nashville, Tennessee



MAR 23 1937

# Julius Rosenwald Fund

Southern Office  
Cotton States Building  
Nashville, Tennessee

J.R.S.,  
(Rehabilitation  
Landscape Art)

DE	9/10	DE	9/15

S. L. Smith  
Director for Southern Office

P

September 9, 1937

Dear Miss Elvidge: You will find attached a letter from Superintendent Sidney B. Hall of Virginia, and the financial statement of the landscape project for the year ending June 31, 1937. You will note that the state funds amount to \$8063.90.

In the expenditure of the Fund's aid Superintendent Hall has given \$500. toward the expenses of Raymond V. Long, the director; and the remainder toward the expenses of M. G. Norman, the assistant landscape supervisor, which was approved by the Governor and the State Board of Education.

The Fund's obligation for the year beginning September 1, 1937 is \$800. If it would be more convenient to you to send the entire \$800. to Mr. Hall for the year you will be entirely safe in doing so as the salary set up for the incoming year is the same as for the past year. Or, if you prefer, you might send \$400. for six months.

Sincerely yours,

*S. L. Smith*

SLS:MT

Miss Dorothy A. Elvidge  
Julius Rosenwald Fund  
4901 Ellis Avenue  
Chicago, Illinois

FISK  
UNIVERSITY



COMMONWEALTH OF VIRGINIA  
STATE BOARD OF EDUCATION  
RICHMOND

Sept. 7, 1937

Mr. S. L. Smith  
Julius Rosenwald Fund  
Cotton States Building  
Nashville, Tenn.

My dear Mr. Smith:

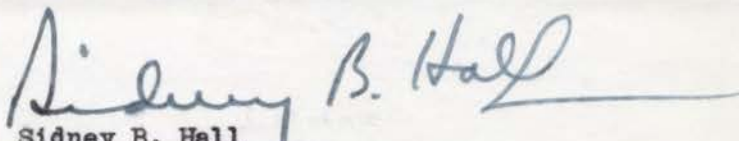
I am transmitting to you herewith a statement of the expenditures made during the past year in connection with the landscaping project which your foundation is helping to sponsor.

I am glad to report that Mr. Long and Mr. Norman have been moving forward very definitely with the landscaping work and the general safety and beautification of our school buildings. I believe in due course of time we shall be able to point towards more beautifully arranged school buildings and grounds in Virginia. We are indeed grateful to the Rosenwald Fund for aiding us in this project, and shall be glad to render financial reports at the close of each year.

I shall be glad for you to note the financial statement and to recognize that we are ready for the allocation for the present school year, 1937-38.

With kindest regards,

Sincerely yours

  
Sidney B. Hall  
Superintendent Public Instruction

SBH/H

FISK  
UNIVERSITY

## Julius Rosenwald Fund

4901 Ellis Avenue

CHICAGO

To

Virginia State Department of Education

c/o Mr. S. L. Smith

502 Cotton States Building

Nashville, Tennessee

Payment Voucher No. 5510

Date September 13, 1937

First payment for 1937-38 on offer to pay not to exceed \$800.00 for  
one-third the salary and travel expenses of a landscape

director - - - - - \$400.00

Less - Unexpended portion of contribution for 1936-37 - - - - - 86.68  
\$313.34

Ck. #18226

Accounts

Appropriation No.

Debit

Credit

Virginia State Department of Education  
Landscape Architect

35-22A

\$313.34

Prepared by

DAE

Checked by

Posted by

Comptroller

FISK  
UNIVERSITY



*N.R.S. - Rehabilitation  
(Landscape Arch)*  
*10/5/37*  
*2/20/38*

*P*

September 15, 1937

Dear Mr. Smith: Because the statement submitted on the landscape project in Virginia was not signed, I am returning it with this letter. Will you get it properly certified before forwarding the check? I believe Mr. Sidney B. Hall, Superintendent of Public Instruction, signed an earlier report from them.

*statement  
10/5/37*

Although funds from other sources were much more than was necessary to meet the terms of our grant, their statement shows that a balance of \$86.66 of our \$900 contribution was unexpended at the end of the year. I have deducted this amount from our first payment for the current year. If they find that they will need more than \$800 from us, write me and I shall take up with Mr. Embree the question of paying them this additional \$86.66. Our check for \$313.34 is enclosed.

Very truly yours,

DAE:McK

*DOROTHY A. ELVIDGE*

Mr. S. L. Smith  
Julius Rosenwald Fund  
Cotton States Building  
Nashville, Tennessee

FISK  
UNIVERSITY

MRS (Rehab.)

Julius Rosenwald Fund

Southern Office  
Cotton States Building  
Nashville, Tennessee

56	9/30	56	0
Landscape Arch			

P

September 29, 1937

S. L. Smith  
Director for Southern Office

Dear Miss Elvidge:

You will find attached financial statement of the Virginia landscape project, signed by Superintendent Hall.

Dr. Hall would like to use the \$86.66, which was deducted from last year's budget. They more than qualified for the Fund's full amount the first year, and had not been notified by me that it would revert September 1, if not paid out. If you and Mr. Embree feel that this should be paid it might be added to the next check.

10/1/37  
See 828 - before  
next payment  
done

Sincerely yours,

S. L. Smith

SLS:MT

Miss Dorothy A. Elvidge  
Julius Rosenwald Fund  
4901 Ellis Avenue  
Chicago, Illinois





COMMONWEALTH OF VIRGINIA  
STATE BOARD OF EDUCATION  
RICHMOND

September 1, 1937

Statement of Julius Rosenwald Fund - Landscape Project

For the year ending August 31, 1937

Allotment

For the year September 1 - August 31, 1937

\$ 900.00

Expenditures:

	Total Salary	Expenses	State Funds	Julius Rosenwald
R. V. Long	\$ 4500.00	\$ 1663.90	\$ 5663.90	\$ 500.00
M. G. Norman	2400.00	313.34	2400.00	313.34
	<u>\$ 6900.00</u>	<u>\$ 1977.24</u>	<u>\$ 8063.90</u>	<u>\$ 813.34</u>
Unexpended balance in Julius Rosenwald Fund				\$ 86.66

Signed

*Sidney B. Hall*

NRS (Rehab-)

COMMONWEALTH OF VIRGINIA  
STATE BOARD OF EDUCATION  
RICHMOND

March 25, 1938

P

ERE	28	EDG	0
DE		DE	3/28

Dr. Edwin R. Embree  
Julius Rosewald Fund  
4901 Ellis Avenue  
Chicago, Illinois

My dear Dr. Embree:

I shall appreciate it very much if you will send us your portion (\$400) of the salary and travel expenses of the landscape director. This remittance will cover, as you will notice by Mr. S. L. Smith's letter of October 17, 1936, the first half of the second year of your grant for this project.

You understand, without my attempting to express it, our appreciation of your interest and assistance in this and other work which is being carried on in Virginia.

With kindest regards,

Sincerely yours

*Sidney B. Hall*

Sidney B. Hall  
Superintendent Public Instruction

SBH/H

FISK  
UNIVERSITY



NRS (Rehab-)

7up 9/10/38  
B.E.

P

March 28, 1938

Dear Mr. Hall: In accordance with your recent request to Mr. Embree, we are enclosing our check for \$400 to meet the balance due for 1937-38 on our appropriation toward the salary and travel expenses of the landscape director.

At the end of the current fiscal year which, I believe, is August 31, I shall need a statement for the year 1937-38 similar to the one enclosed in your letter of September 29.

