



Changing the way the world sees.

Ref: OIE/OD/OTH/013/25

Date: February 10,2025

To: _____

Re: Bid Invitation for the purchase of Latrine slab and Mini media speaker (Montarbow)

Orbis International Ethiopia is an International Non-governmental organization devoted to eradicating eye blindness and creating awareness amongst societies. It is working in collaboration with Central Ethiopia, South Ethiopia, Southwest Ethiopia, and Sidama and Regional Governments Health Bureaus, two more Universities, and three Hospitals.

Orbis International Ethiopia hence would like to procure 94 pieces of Mini media speakers (Montarbow) and 9,800 pieces of plastic latrine slabs from eligible suppliers fulfilling the attached TOR.

Interested bidders are, therefore, required to submit your price offer in a sealed envelope to Orbis International Ethiopia on 24th of February 2025 between 2:30 PM to 4:00 PM.

Orbis International Ethiopia Head Office is located at Yeka Sub City, Woreda 7, Haile Gebreselassie Avenue, Rebecca Building, 3rd floor.

Orbis has the right to reject all or part of the bid.

Sincerely yours,

Abraham Abebe
Operations Director
Orbis International Ethiopia
Enc (05 pages)





**BID INVITATION FOR THE PROCUREMENT OF PLASTIC LATRINE
SLABS AND MINI-MEDIA SPEAKERS (MONTARBOW)**

BID # OIE/OD/OTH/013/25

Orbis International Ethiopia invites all interested and eligible Manufacturers/Wholesalers/companies to bid for the supply of plastic latrine slabs and Mini -media speaker (Montarbow).

Bid documents can be obtained from Orbis International Ethiopia, Head Office as of the date of bid announcement up on submission of Valid business license and payment of nonrefundable fee of ETB 500.00 that is going to be deposited into Orbis Ethiopia account.

Bid documents can be collected during working days from Monday to Friday between 8:30 AM to 4:30 PM as of February 10,2025 by presenting bank deposit slip. Bank deposits can be made by either of the below bank accounts (1) United Bank:1131810577203010 and/or (2) CBE:1000321888686.

Bidders should submit their offers along with all the required legal documents and must be accompanied by a bid security that is specified in the bid documents. The bid proposal shall be submitted to Orbis International Ethiopia and inserted into the bid box prepared for this purpose in a sealed envelope using the address below on/ or before 24th of February 2025 between 2:30 PM to 4:00 PM.

Orbis International Ethiopia Head Office is located at Yeka Sub City, Woreda 7, Haile Gebreselassie Avenue, Rebecca building, 3rd floor.

Orbis reserves the right to accept or reject any or all bids.

**Orbis International Ethiopia.
Rebecca Building
3rd Floor
Tel. +251 116- 62 09 96/97
P.O.Box 23508 code1000
Addis Ababa**





Instruction to Bidders

Orbis International Ethiopia is a non-governmental, non-profit organization operating in Ethiopia and works to improve the health and well-being of people in the country. Orbis International Ethiopia is currently registered with the Charities and Societies Agency under license number 1063.

Orbis International Ethiopia invites interested bidder for the supply of plastic latrine slab and Multimedia speaker (Montarbow) with specification attached.

Bid # OIE/OD/OTH/013/25 dated 10th of February 2025.

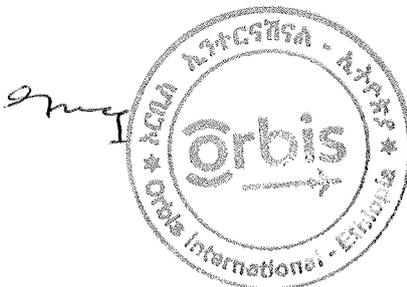
Bidders should include the following relevant documents.

1. Important Requirements/ Instructions

SN	Item	Remark
1	Certified payment order (CPO)	Mandatory
2	Renewed Trade license	Mandatory
3	VAT registration/Tax payments	Mandatory
4	TIN Certificate	Mandatory
5	Item specifications	Mandatory

2. Bid Security:

- The bidder shall furnish for each items Birr 50,000.00 (Fifty thousand birr) as part of its bid as a "Bid security" to the purchaser in certified payment order (CPO) only and need to be submitted in a separate envelop.
- The bid security is to protect the purchaser against risk of the bidders' failure to honor their offers, which would warrant the security's forfeiture.
- Any bid without a bid security will be rejected by the purchaser as non-responsive.
- Unsuccessful bidder's bid security will be returned as promptly as possible but not later than sixty (60) days after expiration of the bid validity period.
- The successful bidder's Bid Security will be returned up on signing of the contract agreement and submission of a performance bond/security.
- The bid validity date is for ninety days after submission date.



3. Provision of tender documents to bidders

- Tender documents can be collected in person by submitting copies of renewed trade license and by paying nonrefundable fee of ETB 500.00(five Hundred).
- Bidders shall collect tender documents from February 10,2025 to February 24,2024 on working days between 8:30AM to 4: 00PM.

