

Orbis · Mentholatum Kindergarten Campaign 2023-24

“DifficulTea” Enrollment Form

Our school would like to enroll in Orbis · Mentholatum Kindergarten Activities 2023-2024 experiential eyecare workshop – “DifficulTea”.

School Information

Name: _____

Address: _____

Contact Person Information

Name: _____

Position: _____ Email: _____

Tel No.: _____ Fax: _____

“DifficulTea” Details

Blindfold Tea Experience (Facilitated by teachers under the guideline provided by Orbis)

Activity Date: _____

Participating grades and total no. of participants: _____

Eyecare Talk (Delivered by Orbis campus team at school)

Duration: 30-45 minutes per session

Preferred Eyecare Talk Date and Time: _____

Language: Cantonese/ English

☐ Our school does NOT agree Orbis posting any event photo on Orbis’s website or promotional platform.

We will confirm the date & time with school contact person by phone once received the enrollment form.

Please fill out the form and return to Orbis via:
Email: student.hk@orbis.org Fax: 2877-1297

For enquiry, please contact : 2508-7026
Thank you for your participation

Procedures

1. Please complete and return the enrollment form to Orbis by email or by fax.
2. Workshops can be scheduled from 9:30 to 17:00, Monday to Friday. Orbis will contact the school via phone call and email to confirm the workshop.
3. Once the date is confirmed, Orbis will send the Orbis eyecare drawing recipe to school according to the total number of participants.
4. Please distribute the eyecare drawing recipe and parent letters to your students to encourage donations. Inform the Orbis team of the total number of donations so that we can prepare the eyecare goodie pack. Also, provide the donation receipt list, as appropriate.
5. Students who donate \$40 or above will receive a set of eyecare kits, including special blurry glasses, a Braille card, A-Z eyecare picture books, and stickers. Orbis will send the kits to the school before the workshop.
6. The Orbis Campus Team will host an eye care talk on-site. Teachers will lead the blindfold tea session with facilitator notes provided by Orbis.
7. Your school can choose to collect donations online, in cash, or by cheque. If an online fundraising page is needed, Orbis can provide assistance.
8. For online donations, receipts will be issued immediately. For cash or cheque donations, Orbis will send receipts for donations over HK\$100 to the school within 3 months to minimize administrative costs.

Donation Submission

We encourage your school to motivate students and parents to make donations in support of Orbis's work for the visually impaired worldwide. Please submit a cheque or deposit slip to Orbis.

- By cheque payable to "Project Orbis International, Inc."
- Direct deposit to HSBC (a/c: 002-5-322462) or Hang Seng Bank (a/c: 258-206333-001)