Very truly yours,

DE:AM

DOROTHY A. ELVIDGE

Mr. Sidney B. Hall  
Superintendent of Public Instruction  
State Board of Education  
Richmond, Virginia



# Julius Rosenwald Fund

4901 Ellis Avenue  
CHICAGO

NBS (Rehab-)

To  
Virginia State Department of Education


Payment Voucher No. 6499

Date March 28, 1938

1998  
19960

Balance due for 1937-38 on offer to pay not to exceed \$800 for  
one-third the salary and travel expenses of a landscape  
director ----- \$400.00

Ch.#19574

Accounts		Appropriation No.	Debit	Credit
Virginia State Department of Education Landscape Architect		35-22A	\$400.00	
Prepared by AM	Checked by	Posted by	 Comptroller	

Comptroller



COMMONWEALTH OF VIRGINIA  
STATE BOARD OF EDUCATION  
RICHMOND

March 30, 1938

7113 (Rehat -

	56	4/4	56	

7

Miss Dorothy A. Elvidge, Comptroller  
Julius Rosenwald Fund  
4901 Ellis Avenue  
Chicago, Illinois

My dear Miss Elvidge:

This is to acknowledge, with thanks, receipt of your letter of the 28th, enclosing a check for \$400, which covers the appropriation of the Rosenwald Fund towards the salary and travel allowance of the landscape director for the year 1937-38.

At the end of the year, August 31, Mr. Crosby, our Auditor, will be glad to send you a statement of expenditures.

Sincerely yours

*Sidney B. Hall*

Sidney B. Hall  
Superintendent Public Instruction

H/H

Copy: Mr. John Crosby

If an order will you  
send check, together  
with a cordial letter?  
JRE

COMMONWEALTH OF VIRGINIA  
STATE BOARD OF EDUCATION  
RICHMOND

August 1, 1938

NRS (Rehab -  
Landscape Arch)

Dr. Edwin R. Embree  
Julius Rosenwald Fund  
4901 Ellis Avenue  
Chicago, Illinois

P

	ERE	8/3	ERE	2
	JRE		SE	8/4

My dear Dr. Embree:

On October 17, 1936, the State Department of Education entered into an agreement with your organization, which involved an appropriation of money from your Foundation, which along with appropriations by the State, would make it possible for us to employ a landscape architect and put on a program of landscaping for the public schools throughout the State, or at least in certain centers which could serve as demonstrations for the rest of the State.

We are now facing the last year of this program and are at the close of the first two years. We are having to modify our program to some extent in terms of personnel and salary adjustments so as to be able to complete the year's work in a satisfactory manner. To be more explicit: \$2500 was set up on your books to be disbursed to the State Department of Education for this work - \$900 was to be sent the first year and \$800 each year of the last two years of the project. Accordingly, now there is supposed to be sent to the Department the sum of \$800 for the last year's work. As previously arranged \$500 of this money goes directly to the Director of School Buildings as an increase in salary for the responsibilities which he carries in connection with this project, and \$300 goes directly to the travel account of the State Department to cover the travel expenses of the other person involved in the landscaping project.

In due course of time we propose to send you a rather complete picture of what has been accomplished by way of a written report, indicating the places, locations and accomplishments.

In the meantime, may I request that you send the \$800 to this Department, which now remains in the appropriation for us, in the following manner: \$500 payable to Mr. Raymond V. Long, Director of the Division of School Building Construction, and, secondly, \$300 payable to the State Department of Education as a travel allowance.

Let's send  
both at  
once

It has been the custom for these allotments to be sent in two payments each year, or every six months. If you care, therefore, to send them in this manner, it will be quite satisfactory to us.

If this arrangement can be accepted by your organization, as I hope it can, as of September 1, 1938, it will put our records in such form and our procedures in such conditions as to culminate the project in a satisfactory manner.

FISK  
UNIVERSITY



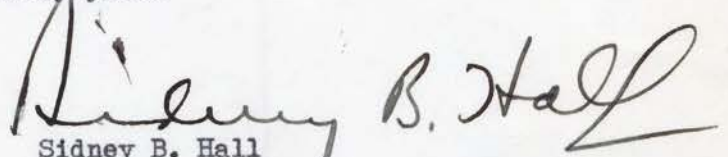
COMMONWEALTH OF VIRGINIA  
STATE BOARD OF EDUCATION  
RICHMOND

-2-

In the meantime we have a total of \$159.35 as an amount to complete the present year's work, which will bring us up to September 1, 1938. This amount we shall continue to carry on our travel allowance, which we will, of course, need in order to complete the work satisfactorily. Accordingly, if my request in this letter can be complied with, I may say again we will be able to put in your hands in due course of time a rather satisfactory and promising report on the landscaping work in this State, as it has been projected cooperatively between the Rosenwald Foundation and the State Department of Education.

Hoping that it will be possible for you to grant my request,

Sincerely yours

  
Sidney B. Hall  
Superintendent Public Instruction

SEH/H

Wald Fund

9

ERE	13	ERE	0
January 11, 1936			

the land

J. L. Smith

JAN 17 1936



NRS (Rehab -  
Landscape arch)

P

August 4, 1938

Dear Mr. Hall: Mr. Embree has referred to me your letter of August 1. Because our appropriation has been made to the Virginia State Department of Education we would rather issue our checks directly to them and let you issue the check from these funds to Mr. Long.

The enclosed check for \$400 represents one half of our pledge for the 1958-59 fiscal year. I shall send the balance when your auditor has sent us a statement of expenditures covering the year 1957-58. I hope this method of payment will cause you no inconvenience.

Very truly yours,

DOROTHY A. ELVIDGE

DE:AM

Mr. Sidney B. Hall  
Virginia State Department of Education  
Richmond, Virginia

FISK  
UNIVERSITY

# Julius Rosenwald Fund

4901 Ellis Avenue  
CHICAGO

NPS (Relat.)

To

Virginia State Department of Education

Richmond, Virginia


c/o Mr. Sidney B. Hall

Payment Voucher No. 6998

Date August 4, 1938

First payment for 1938-39 on offer to pay not to exceed \$800 for  
one-third the salary and travel expenses of a (landscape director) - \$400.00

Ck./19960

Accounts		Appropriation No.	Debit	Credit
Virginia State Department of Education Landscape Architect		35-22A	\$400.00	
Prepared by	Checked by	Posted by		
AM				
			Comptroller	



COMMONWEALTH OF VIRGINIA  
STATE BOARD OF EDUCATION  
RICHMOND

August 6, 1938

Am	8/8/38		
SE		SE	

*Negro Rural School  
Rehab - Landscape  
Architect*

Miss Dorothy A. Elvidge  
Julius Rosenwald Fund  
4901 Ellis Avenue  
Chicago, Illinois

My dear Miss Elvidge:

This is to acknowledge, with thanks, receipt of your letter of August 4th, enclosing check for \$400, which represents one-half of the pledge of the Rosenwald Foundation, in connection with the landscaping project, for the year 1938-39.

I appreciate this remittance very much. We will, of course, send the statement you mention in the last paragraph of your letter, with regard to expenditures covering the year 1937-38.

Sincerely yours

*Sidney B. Hall*  
Sidney B. Hall  
Superintendent Public Instruction

H/H



FISK  
UNIVERSITY

COMMONWEALTH OF VIRGINIA  
STATE BOARD OF EDUCATION  
RICHMOND

*nks*  
*(Landscape architect)*

*P*

September 3, 1938,

<i>SE</i>	<i>9/6</i>	<i>SE</i>	<i>9/7</i>

Miss Dorothy A. Elvidge,  
Comptroller,  
Julius Rosenwald Fund,  
4901 Ellis Avenue,  
Chicago, Illinois.

Dear Miss Elvidge:

I am enclosing statement of the allotment and expenditures of the Julius Rosenwald Fund, allotted to Virginia for the fiscal year ending August 31, 1938.

