

# Orbis Commemorative Donation Form - Charity Birthday Party

	Unit cost	Quantity	Amount
A. Please provide donation box			
B. Please provide eye-care booklet			
C. Please provide Orbis leaflet			
D. Birthday Party gift pack (Bear color: <input type="checkbox"/> Pink <input type="checkbox"/> Light Brown <input type="checkbox"/> Brown)	HK\$880		HK\$
E. Buy gift items after making donation			
1) Bear card (The inside page is blank)	HK\$2		+ HK\$
2) Orbis Flying Eye Hospital Foam plane	HK\$20		+ HK\$
3) Mixed color Orbis balloons	HK\$2		+ HK\$
F. Additional donation			+ HK\$
Total Amount			= HK\$



Please provide the following information for the thank you certificate and Orbis bi-annual newsletter “Observer”:

生日者中文姓名: \_\_\_\_\_

English name of the birthday star: \_\_\_\_\_

Date of birth: \_\_\_\_\_dd/ \_\_\_\_\_mm/ \_\_\_\_\_yy

Date of birthday party: \_\_\_\_\_dd/ \_\_\_\_\_mm/ \_\_\_\_\_yy

## Donor’s personal details

The fields with (\*) must be filled

☐ Mr. ☐ Ms. 中文姓名: \_\_\_\_\_

\*English Name: \_\_\_\_\_  
(Please underline surname)

\*Daytime tel. no.: \_\_\_\_\_

Donor no.(if applicable): \_\_\_\_\_

HKID card no.: \_\_\_\_\_  
(Avoid donor record duplication)

\*Postal address: \_\_\_\_\_

Email: \_\_\_\_\_

## Donation method

☐ Cheque no.: \_\_\_\_\_  
(Please make cheque payable to “Project Orbis International, Inc.”)

☐ Credit Card ☐ Visa ☐ Mastercard ☐ UnionPay ☐ AE

Card valid until: \_\_\_\_\_mm \_\_\_\_\_yy  
(Should be valid for the next two months)

Credit Card no.: \_\_\_\_\_

Card issuing bank: \_\_\_\_\_

Cardholder’s name: \_\_\_\_\_

Cardholder’s signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please ensure that you sign the form and any alternations the same way as you sign your credit card account.

## Collection arrangement

☐ Self pick up at Orbis office (Unit C, 5/F, Infotech Centre, 21 Hung To Road, Kwun Tong, Kowloon)

☐ Free local delivery

Delivery information (Please fill in English)

☐ Mr. ☐ Ms. Name: \_\_\_\_\_ Daytime tel. no.: \_\_\_\_\_

Delivery address: \_\_\_\_\_

(Please provide company address, if available)

Delivery date: \_\_\_\_\_dd/ \_\_\_\_\_mm/ \_\_\_\_\_yy (Please allow 15 working days for processing)

## Receipt

Accumulated donations of HK\$100 or above annually are tax deductible with a receipt in Hong Kong.

☐ Please send receipt by mail ☐ Please send receipt by email

Please specify the recipient if it is different from the donor: \_\_\_\_\_  
Orbis regrets that it cannot provide receipts to donors who fail to provide either their name or address/email.

☐ Please do not send me a receipt.

Please note that Orbis birthday gift items are NOT tax deductible.

All data will be kept strictly confidential. For more information on privacy policy, please visit [www.orbis.org/hkprivacypolicy](http://www.orbis.org/hkprivacypolicy). Any personal data collected will be used for receipting, updates about sight-saving initiatives, fundraising and/or event promotion purposes only. If you do not wish to receive: 1. ☐ all mailings from Orbis; 2. ☐ all emails from Orbis, please mark an “X” in the opt-out box and return to us either by post, email or fax.

For Orbis use

Stock	Date to DS	Date to Fin	Delivery Date

Please refer to the terms & conditions overleaf. Please return the completed form to Orbis via mail or email to [info.hk@orbis.org](mailto:info.hk@orbis.org). You may also fax it to (852) 2858 8888 / 2505 5179 if donating via credit card.

善心成就復明美事  
讓喜慶好事成雙

Double the joy on  
special occasions by  
enlightening the blind

Orbis

條款及細則:

- 賀禮捐款需 15 個工作天辦理，敬請預早訂購。禮品存貨有限，先到先得，售完即止。
- 奧比斯收到賀禮捐款表格後，會致電捐款者確定訂單內容。
- 送貨請盡量提供辦公室地址及聯絡電話。
- 禮品包連同賀卡會由速遞公司於星期一至五 8am - 6pm 或星期六 8am - 12nn 送遞。(公眾假期除外)
- 送貨地區只限於香港島、九龍及新界區。離島(香港國際機場除外)、禁區及郵箱均不設送貨服務。
- 如禮品需運送海外各地，請致電 (852) 2595 0263 或電郵 info.hk@orbis.org 查詢。(運費將按禮品重量、付運地點及運送方法計算。)
- 倘若無人收件，禮品將退回奧比斯。
- 奧比斯有權修改本條款及細則，毋須另行通知。如有任何爭議，奧比斯保留最後決定權。

Terms & conditions:

- Please allow 15 working days for processing. All orders will be processed on a first-come, first-served basis and are subject to stock availability.
- We will contact you to confirm details upon receipt of the form.
- If available, please provide office address & contact telephone no. for delivery.
- Gift packs will be delivered by courier between Monday to Friday 8am-6pm or on Saturday 8am-12nn. (Except public holiday)
- Courier delivery areas include Hong Kong Island, Kowloon and New Territories. Delivery to Islands (except Hong Kong International Airport), restricted areas and P.O. boxes is not available.
- For details of overseas deliveries, please call (852) 2595 0263 or email info.hk@orbis.org. (delivery charge will be subject to gift pack quantity, weight and delivery location/ method)
- Undeliverable gift packs will be returned to Orbis.
- Orbis reserves the right to amend the above terms and conditions without prior notice. In case of disputes, Orbis reserves the right of final decision.

奧比斯將於下期奧比斯半年刊通訊「晴彩」鳴謝婚禮篇及生日派對篇中的新人及生日者。The newlyweds/birthday person on the form overleaf will be acknowledged in the next issue of our "Observer" newsletter.

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WILL BE  
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奧比斯  
七四一  
郵政總局  
香港  
九號信箱

BUSINESS REPLY SERVICE LICENCE NO.  
商業回郵牌號：3352

Orbis  
P.O. Box 7419  
General Post Office  
Hong Kong