4. Preparation of Bids:

- **Language of the Bid:**

The bid to be prepared by the Bidder and all correspondences and documents relating to the bid exchanged by the Bidder and the procuring entity shall be written in the English language.

- **Bid Currencies/Bid Prices:**

All prices shall be quoted in ETB. Bid participants shall put the official stamp and signature of the concerned authority of the Company.

4. Submission of Bids:

- The bid proposal shall be typed or written in indelible ink and shall be signed by the Bidder or a person or persons duly authorized. A bid shall contain no interlineations, erasures, or overwriting except, as necessary to correct errors made by the Bidder, in which case the person or persons signing the bid shall initial such corrections.

4.1. Sealing and Marking of Bids:

- The bid proposal shall be typed or written in indelible ink and shall be signed by the Bidder or a person or persons duly authorized. A bid shall contain no interlineations, erasures, or overwriting except, as necessary to correct errors made by the Bidder, in which case the person or persons signing the bid shall initial such corrections.

4.2. Deadline for Submission of Bids/Late Bids:

The Bidder shall seal and duly marking the envelope as "ORIGINAL".

- i. The envelope shall be addressed to the purchaser at the address given in the Solicitation Documents.
- ii. The envelope shall also indicate the name and address of the Bidder to enable the Bid to be returned unopened in case it is declared "late".
- iii. If the outer envelope is not sealed and marked as required, the Purchaser will assume no responsibility for the Bid's misplacement or premature opening.
- iv. CPO shall be sealed in separate envelop
- v. The deadline for submitting bid proposals shall be on February 24, 2024, between 2:30PM and 4:00PM.



4.3. Modification and Withdrawal of Bids: The Bidder may withdraw its Bid after submission, provided that written notice of the withdrawal is received by Orbis International Ethiopia prior to the deadline for submission. No Bid may be modified after passing the deadline for submission of Bids. No Bid may be withdrawn in the interval between the deadline for Submission of Bids and the expiration of the Period of Bid Validity.

4.4. Evaluation of Bids: Determination of compliance with the Solicitation Documents is based on the content of the Bid itself without recourse to extrinsic evidence.

4.5. Award

i) Award Criteria: Orbis International Ethiopia will issue the award with the lowest priced and technically qualified Bidder. The Purchaser reserves the right to accept or reject any Bid, to annul the solicitation process and/or reject all Bids at any time prior to the award, without thereby incurring any liability to the affected Bidder(s) or any obligation to provide information on the grounds for the purchaser's action.

ii) Notification of Award: Prior to the expiration of the period of Bid Validity, the Purchaser will send the award to the successful Bidder.

Our address is:

Orbis International Ethiopia.

Haile Gebressillasie Avenue

Rebecca Building, 3rd Floor.

Tel. +251 116- 62 09 96/ 97

P.O.Box #23058 code 1000

Addis Ababa



Orbis International - Ethiopia

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Please quote your most competitive rate and quality for the purchase of below items,

ORBIS ENQUIRY FORM

Vendor Name: OIE/OD/VEH/014/25
 Bid no:
 Vendor Address: Addis Ababa

Essential Criteria Valid business license, TIN & VAT registration certificate

crip	No	Product name	Description	Specification	Unit	Qty	Unit price	Total price	Delivery time	Remark
	1	Plastic Latrine slab	Size	610*610*55 mm	Pcs	9800				
			Weight	2 Kilogram						
			Bottom surface	Flat						
			Drainage system	Central						
			Carrying capacity	More than 150 Kg						
			Material used	HDPE						

Prepared by: Yemesrach M

Signature: 

Reviewed by: Abraham Abebe

Signature: 
 Per 10/25/25



Orbis International - Ethiopia

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Please quote your most competitive rate and quality for the purchase of below items,

ORBIS ENQUIRY FORM

Vendor Name								
Bid no		OIE/OD/VEH/014/25						
Vendor Address		Addis Ababa						
Essential Criteria Valid business license, TIN & VAT registration certificate								
No	Product name	Item Description with specification	Unit	Qty	Unit price	Total price	Delivery time	Remark
	Multimedia speaker (Montarbow)	<p>Montarbow with wireless mike working with both electrical and battery</p> <ul style="list-style-type: none"> - Speaker type: Outdoor/indoor used for in large areas and events at schools. - Power: 1200 - 1500 WAT, compatible battery powered, 3000mAh rechargeable battery (6-8 hrs.) - Input Power 220 V, Power frequency 40-20 KHZ. - Connectivity Technology: wireless microphone, USB, SD card reader, Bluetooth, Wireless used for any audio voice, MP3 player - Warranty: One Year. 	Pcs	94				

Prepared by : Yemeserach M

Signature: 

Reviewed by Abraham Abebe

Signature