With best wishes, I am

Yours very truly,

*John Crosby*

John Crosby, Auditor,  
State Board of Education.

C.



COMMONWEALTH OF VIRGINIA  
STATE BOARD OF EDUCATION  
RICHMOND

September 1, 1938

Statement of Julius Rosenwald Fund - Landscape Project  
For the year ending August 31, 1938

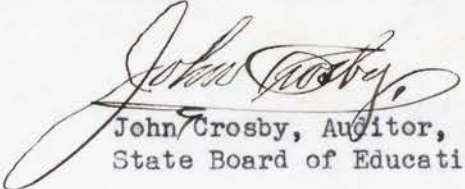
Allotment

For the year September 1, 1937 - August 31, 1938

\$ 800.00

Expenditures:

<u>Name</u>	<u>Salary</u>	<u>Expenses</u>	<u>State Funds</u>	<u>Julius Rosenwald</u>
R. V. Long	\$ 4500.00	\$ 1267.94	\$ 5181.09	\$ 586.85
M. G. Norman	2400.00	213.15	2400.00	213.15
	<u>\$6900.00</u>	<u>\$ 1481.09</u>	<u>7581.09</u>	<u>\$ 800.00</u>

  
John Crosby, Auditor,  
State Board of Education.

Richmond, Va. September 3, 1938.



FISK  
UNIVERSITY

WRS  
(Rehab-Landscape  
arch)

7

September 7, 1938

Dear Mr. Crosby:      Thank you for the statement  
enclosed in your letter of  
September 3, showing expenditures made during the  
year ending August 31, 1938, for the landscape  
project in Virginia.

Very truly yours,

DOROTHY A. ELVIDGE

DE:AM

Mr. John Crosby  
State Board of Education  
Richmond, Virginia

FISK  
UNIVERSITY



COMMONWEALTH OF VIRGINIA  
STATE BOARD OF EDUCATION  
RICHMOND

NRS (Rehab. Landscape arch)

DE	3/1	DE	3/1

February 27, 1939.

P  
Miss Dorothy A. Elvidge,  
Comptroller, Julius Rosenwald Fund,  
4901 Ellis Avenue,  
Chicago, Illinois.

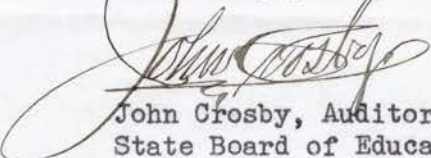
My dear Miss Elvidge:

In compliance with your letter of August 4, 1938, I mailed to you a statement showing the expenditures from your Grant of \$800.00 for the year 1937-1938, receipt of which you acknowledged in your letter of September 7, 1938.

Also, in your letter of August 4, you inclosed a check for \$400.00, which represented one-half of the appropriation for the year 1938-39, and stated that on receipt of my statement you would send us a check for \$400.00, the balance of the appropriation. As yet, we have not received the second check for \$400.00, representing the balance of the appropriation. I will appreciate it very much if you will have this check sent to us at your convenience.

With best wishes, I am,

Very truly yours,

  
John Crosby, Auditor,  
State Board of Education.

JC:LH

FISK  
UNIVERSITY

# Julius Rosenwald Fund

4901 Ellis Avenue  
CHICAGO

NRS (Rehab -

To

Virginia State Department of Education  
Richmond, Virginia  
c/o Mr. Sidney B. Hall

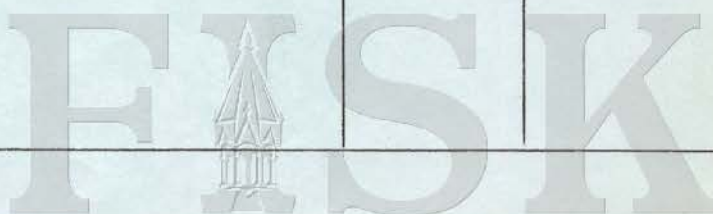
Payment Voucher No. 7849

Date March 1, 1939

Final payment on offer to pay not to exceed \$800 for one-third

the salary and travel expenses of a landscape director - - - - \$400.00  
(For the period from March 1 - August 31, 1939)

Ch. #20936

Accounts		Appropriation No.	Debit	Credit
Virginia State Department of Education Landscape Architect		35-22A	\$400.00	
Prepared by AM	Checked by	Posted by	 Comptroller	

Comptroller



NRS (Rehab-)

7 up 26-  
9/20/39

P

March 2, 1939

Dear Mr. Crosby:      Enclosed you will find our  
check for \$400 representing  
the final payment on our three-year grant toward  
the salary and expenses of a landscape architect  
in Virginia. A check for \$400 was sent to you on  
August 4 to cover our share of these expenses for  
the period from September 1, 1938 to February 28,  
1939. The enclosed check covers the period from  
March 1 to August 31, 1939.

Early in September I shall ap-  
preciate receiving a statement showing the total  
salary and travel expenses paid for the landscape  
architect and his assistant during the fiscal year  
ending August 31, 1939.

Very truly yours,

DE:AM

DOROTHY A. ELVIDGE

Mr. John Crosby, Auditor  
State Board of Education  
Richmond, Virginia

cc: Mr. Sydney B. Hall

FISK  
UNIVERSITY

*M.R.S. Rehab Proj  
(Landscape Architect)*

COMMONWEALTH OF VIRGINIA  
STATE BOARD OF EDUCATION  
RICHMOND

	\$6	3/6	\$6	0
		March 4th., 1939,		

Miss Dorothy A. Elvidge, Comptroller,  
Julius Rosenwald Fund,  
4901 Ellis Avenue,  
Chicago, Ill.

Dear Miss Elvidge:

This will acknowledge receipt of your letter  
of **March 2nd.**, enclosing check for \$400.00 balance on  
account of your three years allotment for landscape  
architectural work.

With best wishes, I am,

Yours very truly,

*John Crosby*  
John Crosby, Auditor,  
State Board of Education.

C.



NRS (Rehab -

COMMONWEALTH OF VIRGINIA  
STATE BOARD OF EDUCATION  
RICHMOND

9

September 1, 1939

DE	9/14	DE	9/15

Statement of Julius Rosenwald Fund - (Landscape Project)  
Year ending August 31, 1939

Allotment

For year September 1, 1938 - August 31, 1939

\$ 800.00

Expenditures:

<u>Name</u>	<u>Salary</u>	<u>Expenses</u>	<u>State Funds</u>	<u>Julius Rosenwald</u>
R. V. Long	\$ 5000.00	\$ 1540.63	\$ 6040.63	\$ 500.00
D. F. Roll	2400.00	438.00	2538.00	300.00
	<u>\$ 7400.00</u>	<u>\$ 1978.63</u>	<u>\$ 8578.63</u>	<u>800.00</u>

Respectfully submitted

*John Crosby*  
John Crosby, Auditor  
State Board of Education

7/15/39 (Rehab -

7 up 56  
10/20/39

Q

September 15, 1939

Dear Mr. Long: I have just received a statement from your auditor showing expenditures during the third and final year of this Fund's cooperation with the State of Virginia in the landscape project.

To close our files, I should appreciate receiving a few general statements covering the accomplishments of this experiment during the past few years. We should particularly like to know what has been done in connection with the beautification of Negro schools, and also whether or not any plans have been made for continuing this work.

Very truly yours,

DOROTHY A. ELVIDGE

DE:AM

Mr. Raymond V. Long  
State Board of Education  
Richmond, Virginia

FISK  
UNIVERSITY



NRS (Rehab-  
to

X

September 15, 1939

Dear Mr. Crosby:      Thank you for the state-  
                                 ment dated September 1  
showing expenditures made during the third and  
final year of our cooperation with the landscape  
project in Virginia.

