



Oregon

Kate Brown, Governor

Department of Administrative Services
Enterprise Goods & Services - Procurement Services
1225 Ferry Street
Salem, Oregon 97301-4285
PHONE: 503-378-4642

August 15, 2022

TO: All Interested
Parties for
Proposal S-10700-00001827: Travel Management Service, offered by the State of Oregon, Department of Administrative Services, Procurement Services, on behalf of the member states of NASPO ValuePoint Cooperative Purchasing Program

FROM: Kaliska King, State Procurement Analyst
Department of Administrative Services, Procurement Services

RE: Notice of Intent to Award

The State of Oregon, acting by and through the Department of Administrative Services, Procurement Services ("DAS"), has conducted a permissive cooperative procurement on behalf of the member states of the NASPO ValuePoint Cooperative Purchasing Program ("NASPO ValuePoint"). Evaluation of Proposals received in response to Request for Proposals S-10700-00001827 for Travel Management Service (the RFP), has been completed.

This is to notify you that Corporate Travel Management (CTM) is the highest ranked Proposer, and is the apparent successful proposer for this RFP. The State of Oregon intends to establish a Master Agreement with CTM which will allow Oregon, and all other participating states, to establish Participating Addenda with CTM for the provision of Travel Management Services.

The matrix below shows the overall scores, which includes Round 1 and Round 2.

	Round 1	Round 2	Round 2 Cost	Final
Corporate Travel Management (CTM)	408	145	250	803
Knight Holdings	385	123	180	688
The Travel Group	306	-	-	306

In accordance with RFP Section 5.2, Affected Proposers have seven (7) calendar days from the date of this Intent to Award notice to file a Written protest. Any protests must be addressed to the Single Point of Contact identified in the RFP, and received by DAS no later than 9:00 a.m. PT, on August 22, 2022. Protests may be sent via email to the Single Point of Contact as cited in the RFP. DAS PS will not consider protests received after this deadline.

Following the close of the protest period, I will contact CTM for negotiation and award to finalize all necessary documents.

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Sincerely,

Kaliska King

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