Very truly yours,

DOROTHY A. ELVIDGE

DE:AM

Mr. John Crosby, Auditor  
State Board of Education  
Richmond, Virginia

FISK  
UNIVERSITY

COMMONWEALTH OF VIRGINIA  
STATE BOARD OF EDUCATION  
RICHMOND

NRs (Rehab -  
Landscaping Proj)

September 18, 1939

Miss Dorothy A. Elvidge  
Julius Rosenwald Fund  
4901 Ellis Avenue  
Chicago, Illinois

P

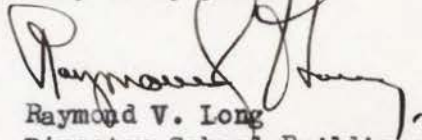
	56	9/20	56	20

Dear Miss Elvidge:

Replying to your letter of September 15th, I am enclosing copy of report to President S. C. Garrison of George Peabody College. A copy of this was also mailed to Dr. Ray L. Hamon and Dr. S. L. Smith of Peabody College. A set of blue prints, as outlined in the report, were mailed to President Garrison. If it is desired to have a set of these blue prints for your review, we shall be pleased to have a set made up and mailed to you. I am also enclosing a copy of a letter of transmittal to President Garrison from Dr. Sidney B. Hall, State Superintendent of Public Instruction.

On behalf of the State Department of Education of Virginia and School Boards and Superintendents over the State, I again want to express to the Julius Rosenwald Fund our grateful appreciation for their encouragement in getting this landscaping program started. We did not get as much accomplished during the first year and a half as might have been expected, or as we hoped to accomplish when the program first began. The final result, however, is most gratifying and the demand over the State for this service has now developed to the point where I think there will be no question as to the permanent service by the State Department of Public Instruction in this field.

Very truly yours

  
Raymond V. Long  
Director School Buildings

RVL:mh

FISK  
UNIVERSITY



COMMONWEALTH OF VIRGINIA  
STATE BOARD OF EDUCATION  
RICHMOND

September 15, 1939

Dr. S. C. Garrison  
George Peabody College for Teachers  
Nashville, Tennessee

My dear Dr. Garrison:

I transmit to you herewith a "Report of the Virginia State School Landscaping Demonstration", as authorized by the School Plant Committee of the Julius Rosenwald Fund.

I thought you as President of Peabody College would like to have this report to review and then to refer it either to Dr. Hamon or Mr. Smith. The report speaks for itself, and will indicate what has been done in this State through this demonstration project.

If you are interested, or if Mr. Smith or Dr. Hamon are interested, Mr. Raymond V. Long, of this Department, under whose direction this project has been carried on, will be glad to furnish you any additional information desired.

Sincerely yours

Sidney B. Hall  
Superintendent Public Instruction

SBH/EH



Report of the Virginia State School Landscaping Demonstration authorized by the School Plant Committee of the Julius Rosenwald Fund.

In September 1936 the Julius Rosenwald Fund agreed to finance, to the extent of \$2,500 distributed over a three-year period, a demonstration in school ground improvement and landscaping, such demonstration to be conducted in the State of Virginia.

The demonstration was started on an experimental basis in the expectation and hope that one of the regularly employed members of the staff of the Division of School Buildings in the Virginia State Department of Education would be able to give some technical assistance to school boards throughout the state by way of landscaping and school ground improvement.

The Conservation and Development Commission of Virginia had already prepared landscaping plans for a few school buildings and had started about fifteen other landscaping plans. Unfortunately, however, none of these projects was completed. Using these plans that had been completed and others that had been started, it was hoped that progress might be made in furthering the landscape development of these projects. Little was accomplished during the fall of 1936 and the winter of 1937.

In April of 1937 the Division of School Buildings in cooperation with the Supervisor of Vocational Agriculture endeavored to start a program for landscaping through selected agricultural instructors over the state, by appealing to these instructors themselves to stimulate local interest and to adopt as one of the projects in connection with agricultural education, the propagation of certain nursery stock that might well be adapted to and used on local school grounds. To this end, letters were addressed to superintendents of schools in thirty-three counties with the request that the superintendent appropriate \$50 to \$100 per year to cover the expense incident to starting the propagation of nursery stock and the expenses of the agricultural instructor for travel in visiting the various schools and stimulating local interest in the school ground improvement program. Of the agricultural instructors mentioned in these letters to the superintendents five were negro agricultural instructors and twenty-seven were white agricultural instructors. Practically all of these superintendents and agricultural instructors evidenced a desire to go ahead with the program



and showed considerable interest in its possibilities.

During 1937, however, it was discovered that the lack of continuous and specialized assistance of a Landscape Architect in the State Department of Education seriously handicapped the active development of the landscaping program. In a number of cases some work was done under this program through the local agricultural instructors, and in several cases small nurseries were started and are thriving well. Lacking the continuous and necessary technical assistance in the State Department to keep actively back of this program and assist local communities it was determined that the experiment and demonstration would likely prove very ineffective unless some continuous technical service could be secured.

In the Spring of 1938 we endeavored to find a competent and technically prepared Landscape Architect to give continuous technical service and advice in furthering the landscape demonstration program. In August of 1938, Mr. D. F. Roll was employed on the regular staff of the Division of School Buildings, Virginia State Department of Education. Mr. Roll is a graduate of the University of Illinois with a B.S. degree in landscape architecture, has had one year of post graduate work in landscape architecture at Iowa State College, and was a teaching fellow at Iowa State College in landscape construction during 1930-31. Following this academic preparation he was employed by the Virginia Department of Highways as assistant to the landscape Engineer from 1931 to 1935. In 1935 he was employed with the United States Government, National Park Service, as assistant Landscape Architect on Recreation Demonstration Projects. In 1937 he was employed with Wood-Howell Nurseries of Bristol, Virginia, as Landscape Designer in the practical application of horticulture.

With the employment of a full time Landscape Architect in the Division, the program really began to get under way. The school year 1938-39 marked the largest school building program for any one year in the history of the state. It was decided that the most effective approach to the landscape demonstration program would be to furnish with each set of plans for new school buildings a landscape layout which would illustrate to the local school boards, responsible for the building improvements, the possibilities of the site, and to demonstrate and justify the pertinent need for thoroughly studied plans of grounds improvement and general landscaping. Also, sufficient details were furnished with the layout to permit the con-

tractor on the building to do his work in a more cooperative manner by understanding in advance the scope of the entire proposed development. The response to this method of approach to the problem, throughout the State, has been most gratifying. During 1938-39 the Landscape Architect followed up carefully the new buildings as far as time would permit, directing the general contractor where to place excess dirt, and advise on other points of the building construction, in order that the grading and grounds development might be accomplished to conform with the landscaping layout.

Other planning was done on the basis of local requests for landscape service, resulting in the development of additional plans. Reference to the statistical part of this report, Section C, entitled "Status of Landscape Development Plans for School Ground Improvement Projects", will give in outline form the various stages of progress made on landscape plans for different projects undertaken up to June 30, 1939.

Development of landscaping plans as undertaken by the Division of School Buildings through the Landscape Architect includes:

#### A. CONSERVATION:

Investigations and reports on conservation are made to the local school authorities covering recommendations for the conservation, care, and maintenance of existing shade trees and other plant materials; the correction of erosion and many other points and details to prevent undue depreciation of the school grounds.

#### B. LAYOUT:

This is a presentation in the form of a General Development Plan, prepared in conventional, pictorial fashion and presenting the elements of the entire development, without regard for details, in such a manner that laymen may understand and visualize the possibilities of the site.

#### C. IMPROVEMENTS:

This is handled, first, by the preparation of a General Construction Plan giving all the information necessary for the execution of the grading, drainage, walks, drives and appurtenances, playfields, athletic courts and arena, and outdoor theatres and other passive recreational facilities. In general, with the exception of beautification features, this plan gives all of the information necessary for the execution



of all of the features shown on the General Development Plan. Second, construction details are prepared giving complete information necessary for the construction of each detail shown on the General Construction Plan.

#### D. BEAUTIFICATION:

As local school authorities are ready to undertake planting, planting plans are prepared which gives the type and location of each plant or plants to be used in the beautification of the grounds and building after landscape construction is completed.

Since the employment of the Landscape Architect, requests for his services have been far in excess of his ability to render prompt service. These requests are, however, filled as far as possible in the order as they are received, and an attempt is made to render service that will enable school boards to proceed with at least part of the construction of their landscaping program.

The statistical portion of this report, covering the actual activities of this program, is as follows:

Section A - Requests for Landscape Architectural Services.

Section B - Listing of Field Inspections.

Section C - Status of Landscape Development Plans for School Ground Development Projects.

Section D - Status of School Ground Improvements and Beautification Works Projects.

\*\*\*\*\*

### SECTION A

#### REQUESTS FOR LANDSCAPE ARCHITECTURAL SERVICES.

County	School	Sponsor	Date
Accomac	: Parkesley School	: NYA	: 1938
Albemarle	: McIntire School	: R. C. Graham, Supt.	: 12/9/38
Allegheny	: Falling Spring School	: A. L. Bennett, Supt.	: 1938
Amelia	: Amelia High School	: :	:
Anchorage	: Temperance High School	: H. D. Sax, Supt.	: 4/25/39
	: Anchorage High School	: NYA	: 38
	: Bourne High School	: NYA	: 39
	: Madison Heights High School	: NYA	: 39

Section A - continued.

Appomattox	:	:	:
Arlington	:	Arlington Junior HS	: Fletcher Kemp, Supt. : 1932
Augusta	:	County-wide	: A. C. Gilkeson, Supt. : 1938
Bath	:	:	:
Bedford	:	:	:
Blind	:	:	:
Botetourt	:	Blue Ridge School	: H. H. Painter, Supt. : 2/27/39
Brunswick	:	Brunswick High School	: R. L. Chambliss, Supt. : 10/7/38
Buchanan	:	:	:
Buckingham	:	Central High School	: Flummer F. Jones, :
	:	Central High School	: Supt. : 1/31/39
	:	:	: NYA : 1938
Campbell	:	:	:
Caroline	:	Central High School	: W. A. Vaughan, Supt. : 8/1938
Carroll	:	Hillsville High School	: R. E. Kyle, Supt. : 1938
Charles City	:	:	:
Charlotte	:	Central High School	: R. W. Bobbitt, Supt. : 11/23/38
Chesterfield	:	:	:
Clarke	:	:	:
Craig	:	Haywood School	: NYA : 1938
Culpeper	:	General	: T. E. Hendrick, Supt. : 5/20/39
Cumberland	:	Farmville High School	: T. J. McIlwaine, Supt. : 1938
Dickenson	:	Clinwood Club Home	: NYA : 1938
Dinwiddie	:	Central High School	: W. A. Scarborough, : 1938
	:	McKamsy School	: Supt. : 1938
	:	Talk to Garden Club	: : 2/21/39
Elizabeth City	:	:	:
Essex	:	:	:
Fairfax	:	Mt. Vernon High School	: W. T. Woodson, Supt. : 1938
Fauquier	:	:	:
Floyd	:	:	:
Fluvanna	:	:	:
Franklin	:	:	:
Frederick	:	:	:
Giles	:	General	: R. K. Johnston, Supt. : 1938
Gloucester	:	:	:
Goochland	:	Goochland High School	: F. C. Williams, Supt. : 1939
	:	Goochland Training School	: F. C. Williams, Supt. : 1939
Grayson	:	Independence Outdoor Theater	: NYA : 1938
Greene	:	:	:
Greensville	:	Esperia High School	: H. L. Webb, Supt. : 3/22/39
Halifax	:	South Boston High School	: R. L. Lacy, Supt. : 3/23/39
Hanover	:	:	:
Henrico	:	Varian School	: C. E. Holsinger, : 4/22/39
	:	Virginia Randolph Training School	: Supt. : 4/22/39
	:	Glen Echo School	: : 4/22/39
	:	Sandston School	: : 4/22/39
	:	Highland Springs SDP	: : 4/22/39
Henry	:	General	: J. F. Hollifield, Supt. : 1938
Highland	:	:	:
Isle of Wight	:	:	:
James City	:	:	:
King & Queen	:	:	:
King George	:	King George High School	: T. D. Gayle, Supt. : 4/7/39
King William	:	:	:
LANCASTER	:	:	:



Section A - continued.

Lee	:	:	:	:
Loudoun	:	: Arcola School	: C.L. Rierick, Supt.	: 1939
Louis	:	: Louise High School	: D.B. Webb, Supt.	: 1939
Lunenburg	:	:	:	:
Madison	:	: One School	: NYA	: 1939
Mathews	:	: Mathews High School	: Request Coming In.	: 1939
Mecklenburg	:	:	:	:
Middlesex	:	: One School	: NYA	: 1939
Montgomery	:	:	:	:
Monroe	:	:	:	:
Nelson	:	:	:	:
New Kent	:	:	:	:
Norfolk	:	:	:	:
Notoway	:	:	:	:
Northampton	:	:	:	:
Northumberland	:	:	:	:
Orange	:	: Orange School	: D.H. Davidson, Supt.	: 9/1/1939
Page	:	: Springfield District School	: C. C. Graves, Supt.	: 3/31/39
Patrick	:	:	:	:
Pittsylvania	:	: Callands High School	: J. J. Williams,	:
	:	:	Principal	: 1/3/1939
	:	: One School	: NYA	: 1939
Pohatan	:	: Pohatan Training School	: NYA	:
	:	:	: P.C. Williams, Supt.	: 1939
	:	: Industrial School For Boys	: P.S. Blandford, Supt.	: 3/11/1939
Prince Edward	:	:	:	:
Prince George	:	: General	: R. W. Copeland, Supt.	: 1939
Prince William	:	:	:	:
Princess Anne	:	:	:	:
Pulaski	:	: Calfee Training School	: NYA	: 1939
	:	: Dublin High School	: NYA	: 1939
Rappahannock	:	:	:	:
Richmond	:	:	:	:
Roanoke	:	:	:	:
Rockbridge	:	: Rockbridge Recreation Camp	: NYA	: 1939
	:	: Wiffinger School	: NYA	: 1939
Rockingham	:	:	:	:
Russell	:	:	:	:
Scott	:	:	:	:
Shenandoah	:	:	:	:
Smyth	:	: Marion High School	: R.F. Williams, Supt.	: 1939
Southampton	:	:	:	:
Spotsylvania	:	: Central High School	: J.H. Giles, Supt.	: 1939
	:	: Chancellor School	:	: 1939
	:	: Stafford High School	: T. B. Gayle, Supt.	: 6/23/1939
Stafford	:	:	:	:
Starry	:	:	:	:
Stafford	:	:	:	:
Tenewell	:	:	:	:
Warren	:	: Front Royal High School	: G.T. Miller, Supt.	: 1939
Warwick	:	: Harrison High School	: T.R. Sanford, Supt.	: 12/7/1939
Washington	:	:	:	:
Westmoreland	:	:	:	:
Wise	:	: St. Paul Club Home	: NYA	: 1939
	:	: Big Stone Gap Club Home	: NYA	: 1939
	:	: Pennington Gap Club Home	: NYA	: 1939
	:	: Big Stone Gap High School	: R. H. Manning, NYA	: 3/7/1939
Wythe	:	:	:	:
York	:	:	:	:

Section A - continued.

Cities

Alexandria	: Alexandria High School	: T. C. Williams, Supt.	: 1938
Bristol	:	:	:
Buena Vista	:	:	:
Charlottesville	:	:	:
Clifton Forge	:	:	:
Danville	:	:	:
Fredericksburg	:	:	:
Hampton	:	:	:
Harrisonburg	:	:	:
Hopewell	: Patrick Capeland School	: R. W. Capeland, Supt.	: 1938
	: Dapont School	:	:
	: Hopewell High School	:	:
Lynchburg	:	:	:
Martinsville	: Martinsville High School	: E. E. Givens, Supt.	: 1938
Newport News	:	:	:
Norfolk	:	:	:
Petersburg	:	:	:
Portsmouth	:	:	:
Radford	: Radford State Teachers	:	:
	: College	: State Board Education	: 1938
Richmond	:	:	:
Roanoke	:	:	:
South Norfolk	:	:	:
Staunton	: Booker T. Washington	:	:
	: Training School	: L. F. Shelburne, Supt.	: 9/25/1938
Suffolk	:	:	:
Williamsburg	: Williamsburg Training School	: J. E. Byrd, Supt.	: 1938
Winchester	:	:	:

SECTION B

LISTING OF FIELD INSPECTIONS

County	: School	:	: Number	: Date
Albemarle	: McIntire School	:	: 1	: 1938
Alleghany	: County-wide	:	: 1	: 1938
Amelia	: Amelia High School	:	: 1	: 1938
Amherst	: Amherst High School	:	: 8	: 1938
	: Tengerance High School	:	: 2	: 1938
	: Monroe High School	:	: 1	: 1938
	: Madison Heights High School	:	: 1	: 1938
Arlington	: Arlington Junior High School	:	: 1	: 1938
Augusta	: County-wide	:	: 2	: 1938
Botetourt	: Blue Ridge School	:	: 1	: 1938
Buckingham	: Central High School	:	: 4	: 1938
Caroline	: Central High School	:	: 6	: 1938 - 39
Carrroll	: Hillsville High School	:	: 1	: 1938
Charlotte	: Central High School	:	: 3	: 1938 - 39
Dickenson	: Clintwood NYA Club Home	:	: 1	: 1938
Dinwiddle	: Central High School	:	: 3	: 1938 - 39
	: McKeeney School	:	: 2	: 1938 - 39



Section B - continued.

Fairfax	: Mt. Vernon High School	: 1	: 1938
Goochland	: Goochland High School	: 2	: 1938
	: Goochland Training School	: 1	: 1939
Grayson	: Independence Outdoor Theater	: 2	: 1938-39
Greensville	: Emporia High School	: 1	: 1939
Henrico	: Varina School	: 4	: 1939
	: Virginia Randolph Training School	: 4	: 1939
	: Glen Echo School	: 2	: 1939
	: Sandston School	: 2	: 1939
	: Highland Springs Sewage Disposal Plant	: 1	: 1939
King George	: King George High School	: 1	: 1939
Louisa	: Central High School	: 1	: 1939
Page	: Springfield District School	: 1	: 1939
Powhatan	: Powhatan Training School	: 3	: 1939
Prince George	: County-wide	: 1	: 1939
Pulaski	: Galfee Training School	: 1	: 1938
	: Dublin High School	: 1	: 1938
	: Pico Terrace School	: 1	: 1938
Pittsylvania	: Clatsam School	: 1	: 1938
Rockbridge	: Rockbridge NYA Recreation Camp	: 1	: 1938
	: Effinger School	: 1	: 1938
	: Goshen School	: 1	: 1938
Smyth	: Marion High School	: 5	: 1938-39
Spotsylvania	: Central High School	: 1	: 1938
	: Chancellor School	: 1	: 1938
Warren	: Front Royal High School	: 2	: 1938
Warwick	: Harrison High School	: 1	: 1938
Wise	: Big Stone Gap NYA Club Home	: 1	: 1938
	: Big Stone Gap High School	: 1	: 1938
	: Pennington Gap NYA Club Home	: 1	: 1938
	: St. Paul NYA Club Home	: 1	: 1938

Cities

Alexandria	: Alexandria Elementary School	: 1	: 1938
	: Alexandria Training School	: 1	: 1938
Hopewell	: Patrick Copeland School	: 3	: 1938-39
	: Hopewell High School	: 3	: 1938-39
	: DuPont School	: 2	: 1938-39
Martinsville	: Martinsville High School	: 2	: 1938
Radford	: Radford State Teachers College	: 1	: 1938
Staunton	: Booker T. Washington Training School	: 3	: 1938-39
Williamsburg	: Williamsburg Training School	: 5	: 1938-39

SECTION C

STATUS OF LANDSCAPE DEVELOPMENT PLANS FOR SCHOOL GROUNDS IMPROVEMENT PROJECTS

County

School

Allegheny	: Falling Spring School
	: Boiling Spring School
	: East Covington School
	: Others

Section 3 - continued

Allegheny

(A. Conservation - Should be Practiced.  
Service (B. Layout - None  
Rendered (C. Improvements - None  
(D. Beautification-Standard Planting Plan, for  
front foundation planting.

\*\*\* Sponsor : A. L. Bennett, Supt.

Anchast

: Temperance High School - Building Constructed in 1939.  
Cost - \$ 46,472.

(A. Conservation - None  
Service (B. Layout - General Plan of Development.  
Rendered (C. Improvements - None.  
(D. Beautification- None.

\*\*\* Sponsor : H. B. Cox, Supt.

Anchast High School

(A. Conservation - Should be Practiced.  
(B. Layout - General Plan of Development,  
Service for front only.  
Rendered (C. Improvements - None.  
(D. Beautification- None.

\*\*\* Sponsor : N.Y.A.

Madison Heights High School - Building Constructed 1939.  
Cost - \$ 57,840.

(A. Conservation - Should be Practiced.  
Service (B. Layout - General Plan of Development.  
Rendered (C. Improvements - Complete Plans.  
(D. Beautification-None.

\*\*\* Sponsor : N.Y.A.

Arlington

: Arlington Junior High School - Building Constructed 1939.  
Cost \$ 200,941.

(A. Conservation - Should be Practiced.  
Service (B. Layout - General Plan of Development.  
Rendered (C. Improvements - General Construction Plan.  
(D. Beautification- None.

\*\*\* Sponsor : Fletcher Kemp, Supt.

Augusta

: Middlebrook School

(A. Conservation - None.  
Service (B. Layout - None.  
Rendered (C. Improvements - None.  
(D. Beautification- Complete Planting Plans.

\*\*\* Sponsor : A. C. Gilkeson, Supt.



Section C - continued

Notetourt

: Blue Ridge School - Building Constructed 1939.  
Cost \$61,695.

(A. Conservation - None.  
(B. Layout - General Plan of Development.  
Service (C. Improvements - General Construction Plan.  
Rendered (D. Beautification- None.

\*\*\* Sponsor : H. H. Painter, Supt.

Buckingham

: Central High School - Building Constructed 1939.  
Cost \$73,909.

(A. Conservation - Should be Practiced.  
Service (B. Layout - General Plan of Development.  
Rendered (C. Improvements - Complete Construction Plans.  
(D. Beautification- None.

\*\*\*Sponsors : P.F. Jones, Supt.  
NYA.

Caroline

: Central High School - Building Constructed 1939.  
Cost \$122,744.

(A. Conservation - None.  
Service (B. Layout - General Plan of Development.  
Rendered (C. Improvements - Complete Construction Plans.  
(D. Beautification- None.

\*\*\*Sponsor : W. A. Vaughan, Supt.

Charlotte

: Central High School - Building Constructed 1939.  
Cost \$191,365.

(A. Conservation - Should be Practiced  
(B. Layout - General Plan of Development.  
(C. Improvements - Complete Construction Plans,  
Service for Athletic Field.  
Rendered General Construction Plan,  
for remainder.  
(D. Beautification - None.

\*\*\*Sponsor : E. W. Robbitt, Supt.

Dixieville

: Central High School - Building Constructed 1939.  
Cost \$ 136,232.66.

(A. Conservation - Should be Practiced.  
Service (B. Layout - General Plan of Development.  
Rendered (C. Improvements - General Construction Plan.  
(D. Beautification- None.

\*\*\*Sponsor : W. A. Scarborough, Supt.

Section C - continued

Fairfax

: Mt. Vernon High School - Building Constructed 1939.  
Cost @ \$3,000.

Service Rendered	(A. Conservation - Should be Practiced.
	(B. Layout - General Plan of Development.
	(C. Improvements - General Construction Plan.
	(D. Beautification- None.

\*\*\*Sponsor : W. T. Woodson, Supt.

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Grayson

: Independence Outdoor Theater.

Service Rendered	(A. Conservation - Should be Practiced.
	(B. Layout - General Plan of Development.
	(C. Improvements - General Construction Plan.
	(D. Beautification- General Planting Plan.

\*\*\*Sponsor : NYA

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Henrico

: Total Cost of 1939 Construction @ \$24,521.

Glen Echo School

Service Rendered	(A. Conservation - None.
	(B. Layout - General Plan of Development.
	(C. Improvements - Complete Construction Plans.
	(D. Beautification- None.

\*\*\*Sponsor : C. K. Holsinger, Supt.

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Varina School

Service Rendered	(A. Conservation - Should be Practiced.
	(B. Layout - General Plan of Development.
	(C. Improvements - Complete Construction Plans.
	(D. Beautification- None.

\*\*\*Sponsor : C. K. Holsinger, Supt.

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Gaudston School

Service Rendered	(A. Conservation - None.
	(B. Layout - General Plan of Development.
	(C. Improvements - Complete Construction Plans.
	(D. Beautification- None.

\*\*\*Sponsor : C. K. Holsinger, Supt.

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Virginia Randolph Training School

Service Rendered	(A. Conservation - Should be Practiced.
	(B. Layout - General Plan of Development.
	(C. Improvements - Complete Construction Plans.
	(D. Beautification- None.

\*\*\*Sponsor : C. K. Holsinger, Supt.

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Section C - continued

Loudoun

: Arcola School - Building Constructed 1939  
Cost \$28,417.

(A. Conservation -  
Service (B. Layout - General Plan of Development.  
Rendered (C. Improvement - General Construction Plans.  
(D. Beautification-None.

\*\*\*Sponsor : G. L. Emerick, Supt.

Page

: Springfield District School - Building Constructed 1939.  
Cost \$57,864.

(A. Conservation - None  
Service (B. Layout - General Plan of Development.  
Rendered (C. Improvements - General Construction Plan.  
(D. Beautification-None.

\*\*\*Sponsor : G. C. Graves, Supt.

Patrick

: Meadows of Dan High School - Building Constructed 1939.  
Cost \$74,490.

(A. Conservation -  
(B. Layout - Portion of General Plan of  
Service Development.  
Rendered (C. Improvements - General Construction Plan, in part.  
(D. Beautification - None.

\*\*\* Sponsor :

Pittsylvania

: Chatham School - Building Constructed 1939.  
Cost \$61,572.

(A. Conservation - Should be practiced.  
Service (B. Layout - General Plan of Development.  
Rendered (C. Improvements - General Construction Plan.  
(D. Beautification-None.

\*\*\*Sponsor :

Powhatan

: Powhatan Training School

(A. Conservation - Should be Practiced.  
(B. Layout - General Plan of Development,  
except Athletic Field.  
(C. Improvements - General Construction Plan.  
(D. Beautification- General Planting Plan.

\*\*\*Sponsor: NYA  
F.C. Williams, Supt.

Smyth

: Marion High School - Building Constructed 1938.  
Cost, about \$200,000.

(A. Conservation - Should be Practiced.  
Service (B. Layout - General Plan of Development.  
Rendered (C. Improvements - Complete Construction Plans.  
(D. Beautification- None

\*\*\*Sponsor: R. F. Williams, Supt.

Section C - continued

Spotsylvania : Central High School - Building Constructed 1939.  
Cost \$126,300.

Service (A. Conservation - None.  
(B. Layout - General Plan of Deva.  
Rendered (C. Improvements - General Construction  
(D. Beautification - None.

\*\*\*Sponsor : J. H. Chiles, Supt.

Chancellor School - Building Constructed 1939.  
Cost \$ 36,300.

Service (A. Conservation - Should be Practiced.  
(B. Layout - General Plan of Development.  
Rendered (C. Improvements - Complete Construction Plans.  
(D. Beautification- None.

\*\*\*Sponsor : J. H. Chiles, Supt.

Warren : Front Royal High School - Building Constructed 1939.

Service (A. Conservation - None.  
(B. Layout - General Plan of Development.  
Rendered (C. Improvements - None.  
(D. Beautification- None.

\*\*\*Sponsor : G. T. Miller, Supt.

Wise : St. Paul WPA Club Home - Building Constructed 1939.

Service (A. Conservation - None.  
(B. Layout - General Plan of Development.  
Rendered (C. Improvements - General Construction Plan.  
(D. Beautification- Detail Planting Plan.

\*\*\*Sponsor, WPA.

Big Stone Gap WPA Club Home - Building Constructed 1939.

Service (A. Conservation - Should be Practiced.  
(B. Layout - General Plan of Development.  
Rendered (C. Improvements - General Construction Plan.  
(D. Beautification- Detail Planting Plan.

\*\*\*Sponsor, WPA.

Cities

Alexandria : Alexandria Elementary School - Building Constructed 1939.

Service (A. Conservation - Should be Practiced.  
(B. Layout - General Plan of Development.  
Rendered (C. Improvements - General Construction Plan.  
(D. Beautification- None.

\*\*\*Sponsor : T. C. Williams, Supt.



Hopewell

: Hopewell High School

Service  
Rendered (A. Conservation - None.  
(B. Layout - None  
(C. Improvements - Front Sidewalk Construction Details  
(D. Beautification - None.

\*\*\* Sponsor : R.H. Copeland, Supt.

Patrick Copeland School - Building Constructed 1939.

Service  
Rendered (A. Conservation - Should be Practiced.  
(B. Layout - General Plan of Development,  
school portion of site.  
(C. Improvements - General Construction Plan,  
school portion of site.  
Details.  
(D. Beautification - None.

\*\*\*Sponsor : R.W. Copeland, Supt.

Martinsville

: New High School - Building Constructed 1939.

Service  
Rendered (A. Conservation - Should be Practiced.  
(B. Layout - General Plan of Development.  
(C. Improvements - General Construction Plan.  
(D. Beautification -None.

\*\*\*Sponsor: E.E. Givens, Supt.

Radford

: Commonwealth of Virginia

Radford State Teachers College

Service  
Rendered (A. Conservation - Should be Practiced  
(B. Layout - General Plan of Development.  
(C. Improvements - General Construction Plan.  
(D. Beautification - General Planting Plan.  
Detail Planting Plan for  
President's House.

\*\*\* Sponsor: State Department of Education

Staunton

:Booker T. Washington Training School

Service  
Rendered (A. Conservation - None.  
(B. Lay-out - General Plan of Development.  
(C. Improvements - General Construction Plan.  
(D. Beautification None.

\*\*\* Sponsor : L. F. Shelburne, Supt.

Williamsburg

: Williamsburg Training School - Buildings Constructed 1939.  
Cost \$210,000.

Service  
Rendered (A. Conservation - Should be Practiced  
(B. Lay-out - General Plan of Development  
(C. Improvements - None in 1938 -1939 Year.  
(D. Beautification - None in 1938-1939 year.

\*\*\* Sponsor: J. H. Byrd, Supt.

# SECTION B

## STATUS OF SCHOOL GROUND IMPROVEMENTS AND BEAUTIFICATION WORK PROJECTS.

County	School	Amount	Remarks
Allegheny	Falling Spring School		
	Boiling Spring School		No Development This Year.
	East Covington School		
	Others		
Anchast	Temperance High School		No Development This Year.
	Anchast High School		No Development This Year.
	Madison Heights High Sch		NYA Project To Be Set Up.
Arlington	Arlington Junior High	\$ 25,000.00	Estimated Expenditure When Building is Completed.
Augusta	Middlebrook School	500.00	Estimated Project Completed by NYA With Local Financial Support
Batetourt	Blue Ridge School	3,097.02	FPA Contract. Work Not Executed in Accordance With Plans.
Buckingham	Central High School	8,000.00	Preliminary Estimate. WPA Project Applied For.
Caroline	Central High School	16,000.00	Funds Spent And Available. WPA Project Under way.
Charlotte	Central High School		Building Not Completed.
Dinwiddie	Central High School	20,000.00	WPA Project Applied For. Building Not Completed.
Fairfax	Mt. Vernon High School		Building Not Completed.
Grayson	Independence Outdoor Theater	4,000.00	Estimated to date NYA Project Under way.
Henrico	Glen Echo School	8,994.13	Proposed FPA Contract.
	Varina School		Proposed FPA Contract.
	Sandston School	10,410.70	Proposed F.P.A. Contract.
	Virginia Randolph Col. Training School		Proposed FPA Contract. All to receive some local financial support



Section D - continued

Loudoun	Arcola School	11		: Not Executed In Accordance with Plans Furnished.
Page	Springfield District Sch.:		3,977.00	: WPA Project Applied For.
Patrick	Meadows of Den High School:			: Building Not Completed.
Pittsylvania	Chatham School	11		: Building Not Completed.
Powhatan	Powhatan Training School	11	300.00	: Estimated to date WPA Project Under Way.
Smyth	Marion High School	11	7,657.31	: Amount Spent to Date WPA Project Under Way.
Spotsylvania	Central High School	11		: Building Not Completed.
	Chancellor School	11		: WPA Project Being Applied For.
Warren	Front Royal High School	11		: Building Not Completed.
Wise	St. Paul WPA Club Home	11		: WPA Project Under Way.
	Big Stone Gap WPA Club Home:			: WPA Project Under Way. No estimate on expenditures

CITIES

Alexandria	Alexandria Elementary School	11		: No Development This Year.
Hopewell	Hopewell High School	11	6,500.00	: WPA Project Under Way.
	Patrick Copeland School	11	2,346.00	: WPA Project Under Way.
	DePunt School	11	3,500.00	: WPA Project Completed.
Martinsville	New High School	11		: Building Not Completed.
Radford	Commonwealth of Virginia	11		:
	Radford State Teachers	11		:
	College	11		: Work Under Way. No estimate on expenditures.
Staunton	Booker T. Washington Colored Training School	11	2,993.57	: WPA Project Under Way.
Williamsburg	Williamsburg Colored Training School	11	15,000.00	: Buildings Not Completed. Estimated Ultimate Expenditure.

It will be noted that the Landscape Architect has been busily engaged since his employment and that much of the work is well under way.

It is contemplated that with the opening of schools in the fall, the projects attempted through the agricultural instructors in 1937 will be revived under the direction of the Landscape Architect in the hope and expectation that these agricultural instructors will contribute largely by way of local advice and help in the propagation of nursery stock for the school ground improvement program.

As part of this report, we are submitting under separate cover examples of our work, indicating the type of landscape architectural service rendered the local school authorities. This submission includes the following:

1. Complete Plans for Martinsville High School.
2. General Construction Plans for Williamsburg Colored Training School.
3. General Construction Plans for Booker T. Washington Colored Training School.
4. General Construction Plans for Louisa High School.
5. General Plan of Development for Independence Outdoor Theatre.
6. General Planting Plan for the Powhatan Colored Training School.
7. General Construction Plan and General Planting Plan for Marion High School.
8. Main Walk Details for Hopewell High School.
9. General Construction Plan for Chancellor School.
10. General Construction Plan for Buckingham Central High School.
11. Typical Specifications which have been reproduced in quantity and are available upon request.
12. Typical Standard Construction Details.

The Virginia State Department of Education acknowledges to the Julius Rosenwald Fund its grateful appreciation for the financial assistance it has offered, through which it has been possible for Virginia to inaugurate a school landscaping service which has now become part of the permanent service in the State Department of Education. School authorities throughout the state have been anxiously hoping for this service for a number of years. The fact that landscaping work has already been undertaken involving an expenditure of \$133,175.83,



for the fiscal year 1938-1939, as listed under section B of the statistical report with reasonable assurance that much larger expenditures will be made on these projects, during the next year under H.P.A., H.Y.A., and P.W.A., is in itself gratifying assurance that school authorities are ready and willing to proceed with improvement and beautification of the school grounds if adequate and proper direction and service is provided in encouraging such a program.

Without the encouragement offered by way of financial assistance from the Julius Rosenwald Fund, it is very doubtful if the Virginia State Board of Education would have been in a position to provide for a permanent and continuing architectural landscape service in the State Department of Education. The attempt to develop this landscaping program in Virginia during the first two years demonstrated clearly to us that it is extremely difficult if not impracticable to successfully develop a school landscaping program without the continuous assistance of a Landscape Architect, and unless such landscape architectural service is available to local communities without charge. It is not easy for public school authorities to spend public funds for employing such landscaping service.

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Raymond V. Long,  
Director School Buildings

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Sidney E. Hall  
Superintendent of Public Instruction

NRs (Rehab -

September 20, 1939

Dear Mr. Long:      Thank you for the very  
                                 interesting and complete  
report outlining the accomplishments of the land-  
scaping project in Virginia.

Very truly yours,

DOROTHY A. ELVIDGE

DE:AM

Mr. Raymond V. Long  
State Board of Education  
Richmond, Virginia

FISK  
UNIVERSITY



P

## CROSS REFERENCE RECORD

**FIRM NAME OR SUBJECT** NEGRO RURAL SCHOOLS (REHABILITATION - LANDSCAPE ARCHITECT) **FILE NO.** \_\_\_\_\_

<b>DATE</b>	<b>REMARKS</b>
<u>10-6-39</u>	<u>Mr. Hamon reports on Fund's project in Virginia</u>

**SEE** PEABODY COLLEGE (INTERSTATE SCHOOL BLDG SERVICE) **FILE NO.** \_\_\_\_\_

**DATE** \_\_\_\_\_ **SIGNED** \_\_\_\_\_

FILE CROSS REFERENCE RECORD UNDER NAME OR SUBJECT LISTED AT TOP OF THIS SHEET, AND IN PROPER DATE ORDER.  
THE PAPERS REFERRED TO SHOULD BE FILED UNDER NAME OR SUBJECT LISTED UNDER "SEE"

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